



## Final Report Criteria Question-Specific Review Criteria

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### The State will be reviewing the Final Report to ensure:

- A broad range of community partners were given meaningful opportunities to provide input into the hospital's planning for its participation in the Hospital Transformation Program (HTP);
- Input received was considered by the hospital and is being incorporated into the planning process for the hospital's HTP participation; and
- HTP initiatives under consideration are tied to the results from a meaningful CHNE process.

### Question-by-Question Criteria

- **Question II.** This question will be reviewed to identify the submitting hospital (based on name and Medicaid ID number) and any changes to the contact information and/ or points of contact for the submitting hospital. Hospital contact information and points of contact are only required if that information has changed since submitting the CHNE Midpoint Report.
- **Question III.a. (1)** Responses to be reviewed for completeness
  - Does the response address all categories of requested information about the engagement activities during the second half of the HTP CHNE process (activities undertaken, partners included, and key topics of discussion)?
- **Question III.a. (2)** Responses to be reviewed for completeness
  - Does the response address all categories of requested information about any external organizations that have been newly engaged to support the second half of the HTP CHNE process (organization name, organization contact, organization type, and any connection of the organization to HTP priority populations and / or project topics)?
  - If not, does the hospital explain why that information is not provided (i.e., there are no newly engaged organizations)?
- **Question III.b. (1-3)** Responses to be reviewed for opportunities for the Department to provide assistance
  - Has the hospital described any challenges in executing the Action Plan that the Department may be able to assist the hospital to overcome?
- **Question IV.a.** Responses to be reviewed for completeness



- Does the response provide a summary of feedback received from stakeholders regarding planning the hospital's HTP participation and, as relevant, the CHNE process? The response does not need to be inclusive of every comment, but should include common themes of input and may include additional input that the hospital considered particularly relevant or influential.
- **Question IV.b.** Responses to be reviewed for completeness
  - Does the response provide an explanation of how the feedback received has been considered and incorporated into the hospitals' planning and, as applicable, any adjustments to the CHNE process?
- **Question V.** Responses to be reviewed for completeness
  - Does the response:
    - Outline the hospital's preliminary decision-making regarding all of the required topics: community needs that will be prioritized; target populations; interventions under considerations; and any partnerships; and
    - Provide a rational for those preliminary decisions based on (any of the following): findings from the environmental scan; feedback received; HTP priorities; and / or other state and hospital initiatives?
- **Question VI.** Responses to be reviewed to ensure the hospital has a plan for ongoing CHNE that includes meaningful opportunities for community organizations to inform the hospital's HTP participation.
- **Question VII.** Responses to be reviewed for opportunities for the Department to provide assistance
  - Has the hospital shared any information, concerns or challenges with which the Department may be able to assist?

