



**MINUTES
TOWN OF PARACHUTE
BOARD OF TRUSTEES REGULAR MEETING
222 GRAND VALLEY WAY, PARACHUTE, CO
APRIL 19, 2018 6:30 P.M**

**(A) CALL TO ORDER
TRUSTEES PRESENT**

Juanita Williams
Tim Olk
John Loschke
Fred Andersen
Tom Rugaard
Brittany Van Teylingen

MAYOR: Roy McClung

TRUSTEES ABSENT: None

STAFF PRESENT: Town Administrator, Stuart McArthur
Town Clerk, Lucy Cordova
Economic Development, Lauralee Patton
Community Development, Derek Wingfield
Public Works Director, Mark King
Police Chief, Sam Stewart

AUDIENCE LIST ATTACHED

(B) PLEDGE OF ALLEGIANCE

(C) APPROVE AGENDA

MOTION 1: Motion to approve Agenda
Vocal vote passed unanimously

(D) CONSENT AGENDA:

1. MINUTES FROM THE MARCH 15, 2018, REGULAR MEETING
2. EXPENDITURES PAID MARCH 9, 2018, THROUGH APRIL 12, 2018

MOTION 2: Motion to approve consent agenda
Motion passed with a 5-0 vote

(E) COMMENTS FROM CITIZENS NOT ON THE AGENDA

Michael Berry, 135 W 1st Street, spoke regarding ownership of alley behind home. Board directed staff to contact him.
Bruce Hoggan, 68 Cardinal Way, requested extension on special use permit. Board directed staff to contact him.

(F) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of TrusteesMayor and Trustees
- (2) Town Manager UpdateStuart McArthur, Town Manager
Town Manager went over his monthly report. Asked the Board if they would be interested in sponsoring the Garfield County Parade with \$2,000. Board answered in the affirmative. Directed Town staff to make arrangements.
- (3) Community Development Department Update Derek Wingfield & Lauralee Patton, Specialists
Specialists Derek Wingfield and Lauralee Patton went over their monthly report.
- (4) Public Works Department Update Mark King, Public Works Director
Public Works Director Mark King went over his monthly report.

(5) Police Department Update.....Samuel Stewart, Police Chief
Police Chief Stewart went over his monthly report.

(G) SWEARING IN OF NEWLY ELECTED BOARD MEMBERS ACCORDING TO RESOLUTION NO. 2018-14 AND ARTICLE II SECTION 2-11 OF THE TOWN OF PARACHUTE HOME RULE CHARTER:

- (1) As Mayor..... Roy B. McClung
 - (2) As Trustee..... Tim Olk
 - (3) As Trustee.....Tom Rugaard
 - (4) As Trustee.....Brittany Van Teylingen
- STAFF: LUCY CORDOVA, TOWN CLERK
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(H) APPOINTMENT OF MAYOR PRO TEM ACCORDING TO ARTICLE II SECTION 2-5 OF THE TOWN OF PARACHUTE HOME RULE CHARTER

STAFF: LUCY CORDOVA, TOWN CLERK

MOTION 3: Moved and seconded by Williams / Rugaard to appoint Trustee Tim Olk as Mayor Pro Tem
Motion passed with a 5-0 vote, Trustee Van Teylingen not in the room when vote was taken

(I) APPOINTMENT OF MAYOR ROY McCLUNG, AS A MEMBER OF THE TOWN OF PARACHUTE'S PLANNING COMMISSION ACCORDING TO PCM 3.24.020.

STAFF: LUCY CORDOVA, TOWN CLERK

MOTION 4: Moved and seconded by Rugaard / Olk to appoint Mayor Roy McClung to the Planning Commission
Motion passed with a 5-0 vote, Trustee Andersen not in the room when vote was taken

(J) APPOINTMENT OF TWO (2) EX OFFICIO MEMBERS OF THE BOARD OF TRUSTEES TO THE TOWN OF PARACHUTE'S PLANNING COMMISSION ACCORDING TO PCM 3.24.020

STAFF: LUCY CORDOVA, TOWN CLERK

MOTION 5: Moved and seconded by Loschke / Rugaard to appoint Trustees Olk and Williams to the Planning Commission
Motion passed with a 6-0 vote

(K) BOARD CONSIDERATION OF REAPPOINTMENT OF KELLI STANTON AND SHERRY LOSCHKE TO THE TOWN OF PARACHUTE PLANNING COMMISSION ACCORDING TO PCM 3.24.020

STAFF: LUCY CORDOVA, TOWN CLERK

MOTION 6: Moved and seconded by Rugaard / Williams to reappoint Sherry Loschke and Kelli Stanton to the Planning Commission
Motion passed with a 6-0 vote

(L) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES TO CONSIDER A BEER AND WINE LIQUOR LICENSE FOR GRAND RIVER HOTEL, INC

APPLICANT/OWNER: Grand River Hotel, Inc
Lori Gilbert
221 Grand Valley Way
Parachute, CO 81635

PROJECT NAME: Public hearing to seek authorization from the Town of Parachute for Beer and Wine Liquor License

PROJECT LOCATION: 221 Grand Valley Way

Public hearing opened
Town Clerk Lucy Cordova, provided staff report and recommendation of approval
Lori Gilbert, General Manager, 221 Grand Valley Parachute, CO gave presentation
No public comment
Board discussion ensued
Public hearing closed

BOARD CONSIDERATION OF RESOLUTION NO. 2018-22

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, SITTING AS THE PARACHUTE LIQUOR LICENSING AUTHORITY, APPROVING THE APPLICATION OF GRAND RIVER HOTEL, INC., FOR A BEER AND WINE LICENSE FOR THE PREMISES LOCATED AT 221 GRAND VALLEY WAY.

STAFF: LUCY CORDOVA, TOWN CLERK

MOTION 7: Moved and seconded by Rugaard / Olk to approve Resolution No. 2018-22

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, SITTING AS THE PARACHUTE LIQUOR LICENSING AUTHORITY, APPROVING THE APPLICATION OF GRAND RIVER HOTEL, INC., FOR A BEER AND WINE LICENSE FOR THE PREMISES LOCATED AT 221 GRAND VALLEY WAY.

Motion passed with a 6-0 vote

(M) PUBLIC HEARING BEFORE THE BOARD OF TRUSTEES TO CONSIDER A LAND USE APPLICATION FROM TCA MICROGRID ENERGY FOR A SPECIAL USE REVIEW FOR THE CONSTRUCTION OF A SOLAR GARDEN.

APPLICANT/OWNER:	TCA Microgrid Energy Joseph Sarlo 1536 Wynkoop St. Suite 400 Denver, CO 80202
PROJECT NAME:	Public hearing to seek authorization from the Town of Parachute for the construction of a solar garden
PROJECT LOCATION:	540 Parachute Ave Parachute, CO 81635
LEGAL DESCRIPTION(S):	Section: 12 Township: 7 Range: 96 Legal: Please see attachments for full legal description

Public hearing opened
Town Manager McArthur, provided staff report and recommendation of approval
Joseph Sarlo, 1536 Wynkoop St. Suite 400, Denver, CO gave presentation
No public comment
Board discussion ensued
Public hearing closed

BOARD CONSIDERATION OF RESOLUTION NO. 2018-23

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING WITH CONDITIONS A SPECIAL USE PERMIT FOR PROPERTY LOCATED AT 540 PARACHUTE AVENUE IN THE TOWN OF PARACHUTE FOR A SOLAR GARDEN.

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION 8: Moved and seconded by Loschke / Williams to approve Resolution No. 2018-23

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING WITH CONDITIONS A SPECIAL USE PERMIT FOR PROPERTY LOCATED AT 540 PARACHUTE AVENUE IN THE TOWN OF PARACHUTE FOR A SOLAR GARDEN.

Motion passed with a 6-0 vote

(N) BOARD CONSIDERATION OF RESOLUTION OF NO. 2018-24

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AND ADOPTING A PERSONNEL HANDBOOK.

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION 9: Moved and seconded by Loschke / Rugaard to approve Resolution No. 2018-24

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO APPROVING AND ADOPTING A PERSONNEL HANDBOOK.

Motion passed with a 6-0 vote

(O) BOARD CONSIDERATION OF ORDINANCE NO. 745-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE AGREEMENT TO EXTEND PUBLIC UTILITIES TO THE T&T AND ASSOCIATES MINOR SUBDIVISION.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 10: Moved and seconded by Loschke / Van Teylingen to approve Ordinance No. 745-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE AGREEMENT TO EXTEND PUBLIC UTILITIES TO THE T&T AND ASSOCIATES MINOR SUBDIVISION PENDING ATTORNEY REVIEW.

Motion passed with a 6-0 vote

(P) BOARD CONSIDERATION OF ORDINANCE NO. 746-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE ACQUISITION OF CERTAIN COMMON ELEMENTS AND PROPERTY INTERESTS FROM THE GLENN MEADOWS HOMEOWNERS ASSOCIATION.

STAFF: STUART McARTHUR, TOWN MANAGER
JEFFREY CONKLIN, TOWN ATTORNEY

MOTION 11: Moved and seconded by Rugaard / Olk to approve Ordinance No. 746-2018

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE ACQUISITION OF CERTAIN COMMON ELEMENTS AND PROPERTY INTERESTS FROM THE GLENN MEADOWS HOMEOWNERS ASSOCIATION.

Motion passed with a 6-0 vote

(Q) BOARD CONSIDERATION OF BID AWARD AND CONTRACT FOR THE TOP ADVENTURES TRAIL HEAD PROJECT AND APPROVE MAYOR OR TOWN MANAGER TO SIGN

STAFF: MARK KING, PUBLIC WORKS DIRECTOR

MOTION 12: Moved and seconded by Rugaard / Loschke to approve Bid Award and contract for TOP Adventures Trailhead Project to Moody Construction

Motion passed with a 6-0 vote

(R) BOARD CONSIDERATION OF AGREEMENT WITH ADAM SANDERS ENTERTAINMENT, LLC FOR ENTERTAINMENT SERVICES FOR OKTOBERFEST 2018 AND APPROVE MAYOR TO SIGN

STAFF: DEREK WINGFIELD, COMMUNITY DEVELOPMENT
LAURALEE PATTON, ECONOMIC DEVELOPMENT

MOTION 13: Moved and seconded by Rugaard / Olk to approve contract with Adam Sanders Entertainment, LLC

Motion passed with a 6-0 vote

(S) BOARD CONSIDERATION OF AGREEMENT WITH ROCKON TOURING, INC FOR ENTERTAINMENT SERVICES FOR OKTOBERFEST 2018 AND APPROVE MAYOR TO SIGN

STAFF: DEREK WINGFIELD, COMMUNITY DEVELOPMENT
LAURALEE PATTON, ECONOMIC DEVELOPMENT

MOTION 14: Moved and seconded by Rugaard / Olk to approve contract with Rockon Touring, Inc
Motion passed with a 6-0 vote

(T) BOARD CONSIDERATION OF AGREEMENT WITH PARMALEE TN, LLC FOR ENTERTAINMENT SERVICES FOR OKTOBERFEST 2018 AND APPROVE MAYOR TO SIGN

STAFF: DEREK WINGFIELD, COMMUNITY DEVELOPMENT
LAURALEE PATTON, ECONOMIC DEVELOPMENT

MOTION 15: Moved and seconded by Van Teylingen / Williams to approve contract with Parmalee TN, LLC
Motion passed with a 6-0 vote

(U) BOARD CONSIDERATION OF AGREEMENT WITH CAROLINA BOY, INC FOR ENTERTAINMENT SERVICES FOR OKTOBERFEST 2018 AND APPROVE MAYOR TO SIGN

STAFF: DEREK WINGFIELD, COMMUNITY DEVELOPMENT
LAURALEE PATTON, ECONOMIC DEVELOPMENT

MOTION 16: Moved and seconded by Olk / Williams to approve contract with Carolina Boy, Inc
Motion passed with a 6-0 vote

(V) OTHER MATTERS

1. Colorado House of Representatives thank you for receiving grant for water tank rehabilitation
2. Your Chamber thank you for auction prize donation
3. Advocate Safe House Project Thank you for donation
4. Grand River Meals on Wheels Thank you for donation
5. Fundraising Proposal from Bea Underwood Elementary School for an overnight fieldtrip to Montrose to 2 museums

MOTION 17: Motion for \$100.00 donation to Bea Underwood Elementary School
Motion passed with a 6-0 vote

(W) EXECUTIVE SESSION (IF NECESSARY)

(X) ADJOURN

MOTION 17: Motion to adjourn
Vocal vote passed unanimously

Roy McClung, Mayor

ATTEST:

Lucy Cordova, Town Clerk