

# 2018 Moffat County Budget



*Adopted December 12, 2017*



# Acknowledgements

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## **Finance**

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Finance Specialist

Finance Specialist

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Thank you to all Department Heads, Elected Officials and employees who provided information for the successful compilation of the 2018 Budget.

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# MOFFAT COUNTY VISION STATEMENT

“Leading the way to excellence  
in serving the citizens of Moffat  
County”

# MOFFAT COUNTY MISSION STATEMENT

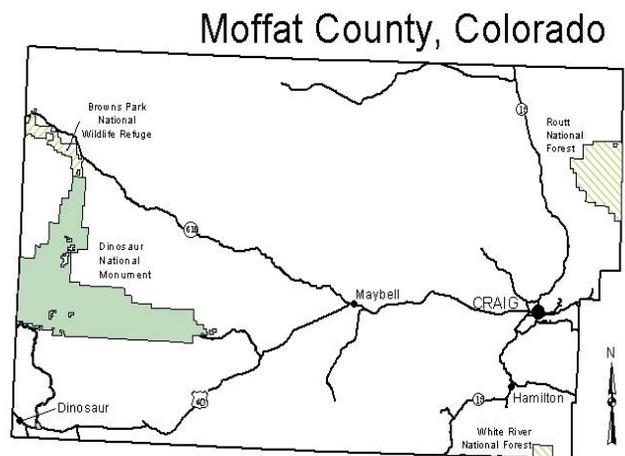
“To improve the quality of life in  
Moffat County by providing  
essential services through and  
with leadership, teamwork and  
integrity”

We serve  
The people  
*Of Moffat County*

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Our customers are the people throughout Moffat County. This includes the employees that serve beside us.

Our service is our only product. Our responsibility is to deliver this product as courteous, responsive and cost effective as we can.



Moffat County provides each of us an equal opportunity and harassment free environment. This environment insures open communication, the free exchange of ideas, and concepts empowering each of us to contribute to Moffat County to the full extent of our ability.

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# Moffat County, Colorado

## 2018 Budget

### Elected Officials

Board of County Commissioners	Ray Beck Don Cook Frank Moe
Clerk and Recorder	Lila Herod
Treasurer and Public Trustee	Linda Peters
Assessor	Chuck Cobb
Sheriff	KC Hume
District Attorney	Brett Barkey
Coroner	Kirk McKey
Surveyor	Peter Epp

### Appointed Officials

County Attorney	Rebecca Tyree
Development Services	Roy Tipton
Emergency Management	Tom Soos
Fairgrounds/Cemetery	Bill Sixkiller
Finance	Mindy Curtis
Grounds/Parks & Rec/Freeman	Lennie Gillam
Housing Authority	Shawna Muhme
Human Resources	Lynnette Siedschlaw
Human Services	Dollie Rose
Information Technology	Mason Siedschlaw
Library	Sherry Sampson
Museum	Dan Davidson
Natural Resources	Jeff Comstock
Pest Management	Jessica Counts
Road Maintenance	Dan Miller
Veteran's Service Officer	Ed Wilkinson
Youth Services	Tara Wojtkiewicz

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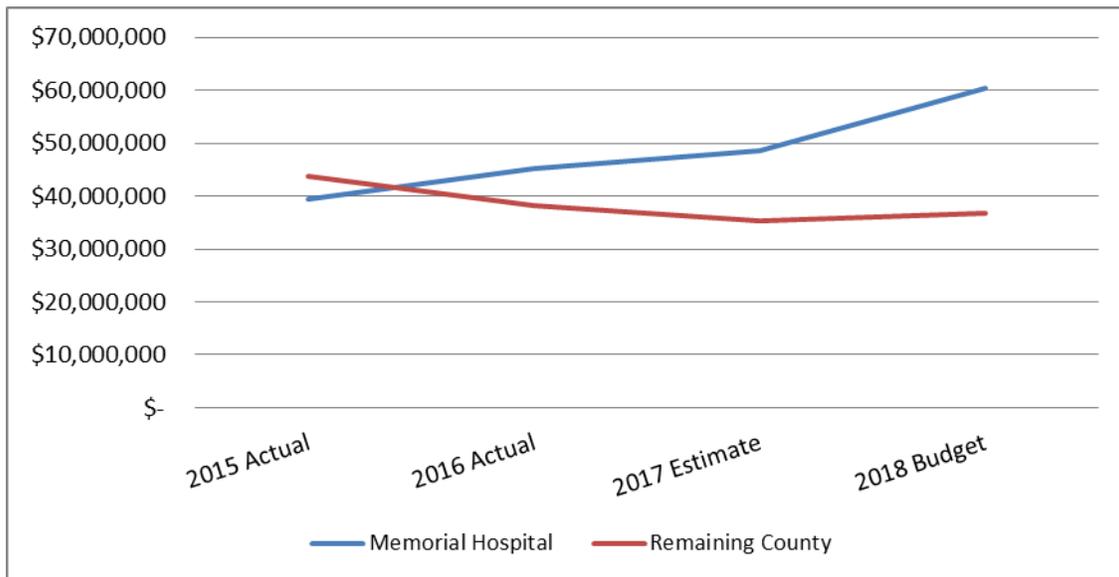
**2018 BUDGET MESSAGE**

Submitted herein is the Moffat County Budget for 2018. The 2018 Budget is created through a compilation of figures submitted by elected officials, department heads and boards. This budget is balanced as required by Colorado law. In addition to the Moffat County Budget are the budgets for the component units, where the Moffat County Board of Commissioners either serves as the Board of Directors or appoints the Board of Directors for the entities.

**BUDGET SUMMARY**

The 2018 Moffat County Budget totals \$97,077,875 which is \$10,874,659 or 12.62% more than the 2017 budget of \$86,203,217. The budget is funded with revenue estimates and anticipated fund balances.

**The Memorial Hospital, as an enterprise, is the county’s largest component unit budget. The 2018 Memorial Hospital Budget totals \$60,373,587 an increase of 24.18% or \$11,754,654 more than their 2017 budget of \$48,618,933.** The remaining Moffat County Budget, without the Memorial Hospital component unit, is \$36,704,288 a decrease of \$879,996 or (2.34%) less than the 2017 budget of \$37,584,283. The Memorial Hospital budget history compared to the remaining county budget is shown in the chart below:



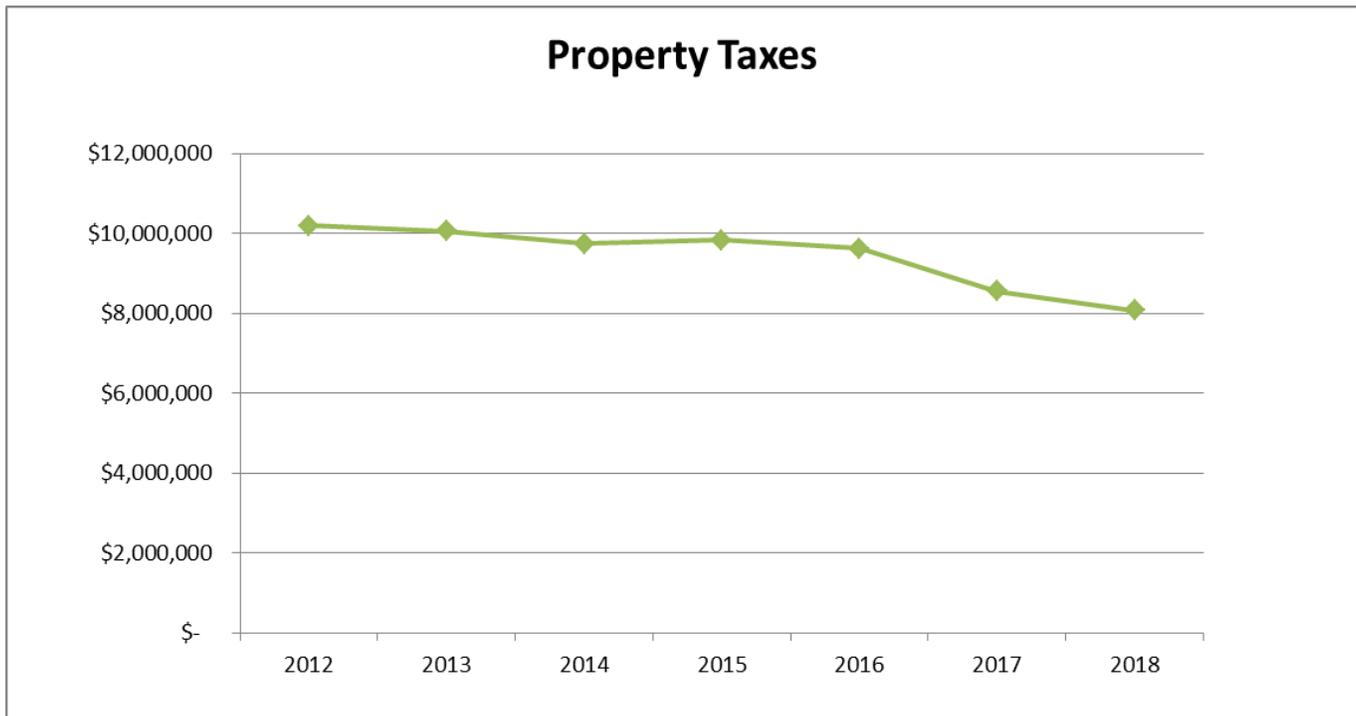
**FACTORS INFLUENCING THE 2018 BUDGET DEVELOPMENT**

The budget document is submitted as a one year operating plan setting forth the required and discretionary expenditures for public service. By statute, the budget must be balanced each year (C.R.S 29-1-103(2)). In order to balance the budgeted expenditures, the fund balance reserves beyond expected revenues are used from previous years.

Declining revenues in property tax, which support 30% of county operations, continues to be a budgetary issue resulting in a valuation decrease since 2011 of \$100,392,405 mainly due to the lack of oil and gas activity in

Moffat County. As property tax is collected the year after assessment, this is resulting in a \$2,121,691 decrease in revenue since 2012 for Moffat County as shown in the table and chart to follow:

<b>Valuation Year</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
Valuation	\$ 487,067,917	\$ 481,684,492	\$ 466,342,922	\$ 470,921,402	\$ 460,492,933	\$ 409,697,812	\$ 386,675,512	
<b>Budget Year</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
Property Taxes	\$ 10,192,383	\$ 10,053,719	\$ 9,733,509	\$ 9,829,071	\$ 9,611,408	\$ 8,551,213	\$ 8,070,692	



Due to the struggles with revenue shortfalls and capital improvement needs, a 10 year Capital Improvement Plan (CIP) has been developed to address vehicle and equipment rotation along with building improvements. Typically, a CIP is built on a rotation basis such as vehicles rotate every 5 years or 100,000 miles. The CIP for Moffat County is based off of scoring mechanisms to identify the highest replacement need from usage. For example: an older vehicle that may have low miles due to in town use may not be a high need of replacement and will stay on the rotation until the mileage and condition of the vehicle is scored for highest replacement need. Further details on the CIP are located in Capital Improvement Program section.

In order to determine the revenues available for the future, **in a natural resource based economy**, 5 year projections for revenues and budgetary costs have been used beyond the 2018 budget. While not an official long term financial plan, these projections assist in budget strategies to provide the services for the citizens, adjusting the service level where necessary, and to ensure that the legacy of wonderful and unique community assets are adequately maintained for future generations to enjoy while improving the county's financial condition for the future citizens.

Due to the 5 year projections, the funds identified of most concern include: General, Road & Bridge, Airport, Library, Senior Citizens, Jail, Human Services and Museum as identified in the chart to follow:

# 2018 MOFFAT COUNTY FUNDS OF TOP CONCERN

Funds Include: General, Road & Bridge, Airport, Library, Senior Citizens, Jail, Human Services and Museum.

	Long Term Financial Forecasting								
	2015 Actual	2016 Actual	2017 Estimate	2018 Budget	2019 Projection	2020 Projection	2021 Projection	2022 Projection	2023 Projection
Fund Balance Used	232,584	603,030	781,469	1,573,642	2,065,361	2,361,864	3,542,775	3,986,191	4,155,337
<b>Total Revenue</b>	<b>30,438,451</b>	<b>30,067,151</b>	<b>28,457,816</b>	<b>30,079,111</b>	<b>28,919,180</b>	<b>28,987,875</b>	<b>29,982,349</b>	<b>30,244,348</b>	<b>30,194,761</b>
Personnel Expenditures	13,888,822	13,877,109	14,068,968	13,964,198	14,356,408	14,643,536	14,942,491	15,241,341	15,564,541
Operating Expenditures	10,033,161	9,723,477	9,564,584	10,352,896	10,387,320	10,449,516	10,516,759	10,589,597	10,668,572
Capital Expenditures	1,091,644	1,503,654	1,836,145	4,219,227	1,867,016	1,593,638	2,209,043	2,055,719	2,004,210
Transfers Out	3,112,090	3,237,246	2,831,159	1,379,143	2,281,801	2,275,496	2,298,332	2,333,982	1,934,742
<b>Fund Total Expenditures</b>	<b>28,125,718</b>	<b>28,341,486</b>	<b>28,300,857</b>	<b>29,915,465</b>	<b>28,892,544</b>	<b>28,962,186</b>	<b>29,966,625</b>	<b>30,220,638</b>	<b>30,172,064</b>
<b>Beginning Fund Balance</b>	<b>19,796,250</b>	<b>21,876,393</b>	<b>22,999,025</b>	<b>22,374,515</b>	<b>20,964,519</b>	<b>18,925,794</b>	<b>16,589,619</b>	<b>13,062,567</b>	<b>9,100,087</b>
<b>Ending Fund Balance</b>	<b>21,876,393</b>	<b>22,999,025</b>	<b>22,374,515</b>	<b>20,964,519</b>	<b>18,925,794</b>	<b>16,589,619</b>	<b>13,062,567</b>	<b>9,100,087</b>	<b>4,967,446</b>
Restricted Reserves	2,156,873	2,079,854	1,915,616	1,702,946	1,513,622	1,270,566	990,194	667,127	256,714
Non-spendable	1,610,560	1,216,718	1,528,879	1,528,879	1,278,879	1,278,879	1,278,879	1,278,879	1,278,879
Committed Reserves	6,703,150	6,874,462	6,276,004	4,880,830	4,994,262	5,064,999	5,139,752	3,706,692	1,255,353
Assigned Reserves	6,461,188	7,053,519	7,213,886	6,542,772	6,249,802	5,714,030	4,615,688	3,447,389	2,176,500
Unassigned Reserves	4,944,621	5,774,472	5,440,129	6,309,093	4,889,230	3,261,146	1,038,054		
<b>% Cash on Hand</b>	<b>76%</b>	<b>83%</b>	<b>80%</b>	<b>73%</b>	<b>65%</b>	<b>56%</b>	<b>42%</b>	<b>28%</b>	<b>13%</b>
<b>Days Operating Cash on Hand</b>	<b>276</b>	<b>305</b>	<b>292</b>	<b>266</b>	<b>238</b>	<b>204</b>	<b>155</b>	<b>101</b>	<b>48</b>

## BUDGET STRATEGIES

In the past, Moffat County has been budgeting incrementally, meaning that the current year's budget becomes the basis for the next year's budget. This type of budgeting process is workable, as long as expenditures and revenues remain stable. When budget cuts are necessary due to an increase in expenditures, decrease in revenue or even both, across the board cuts (usually based on a percent of the department's total budget) are no longer effective. **Cutting across the board can be detrimental to programs and services needed in the community, which makes it an ineffective process.**

Through the 2018 budget process, discussions with all departments and elected officials have been held and budgets adjusted. These adjustments will allow for better accuracy of service costs as the county continues to take on a new budget strategy approach by utilizing the Priority Based Budgeting (PBB) tool that was started in the 2017 budget process while in the midst of statutory deadlines of the proposed budget adoption by October 15<sup>th</sup> and final budget adoption by December 15<sup>th</sup>.

PBB uses the philosophy that resources should be allocated according to how effectively a program or service achieves the goals and objectives that are of greatest value to the community. This process can be used to understand larger community values, and budget according to those values, while providing flexibility in order to meet the changing needs of the community through community and government results.

Since February of 2017, departments have been working through the PBB process identifying services they provide and aligning their 2017 budgets to the services so that the cost of service is identified.

The next phase of the PBB process is to align the priority categories to the following goals of the Board of County Commissioners:

- Maintain and promote a financially stable county government that is transparent and effective.
- Continue to enhance the understanding of civic participation, engagement and confidence in county government.
- Maintain and improve the county transportation system, facilities and infrastructure.
- Consistently support local and regional economic strength.
- Strive to ensure a safe, secure and healthy community.
- Support energy industry, fossil fuels, lobbying efforts, etc.

Priorities	Goals
Good Governance	Maintain and promote a financially stable county government that is transparent and effective.
Safe Community Health & Well Being of Community Enhance and Develop Natural Environment and Community Resources	Continue to enhance the understanding of civic participation, engagement and confidence in county government.
Infrastructure	Maintain and improve the county transportation system, facilities and infrastructure.
Economic Vitality Enhance and Develop Natural Environment and Community Resources	Consistently support local and regional economic strength.
Safe Community Health & Well Being of Community	Strive to ensure a safe, secure and healthy community
Economic Vitality Enhance and Develop Natural Environment and Community Resources	Support energy industry, fossil fuels, lobbying efforts, etc.

Services are aligned within the definitions under each priority category as the following chart shows:

<b>Governance</b>	<b>Safe Community</b>	<b>Health &amp; Well Being of Community</b>	<b>Enhance and Develop Natural Environment and Community Resources</b>	<b>Infrastructure</b>	<b>Economic Vitality</b>
Enables and enhances openness and transparency by ensuring accountability, honesty, efficiency, best practices and innovation in all operations.	Builds and empowers an informed, aware, involved and engage citizenry that partners to share in the responsibility for the community's safety.	Partners with community groups to promote and provide the day-to-day physical, mental and socio-economic health of its residents by sustaining a thriving, secure and nurturing environment.	Partners with the community to ensure the protection of its open space and development of agricultural, public lands, energy and recreation and to appropriately promote its use.	Provides for sustainable, well-planned and well-designed infrastructure.	Supports strategic sustainable development and reinvestment that stimulates economic growth and community needs.
Sustains a resilient financial position supported by sustainable, balanced revenue streams, fiscally responsible expenditures and supported expenditure growth.	Offers protection to lives and property, protects the community by preventing crime, enforcing the law, administering justice and responding to emergencies and calls for service.	Promotes and maintains a visually appealing, inviting and revitalized community that encourages citizen involvement, participation and pride.	Provides for the enhancement, conservation and efficient use of its water supply and other natural resources.	Ensures continual improvement is balanced against effective long-term maintenance of existing infrastructure.	Cultivates and supports an economic environment that is prosperous and sustainable; providing quality public services that meet the needs of the community.
Delivers responsive and courteous service to its internal and external customers, while ensuring timely and effective two-way communication.	Creates an environment that feels secure, welcoming and inviting with a visible and approachable public safety presence that focuses on proactive prevention, early intervention and safety education.	Provides a safe, clean and attractive community in which to live and work, offering quality parks, ample recreational opportunities and desirable residential neighborhoods.	Implements land use plans that mitigates factors impacting natural resources.	Manages and operates a safe, reliable and well-maintained infrastructure system.	Encourages and supports the recruitment, retention and growth of a well-balanced mix of businesses that stimulates the regional economy and focuses on a well-planned, unified regional vision.
Reduce the cost of government by implementing business processes and other operational efficiencies.	Provides a safe public infrastructure network that is well-maintained, accessible and enhances safe traffic-flow and mobility	Offers a wide range of quality leisure, athletic and recreational interaction opportunities for seniors, youth and teens.	Restores, revitalizes and redevelops historical resources to preserve and protect its heritage for current and future generations to use and appreciate.	Proactively plans for the County's growth by preparing and following an integrated, comprehensive, future-focused master plan that provides for quality, sufficiently regulated development and land use that is consistent with community standards.	Leverages its strengths by developing partnerships and collaborate with others to diversify and advance economic development at the enterprise, community and regional levels that attracts and retains a diverse business mix.
Promotes informed, involved and engaged community through public outreach, education and timely communication.	Pursues alternative methods of service delivery that are cost-effective and successful in meeting the community's needs.	Promotes a variety of opportunities, through collaborative partnerships, that focus on the arts, cultural enrichment, education and events that promote the community's heritage.	Educates and encourages Citizens to be engaged, well-informed and assume shared responsibility and instill community pride.		Develops public/private partnerships to invest in and promote well-planned, quality development, redevelopment and renovation that revitalizes the community and is in alignment with community standards.

This alignment of services through the use of the PBB tool will continue in 2018. Once the process is complete, it can be analyzed to determine which services achieve the priorities that support the goals. This process can be used to adjust the budget to according to the changing needs of the community.

## **STRATEGIES TO INCREASE REVENUES**

Economic and societal challenges effecting Moffat County's future will continue to place increased pressure on the Board of County Commissioners. The following strategies have been developed to address the future for Moffat County:

- ▶ Provide proactive and positive influence for impacts and issues known at both the state and federal level to support Moffat County's natural resources and access to public lands.
- ▶ Strive to maintain assets that will improve facilities, increase community appearance that will in turn increase community pride and attract potential residents.
- ▶ Continue to work with agencies that have similar needs or vision in order to prosper and improve the quality of life in Moffat County.
- ▶ Use restricted revenues, such as Conservation Trust (lottery dollars that must be used on parks and recreation), to enhance recreational opportunities and attract potential residents.
- ▶ Use existing county resources, assets, employees and dollars, to further the economic future of Moffat County while emphasizing and enhancing growth and diversification for our local economy.
- ▶ Explore a possible ballot measure in 2018 to support specific programs.
- ▶ With declining revenues, our focus will continue to evaluate the financial impacts to general fund and the funds they subsidize.

## **POLICY CHANGES THAT EFFECT THE BUDGET**

The Board of County Commissioners adopted policy changes to allow for the cash flow needed to provide services as well as strengthen the county's future through long term forecasting and dedicated reserves. The following highlights are the effect on the budget from those policy changes:

*Align cash flow from reserves to fund services.*

- ▶ Past budget policies have identified a 90 day cash reserve for funds. Making these funds unallowable in the budget process.
- ▶ By reducing most funds to 60 days and realigning the remaining funds for cash reserve, while abiding by statutory requirements and best practice recommendation for the county to keep good bond rating, it allows for more funds available to provide the services to the citizens with declining revenues. The reduction from this adjustment utilizes fund balances and also reduces transfers from General Fund that subsidizes the Senior Citizens (bus and meals), Jail and Museum Funds in 2018.
- ▶ The remaining reserves will have restrictions on use through a revised budget policy, such as capital reserve and a counter cyclical reserve for those funds that are most affected in an economic downturn for recovery.

*The current budget is used to determine future budget needs by applying reasonable expectations of how costs and revenues will change under typical circumstances for long term budget forecasting.*

- ▶ Revenues are based off of historical trends.

- ▶ Expenditures are in three categories and are based off of Consumer Price Index and historical trends.
  - Personnel: Wages, longevity, retirement, workers compensation, health, dental, vision, and life insurance benefits.
  - Operating: Remaining expenses other than personnel and capital.
  - Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

***The current budget is adjusted when long term budget forecasting indicates shortfalls.***

*One-time revenues cannot be used to commit long term expense.*

- ▶ *One-time revenues are revenues received beyond the revenues projected in the budget, as such, should not be used for on-going expenses such as personnel and operating.*
- ▶ *One-time revenues are either committed to the future through the reserves or through one-time expense.*
- ▶ *One-time expenses are programs, services, or capital that is only spent in a particular year and are not on-going in nature.*

*Counter cyclical reserve to sustain through unexpected revenue shortfall years.*

- ▶ Funds that receive major funding sources such as property tax, sales tax and highway user tax fees will have a counter cyclical reserve. For the 2018 budget, the funds with counter cyclical reserves are General, Road & Bridge, Library and Social Services. The reserve may be utilized under the following conditions:
  - If a major revenue source decreases 5% within a given year, after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
  - Continued revenue shortfalls will result in budgetary realignment to compensate for the decline in revenue.

*Capital Reserves.*

As of 2016, Moffat County has assets valued at \$48 million; \$5.7 in vehicles, \$12.4 in equipment and \$30 million in buildings and equipment. In order to maintain assets and assist with the Capital Improvement Plan the following process is utilized:

- ▶ Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
- ▶ Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
- ▶ One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

## COUNTY FUNDS

Moffat County's Budget contains 23 funds. Summary figures for each fund can be found in the fund summaries throughout the budget. These summaries contain the revenues, expenditures and the available fund balance.

### GENERAL FUND

As the name implies, this is the fund that receives undesignated revenues which can be budgeted for any appropriate county purpose. This fund finances the majority of the traditional services associated with county government. Most of the budget deliberations center around this fund since it provides resource allocation flexibility. This fund supports 39 departments. It is necessary to review each department's situation in some detail to determine what is happening in 2018.

The General Fund has a decrease in expenditures of \$1,907,035 mainly due from one-time reductions in transfers out. Transfers between certain funds, as allowable by statute, are budgeted where revenues, such as charges for services, may not sustain the funding needs to support their specific fund function. The following funds were reduced in transfers out:

- Landfill due from rate increases that remove other county revenue support.
- Maybell Waste Water Treatment Facility due from rate increases that remove other county revenue support.
- Senior Citizens due from reduction in operating reserve to 60 days.
- Jail due from reduction in operating reserve to 60 days and increase in revenue from other county inmates.
- Museum due to reduction in other county revenue support.

The main reduction in transfers out is due from policy changes that reduce the 90 day reserve to 60 day reserve. This policy causes the Jail and Senior Citizens to utilize their fund balance in 2018. It is realized as a one-time reduction as the fund balanced used in 2018 is no longer available in the future.

After the fund balances are used to balance the budget in Seniors Citizens and Jail for 2018, the transfers out to these funds increase an estimated \$899,283 in 2019 to balance future budget needs. The long-term reduction of expense to general fund is then \$1,907,035 less the \$899,283 of one-time savings or \$1,007,750.

The General Fund has a net increase in revenue of \$698,501 that includes better revenue alignment, one-time grant revenues of \$210,094 as well as decreased property tax and revenue projection adjustment.

In addition, Counter Cyclical and Capital reserves have been added.

**The Board of Commissioner's goal is to realign \$2.5 million in expenditures or revenues to the general fund. To date the estimated realignment is: \$1,706,251. This is attributed to the following:**

**\$698,501 in revenue projection adjustments by departments**  
**\$493,575 in expenditure adjustments by departments**  
**\$514 175 long term reduction of fund balance policy changes and transfers out**  
**\$1,706,251**

## **OTHER COUNTY FUNDS**

A great many of the county's programs are financed from sources outside of the General Fund. These funds have combined expenditures as well in excess of the General Fund budget. However, the nature of the revenue sources mandate that these monies can only be used for specific activities. Hence, they are budgeted and accounted for in separate funds.

### **A. PUBLIC WORKS SERVICES**

Public work services include the Road & Bridge Fund, Landfill Fund, Airport Fund and Maybell Waste Water Treatment Facility Fund.

The Road & Bridge Fund has an increase in expenditures of \$1,253,076 mainly due to the \$1.9 million dollar Swinging Bridge Project that is supported by multiple entities with the county's portion estimated at \$100,000. More information can be located in the Capital Improvement Program section. Revenues have a total increase of \$3,285,755 mainly due to the contributions of the Swinging Bridge Project along with better revenue alignment. As part of the revenue projection adjustment, \$600,000 of this revenue adjustment is the uncertainty of Payment in Lieu of Taxes that is reauthorized on a yearly basis but has been consistently authorized throughout history. In addition, Counter Cyclical and Capital reserves have been added.

The Landfill Fund has a decrease in expenditure of \$51,999 and an increase in revenues of \$420,626 due to fee increase and contract with an out of county provider through 2019. In addition, Capital reserves have been added.

The Airport Fund, which operates the Craig -Moffat County Airport has an increase in expenditure of \$31,114 and a decrease in revenue of \$39,299.

The Maybell Waste Water Treatment Facility Fund, which operates through the County by the Maybell Sanitation Advisory Board of County Commissioners, has a decrease in expenditures of \$8,000 in capital and a net decrease in revenues of \$1,532 due to eliminating General Fund transfer and increasing Charges for Services.

### **B. JAIL**

The Jail Fund accounts for the operations of the County Jail and maintenance for the Public Safety Center building expenditures have decreased \$22,592 and revenues have a net decreased \$1,195,301 due to a reduction in General Fund Transfer in to align the 60 days reserve along with an increase in Charges for Services.

### **C. HUMAN SERVICES**

The Human Services Fund accounts for human services provided to the citizens of Moffat County, which is primarily funded from State and Federal dollars. The Human Services Fund has an increase in expenditures of \$105,041 and an increase of net revenue of \$355,888 that includes decreased property tax and additional state and federal funding allocated to Moffat County. In addition, Counter Cyclical and Capital reserves have been added.

### **D. INTERNAL SERVICE**

The purpose of an Internal Service Fund is to account for financing of goods and services provided by one department to other departments. They are set up to take advantage of economies of scale, to avoid duplication of effort, and to accurately identify costs of specific governmental services. There is no significant change to the internal service fund.

## E. HEALTH AND WELFARE

The purpose of the Health and Welfare Fund is to account for the monies accumulated to offset the costs of a health and dental plan for County employees. Moffat County has experienced an increase in insurance claims and prescription expenses through 2017. These increases are expected to increase \$25,046 and revenues increase \$296,730 as part of the revenue projection adjustment.

## F. MUSEUM

The Museum fund is funded through the Museum Mineral Lease program and is responsible for managing the program. The expenditures have decreased \$35,570 and revenues have a net decrease of \$70,500 due to reduction in General Fund Transfer in of \$100,000 and an increase in revenues as part of the revenue projection adjustment of \$29,500.

## G. LIBRARY

The Library fund is to account for revenues and expenditures for the Craig-Moffat Library, the Maybell Library, and the Dinosaur library. The expenditures have decreased \$219,056 and the revenues have decreased \$76,889 that includes decreased property tax. In addition, Counter Cyclical and Capital reserves have been added.

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Each fund has greater detail of the budget changes that affect the beginning, ending and fund balances used and are referenced throughout this document in the each fund's summary pages.

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**One of the county's largest component unit budgets is the Memorial Hospital. The 2018 Memorial Hospital Budget totals \$60,373,587.** The remaining Moffat County Budget, without the Memorial Hospital component unit, is \$36,704,288.

The expenditure changes to each of these funds are summarized in the 2017 – 2018 Budget Comparison by Fund document to follow:

## 2017 - 2018 BUDGET COMPARISON

	Expenditures		
	2017 Budget	2018 Budget	Difference
<b>General Fund:</b>	\$ 12,812,464	\$ 10,905,429	\$ (1,907,035)
<b>Special Revenue Funds:</b>			
Road & Bridge Fund	\$ 7,892,535	\$ 9,145,611	\$ 1,253,076
Retirement Fund	-	-	\$ -
Landfill Fund	746,443	694,443	\$ (51,999)
Airport Fund	57,539	88,654	\$ 31,114
Emergency 911 Fund	147,500	142,500	\$ (5,000)
Conservation Trust Fund	22,200	84,700	\$ 62,500
Library Fund	742,185	523,130	\$ (219,056)
Senior Citizens Fund	254,304	224,196	\$ (30,108)
Telecommunications Fund	27,900	27,900	\$ -
Moffat County Tourism Association	144,800	150,000	\$ 5,200
Jail Fund	2,986,019	2,963,427	\$ (22,592)
Social Services Fund	5,705,885	5,810,926	\$ 105,041
Museum Fund	289,662	254,092	\$ (35,570)
Moffat County Local Marketing Dist	225,000	280,000	\$ 55,000
<b>Subtotal Special Revenue Funds:</b>	<b>\$ 19,241,972</b>	<b>\$ 20,389,579</b>	<b>\$ 1,147,607</b>
<b>Capital Project Funds:</b>			
Capital Projects Fund	\$ 165,000	\$ 64,000	\$ (101,000)
<b>Subtotal Capital Project Funds:</b>	<b>\$ 165,000</b>	<b>\$ 64,000</b>	<b>\$ (101,000)</b>
<b>Debt Service Funds:</b>			
Lease-Purchase Fund	\$ 771,463	\$ 733,163	\$ (38,300)
<b>Subtotal Debt Service Funds:</b>	<b>\$ 771,463</b>	<b>\$ 733,163</b>	<b>\$ (38,300)</b>
<b>Internal Service Funds:</b>			
Health & Welfare	\$ 3,743,893	\$ 3,768,939	\$ 25,046
Internal Service	12,100	12,100	\$ -
<b>Subtotal Internal Service Funds:</b>	<b>\$ 3,755,993</b>	<b>\$ 3,781,039</b>	<b>\$ 25,046</b>
<b>Enterprise Funds</b>			
Maybell Waste Water Treatment Facility	\$ 44,153	\$ 36,154	\$ (8,000)
<b>Subtotal Enterprise Funds:</b>	<b>\$ 44,153</b>	<b>\$ 36,154</b>	<b>\$ (8,000)</b>
<b>Component Units:</b>			
Housing Authority	\$ 739,937	\$ 751,603	\$ 11,666
The Memorial Hospital	48,618,933	60,373,587	\$ 11,754,654
Shadow Mtn Local Improvement Dist	53,301	43,322	\$ (9,979)
<b>Subtotal Component Units:</b>	<b>\$ 49,412,171</b>	<b>\$ 61,168,512</b>	<b>\$ 11,756,341</b>
<b>Total All Funds</b>	<b>\$ 86,203,217</b>	<b>\$ 97,077,875</b>	<b>\$ 10,874,659</b>

## SUMMATION

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The 2018 Budget submitted is based upon current and projected economic conditions. Moffat County will balance the current level of services and fund capital projects/equipment with the necessary amount of reserves.

### **BASIS OF ACCOUNTING & BUDGETING**

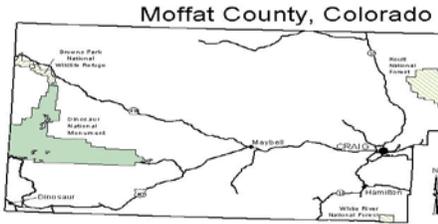
Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

Moffat County uses the modified accrual basis of accounting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measureable and available. "Available" revenue means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt and compensated absences are recorded only when payment is due.

Moffat County uses the accrual basis of accounting for all proprietary and fiduciary funds. Under the full accrual basis revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

## Moffat County, Colorado



Moffat County, located in the northwest corner of Colorado, lies midway between Denver, Colorado, and Salt Lake City, Utah. Grand Junction is 150 miles south of Craig, and the Wyoming border is less than an hour's drive to the north. Visitors and local businesses use the Yampa Valley Airport, a mere 20 miles from Craig, to commute to Denver for direct flights to major cities and for connections to overseas destinations. The Moffat railroad provides transportation for locally mined coal, which is shipped throughout the United States.

Agriculture and mining are a vital part of the local economy; oil, natural gas, coal, and other minerals abound. Energy producers have joined the historical ranching and agricultural economy and are now the largest group of Moffat County employers. Northwest Colorado welcomes relocating businesses and new industries. The Chamber of Commerce is the primary information center, providing comprehensive information for businesses and individuals interested in visiting or relocating to the area. Business training and start-up services are provided by Colorado Northwestern Community College, a member of the state community college system.

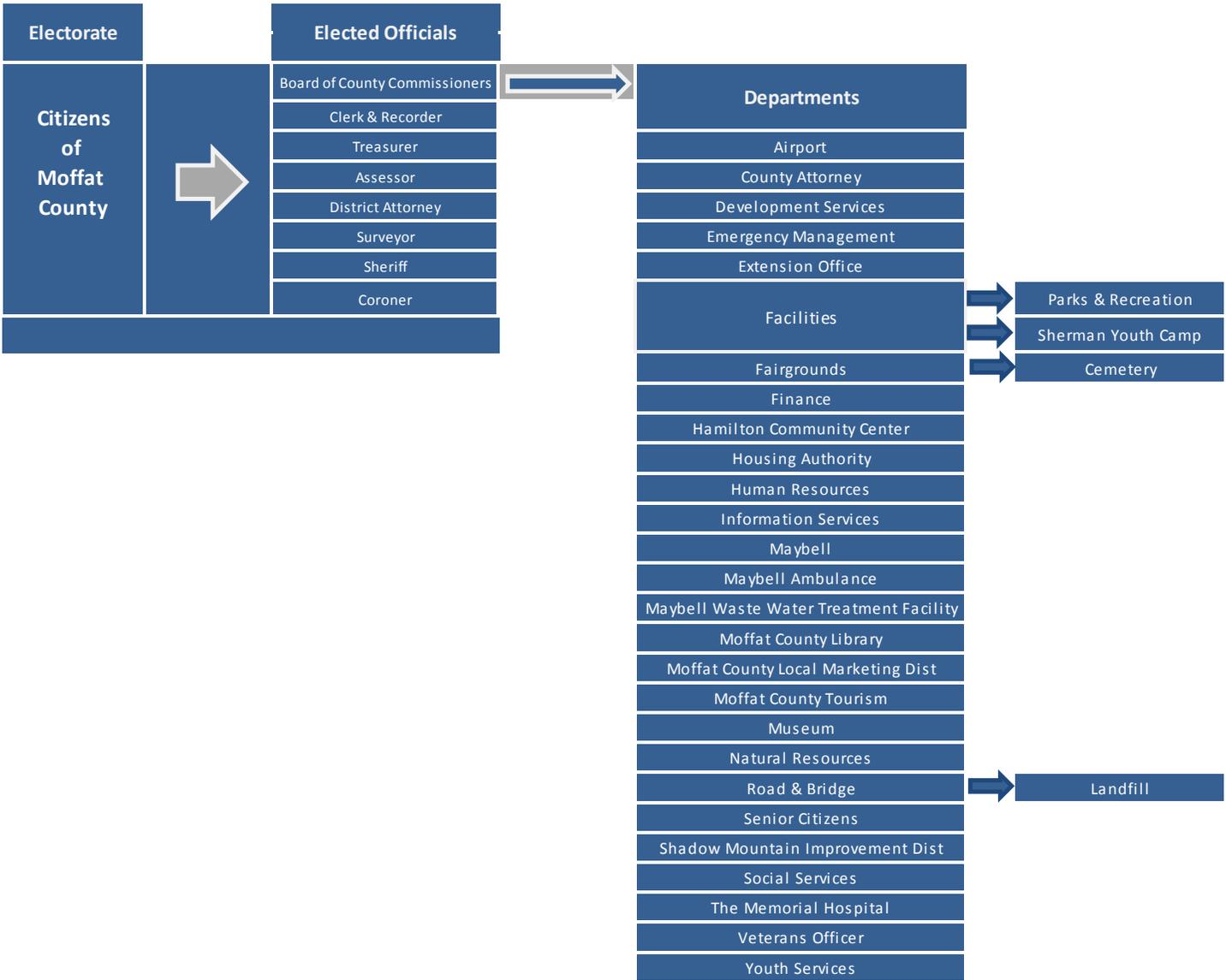
Recreation activities abound for those in Northwest Colorado. Elkhead Reservoir, minutes from town, is a favorite destination for water skiing, fishing, swimming, and after-work picnics. A miniature golf course, a movie theatre, a skateboard park and a bowling alley are located in Craig. Locals ice-skate at the Olympic-sized rink, walk and bike nature trails, and attend baseball games at the Loudy Simpson recreation complex. Developed parks totaling 120 acres are within walking distance from Craig. Swimming and wave pools, basketball, tennis, and volleyball courts are located in the centralized city park. Racquetball courts and a climbing wall are housed in community-used, college-owned Trapper Health Club. Youth and adults play baseball, soccer, volleyball, football, and basketball organized by the local parks and recreation department. Youngsters raise animals of all kinds and learn vocational skills and crafts through 4-H and FFA. Visitors and locals frequent the beautiful 18 hole, Yampa Valley Golf Course, not only to golf, but to dine and view resident bald eagles and other wildlife. Rafting, fly-fishing, and fishing for pike, trout, and catfish abound. This region has attracted hunters for elk, deer, antelope, bear, and mountain lion. Fun in the snow includes sledding, snowmobiling, cross-country skiing, and snow shoeing. World class downhill skiing is available at Steamboat Springs, 45 miles east of Craig. Dinosaur National Monument, Routt National Forest, and vast Bureau of Land Management acreage provide campers, hikers, photographers, and day-trippers access to wilderness, wild horses, scenic landscapes, and pre-historic dinosaurs.

One of the world's outstanding collections of Western Americana is housed in the Museum of Northwest Colorado. The museum facilitates the preservation of historical structures and artifacts, education of citizens, and sponsorship of individuals and groups interested in family and historical research. Cowboy gear dating to the early 1800's includes guns, gun leather, chaps, spurs, saddles, and other accoutrements. Parts of the collection have been featured in numerous publications, including "Cowboy and Gunfighter Collectibles." Global visitors, school children, and community members view an array of displays depicting the reality of western life in Moffat County. Museum staff members, including senior citizens from the Yampa Valley, are on hand to provide visitors with information and personal accounts of local history.

The Ute Indians were the last Native American tribe inhabiting the Yampa Valley before settlers moved into the area in the 1800's. Earlier tribes left records of their existence with petro glyphs in various sites. Cattle and sheep men carved out their niche, leaving a colorful western history complete with range wars and gunfights. Grand Old West Days (Memorial Day Weekend), Little Britches Rodeo (4th of July Weekend), and Ride-n-Tie Rodeo, continue to pass on these old west traditions to community members and visitors to Craig.

Wide-open spaces are a thing of the present in Moffat County. From Black Mountain's golden aspens to rugged canyons in legendary Browns Park, the region offers diversity in landscape and is home to some of the largest deer and elk herds in North America. The Yampa and Snake River valleys, mountains, and high plains desert cover an area 93 miles long and 52 miles wide, bordering Wyoming and Utah. Newcomers and visitors to Northwest Colorado enjoy western hospitality and a friendly way of life. Moffat County is a lifetime experience, a great place to grow-up and be a grown-up!

# Moffat County Organizational Chart



# Financial Policies

## **PURPOSE**

Moffat County takes its responsibility as trustee of public funds very seriously: we believe we must utilize our resources wisely in order to continue to provide quality services to our constituents and to build and maintain infrastructure which will meet present and future needs. This policy is a guide to achieve the financial stability necessary, through short and long range planning, to improve the County's financial condition.

## **AUDITING AND FINANCIAL REPORTING**

Moffat County contracts for an independent audit report that is performed annually in accordance with Colorado Law (C.R.S 29-1-603).

The County utilizes, EDEN (Tyler Technologies) for its accounting system, in accordance with Colorado Law (C.R.S. 30-11-121)

The County's financial statements are prepared in accordance with Generally Accepted Accounting Principles (GAAP). The Governmental Accounting Standards Board (GASB) is responsible for establishing (GAAP) for state and local governments through its pronouncements (Statements and Interpretations).

County financial reports referencing the revenue and expenditures compared to budget are submitted to the Moffat County Board of Commissioners on monthly and quarterly basis as needed. Variances from adopted budgets within departments will require review by the Moffat County Board of Commissioners.

## **BASIS OF ACCOUNTING & BUDGETING**

Basis of accounting refers to the point at which revenues, expenditures, or expenses are recognized in the accounts and reported in the financial statements.

Moffat County uses the modified accrual basis of accounting for all governmental funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual; i.e., both measureable and available. "Available" revenue means collectible within the current period or soon enough thereafter (60 days) to be used to pay liabilities of the current period. Expenditures are generally recognized when the related liability is incurred. The exception to this general rule is that principal and interest on general long-term debt and compensated absences are recorded only when payment is due.

Moffat County uses the accrual basis of accounting for all proprietary and fiduciary funds. Under the full accrual basis revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of the related cash flows.

Moffat County adheres to the provisions of the Local Government Budget Law of Colorado as set forth in Colorado Revised Statutes (C.R.S 29-1-101 et seq.) in preparing its budget for the fiscal year which begins January 1 and concludes December 31. The adopted budget is balanced with expenditures not exceeding anticipated revenues and beginning fund balances.

## **FUNDS**

The County uses funds to report on its financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions and activities. A fund is a separate accounting entity with a self-balancing set of accounts. A basic principle of Generally Accepted Accounting Principles (GAAP) is that the actual number of funds used by a governmental entity should be kept at a minimum to avoid the creation of an inefficient financial system. Moffat County's financial transactions are reported in 22 individual funds in order to meet the operational needs and legal restrictions for those funds. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses.

In accordance with Governmental Accounting Standards Board (GASB), the County's governmental fund types are:

**General Fund:** The *General Fund* is the County's primary operating fund. It accounts for all financial resources of the County, except those required to be accounted for in another fund.

**Special Revenue Funds:** Are funds used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects. The County's Special Revenue Funds are: Airport, Conservation Trust, Emergency 911, Human Services, Jail, Landfill, Library, Moffat County Local Marketing District, Moffat County Tourism Association, Museum, Road & Bridge, Senior Citizens and Telecommunications.

**Capital Project Fund:** The *Capital Project Fund* is used to account for and report financial resources that are restricted, committed or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets. Capital project funds exclude those types of capital-related outflows financed by proprietary funds or for assets that are held in trust for individuals, private organizations, or other governments.

**Debt Service Funds:** The County's *Lease-Purchase Fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

**Internal Service Funds:** Are funds that may be used to account for activities that the governmental entity provides goods or services to other funds or activities of the primary government or its component units on a cost reimbursement basis. The County's Internal Service Funds are: Health & Welfare and Internal Service.

**Enterprise Funds:** Any funds that may be used to report any activity for which a fee is charged to external users for goods or services. The Maybell Sanitation Waste Water Treatment Fund is accounted for as an Enterprise Fund.

**Agency Funds:** Are funds used by a governmental entity to report assets that are held in a custodial relationship.

**Component Units:** Component units are legally separate organizations for which elected officials of the primary government are financially accountable. Financial accountability exists if the primary government appoints a voting majority of a component unit's governing body. The Moffat County Board of County Commissioners either serves as the Board of Directors or appoints the Board of Directors for component units. The County's Component Units are: Housing Authority, The Memorial Hospital and the Shadow Mountain Local Improvement District.

## FUND BALANCE DESIGNATION

In accordance with Governmental Accounting Standards Board (GASB) Statement 54, Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.

- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose.

## RESERVES

Reserves are set within statutory requirements and best practice recommendations for the County to obtain budget stabilization, maintain good bond rating and align cash flow to provide the services to the citizens. Reserves are designated through the budget process.

- **Emergency Reserve:** The County maintains an emergency reserve of not less than 3% of fiscal year spending pursuant to Article X, Section 20 of the Colorado Constitution. Emergency reserves shall only be accessed when the Board of County Commissioners have declared an emergency by resolution and after the General Fund budgeted contingency is exhausted in accordance with Colorado Revised Statutes (C.R.S. 29-1-111 & 29-1-112). The reserves must be replenished within the next budget year to the required level of 3% per fiscal year.
- **Operating Reserves:** The County will set a 60 day operating reserve (16.67%) of the annual on-going expense, at the County's discretion, to allow for cash flow within these funds to ensure that obligations can be met as they become due.
- **Counter-cyclical Reserves:** In order to bridge unforeseen funding gaps, a Counter-cyclical Reserve will be applied to the funds that are affected by the following major revenues: property tax, sales tax and highway user tax fees. The reserve may be utilized under the following conditions:
  - If a major revenue source decreases 5% within a given year after budget is adopted, the funds can be used to offset revenue declines. Budgets must be adjusted to replenish the reserve within 2 years after use.
  - Continued revenue shortfalls will result in budgetary realignment to compensate for the decline in revenue.
- **Capital Reserve:** A Capital Reserve is set aside in order to prepare for the life cycles of facilities, equipment and infrastructure in accordance with the replacement schedule of the Capital Improvement Plan. Capital Reserves are designated in the following funds: General, Road & Bridge and Landfill. The reserve is created through the following methods:
  - Sale of assets in a prior year is placed in the capital reserve for future use in the fund that the transaction occurred.
  - Budgetary savings from unspent capital are also placed in capital reserve for future use in the fund that the savings occurred.
  - One-time revenues, outside of one-time expenses designated by the Board of Moffat County Commissioners, are for future capital reserve use in the fund that the one-time revenues occurred.

General Fund: Due to high dependence on property tax, the General Fund, as the County's primary operating fund, maintains a fund balance of at least 30% per year for cash flow purposes. The 30% reserve is a combination of the reserves listed above.

## LONG TERM FINANCIAL PLAN (currently being drafted)

The Long Term Financial Plan (LTFP) combines financial forecasting with strategizing, that considers future scenarios and helps governments navigate challenges. The yearly budget process is used to achieve the LTFP.

Forecasting of five year expenditure, revenue and capital needs are used in the LTFP. Strategies are developed to achieve and maintain financial balance within the LTFP. The LTFP will be updated prior to the budget process. Projections are made on such factors as:

- Consumer Price Index
- Population and demographic trends
- Historic financial trends
- On-going and one-time expenses and revenues
- Economic planning

## BUDGET

The budget document is a one year financial plan for the County. In order to maintain financial stability, the current budget is based from 5 year projections for revenues and expenditures as described in the LTFP. Expenditures are projected from historical inflationary experience. Revenues are based on historical trends. When these projections indicate shortfalls, the current budget year is adjusted in anticipation of the shortfalls.

**The Priority Based Budgeting (PBB) tool will be the method to approach any necessary service level adjustments.** Through the use of PBB, county services and their costs are identified. Utilizing PBB allocates the County’s resources not just to mandated services but also to services identified as the greatest values to the community. The level of services which are mandated may be adjusted through the PBB process which may cause a delay in services.

Expenditures are in three categories. Personnel and Operating expenses are “ongoing” expenses, while capital is a “one-time” expense.

- Personnel: Wages, longevity, retirement, workers compensation, health, dental, vision and life insurance benefits.
- Operating: Remaining expenses other than personnel and capital.
- Capital: Capital Improvements or Projects to maintain and rotate equipment needs according to the CIP 10 year plan.

The County’s budget process is in alignment with the following Department of Local Affairs Local Budget Calendar.

## LOCAL GOVERNMENT BUDGET CALENDAR

The budget calendar is a general listing of the deadlines for the budget, for an audit and for the property tax certification process. Some deadlines are not statutory, but reflect good budgeting practices. For details on the applicable statutes listed below, please refer to the most current Colorado Revised Statutes (“C.R.S.”)

DATE	EVENT / ACTIVITY
1-Jan	Start of Fiscal Year; begin planning for the budget of the next year.
10-Jan	Deadline for assessor to deliver tax warrant to county treasurer (C.R.S 39-5-129.)
31-Jan	A certified copy of the adopted budget must be filed with the Division. (C.R.S 29-1-113(1)). - <b>If a budget is not filed, the county treasurer may be authorized to withhold the local government’s tax revenues.</b> -
10-Feb	The Division sends notification to local governments whose budgets have not been filed with the Division.
1-Mar	The U.S. Bureau of Labor Statistics releases the Consumer Price Index (the “CPI”) for the Denver/Boulder area. This annual percent change is used with “local growth” to calculate “fiscal year spending” and property tax revenue limitations of TABOR. (Article X, Sec. 20, Colo. Const.)
15-Mar	The Division will authorize the county treasurer to withhold tax revenues until a certified copy of the budget is filed with the
	Deadline to request exemption from audit. (C.R.S 29-1-604(3)) Contact the Local Government Audit Division, Office of the State

31-Mar	The Division notifies local governments of its determination that the entity has exceeded the statutory property tax revenue limit (the "5.5%" limit).
30-Jun	Deadline for auditor to submit audit report to local government governing body. (C.R.S 29-1-606(a)(1))
31-Jul	Deadline for submitting annual audit report to the Office of the State Auditor. (C.R.S 29-1-606(3)) Deadline for request for extension of audit. (C.R.S 29-1-606(4)) <b>- If an audit is required but has not been filed, the county treasurer may be authorized to withhold the local government's tax revenue -</b>
25-Aug	Assessors certify to all taxing entities and to the Division of Local Government the total new assessed and actual values (for real and personal property) used to compute the statutory and TABOR property tax revenue limits. (C.R.S 39-5-121 (2)(b) and 39-5- <b>If applicable, upon receipt of the Certification of Valuation, submit to the Division certifications of service impact from increased mining production and/or from increased valuation due to previously exempt federal property which has become taxable. Certifications of impact are required if the value is to be excluded from the tax revenue limit.</b> If applicable, apply to the Division for authorization to exclude from the limit the assessed valuation attributed to new primary oil or gas production from any producing land or leaseholds.
15-Oct	Budget officer must submit proposed budget to the governing body. (C.R.S. 29-1-105) Governing body must publish "Notice of
1-Nov	Deadline for submitting applications to the Division for an increased levy pursuant to 29-1-302, C.R.S. and applications for exclusion of assessed valuation attributable to new primary oil or gas production from the 5.5% limit pursuant to (C.R.S. 29-1-301 (1)(b))
10-Dec	Assessors' changes in assessed valuation will be made only once by a single notification (re-certification) to the county
15-Dec	Deadline for certification of mill levy to county commissioners (C.R.S 39-5-128(1)). Local governments levying property tax must adopt their budgets before certifying the levy to the county. If the budget is not adopted by certification deadline, then <b>90 percent</b> of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the purposes specified in such last
22-Dec	Deadline for county commissioners to levy taxes and to certify the levies to the assessor. (C.R.S. 39-1-111(1))
31-Dec	Local governments not levying a property tax must adopt the budget on or before this date; governing body must enact a resolution or ordinance to appropriate funds for the ensuing fiscal year. If the budget is not adopted by certification deadline, then <b>90 percent</b> of the amounts appropriated in the current year for operations and maintenance expenses shall be deemed re- appropriated for the budget year. (C.R.S 29-1-

## REVENUES

- A. One-time Revenues: One-time revenues such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar nonrecurring revenue shall not be used for current or new ongoing expenses. Appropriate uses of one-time revenues include rebuilding reserves, capital expenditures and other nonrecurring expenditures.
- B. Discretionary Revenue: Unless otherwise directed explicitly by the Board of County Commissioners, the County will not normally designate discretionary revenues for specific purposes. Consequently, the Board of County Commissioners will have the flexibility to determine the best use of available revenues to meet changing service requirements.
- C. Fees and Charges for Services:
- o Enterprise funds shall not be subsidized by the Generally Fund and shall be wholly supported by the fees and charges generated by the enterprise that includes operating and capital expenses.
  - o Services being provided by the County should be paid for primarily by the users and beneficiaries for the services and not the general public.
  - o The County should charge fees and charges for services when it is allowable, when a limited and a specific group of beneficiaries can be identified or when it is feasible to charge beneficiaries for services rendered.

- o The County will recalculate service costs periodically, and fees will be adjusted accordingly as approved by the Board of County Commissioners.
- D. Grants: The County will seek out, apply for and effectively administer federal, state and other grants as a means of financing a project or one-time expenditure. The Board of County Commissioners may consider grant funding, after staff provides a detailed documentation that addresses the short and long-term costs as well as the benefits to the County. Grants may not offer on-going operational costs and should be discouraged as programs or services may be cancelled if grants are not sustainable. Grants will be differentiated for tracking purposes between Federal, State and Local grant types, in accordance with the County's Grant Policy.

## **OPERATING EXPENDITURES**

- A. As determined by the Board of County Commissioners, services that directly contribute to the Long Term Financial Plan for the County will receive first priority for funding.
- B. The County maintains a budgetary control system, through its accounting software, to manage adherence to the budget. Reports are available through this system to management, which compare actual revenues and expenditure to budget amounts. In addition, staff will prepare reports on a monthly, quarterly and yearly basis to the Board of County Commissioners that evaluates financial performance.
- C. The Operating Budget will include appropriate contingency funding to meet unexpected requirements, which may arise during the year.
- D. The County will maintain an equipment replacement program to ensure sufficient resources are available annually to replace vehicles and equipment.
- E. All County purchases will be made to ensure that the County is getting the best item or service for the least amount of money and the overall economic impact to the community. This does not mean that the County will always purchase the least expensive item but will weigh the cost against the quality of the item or service.
- F. The County does not allow a department to spend any money that it has not appropriated in the personnel, operating, or capital category within their department. The County requires a budget supplemental to transfer between line items or in the event the department receives unexpected revenue. Supplementals are done five times a year: by the last working day of January, March, June, September, and December. The supplemental in January is to correct any errors in the budget, appropriate for items and situations occurred after the adoption of budget, and to carry over any funds that had been anticipated to be spent in the previous year but were not. (See Budget Amendments).

## **DEBT**

Debt is a tool for financing capital purchases or projects. The issuance of debt is in accordance with Colorado State Laws.

Debt should not be used to finance current operating expenses. The County will confine long-term borrowing to major capital purchases or projects that cannot be financed from current revenues.

If is not possible to fund major projects with cash reserves or current revenue, the Board of County Commissioners (BOCC) may authorize the following as stated per the Colorado Constitution, Article 10, Section 20:

1. Debt instruments not requiring voter approval such as lease-purchase contracts or certificates of participation;
2. Revenue bond financing requiring voter approval; or
3. General obligation bond financing requiring voter approval.

The total amount of indebtedness shall not be in excess of 3% of the actual value, as determined by the assessor, of the taxable property in the county in accordance with Colorado Revised Statutes (C.R.S 30-26-301(3)).

All debt issuances shall identify the method of repayment (or have a dedicated revenue source).

## **COMPENSATION**

Salaries and benefits are one of the largest expenditure items for Moffat County. The County takes pride in its ability to recognize the value of employees in delivering a total compensation packet that includes cash compensation, health insurance, retirement benefits and other employee benefits that provide employees with security and opportunity.

- All proposed salary structure adjustments require the approval of the Board of County Commissioners during the annual budget process.
- Staffing shall not exceed the authorized level by the Board of County Commissioners.
- Savings in an adopted budget that result from vacant positions are not to be used as justification for Elected Officials or Department Heads to increase expenses for other personnel, operational or capital expenditure purposes.

## **INTERNAL CONTROL**

Internal control safeguards the County's assets against loss, checks the accuracy and reliability of the accounting data, promotes operational efficiency and encourages adherence to policy.

In order to provide reasonable assurance of internal control the following controls should be met within departments:

- All transactions are properly authorized by management.
- Transactions are recorded as necessary (1) to permit preparation of financial statement in conformance to statutory requirements and GAAP and (2) to maintain accountability for assets.
- Access to assets and records should be permitted only with management's authorization.
- Records should be checked against the assets by someone other than the persons responsible for the records or the assets. Examples of independent verification are monthly bank reconciliations and periodic counts of inventory.
- Elected Officials and Department Heads should separate functional responsibilities. In general, when the work of one employee is checked by another, and when the responsibility for custody of assets is separated from the responsibility for maintaining the records relating to those assets, then there is appropriate segregation of duties.

Each Elected Official and Department Head is responsible to ensure that internal control procedures are followed throughout their department.

## **BUDGET AMENDMENTS**

A budget amendment will increase or decrease budget appropriations adopted by the Board of County Commissioners. Any changes to the adopted budget, through transfer, supplemental appropriation, or revised appropriation, are held on a yearly basis in the months of January, March, June, September and December in accordance with Colorado Revised Statutes (C.R.S 29-1-101 et seq.)

Budget appropriations may be adjusted due to the following:

Transfers: Transfer appropriated moneys between funds or between spending agencies within a fund, as determined by the original appropriation level. This is used when one line item is under budgeted and another line item is over budgeted within a fund. (C.R.S. 29-1-109(1)(a).

Supplemental: After adoption of the budget, the County receives unanticipated revenues or revenues not assured at the time of the adoption of the budget from any source other than the County's property tax mill levy, the County may authorize the expenditure of such funds. (C.R.S. 29-1-109(1)(b).

Budgetary Decreases (Revised Appropriation): In the event that revenues are lower than anticipated in the adopted budget, the County may adopt a revised appropriation to reduce the budget. (C.R.S. 29-1-109(1)(c).

## Annual Budget Procedures

The budget process begins in June when the Finance Department presents the current year revenue projections and fiscal state of the county. Departments review their current year end estimates and budget year expenditure and revenues. Changes from these expenditure and revenues are due to Finance in August. The Finance Director reviews each budget with the elected officials and department heads over a four week period. The Finance Department also prepares budget packets for outside agencies in June. These packets contain applications for funds and instructions. Agencies are required to submit information including program description accomplishments, goals, proposed use of funds, approximate number of citizens served and how these programs may positively affect other County expenditures (for example: programs which train and encourage people may lead to less crime and therefore a reduction in law enforcement costs.)

During September each cost center may meet with the County Commissioners and the Finance Director to review their budget requests. Outside agencies must submit their funding requests during August. After reviewing the departmental budget requests, the County Commissioners provide their recommendations to Finance for preparation of the proposed budget.

During October and November, the Board holds budget workshops with Elected Officials, Department heads and other cost center managers to discuss budget recommendations. Late in November and early in December the Finance staff finalizes a balanced budget pursuant to Board direction. By December 15, the budget is adopted, funding is appropriated, and the mill levies are certified by formal resolutions of the Board.

The Finance staff prepares the published budget document and condensed budget during the first quarter of the budget year. The budget document comprehensively covers the financial plan for the year and serves as an operations guide and communication tool. The budget document provides fiscal information for the past three years, as well as a description of each cost center's mission statement, purpose, organization chart and staffing. It contains summaries and detailed fund budgets including a schedule of the approved staffing levels and the capital expenditure plan. The five-year capital expenditure budget and plan is presented with the amounts for the 2018 budget being legally appropriated funds. Any fiscal reference beyond the 2018 budget year represents no legal spending authority of any County office or department.

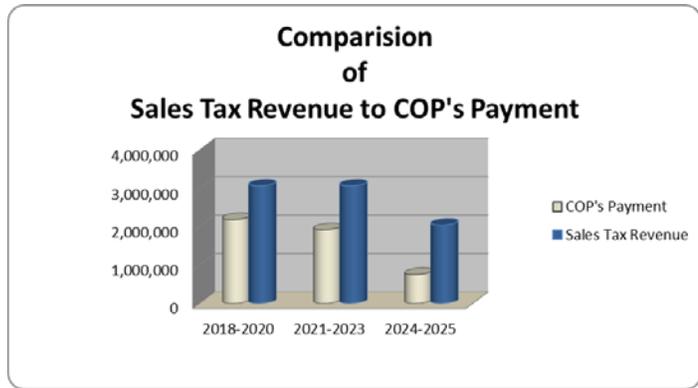
Graphs, charts, and schedules have been prepared to more clearly present the operating plan. Information provided by fund is intended to give the reader the detail necessary to understand the overall budget as well as to guide elected officials and department heads in the administration of their programs. This information is an integral part of the financial reporting system of the County.

Budget supplements which will increase a fund's adopted budget, such as to expend unanticipated revenues or to transfer appropriated monies to another fund require Board approval at a duly noticed public meeting. Budget supplements or transfers are generally submitted to the Board five times a year; in January and each quarter thereafter. All annual appropriations lapse at the end of each fiscal year.

## Current Debt and Legal Debt Limits

The Lease-Purchase Fund accumulates for payment of the 1998 series, 2001 series, the 2006 series, the 2014 refinanced certificates and the 2015 refinanced certificates of participation ("COP's). The 1998 series was for \$10,000,000 and the 2001 series was for \$2,100,000. The 1998 series and approximately \$675,000 of the net proceeds of the 2001 series of the COP's were issued for the construction of a public safety center. The rest of the net proceeds of the 2001 series were issued for telecommunications and other capital projects. The certificates are in \$5,000 denominations.

In 2006, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 1998 series COP's. The transaction refinanced \$8,030,000 at an interest rate ranging from 4.0% to 5.0%. The 1998 series had an interest rate ranging from 4.2% to 5.125%. In net future value savings, the reduction in interest rate will save Moffat County \$473,064. This refinance did not extend the terms of the original 1998 series COP's.



In 2014, Moffat County and the Moffat County Finance Corporation refinanced a majority of the 2001 series COP's. The transaction refinanced \$1,265,000 at an interest rate ranging from 3.75% to 3.95%. The 2001 series had an interest rate ranging from 3.25% to 5.05%. In net future value savings, the reduction in interest rate will save Moffat County \$150,080. This refinance did not extend the terms of the original 2001 series COP's.

The remaining COP's payment including interest is \$4,861,683 and the total anticipated sales tax revenue is \$8,176,248.

In 2015, Moffat County and the Moffat County Finance Corporation refinanced the remaining of the 2006 series COP's. The transaction refinanced \$4,430,000 at an interest rate ranging from 2.0 to

3.0%. The 2006 series had an interest rate ranging from 4.0% to 5.0%. In net future value savings, the reduction in interest rate will save Moffat County \$341,843. This refinance did not extend the terms of the 2006 series COP's.

Principal payments for the 2001 series began May 15, 2001, and principal for the 1998 series began May 15, 2002. The COP's are insured by Ambac.

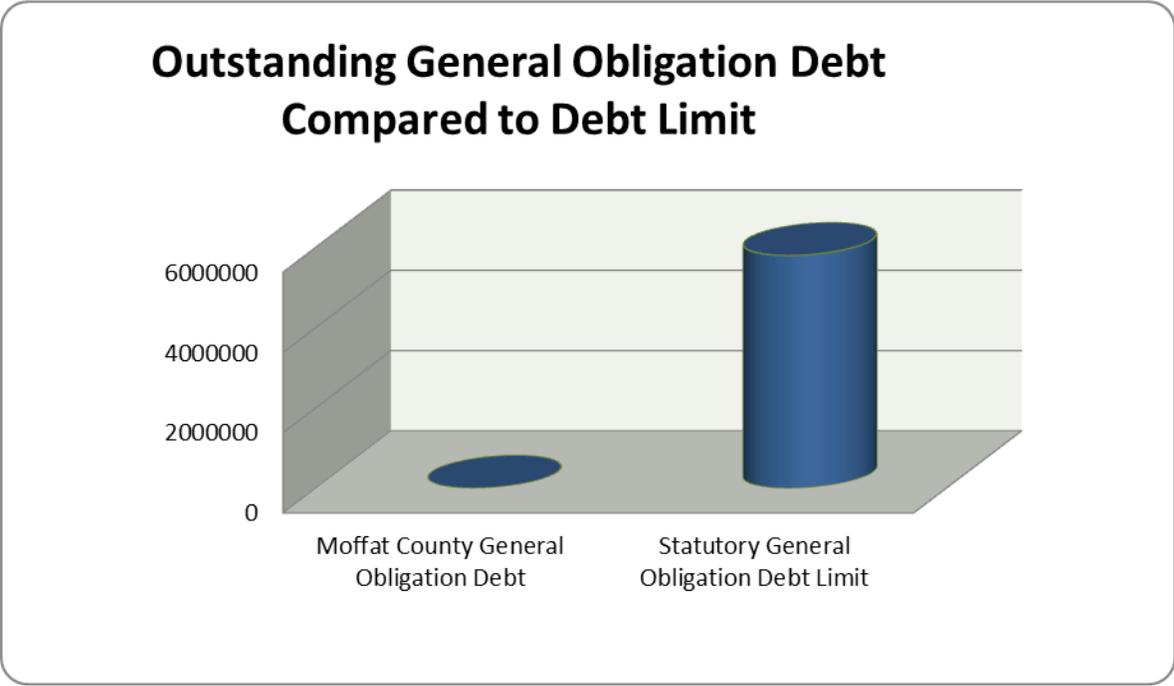
The County held an election on November 4, 1997, where the voters approved a measure to reallocate the sales tax distribution from the City of Craig and the Town of Dinosaur to Moffat County. This increase of sales tax is allocated to make the COP's payments. 2001 was the first year that the County received the additional sales tax and it was \$900,753.

The current debt outstanding for the COP's is \$6,438,421 (1998 series—\$0, 2001 series—\$0, 2006 series —\$0, 2014 series - \$1,427,346 and 2015 series \$4,197,050). The final payment for the 1998 series was made in 2008, the final payment for the 2001 series was made in 2014, the 2006 series final payment was made in 2015, the final 2014 series will be made in 2025, and the final payment for the 2015 series will be made in 2023.

The Base Rental Principal Component and the Base Rental Interest Component for the 1998 series, 2001 series, 2006 series, 2014 series and 2015 Certificates

Year	Principal May 15	Interest May 15	Interest Nov. 15	Interest Nov. 15
2018	595,000	88,725	40,688	724,413
2019	625,000	70,725	40,313	736,038
2020	635,000	52,275	39,750	727,025
2021	640,000	33,300	39,563	712,863
2022	660,000	13,800	39,563	713,363
2023	460,000	1,950	33,375	495,325
2024	350,000	0	20,625	370,625
2025	375,000	0	7,031	382,031
<b>Total</b>	<b>4,340,000</b>	<b>260,775</b>	<b>260,908</b>	<b>4,861,683</b>

While there is not statutory limits on debt incurred for certificates of participation, Colorado statutes limit general obligation debt to 1.5% of assessed valuation. Moffat County's 2017 assessed valuation is \$386,675,512. If the voters authorized general obligation debt through an election as required The Colorado Constitution, Article X, Section 20, the debt limitation would be \$5,800,133.



## Staffing and Population

This chart shows Moffat County staffing levels in relation to the number of taxpayers we serve. Numbers include regular, part-time, and temporary employees. Population figures are provided by the Department of Local Affairs and US Department of Commerce.

<i>Department</i>	<i>Fund #</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>	<i>2017</i>	<i>2018</i>
Commissioners	01-0100	3.7	3.7	3.7	3.7	3.67
Clerk & Recorder	01-0300	7.5	8.0	8.0	9.0	8.0
Treasurer	01-0500	5.0	4.8	4.8	4.8	4.1
Public Trustee	01-0501	0.2	0.2	0.2	0.2	0.2
Assessor	01-0600	7.0	7.0	7.0	6.1	5.0
Grounds & Building	01-0700	7.6	9.6	9.6	7.6	7.7
Finance	01-1000	4.0	4.0	4.0	4.0	4.0
Natural Resources	01-1201	1.3	1.3	1.3	1.3	1.3
Human Resource	01-1400	3.0	3.0	3.0	3.0	2.5
Information Systems	01-1600	2.0	2.0	2.0	2.0	2.0
Attorney	01-1700	2.0	2.0	2.0	2.0	2.0
Development Services	01-1801	3.0	2.8	2.8	1.9	1.5
Surveyor	01-1900	1.0	1.0	1.0	1.0	1.0
Sheriff	01-2000	19.0	18.0	19.0	19.0	18.0
Coroner	01-2200	1.0	1.0	1.0	1.1	1.1
Emergency Mgt	01-2300	1.0	1.0	1.0	1.0	0.5
Fire Control	01-2400	0.5	0.5	0.5	0.5	0.0
Hamilton Community Center	01-2800	0.0	0.0	0.0	0.0	0.0
Maybell	01-3000	0.0	0.4	0.4	0.4	0.4
Maybell Ambulance	01-3100	0.2	0.2	0.2	0.2	0.3
Maybell Fire	01-3200	0.0	0.0	0.0	0.0	0.0
Pest Management	01-3300	5.4	5.4	1.0	2.0	1.7
County Fair	01-3900	0.4	0.0	0.0	0.0	0.0
Extension	01-4000	1.7	1.7	1.7	1.7	1.7
Luttrell Barn	01-4100	0.0	0.0	0.0	0.0	0.0
Fairgrounds	01-4200	4.1	4.1	4.1	2.0	2.0
Veteran's Officer	01-4500	0.5	0.5	0.5	0.5	0.5
Cemetery	01-4600	0.0	0.0	0.0	1.0	1.0
Youth Services	01-4701	2.4	2.4	2.4	2.4	2.4
Parks & Recreation	01-4900	2.0	2.0	2.0	2.0	2.0
Sherman Youth Camp	01-4902	0.0	0.4	0.0	0.0	0.0
<b>General Fund Total</b>		<b>85.9</b>	<b>86.9</b>	<b>83.1</b>	<b>80.3</b>	<b>74.5</b>
Road & Bridge	02	53.0	53.0	53.0	52.0	49.0
Landfill	04	4.0	4.0	4.0	4.0	4.0
Airport	06	0.2	0.2	0.2	0.2	0.5
Library	12	9.9	10.4	9.9	10.5	8.9
Maybell Sanitation	13	0.2	0.2	0.2	0.2	0.2
Senior Citizens	15	3.5	3.5	3.5	3.7	5.4
Facilities	16	0.0	0.0	0.0	0.0	0.0
Moffat County Tourism Assoc	19	0.8	0.8	0.8	0.0	0.0
Jail	21	21.1	20.8	20.8	21.3	21.3
Social Services	22	26.5	26.5	27.5	27.5	28.5
Housing Authority	27/28	4.4	4.4	4.4	4.2	2.0
Museum	29	3.8	3.8	3.8	4.1	3.8
<b>Grand Total</b>		<b>213.8</b>	<b>214.4</b>	<b>211.2</b>	<b>208.0</b>	<b>198.0</b>
Increase/(Decrease)		2.6	5.6	(3.2)	(3.28)	(9.97)
Moffat County Population		14,329	13,103	12,928	12,923	13,088
FTEs/100 Population		1.62%	1.64%	1.63%	1.61%	1.51%

## 2018 FTE Changes from 2017 Budget

The Board of County Commissioners approved changes resulting in 2.06 new FTE's throughout the 2017 budget year as well as decreased 12.03 FTE's through the 2017 budget year and the 2018 budget process for a net budget decrease of 9.97 FTE in 2017. Changes for both years impacting the decrease are included within the following charts:

<i>Department</i>	<i>FTE</i>	<i>Position Title</i>	<i>Comments/Justification</i>
<b>Additions</b>			
Airport	0.30	Airport Manager/Planner	The Airport Manager/Planner FTE increased from .20 FTE to .50 FTE.
Finance	0.45	Administrative Assistant	Position was budgeted 100% under Human Resources but has been broken out into the departments the position is shared with. Finance 45%, HR 45%, and Grounds & Building 10%. No monetary change, just adjusting expenditure accounts within the general fund.
Grounds & Building	0.10	Administrative Assistant	Position was budgeted 100% under Human Resources but has been broken out into the departments the position is shared with. Finance 45%, HR 45%, and Grounds & Building 10%. No monetary change, just adjusting expenditure accounts within the general fund.
Housing Authority	0.08	Custodial Technician	Increased hours.
Human Services	1.0	Colorado Community Response Coordinator	Temporary position added through State Funding. Position scheduled to end by 06/30/17.
Library	0.13	Library Assistant II	Reclassified Library Assistant I to Library Assistant II.
<b>Total Additions</b>	<b>2.06</b>		
<i>Department</i>	<i>FTE</i>	<i>Position Title</i>	<i>Comments/Justification</i>
<b>Deletions/Reductions</b>			
Assessor	0.09	GIS Technician	Position was budgeted through 2/1/17 and eliminated 2/2/17. This will eliminate the remainder of the position.
Assessor	0.61	Deputy Assessor	Position reduced from full-time to part-time.
Assessor	0.30	Assessment Services Technician	Position reduced from full-time to part-time.
Clerk & Recorder	0.50	Office Assistant	Position eliminated. Funding through the Electronic Recording Fund.
Clerk & Recorder	0.50	Clerk & Recorder Technician	Position Eliminated. Funding through the Electronic Recording Fund.
Development Services	0.09	Building Official	Position was budgeted through 2/1/17 and eliminated 2/2/17. This will eliminate the remainder of the
Development Services	0.30	Planner	The Planner FTE decreased from .80 FTE to .50 FTE. Position remains full-time by being shared with the Airport

Department	FTE	Position Title	Comments/Justification
<b>Deletions/Reductions</b>			
Emergency Management	0.50	Emergency Management Coordinator	Position reduced from full-time to part-time effective 2/1/17.
Finance	0.50	Finance Specialist	This position hours are reduced by 50%. Position will remain full-time by being shared with Human Services.
Fire Control	0.50		No specific FTE designated for fire control.
Housing Authority	0.63	Housing Technician	Position combined with full-time Food Services Assistant.
Human Resources	0.55	Administrative Assistant	Position was budgeted 100% under Human Resources but has been broken out into the departments the position is shared with. Finance 45%, HR 45%, and Grounds & Building 10%. No monetary change, just adjusting expenditure accounts within the general fund.
Library	0.12	Library Assistant I	Reduced hours of (2) Library Assistant I positions.
Library	0.38	Library Assistant II	Reduced hours of (4) Library Assistant II positions.
Library	0.58	Custodial Technician	Position eliminated.
Library	0.50	Library Assistant I	Position eliminated.
Library	0.17	Library Services	Reclassified Library Services Supervisor position to
Museum	0.33	Assistant	Reduced hours of part-time employee.
Road & Bridge	3.00	Heavy Equipment	(3) Positions eliminated.
Sheriff	1.00	Deputy Sheriff	Dinosaur Deputy Sheriff contract position eliminated. The Town of Dinosaur will fill this position on their own.
Treasurer	0.62	Public Trustee Technician/Treasury Clerk	Effective 01/01/18, position will reduce from a full-time position to a part-time position through 07/02/17. Position will be eliminated 07/03/17.
Weed & Pest Management	0.26	Weed & Pest Supervisors	Reduced hours of (2) temporary Weed & Pest Supervisors.
<b>Total Deletions</b>	<b>12.03</b>		
<b>FTE</b>			
<b>Net Budget Changes</b>	<b>-9.97</b>		

Staffing changes from above as well as benefit designation changes have resulted in a decrease of \$826,098 in all funds from the 2017 budget as shown in the chart to the right.

	2017	2018	Increase/ (Decrease)
General	\$ 6,519,158	\$ 6,029,948	(489,210)
Road & Bridge	\$ 4,014,785	\$ 3,726,360	(288,425)
Landfill	\$ 325,073	\$ 325,259	187
Airport	\$ 21,739	\$ 46,854	25,114
Conservation Trust	\$ -	\$ 18,000	18,000
Library	\$ 426,335	\$ 371,480	(54,856)
Maybell Waste Water Treatment Facility	\$ 8,108	\$ 8,109	0
Senior Citizens	\$ 195,905	\$ 167,187	(28,718)
MCTA	\$ 51,130	\$ 54,735	3,605
Jail	\$ 1,580,210	\$ 1,548,146	(32,064)
Human Services	\$ 1,834,085	\$ 1,855,497	21,412
Museum	\$ 228,526	\$ 218,726	(9,800)
Sunset Meadows I & II	\$ 197,106	\$ 205,761	8,655
<b>Total Personnel Budget</b>	<b>\$ 15,402,160</b>	<b>\$ 14,576,062</b>	<b>(826,098)</b>

# Personnel Expense

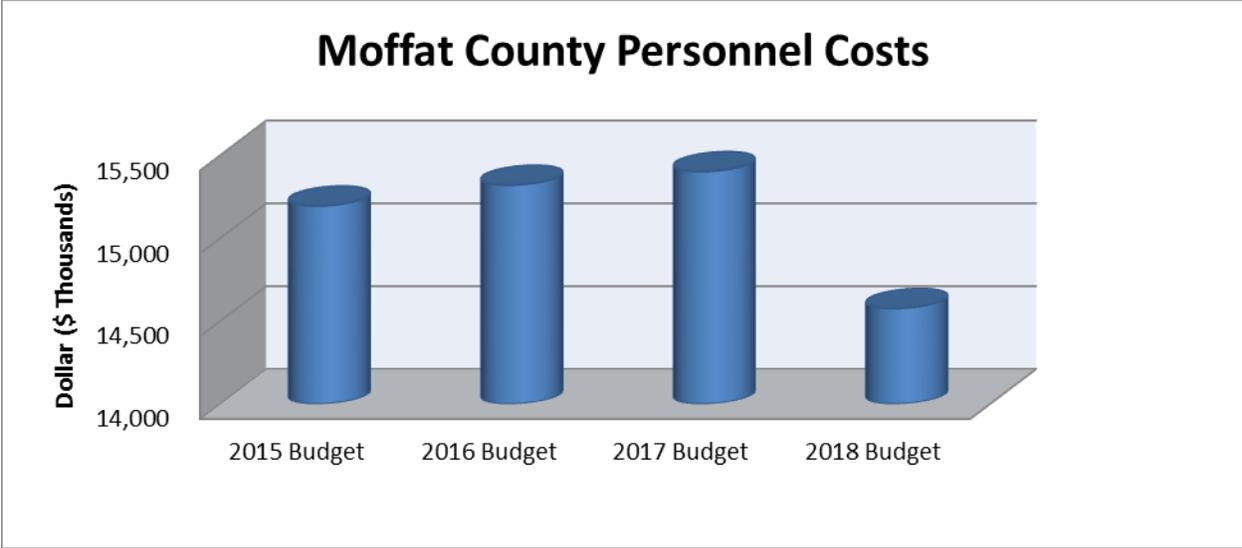
The 198 Full Time Equivalent (FTE) positions budgeted for 2018 represent \$14,576,062 in personnel expense. Items budgeted in personnel expense include: salaries and wages for regular and part-time employees, overtime, health insurance, retirement contribution, life insurance, disability, Social Security/Medicare insurance cost, and other pay and benefit costs.

Historically, personnel expense increases annually. The County uses a step system as well as an annual employee compensation chart shifts as the budget allows and is reviewed each year. The step system is based on new hires starting at 80% of the mid-point of the position they are hired for. However this starting step can vary depending on experience and education. On the employees' 1 year anniversary they receive a 4% increase. This increase continues with adequate performance appraisals through year 5 at the same rate until the employee is at the mid-point of their position. From years 6 thru 15, employees remain at 100% of their mid-point with increases coming from yearly chart shifts only. Due to the nature of governmental budgeting, the employees are not guaranteed step increases from year to year; **step increases are not budgeted in 2018.**

Employees that have completed 16 years receive a \$20.00 per pay period increase up to \$100.00 per pay period at the end of 20 years of service.

The employee compensation chart shift is achieved by an overall increase based on the Consumer Price Index (CPI) for the last half of the prior year and the first half of the current year. Due to the nature of governmental budgeting, the employees are not guaranteed salary increases from year to year; **a salary increase based on CPI is not budgeted in 2018.**

The following chart reflects the budgeted personnel costs for staffing levels from 2015 through 2018:



Throughout the year, several factors influence the average salary, wage and benefit amounts per employee. Some of these factors are:

- Overtime payments can fluctuate depending on such factors as weather (for snow removal) and election or reassessment years.
- Increases in the cost of employee benefits, such as health and dental insurance, increase the average benefit cost of all permanent employees.

Details of personnel costs are included throughout the budget according to those departments with personnel expense.

# Moffat County Funds

## Fund Descriptions

Moffat County accounts for its financial operations in twenty-two funds. Each fund and account group is a separate and legal fiscal entity, and the total of all funds is the County Budget.

**General Fund:** The General Fund is the general operating fund of the County which accounts for all financial resources that is not properly accounted for in other funds.

**Road & Bridge Fund:** The Road and Bridge Fund records revenues and expenditures associated with the maintenance and capital construction of County roads and bridges.

**Retirement Fund:** The Retirement Fund maintains all financial records concerning County contributions to the employee retirement fund.

**Landfill Fund:** The Landfill Fund records revenues and expenditures associated with the operations of the Landfill.

**Airport Fund:** The Airport Fund records revenues and expenditures for the Craig-Moffat County Airport.

**Emergency 911 Fund:** The Emergency 911 Fund is overseen by the Emergency 911 Authority Board which purchases and upgrades Emergency 911 equipment through funds collected from the 911 surcharges.

**Conservation Trust Fund:** This fund accounts for revenue received from the State of Colorado to be used for the acquisition, development and maintenance of parks, recreational facilities and open space within the County.

**Library Fund:** The Library Fund records revenues and expenditures for the Craig-Moffat Library, the Maybell Library, and the Dinosaur library to provide current educational, informational and recreational resources in a variety of formats with either in-house collections or through the use of interlibrary loan.

**Senior Citizens Fund:** The Senior Citizens Fund records revenues and expenditures for transportation and lunch-time meals for the elderly.

**Moffat County Tourism Association (MCTA) Fund:** The Moffat County Tourism Association Fund promotes tourism in Moffat County with lodging tax revenue received from local rooms and accommodations.

**Cemetery Fund:** The Cemetery Fund accounts for revenue received from the sale of cemetery plots and expenditures necessary for the upkeep of the facility.

**Jail Fund:** This fund accounts for the revenues and expenditures associated with providing a safe and secure environment including housing, safekeeping, adequate diet, and necessary medical care for all inmates held at the Public Safety Center.

**Human Services Fund:** This fund accounts for public welfare programs administered by the County.

## **Fund Descriptions (continued)**

**Capital Projects Fund:** The Capital Projects Fund provides for continuing capital improvements required by the County.

**Telecommunications Fund:** This fund accounts for the NC Telecomm prepaid telecommunication services.

**Lease-Purchase Fund:** This fund accounts for the resources used to make the debt service payments on the certificates of participation for the Public Safety Center.

**Health & Welfare Fund:** This fund monitors and maintains all financial records concerning the County's benefit plan.

**Central Duplicating:** This fund accounts for all in-house copy costs and postage expenses.

**Maybell Waste Water Treatment Fund:** The Maybell Waste Water Treatment Fund is used to account for the operations of the Maybell Water and Sanitation District which operates a sewage treatment plant in unincorporated residential areas.

**Museum Fund:** This fund accounts for the operations of the Museum of Northwest Colorado.

**Moffat County Local Marketing District Fund:** The Moffat County Local Marketing District Fund organizes, promotes, markets and manages public events as well as coordinating tourism promotion activities with local marketing tax revenue received from local rooms and accommodations.

**The Memorial Hospital Fund:** The Memorial Hospital Fund provides health care programs and services to Moffat County.

**Housing Authority Fund:** The Housing Authority Fund accounts for the operations of two forty-four unit senior citizens apartment buildings.

**Shadow Mountain Local Improvement District Fund:** The Shadow Mountain Local Improvement District Fund accounts for the resources used for the improvements to the district area.

## Types of Funds

**GENERAL FUND**—The General Fund is used to account for resources traditionally associated with governments, which are not required legally or by sound financial management to be accounted for in another fund.

**SPECIAL REVENUE FUNDS**—Special Revenue Funds account for taxes or other earmarked revenue of the County which finance specified activities as required by law or administrative action.

**CAPITAL PROJECTS FUNDS**—Capital Projects Funds are used to account for the acquisition and construction of major capital equipment and facilities other than those financed by proprietary funds and trust funds.

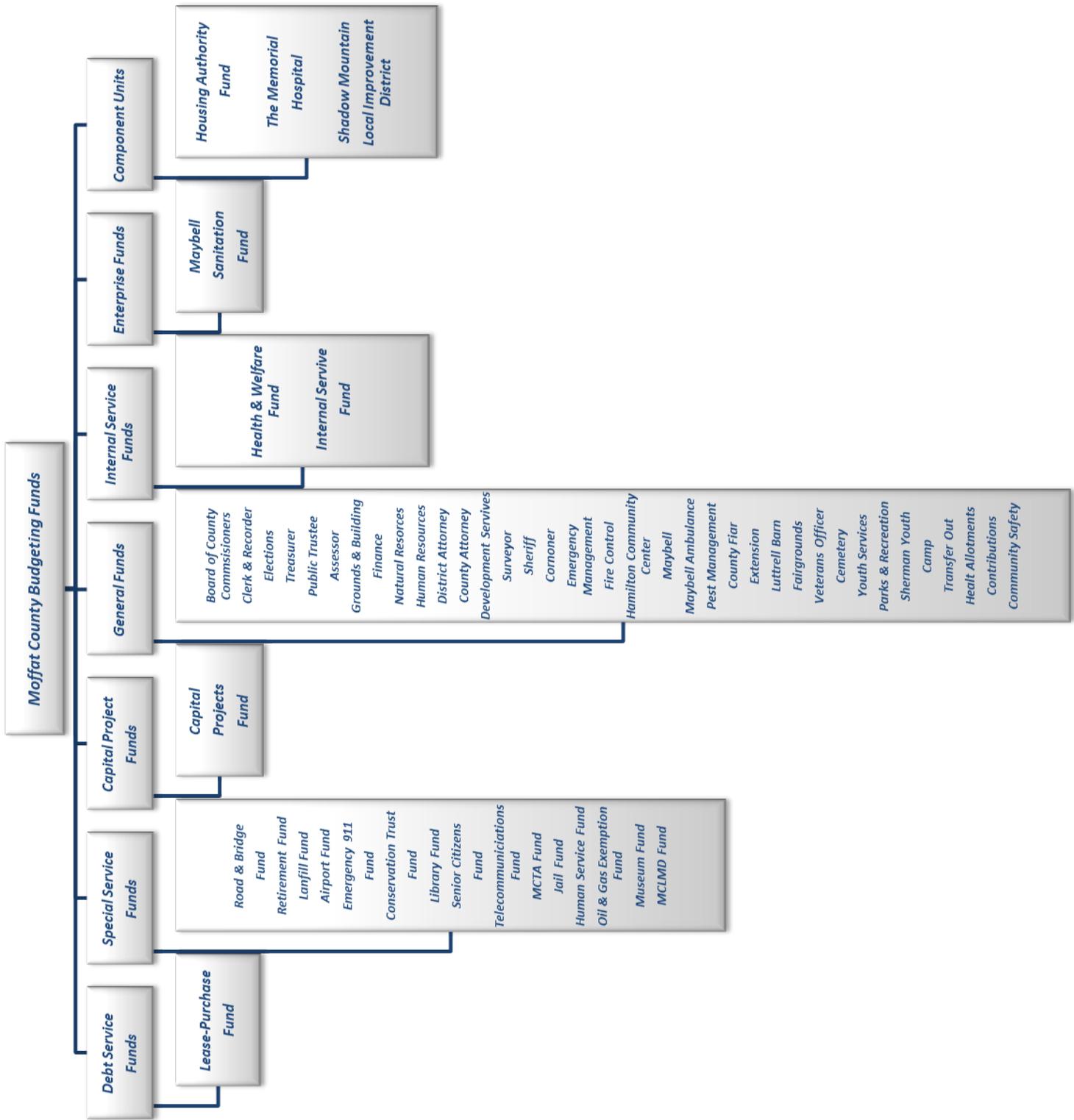
**LEASE-PURCHASE FUND**—The Debt Service Fund accumulates for payment of the 2014 series and 2015 series certificates of participation (COP's).

### **PROPRIETARY FUNDS**

**ENTERPRISE FUNDS**—Enterprise Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the government's council is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or where the government's council has decided that periodic determination of net income is appropriate for accountability purposes.

**INTERNAL SERVICE FUNDS**—Internal Service Funds are used to account for the financing of goods or services provided by a department or an agency to other departments or agencies of the government and to other government units, on a cost reimbursement basis.

**COMPONENT UNITS**—Component Units are legally separate organizations for which the County government is financially accountable. They may also be organizations for which the nature and significance of their relationships with the County government are such that exclusion would cause the County's financial statements to be misleading or incomplete.



## Fund Balance Designation

In accordance with Governmental Accounting Standards Board Statement 54 Moffat County has listed each fund balance with the following classifications depicting the relative strength of the constraints that control how specific amounts can be spent:

- **Non-spendable** fund balance includes amounts that are not in a spendable form (inventory, for example) or are required to be maintained intact (the principal of an endowment fund, for example).
- **Restricted** fund balance includes amounts that can be spent only for the specific purposes stipulated by external resource providers (for example, grant providers), constitutionally, or through enabling legislation (that is, legislation that creates a new revenue source and restricts its use). Effectively, restrictions may be changed or lifted only with the consent of resource providers.
- **Committed** fund balance includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that imposed the constraint originally.
- **Assigned** fund balance comprises amounts *intended* to be used by the government for specific purposes. Intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
- **Unassigned** fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications. Unassigned amounts are technically available for any purpose. If another governmental fund has a fund balance deficit, then it will be reported as a negative amount in the unassigned classification in that fund. Positive unassigned amounts will be reported only in the general fund.

Source: GASB, March 2009

## 2018 FUNDS AVAILABILITY PROJECTIONS

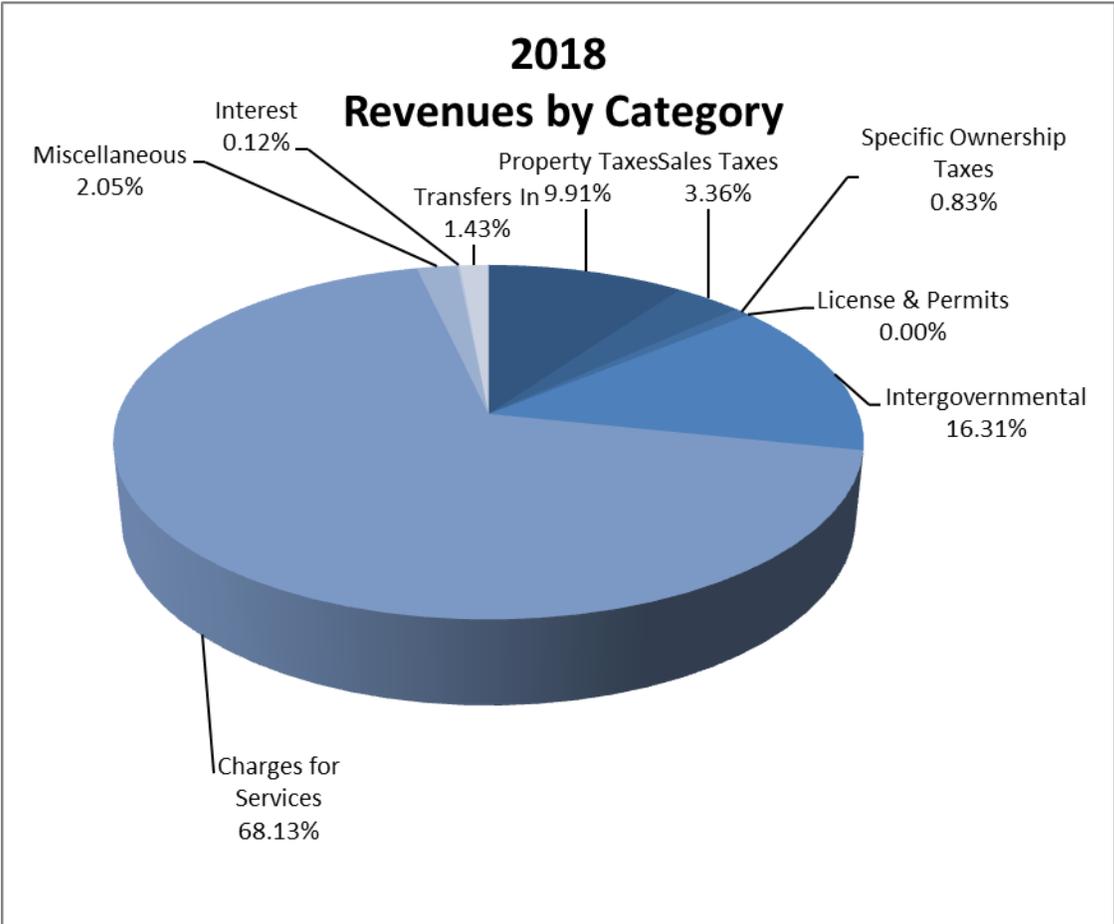
	Beginning Fund				Fund Balance Designation		
	Balance	Estimated Revenues	Appropriation	Ending Fund Balance	Nonspendable Restricted	Committed Assigned	Unassigned
<b>General Fund:</b>	\$ 9,506,037	\$ 11,047,610	\$ 10,905,429	\$ 9,648,218	\$ 276,730	\$ 3,062,394	\$ 6,309,093
<b>Special Revenue Funds:</b>							
Road & Bridge Fund	\$ 9,438,323	\$ 8,668,272	\$ 9,145,611	\$ 8,960,984	\$ 1,500,000	\$ 7,460,984	\$ -
Retirement Fund	(0)	-	-	(0)	-	(0)	-
Landfill Fund	910,121	870,250	694,443	1,085,928	234,000	851,928	-
Airport Fund	29,235	110,119	88,654	50,700	-	50,701	-
Emergency 911 Fund	307,163	100,300	142,500	264,963	264,963	-	-
Conservation Trust Fund	81,713	36,300	84,700	33,313	33,313	-	-
Library Fund	507,039	486,044	523,130	469,954	-	469,953	-
Senior Citizens Fund	111,477	150,093	224,196	37,374	-	37,374	-
Telecommunications Fund	337,464	400	27,900	309,964	309,964	-	-
Moffat County Tourism Association Fund	128,803	134,927	150,000	113,729	113,729	-	-
Jail Fund	1,218,294	2,087,328	2,963,427	342,195	-	342,195	-
Human Services Fund	1,106,316	5,784,202	5,810,926	1,079,592	1,079,592	-	-
Museum	457,794	171,801	254,092	375,503	375,503	-	-
Moffat County Local Marketing District	356,754	200,000	280,000	276,754	276,754	-	-
<b>Subtotal Special Revenue Funds:</b>	\$ 14,990,496	\$ 18,800,036	\$ 20,389,579	\$ 13,400,952	\$ 4,187,818	\$ 9,213,134	\$ -
<b>Capital Project Funds:</b>							
Capital Projects Fund	\$ 2,895,708	\$ 52,000	\$ 64,000	\$ 2,883,708	\$ -	\$ 2,883,708	\$ -
<b>Subtotal Capital Project Funds:</b>	\$ 2,895,708	\$ 52,000	\$ 64,000	\$ 2,883,708	\$ -	\$ 2,883,708	\$ -
<b>Debt Service Funds:</b>							
Lease-Purchase Fund	\$ 562,170	\$ 733,163	\$ 733,163	\$ 562,170	\$ 562,170	\$ -	\$ -
<b>Subtotal Debt Service Funds:</b>	\$ 562,170	\$ 733,163	\$ 733,163	\$ 562,170	\$ 562,170	\$ -	\$ -
<b>Internal Service Funds:</b>							
Health & Welfare	\$ 2,987,473	\$ 3,414,240	\$ 3,768,939	\$ 2,632,774		\$ 2,632,774	\$ -
Internal Service	90,754	10,350	12,100	89,004	66,637	22,367	-
<b>Subtotal Internal Service Funds:</b>	\$ 3,078,227	\$ 3,424,590	\$ 3,781,039	\$ 2,721,778	\$ 66,637	\$ 2,655,141	\$ -
<b>Enterprise Funds</b>							
Maybell Waste Water Treatment Facility	\$ 347,297	\$ 36,960	\$ 36,154	\$ 348,103	\$ 298,771	\$ 49,332	\$ -
<b>Subtotal Enterprise Funds:</b>	\$ 347,297	\$ 36,960	\$ 36,154	\$ 348,103	\$ 298,771	\$ 49,332	\$ -
<b>Component Units:</b>							
Housing Authority	\$ 654,603	\$ 758,786	\$ 751,603	\$ 661,786	20,000	\$ 641,786	\$ -
The Memorial Hospital	11,411,065	61,553,135	60,373,587	12,590,613	-	12,590,613	-
Shadow Mtn Local Improvement District	101,681	48,359	43,322	106,718	106,718	-	-
<b>Subtotal Component Units:</b>	\$ 12,167,349	\$ 62,360,280	\$ 61,168,512	\$ 13,359,117	\$ 126,718	\$ 13,232,399	\$ -
<b>Total All Funds</b>	<b>\$ 43,547,283</b>	<b>\$ 96,454,639</b>	<b>\$ 97,077,875</b>	<b>\$ 42,924,046</b>	<b>\$ 5,518,845</b>	<b>\$ 31,096,108</b>	<b>\$ 6,309,093</b>

**MOFFAT COUNTY 2018 BUDGETING FUNDS**

	General Fund	Special Revenue Funds	Capital Projects Fund	Lease-Purchase Fund	Internal Service Funds	Enterprise Funds	Component Units	Total Funds
Property Taxes	7,503,998	899,021	-	-	-	-	1,160,027	9,563,046
Sales Taxes	1,127,093	2,110,592	-	-	-	-	-	3,237,685
Specific Ownership Taxes	-	800,000	-	-	-	-	-	800,000
License & Permits	600	-	-	-	-	-	-	600
Intergovernmental	740,761	12,534,609	-	-	-	-	393,967	13,669,337
Charges for Services	1,341,634	1,494,737	-	-	3,192,590	36,960	59,644,282	65,710,203
Miscellaneous	303,524	292,367	50,000	-	220,000	-	1,110,532	1,976,423
Interest	30,000	22,230	2,000	500	12,000	-	51,472	118,202
Transfers In	-	646,480	-	732,663	-	-	-	1,379,143
Prior Year Reserves	-	1,786,815	12,000	-	356,449	-	-	2,155,264
<b>Total Revenue</b>	<b>11,047,610</b>	<b>20,586,851</b>	<b>64,000</b>	<b>733,163</b>	<b>3,781,039</b>	<b>36,960</b>	<b>62,360,280</b>	<b>98,609,903</b>
Personnel Expenditures	6,029,948	8,332,244	-	-	-	8,109	35,364,378	49,734,679
Operating Expenditures	3,481,874	7,607,967	-	733,163	3,771,039	28,045	25,757,934	41,380,022
Capital Expenditures	747,126	3,716,705	64,000	-	10,000	-	46,200	4,584,031
Transfers Out	646,480	732,663	-	-	-	-	-	1,379,143
<b>Fund Total Expenditures</b>	<b>10,905,429</b>	<b>20,389,579</b>	<b>64,000</b>	<b>733,163</b>	<b>3,781,039</b>	<b>36,154</b>	<b>61,168,512</b>	<b>97,077,875</b>
<b>Beginning Fund Balance</b>	9,506,037	14,990,496	2,895,708	562,170	3,078,227	347,297	12,167,349	43,547,283
<b>Ending Fund Balance</b>	9,648,218	13,400,953	2,883,708	562,170	2,721,778	348,103	13,359,117	42,924,046
<b>Restricted Reserves</b>	276,730	2,658,940	0	562,170	0	0	126,718	3,624,559
<b>Non-spendable</b>	0	1,528,879	0	0	66,637	298,771	0	1,894,287
<b>Committed Reserves</b>	3,012,394	1,954,509	2,883,708	0	0	0	118,674	7,969,286
<b>Assigned Reserves</b>	50,000	7,258,625	0	0	2,655,141	49,332	13,113,725	23,126,822
<b>Unassigned Reserves</b>	6,309,093	0	0	0	0	0	0	6,309,093



# Revenues by Category



<b>Tax Revenues</b>	
Property Taxes	9,563,046
Specific Ownership Taxes	800,000
Sales Tax	3,237,685
<b>Total Taxes</b>	<b>13,600,731</b>
<b>Other Revenues</b>	
Licenses & Permits	600
Intergovernmental	13,669,337
Charges for Services	65,710,203
Miscellaneous	1,976,423
Interest	118,202
<b>Total Other Revenues</b>	<b>81,474,766</b>
<b>Inter-Fund Transfers In</b>	
Inter-Fund Transfers In	1,379,143
<b>Total Inter-Fund Transfer In</b>	<b>1,379,143</b>
<b>Total Revenue Sources</b>	<b>96,454,639</b>

## Property Tax

Property taxes are collected on the assessed values of real, personal and utility property. Property taxes include current property taxes, delinquent property tax, penalties, and interest. **Total property tax revenue from all sources is anticipated to decrease \$239,258 from 2017 budget.**

## Mill Levy

The mill levy increased from 23.913 to 24.718 in 2018. The decrease is due to abatements from 2017 property tax.

Fund	Mill Levy	Property Tax
General Fund	18.547	\$ 7,171,671
Library Fund	1.205	\$ 465,944
Social Services Fund	1.120	\$ 433,077
<b>SubTotal</b>	<b>20.872</b>	<b>\$ 8,070,692</b>
Hospital	3.000	\$ 1,160,027
<b>Voter Approved Mill Levy Total</b>	<b>23.872</b>	<b>\$ 9,230,719</b>
Abatement	0.846	\$ 327,127
<b>2017 Total</b>	<b>24.718</b>	<b>\$ 9,557,846</b>

### Concerns

The largest concern for Moffat County deals with the heavy reliance on property tax revenue. This

2016 Top Ten Taxpayers		
Title	Assessed Value	Total Tax Dollars
Tri Sate Gen & Trans	\$ 99,752,200	\$ 6,376,827
Pacificorp-Electric	\$ 22,873,000	\$ 1,463,437
Trapper Mining Inc	\$ 17,448,404	\$ 1,116,316
Rockies Express Pipeline	\$ 17,839,000	\$ 1,046,489
Public Service	\$ 15,972,400	\$ 1,019,634
Wexpro Company	\$ 17,260,271	\$ 1,012,539
Colowyo Coal Company	\$ 16,868,457	\$ 993,239
Wyoming Interstate Co	\$ 16,323,000	\$ 957,654
Salt River Project	\$ 8,464,700	\$ 541,580
Overland Pass Pipeline	\$ 6,240,600	\$ 366,150
<b>Total</b>	<b>\$ 239,042,032</b>	<b>\$ 14,893,865</b>

concern is compounded by 58% of the assessed value being based on the top ten taxpayers, as shown in the chart to the left. These entities are involved in the energy business, which has a tendency to fluctuate. The energy business is undergoing many political changes at the National and State level, which could significantly impact Moffat County. Currently, assessed valuation for oil and gas properties has declined. The financial stability of the County has to be balanced against some measure of concern for the future. In

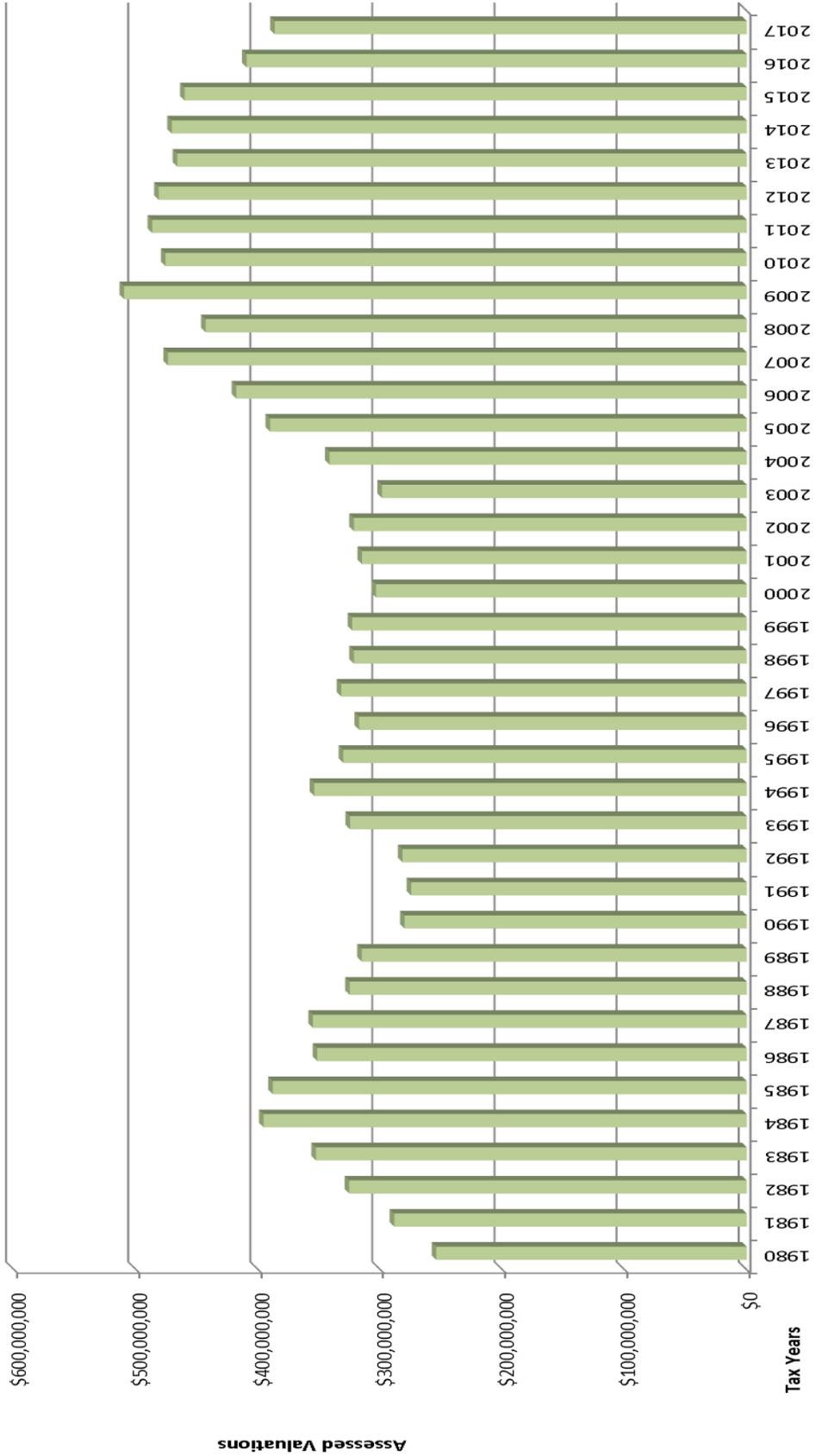
order to address these issues Moffat County has established reserve policies. These reserves could be used to offset a decrease in revenue along with implementation of the recession/net revenue shortfall plan should we lose a taxpayer.

## Assessed Valuation History

Below is the assessed valuation history for Moffat County from 1980 to 2017:

<b>Tax Year</b>	<b>Assessed Valuations</b>	<b>Assessed Valuations + or -</b>	<b>% of Change + or -</b>
1980	\$254,378,310		
1981	\$288,702,830	\$34,324,520	13.49%
1982	\$325,499,220	\$36,796,390	12.75%
1983	\$352,857,580	\$27,358,360	8.41%
1984	\$395,764,170	\$42,906,590	12.16%
1985	\$388,190,810	<b>(\$7,573,360)</b>	<b>-1.91%</b>
1986	\$351,711,530	<b>(\$36,479,280)</b>	<b>-9.40%</b>
1987	\$355,261,930	\$3,550,400	1.01%
1988	\$325,238,180	<b>(\$30,023,750)</b>	<b>-8.45%</b>
1989	\$315,232,980	<b>(\$10,005,200)</b>	<b>-3.08%</b>
1990	\$280,318,210	<b>(\$34,914,770)</b>	<b>-11.08%</b>
1991	\$274,946,710	<b>(\$5,371,500)</b>	<b>-1.92%</b>
1992	\$281,935,320	\$6,988,610	2.54%
1993	\$325,044,415	\$43,109,095	15.29%
1994	\$354,142,457	\$29,098,042	8.95%
1995	\$330,417,300	<b>(\$23,725,157)</b>	<b>-6.70%</b>
1996	\$317,498,533	<b>(\$12,918,767)</b>	<b>-3.91%</b>
1997	\$332,024,037	\$14,525,504	4.57%
1998	\$321,893,587	<b>(\$10,130,450)</b>	<b>-3.05%</b>
1999	\$323,207,446	\$1,313,859	0.41%
2000	\$303,746,080	<b>(\$19,461,366)</b>	<b>-6.02%</b>
2001	\$315,097,823	\$11,351,743	3.74%
2002	\$321,878,318	\$6,780,495	2.15%
2003	\$298,877,332	<b>(\$23,000,986)</b>	<b>-7.15%</b>
2004	\$341,605,397	\$42,728,065	14.30%
2005	\$390,341,691	\$48,736,294	14.27%
2006	\$418,099,178	\$27,757,487	7.11%
2007	\$474,028,790	\$55,929,612	13.38%
2008	\$443,165,070	<b>(\$30,863,720)</b>	<b>-6.51%</b>
2009	\$509,921,669	\$66,756,599	15.06%
2010	\$476,142,793	<b>(\$33,778,876)</b>	<b>-6.62%</b>
2011	\$487,067,917	\$10,925,124	2.29%
2012	\$481,684,492	<b>(\$5,383,425)</b>	<b>-1.11%</b>
2013	\$466,342,922	<b>(\$15,341,570)</b>	<b>-3.18%</b>
2014	\$470,970,972	\$4,628,050	0.99%
2015	\$460,492,933	<b>(\$10,478,039)</b>	<b>-2.22%</b>
2016	\$409,697,812	<b>(\$50,795,121)</b>	<b>-11.03%</b>
2017	\$386,675,512	<b>(\$23,022,300)</b>	<b>-5.62%</b>

# Moffat County Assessed Valuations 1980 thru 2017



## Sales Tax

Sales tax is composed of sales tax, cigarette tax, severance tax, lodging tax, local marketing district tax, airport excise tax, and 911 taxes.

### **County Sales Tax**

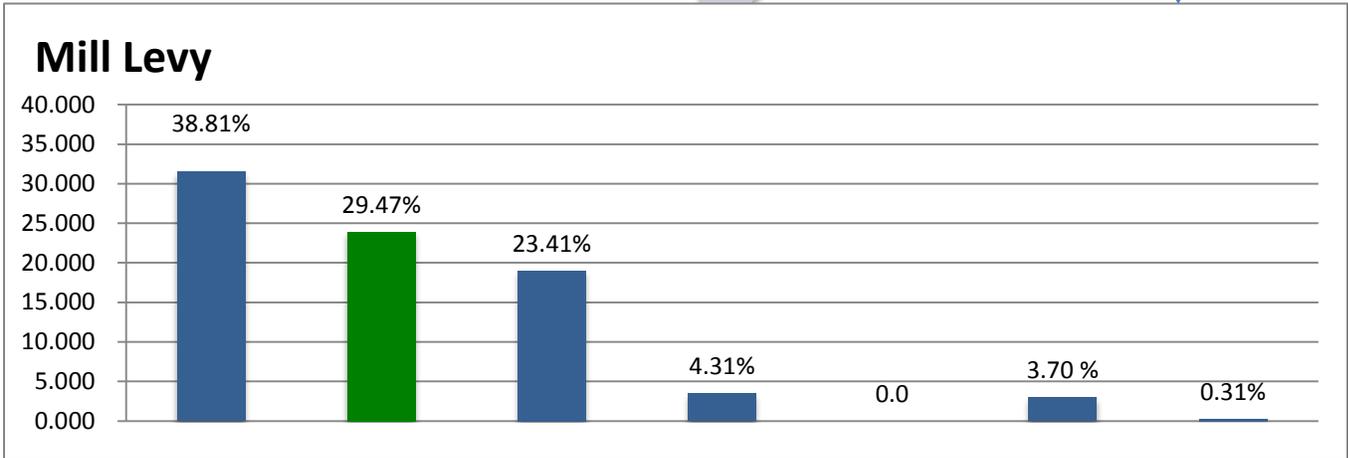
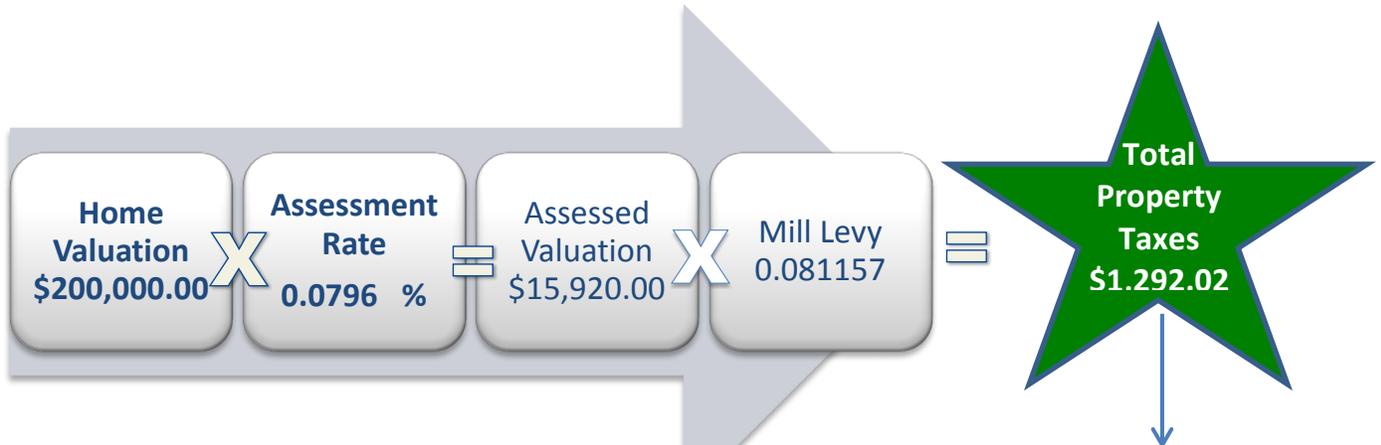
The County has a 2% sales tax. Of the county sales tax that is collected in the City of Craig and the Town of Dinosaur, 37.5% goes to the appropriate city or town, 62.75% is allocated to the Jail Fund to pay for the certificates of participation (COP's) for the Public Safety Center and maintenance and capital projects for Moffat County. All sales tax collected in the unincorporated part of the county is allocated to the General and Road Bridge Fund.

## Residential Property Tax

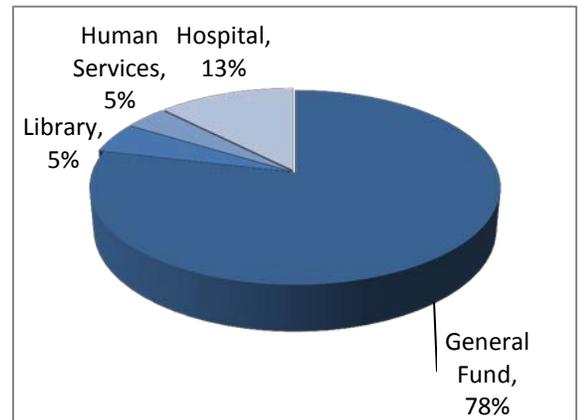
In addition to the 10 top taxpayers, the county receives 13.23% of property tax from residential property tax based on home valuation.

The next pages of graphics depict the property taxes billed for a residential property located within the City of Craig, the county seat of Moffat County, as well as an example in the Town of Dinosaur for the 2016 assessed valuation collected in 2017. The graphics also illustrate the use of the property taxes levied by Moffat County by fund for 2017.

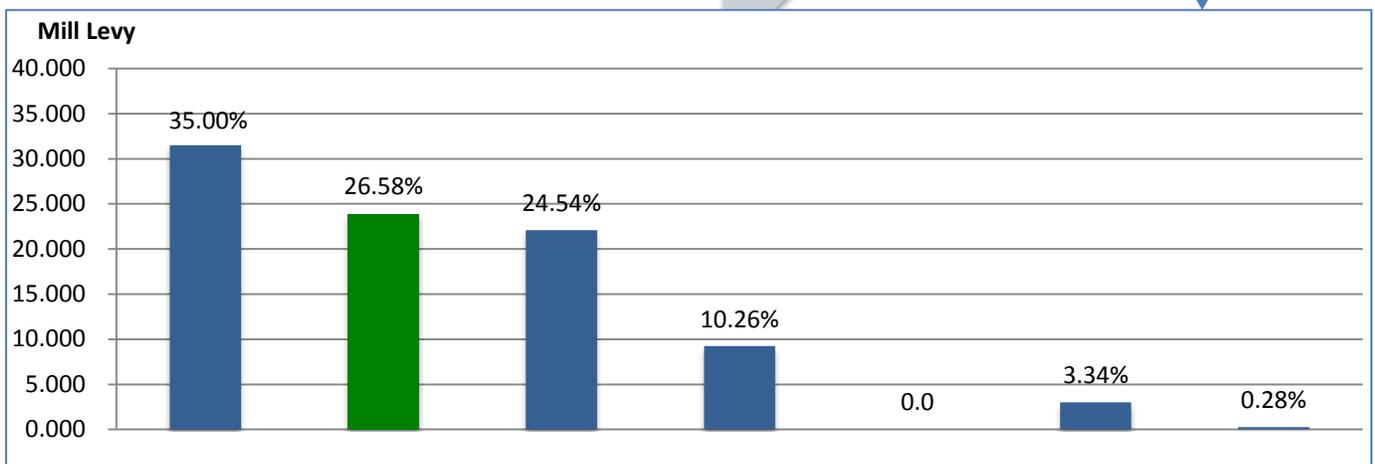
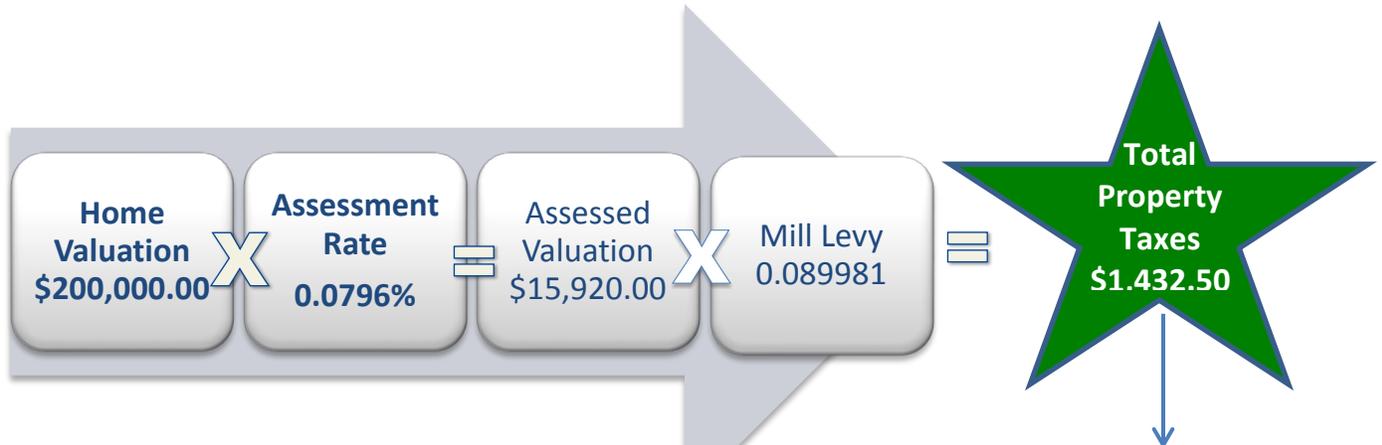
# Where Do My Property Taxes Go (City of Craig)?



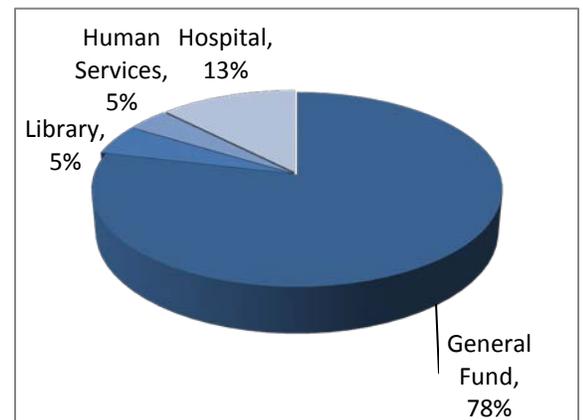
*This example highlights a home in the City of Craig which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.*



# Where Do My Property Taxes Go (Town of Dinosaur)?



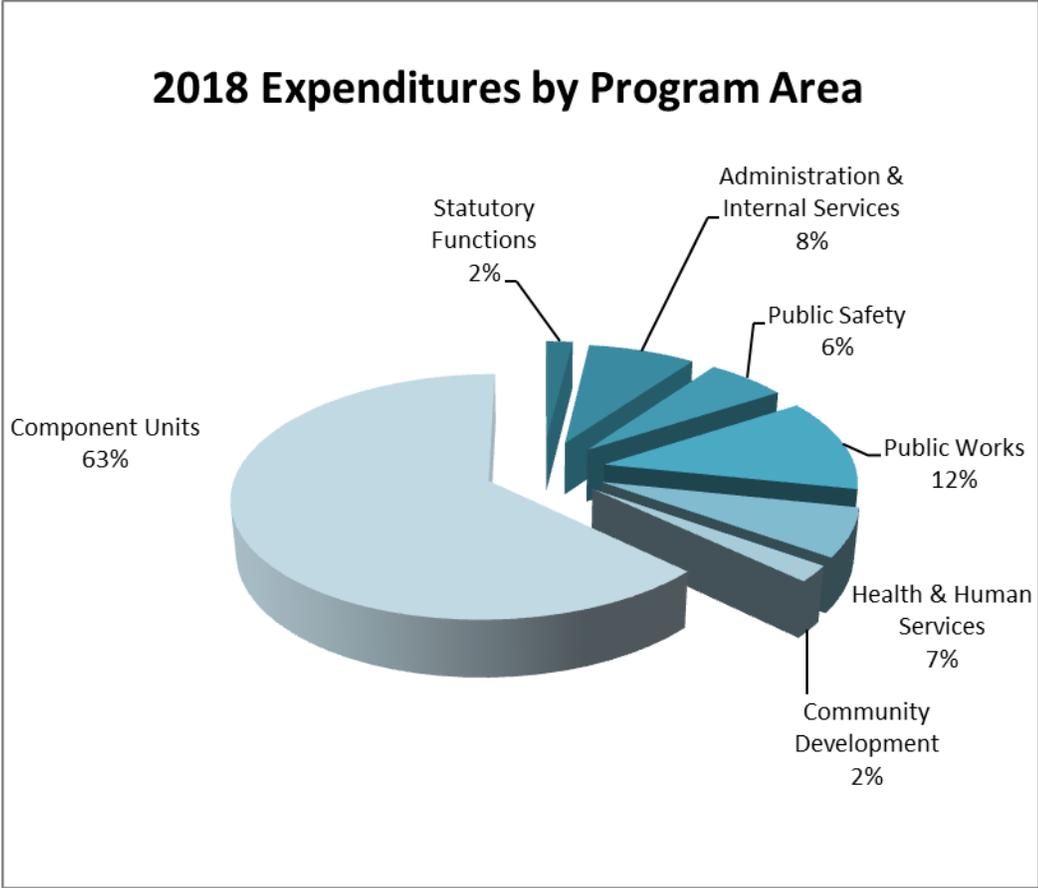
*This example highlights a home in the Town of Dinosaur which has been valued by the County Assessor at \$200,000. Actual tax bills vary depending on taxing district, valuation and property type.*





## Expenditures by Program Areas

All of Moffat County’s major programs’ expenditures are summarized on the following pages in program area sections: Statutory Function, Administration & Internal Services, Public Safety, Public Works, Health and Human Services, Community Development, and the Component Units.



Program Areas	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Statutory Functions	\$1,978,431	\$1,982,474	\$1,965,058	\$1,903,890
Administration & Internal Services	14,307,811	9,122,020	8,868,536	7,729,562
Public Safety	5,013,777	5,267,460	5,362,797	5,762,906
Public Works	9,591,516	10,012,455	9,769,312	12,078,314
Health & Human Services	5,860,648	5,844,279	6,114,784	6,328,206
Community Development	2,136,908	1,913,548	2,256,767	2,106,486
Component Units	44,266,945	49,190,469	49,533,101	61,168,512
<b>Program Areas Totals</b>	<b>\$83,156,027</b>	<b>\$83,332,701</b>	<b>\$83,870,355</b>	<b>\$97,077,875</b>

## Program Summary

Statutory Functions	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Board of County Commissioners	\$422,776	\$430,896	\$413,089	\$439,595
Clerk & Recorder's Office	600,362	572,993	625,788	558,354
Elections	36,908	54,022	69,904	90,000
Treasurer's Office	382,822	392,695	406,268	369,120
Public Trustee	18,359	17,167	16,945	18,040
Assessor's Office	494,533	491,562	408,107	405,443
Surveyor	22,670	23,138	24,957	23,338
<b>Statutory Functions</b>	<b>\$1,978,431</b>	<b>\$1,982,474</b>	<b>\$1,965,058</b>	<b>\$1,903,890</b>

Administration & Internal Services	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Finance	\$276,233	\$293,146	\$313,385	\$297,293
Human Resources	409,847	436,741	428,541	410,928
County Attorney	240,307	204,479	210,893	223,497
Other Administration	606,731	692,945	720,782	1,157,280
Retirement	437,378	610,750	0	0
Health & Welfare	3,956,988	3,201,018	3,867,631	3,768,939
Central Duplicating	9,885	10,578	13,414	12,100
Information Services	438,526	418,576	459,489	451,982
Lease-Purchase	5,533,140	820,523	771,463	733,163
Telecommunications	24,011	20,330	23,000	27,900
Transfer Out	2,374,764	2,412,934	2,059,938	646,480
<b>Administration &amp; Internal Services</b>	<b>\$14,307,811</b>	<b>\$9,122,020</b>	<b>\$8,868,536</b>	<b>\$7,729,562</b>

Public Safety	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
District Attorney	\$400,094	\$392,099	\$394,951	\$402,168
Sheriff's Office	1,582,591	1,746,050	1,742,302	1,646,267
Emergency Management	98,192	88,999	44,536	307,020
Fire Control	74,454	82,171	106,384	114,627
Coroner's Office	93,987	107,796	101,574	105,747
Community Safety	82,590	77,116	75,718	81,150
Emergency 911	139,703	151,572	124,000	142,500
Jail Fund	2,542,166	2,621,658	2,773,332	2,963,427
<b>Public Safety</b>	<b>\$5,013,777</b>	<b>\$5,267,460</b>	<b>\$5,362,797</b>	<b>\$5,762,906</b>

## Program Summary (continued)

Public Works	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Grounds & Building	\$670,372	\$656,320	\$760,483	\$813,177
Pest Management	461,030	357,287	351,413	304,250
Luttrell Barn	627	1,121	676	0
Fairgrounds	305,864	764,400	260,141	461,854
Cemetery	37,169	60,262	112,917	161,540
Parks & Recreation	210,519	193,515	160,208	204,427
Shadow Mountain Clubhouse	0	3,802	9,369	0
Sherman Youth Camp	17,391	20,062	8,591	19,504
Road & Bridge	7,147,990	6,696,801	6,874,883	9,145,611
Landfill	501,730	800,083	649,749	694,443
Airport	169,739	385,742	251,547	88,654
Conservation Trust	371	2,027	236,006	84,700
Maybell Waste Water Treatment Facility	38,674	30,072	54,830	36,154
Capital Projects	30,040	40,962	38,500	64,000
<b>Public Works</b>	<b>\$9,591,516</b>	<b>\$10,012,455</b>	<b>\$9,769,312</b>	<b>\$12,078,314</b>

Health & Human Services	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Maybell Ambulance	\$29,392	\$23,567	\$27,128	\$96,363
Maybell Volunteer Fire	16,698	13,948	106,150	24,228
Health Allotments	236,538	240,695	236,516	221,275
Veteran's Officer	16,105	18,085	17,624	23,997
Youth Services	141,863	140,627	145,874	151,417
Social Services	5,420,052	5,407,357	5,581,492	5,810,926
<b>Health &amp; Human Services</b>	<b>\$5,860,648</b>	<b>\$5,844,279</b>	<b>\$6,114,784</b>	<b>\$6,328,206</b>

Community Development	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Development Services	\$266,008	\$272,096	\$258,553	\$199,957
Natural Resources	152,798	144,865	160,325	163,837
Hamilton Community Center	2,792	2,911	4,252	11,500
Maybell	37,425	28,646	22,875	22,511
County Fair	59,852	68,614	90,651	72,978
Extension Office	130,806	128,962	140,938	134,184
Museum	517,206	316,534	292,850	254,092
Contributions	101,857	92,180	121,280	70,101
Library	543,138	505,745	667,044	523,130
Senior Citizens	233,587	240,163	240,195	224,196
Moffat County Tourism Association	91,439	111,369	137,229	150,000
Moffat County Local Marketing District	0	1,461	120,576	280,000
<b>Community Development</b>	<b>\$2,136,908</b>	<b>\$1,913,548</b>	<b>\$2,256,767</b>	<b>\$2,106,486</b>

## Program Summary (continued)

Component Units	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
Memorial Hospital	\$39,359,286	\$45,154,145	\$48,618,933	\$60,373,587
Housing Authority	676,029	647,901	804,358	751,603
Shadow Mtn Local Improvement District	4,231,630	3,388,424	109,810	43,322
<b>Component Units</b>	<b>\$44,266,945</b>	<b>\$49,190,469</b>	<b>\$49,533,101</b>	<b>\$61,168,512</b>
<b>Total All Programs</b>	<b>\$83,156,027</b>	<b>\$83,332,701</b>	<b>\$83,870,355</b>	<b>\$97,077,875</b>

**General Fund  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 8,862,466	\$ 8,727,378	\$ 7,434,449	\$ 7,503,998
Sales Tax	673,990	1,122,502	1,127,093	1,127,093
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	22,570	22,186	800	600
Intergovernmental	539,165	770,360	607,870	740,761
Charges for Services	1,392,985	1,346,148	1,236,674	1,341,634
Miscellaneous	1,204,265	653,798	717,959	303,524
Interest	4,365	38,151	32,046	30,000
Transfer In	17,672	516,967	-	-
Fund Balance Used			462,623	
<b>Total Sources of Funds</b>	<b>\$ 12,717,479</b>	<b>\$ 13,197,490</b>	<b>\$ 11,619,514</b>	<b>\$ 11,047,610</b>
<b>Uses of Funds:</b>				
Personnel	\$ 6,148,086	\$ 6,258,079	\$ 6,264,249	\$ 6,029,948
Operating	\$ 2,774,123	\$ 2,783,702	\$ 2,949,556	\$ 3,481,874
Capital Outlay	\$ 254,866	\$ 712,771	\$ 345,771	\$ 747,126
Transfers Out	\$ 2,374,764	\$ 2,412,934	\$ 2,059,938	\$ 646,480
<b>Total Uses of Funds</b>	<b>11,551,839</b>	<b>12,167,486</b>	<b>11,619,514</b>	<b>10,905,429</b>
<b>Annual Net Activity</b>	<b>\$ 1,165,640</b>	<b>\$ 1,030,004</b>	<b>\$ 0</b>	<b>\$ 142,181</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 7,773,026</b>	<b>\$ 8,938,659</b>	<b>\$ 9,968,659</b>	<b>\$ 9,506,037</b>
Change in Fund Balance	1,165,640	1,030,004	(462,623)	142,181
<b>Ending Fund Balance</b>	<b>\$ 8,938,659</b>	<b>\$ 9,968,659</b>	<b>\$ 9,506,037</b>	<b>\$ 9,648,218</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Natural Resources	\$ 14,632	\$ 14,632	\$ 14,632	\$ 14,632
Clerk & Recorder - Electronic Recording	\$ 177,019	\$ 176,828	\$ 165,291	\$ 150,291
Clerk & Recorder - HB 1140 & HB1193	\$ 165,971	\$ 196,071	\$ 189,170	\$ 100,515
Brown's Park School	\$ 11,292	\$ 11,292	\$ 11,292	\$ 11,292
<b>Restricted</b>	<b>\$ 368,914</b>	<b>\$ 398,823</b>	<b>\$ 380,385</b>	<b>\$ 276,730</b>
<b>Committed</b>				
60 Days Operating*	\$ 2,764,416	\$ 2,937,657	\$ 2,764,142	\$ 1,585,621
Countercyclical Reserve (5%)				\$ 475,591
Emergency (10% Reserve)	\$ 860,708	\$ 857,707	\$ 921,381	\$ 951,182
<b>Assigned</b>				
Capital Reserve	\$ -	\$ -	\$ -	\$ 50,000
<b>Unassigned</b>				
Subsequent Year's Expenditures	\$ 4,944,621	\$ 5,774,472	\$ 5,440,129	\$ 6,309,093

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

## GENERAL FUND REVENUE TOTAL\*

01-		2015 Actual	2016 Actual	2017 Estimate	2018 Budget
9000-4501	CURRENT PROPERTY	8,851,902	8,716,358	7,426,368	7,498,798
9000-4503	INTEREST & PENALTY	10,564	11,020	8,081	5,200
	<b>Property Taxes:</b>	<b>8,862,466</b>	<b>8,727,378</b>	<b>7,434,449</b>	<b>7,503,998</b>
9000-4505	SALES TAX	669,790	1,118,903	1,124,093	1,124,093
9000-4506	CIGARETTE TAX	4,200	3,599	3,000	3,000
	<b>Sales Taxes:</b>	<b>673,990</b>	<b>1,122,502</b>	<b>1,127,093</b>	<b>1,127,093</b>
<b>Federal:</b>					
9100-4524	MINERAL LEASE	190,782	392,445	328,407	300,000
9100-4526	WILDLIFE	0	2,115	11,950	0
9100-4529	OTHER	0	47,309	0	0
9100-4530	COST ALLOCATION	103,577	97,276	84,132	75,000
9100-4834	VEST GRANT	1,529	5,881	3,285	3,000
<b>State:</b>					
9200-4550	SB94 CASE MANAGEMENT	29,464	34,843	32,142	32,142
9200-4554	SB94 MISC	4,587	7,525	7,500	9,150
9200-4625	EMS PASSTHROUGH	15,000	15,409	15,000	0
9200-4640	VETERANS OFFICER	1,200	12,474	8,316	11,700
9200-4642	FOREST SERVICE GRANT	11,508	10,538	3,285	0
9200-4643	SEARCH & RESCUE	0	0	13,748	0
9200-4647	EMERGENCY MANAG	59,416	58,310	20,000	254,994
9200-4650	FIRE FUND RELIEF	10,763	0	8,739	0
9200-4842	IMPACT GRANT	0	10,119	14,250	8,500
9200-4849	GRANTS	63,468	14,448	0	0
9200-4850	FINES	1,000	11,000	10,600	0
9200-4855	PUBLIC HEALTH	46,873	50,668	46,516	46,275
	<b>Intergovernmental:</b>	<b>539,165</b>	<b>770,360</b>	<b>607,870</b>	<b>740,761</b>
9400-4770	LIQUOR LICENSE	758	2,175	600	600
9400-4771	BUILDING/SEPTIC PERMITS	21,813	20,012	200	0
	<b>License &amp; Permits:</b>	<b>22,570</b>	<b>22,186</b>	<b>800</b>	<b>600</b>
9400-4772	ICE RINK	52,735	56,958	55,420	58,500
9400-4773	PLANNING FEES	3,075	2,000	4,500	2,000
9400-4774	CONTRACTOR REVENUE	3,191	1,630	460	0
9400-4776	CAMPGROUND RENTAL/FEE	10,165	9,557	11,636	10,992

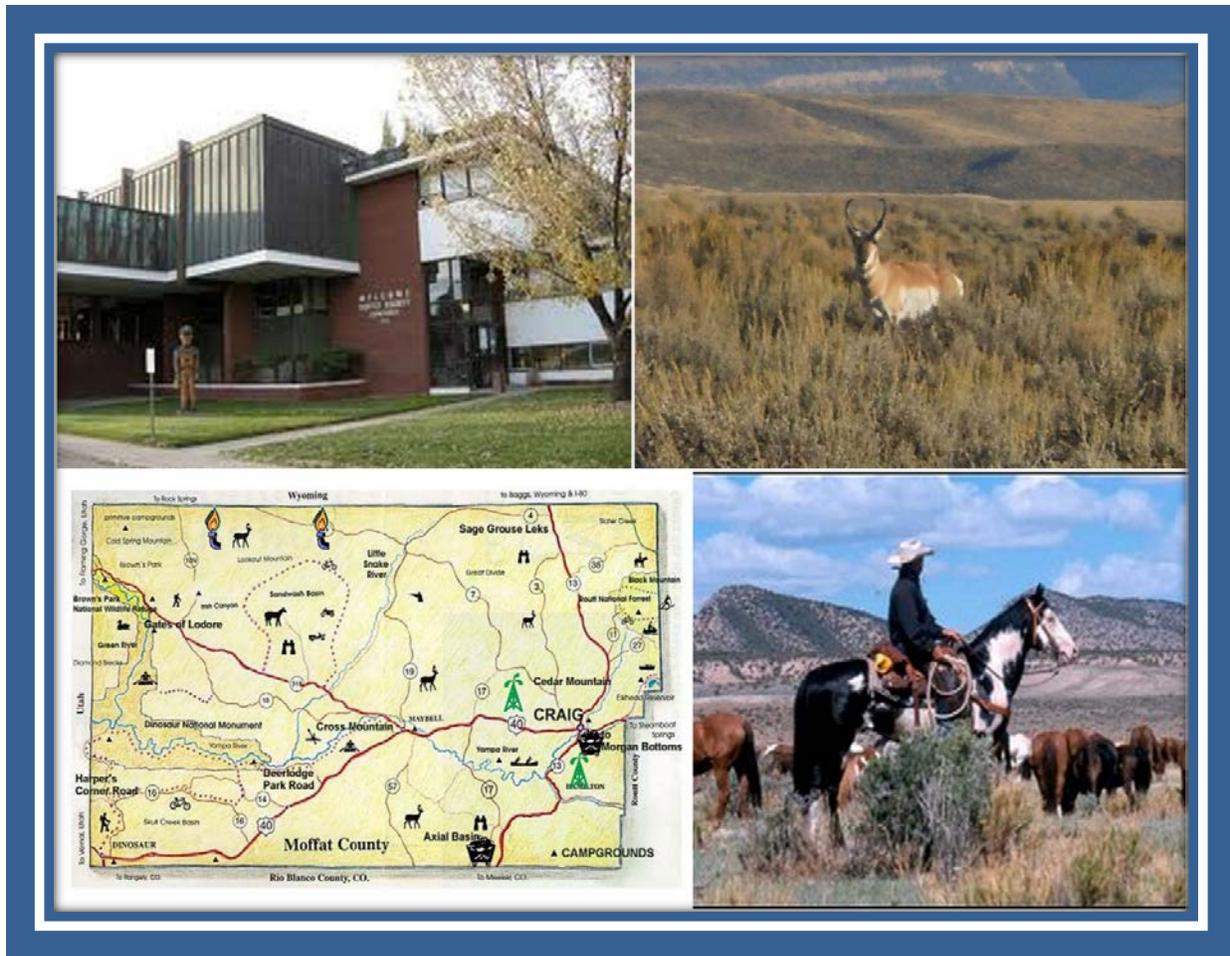
01-		2015 Actual	2016 Actual	2017 Estimate	2018 Budget
9400-4778	SMV RENTS	0	3,585	4,308	0
9400-4779	PENALTY ASSESSMENT	16,632	12,760	10,000	15,000
9400-4780	SHERIFF'S FEES	35,984	37,685	35,000	30,000
9400-4781	LUTTRELL BARN	0	0	200	0
9400-4782	CLERK FEES	271,956	275,592	250,000	240,000
9400-4783	TREASURER FEES	754,882	775,552	700,000	725,000
9400-4784	ASSESSOR FEES	5,851	2,907	6,600	7,000
9400-4785	P & R FEES	12,227	9,945	7,480	7,480
9400-4786	FAIRGROUND FEES	20,044	16,695	17,000	19,790
9400-4787	MAYBELL AMBULANCE FEES	1,131	3,077	0	0
9400-4788	WEED CONTROL	49,578	8,690	30,000	30,000
9400-4790	PUBLIC TRUSTEE FEE	17,000	11,333	8,500	500
9400-4791	P&R CONCESSIONS	567	461	382	500
9400-4792	ELECTRONIC RECORDING	76,254	45,809	43,000	30,000
9400-4795	CABLE FRANCHISE FEE	2,856	5,118	4,530	4,530
9400-4796	SHERIFF FEES/FINGERPRINT	40	0	0	0
9400-4797	CEMETERY OPENINGS	10,415	8,320	10,560	10,000
9400-4798	CEMETERY SALE OF LOTS	10,380	7,895	14,615	8,000
9400-4799	CEMETERY VASES FOUNDATION	975	682	489	250
9400-4835	MAYBELL PARK CAMPSITE FEES	19,324	23,490	4,375	0
9400-4854	MAYBELL PARK OTHER FEES	353	705	0	0
9400-4855	MAYBELL PARK SHOWERS	4,655	5,457	0	0
9400-4856	MAYBELL PARK DUMP FEES	1,453	1,920	0	0
9400-4857	OVERNIGHT CAMPING FAIRGROU	998	1,938	2,455	2,583
9400-4858	OVERNIGHT CAMPING LOUDY SIM	128	300	1,264	0
9400-4859	RV DUMP FEES	6,766	8,764	9,000	10,000
9400-4860	SB215 FEES	1,636	3,315	3,500	7,000
9400-4861	FREEMAN/SHERMAN DAY USE	1,736	4,008	1,400	1,400
9400-4862	CLERK LATE FEES	0	0	0	121,109
	<b>Charges for Services:</b>	<b>1,392,985</b>	<b>1,346,148</b>	<b>1,236,674</b>	<b>1,341,634</b>
9500-4550	GAINS/LOSS INVESTMENTS	56,750	6,874	0	0
9500-4559	UNITED WAY	2,482	1,398	587	0
9500-4645	MAYBELL VOLUNTEER FIRE DEPT	4,901	2,797	0	0
9500-4782	SHERMAN DONATIONS	500	500	500	0
9500-4793	CONCESSION/HAY	11,006	11,498	8,625	8,625
9500-4795	CABLE FRANCHISE FEE	2,819	0	0	0
9500-4802	RENTS	128,406	104,906	82,077	73,900
9500-4811	BONUS TAX SALE	8,785	2,366	3,000	3,000
9500-4820	SALE OF IT ASSETS	650	629	303	500
9500-4830	SALE OF ASSETS	562,310	87,296	266,262	0
9500-4839	DUI LEAF	14,187	8,709	13,500	4,000

<b>01-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-4840	MISC REVENUE	10,189	4,673	6,490	0
9500-4841	PLATTE RIVER POWER	61,099	61,099	61,099	61,099
9500-4842	YOUTH SERVICES	3,594	575	2,300	3,000
9500-4844	MOCO FAIR DONATIONS	28,633	37,031	6,000	6,000
9500-4853	CITY OF CRAIG	12,000	12,573	12,000	0
9500-4854	TOWN OF DINOSAUR	12,921	48,000	48,000	0
9500-4856	DOG FINES	35	0	0	0
9500-4900	REIMB SOC SERV	3,365	0	0	0
9500-4901	DA BUDGET OVERAGE	29,893	20,074	33,963	0
9500-4904	HAMILTON COMM CENTER DONAT	67	214	85	0
9500-4905	MAYBELL PARK DONATIONS	19,546	1,199	0	0
9500-4906	OEM DONATIONS	0	0	1,000	0
9800-4531	COMMISSIONER TRAVEL	5,070	0	888	0
9800-4532	CLERK&REC COPIES	1,524	1,220	1,200	1,200
9800-4533	CLERK&REC MAPS	0	18	0	0
9800-4534	CLERK&REC LAMINATING	92	69	0	0
9800-4535	ELECTIONS OTHER	26,473	7,887	25,000	8,000
9800-4536	DEPARTMENTS/COPIES - TELEPH	1,303	1,216	758	0
9800-4537	SHERIFF TRAINING	1,150	1,040	99	0
9800-4538	SHERIFF TRAVEL	0	748	0	0
9800-4539	SHERIFF OPERATING	3,013	2,704	2,000	0
9800-4540	SHERIFF OT	10,466	581	4,000	4,000
9800-4542	TREAS POSTAGE	97	0	0	0
9800-4543	TREAS PHONE	456	454	450	0
9800-4545	W/C PREMIUM	62	0	0	0
9800-4547	ASSESSOR COPIES	4,489	10,974	5,000	5,000
9800-4548	MISC REV EXTENSION	30	0	0	0
9800-4551	INSURANCE REIMBURSEMENT	13,736	11,445	750	0
9800-4553	CLERK& REC POSTAGE	0	0	0	0
9800-4555	ATTORNEY SALARIES	59,317	58,234	25,000	20,000
9800-4556	ATTORNEY EXPENSES	2,022	2,762	2,500	2,000
9800-4547	CORONER	0	869	0	0
9800-4558	HUMAN RESOURCE COST	50	1,300	0	0
9800-4561	HR ADVERTISING	254	0	0	0
9800-4562	PAYROLL PROCESSING	97	0	989	0
9800-4564	PARKS & REC	0	309	0	0
9800-4566	DEVELOPMENT SERVICES	0	85	0	0
9800-4567	FINANCE SALARIES	629	0	0	0
9800-4568	FINANCE OPERATING	217	323	41	0
9800-4569	MAYBELL AMBULANCE	802	2,781	0	0
9800-4850	INFORMATION SYSTEMS	6,668	6,449	7,170	6,700
9800-4851	GROUNDS & BUILDING	88,517	129,142	96,000	96,000

<b>01-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9800-4853	CONTRIBUTIONS	2,500	0	0	0
9800-4854	YOUTH SEV CLASSES	1,095	305	325	500
9800-4855	NATURAL RESOURCES	0	334	0	0
9800-4856	SHADOW MTN CLUBHOUSE	0	137	0	0
	<b>Miscellaneous:</b>	<b>1,204,265</b>	<b>653,798</b>	<b>717,959</b>	<b>303,524</b>
9500-4801	INTEREST EARNED	4,365	38,151	32,046	30,000
	<b>Interest:</b>	<b>4,365</b>	<b>38,151</b>	<b>32,046</b>	<b>30,000</b>
9903-4360	FROM RETIREMENT	0	491,144	0	0
9916-4360	FROM CENTRAL DUPLICATING	0	20,962	0	0
9929-4360	FROM MUSEUM	17,672	4,861	0	0
	<b>Transfer In:</b>	<b>17,672</b>	<b>516,967</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>12,717,479</b>	<b>13,197,490</b>	<b>11,156,891</b>	<b>11,047,610</b>

\*Revenue detail is also listed under departments that receive revenue in General Fund to identify specific collections by department.

# Moffat County Board of County Commissioners



**Moffat County Commissioners: Don Cook, Ray Beck and Frank Moe**  
**Phone: (970)824-5517**  
**Email: [bocc@moffatcounty.net](mailto:bocc@moffatcounty.net)**

## **Mission Statement:**

It is the Mission of the Moffat County Commissioners to serve the people of Moffat County.

## **Purpose of Department:**

- ✓ Govern responsibly in accordance with the State constitution and on behalf of the legislature in order to represent the interest of, and provide public services to the citizens of Moffat County.
- ✓ Provide a natural and social environment suitable for a variety of commercial, recreational and personal pursuits in which people can live, work, play, grow up and grow old, reasonably safe from crime and other harm.

**Board of County Commissioners Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Commissioner</b>	<b>Elected Official</b>	<b>3.00</b>
<b>BOCC Administrative Assistant</b>	<b>Administrative/Clerical</b>	<b>0.67</b>
<b>Total</b>		<b>3.67</b>

**Board of County Commissioners Organizational Chart**



Board of County Commissioner Expenditures

		2015	2016	2017	2018
<b>01-0100-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	ELECTED OFFICIALS	176,175	176,175	209,688	210,825
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	28,323
09-6000	SECRETARY	28,453	27,783	28,235	0
00-6060	FRINGE BENEFITS	86,948	88,022	77,025	71,015
00-6364	RETIREMENT	0	8,909	5,393	13,588
<b>Personnel Expenditures:</b>		<b>291,577</b>	<b>300,889</b>	<b>320,341</b>	<b>323,752</b>
00-6075	PROF SERV AUDIT	30,479	28,333	28,705	31,089
00-6076	PROF SERV LEGAL	638	1,343	1,500	8,586
00-6085	OFFICE SUPPLIES	1,444	1,037	1,800	1,800
00-6086	POSTAGE	34	0	35	35
00-6087	COPIES	345	0	352	352
00-6088	ADVERTISING/LEGAL NOTICES	8,074	7,629	8,235	8,235
00-6103	TELEPHONE	492	530	550	550
00-6108	TRAVEL EXPENSES	9,453	5,795	10,000	11,125
00-6300	DUES & MEETINGS	35,967	35,914	36,000	36,000
00-6345	GRANT	1,750	250	1,000	1,000
00-6349	MISCELLANEOUS	13,134	18,043	4,571	4,571
00-6370	SOIL CONSERVATION	0	0	0	12,500
<b>Operating Expenditures:</b>		<b>101,811</b>	<b>98,873</b>	<b>92,748</b>	<b>115,843</b>
00-6225	CAPITAL OUTLAY-VEHICLE	29,389	31,134	0	0
<b>Capital Expenditures:</b>		<b>29,389</b>	<b>31,134</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>422,776</b>	<b>430,896</b>	<b>413,089</b>	<b>439,595</b>

Board of County Commissioner Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4531	REIMB-COMMISSIONER TRAVEL	5,070	0	888	0
<b>Revenue Total</b>		<b>5,070</b>	<b>0</b>	<b>888</b>	<b>0</b>

# Moffat County Clerk & Recorder



**Moffat County Clerk & Recorder: Lila Herod**  
**Phone: 970-824-9118**  
**Email: [lherod@moffatcounty.net](mailto:lherod@moffatcounty.net)**

## **Mission Statement:**

Our Team Mission Statement:

“Dedication to the highest quality of customer service delivered with integrity, friendliness, and enthusiasm.”

## **Purpose of Department:**

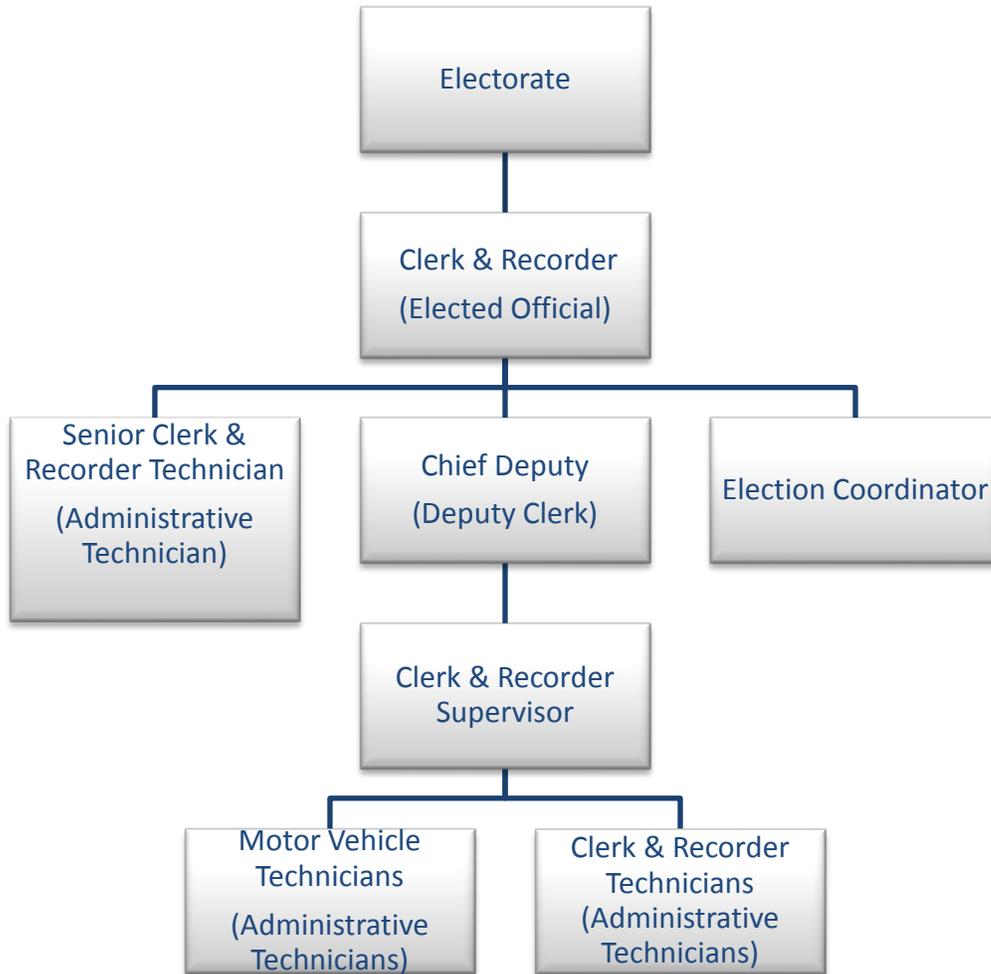
The County Clerk & Recorder’s Office is responsible for administering a number of state statutes in regards to motor vehicles and elections. The Clerk’s Office also serves as clerk to the Board of County Commissioners, and recorder of legal documents.

- ✓ Clerk to the Board: Maintains and preserves the minutes of all meetings including Board of Equalization and Board of Health.
- ✓ Recording Division: Records and indexes all documents which establish legal rights to property. Additionally this department processes all land surveys, plat maps and military separation records.
- ✓ Election Division: Chief Election Officer of the County is responsible for the registration of voters and administrative functions relative to the conduct of primary, general and special district elections.
- ✓ Motor Vehicle Division: This division is responsible for titling and registering all motor vehicles, issuing license plates and collecting taxes and fees as set by Colorado law and acts as an authorized agent of the Colorado Department of Revenue.
- ✓ The County Clerk’s Office also issues marriage licenses and liquor licenses.

**Clerk and Recorder Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Clerk &amp; Recorder</b>	<b>Elected Official</b>	<b>1.00</b>
<b>Chief Deputy</b>	<b>Deputy Clerk</b>	<b>1.00</b>
<b>Clerk &amp; Recorder Supervisor</b>	<b>Administrative Technicians</b>	<b>1.00</b>
<b>Election Coordinator</b>	<b>Election Coordinator</b>	<b>1.00</b>
<b>Senior Clerk &amp; Recorder Technician</b>	<b>Administrative Technician</b>	<b>1.00</b>
<b>Motor Vehicle Technician</b>	<b>Administrative Technician</b>	<b>2.00</b>
<b>Clerk &amp; Recorder Technician</b>	<b>Administrative Part-Time</b>	<b>1.00</b>
<b>Total</b>		<b>8.00</b>

**Clerk & Recorder Organizational Chart**



### Clerk & Recorder Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-0300-</b>					
01-6000	ELECTED OFFICIAL	58,725	58,725	58,501	58,725
03-6000	ADMINISTRATIVE SUPERVISOR	0	0	0	46,416
04-6000	DEPUTY CLERK	51,822	50,822	51,591	41,468
09-6000	ELECTION COORDINATOR	0	0	0	40,612
10-6000	TECHINCIAANS	219,271	216,170	226,536	151,777
31-6000	ADMINISTRATIVE PART-TIME	0	3,864	13,350	0
37-6000	OFFICE ASSISTANT	23,937	18,842	11,505	0
00-6034	OVERTIME	196	0	0	0
00-6038	LONGEVITY	4,494	4,958	5,200	5,200
00-6060	FRINGE BENEFITS	179,683	170,541	198,512	171,005
00-6364	RETIREMENT	0	13,350	20,093	20,652
<b>Personnel Expenditures:</b>		<b>538,128</b>	<b>537,273</b>	<b>585,288</b>	<b>535,854</b>
00-6084	MISC EQUIPMENT	1,349	1,303	1,500	1,500
00-6085	OFFICE SUPPLIES	6,726	6,579	4,500	4,500
00-6086	POSTAGE	5,719	5,227	8,500	8,500
00-6088	AD/LEGAL NOTICES	0	31	0	0
00-6090	COMPUTER/EXPENSE/SER	1,900	19,118	1,500	1,500
00-6108	TRAVEL EXPENSES	1,528	1,271	2,000	2,000
00-6123	REPAIRS EQUIP/MAINT	20,158	103	2,000	2,000
00-6256	ELECTRONIC RECORDING	22,155	0	18,000	0
00-6300	DUES & MEETINGS	1,605	1,135	1,500	1,500
00-6301	EMPLOYEE EDUCATION	59	28	0	0
00-6349	MISCELLANEOUS	1,034	927	1,000	1,000
<b>Operating Expenditures:</b>		<b>62,234</b>	<b>35,721</b>	<b>40,500</b>	<b>22,500</b>
00-6220	CAPITAL OUTLAY-OFFICE	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>600,362</b>	<b>572,993</b>	<b>625,788</b>	<b>558,354</b>

### Clerk & Recorder Revenues

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>Account Number &amp; Title</b>					
01-9400-4770	CHG SERVICES-LIQUOR LICENSE	758	2,175	600	600
01-9400-4782	CHG SERVICES-CLERK FEES	271,956	275,592	250,000	240,000
01-9400-4792	ELECTRONIC RECORDING	76,254	45,809	43,000	30,000
01-9400-4862	CLERK LATE FEES	0	0	0	121,109
01-9800-4532	REIMB-CLERK&REC COPIES	1,524	1,220	1,200	1,200
01-9800-4533	CLERK&REC MAPS	0	18	0	0
01-9800-4534	REIMB-CLERK&REC LAMINATING	92	69	0	0
<b>Revenue Total</b>		<b>350,582</b>	<b>324,883</b>	<b>294,800</b>	<b>392,909</b>

# Clerk & Recorder Election's Division



**Moffat County Clerk & Recorder: Lila Herod**  
**Phone: 970-824-9118**  
**Email: [lherod@moffatcounty.net](mailto:lherod@moffatcounty.net)**

## **Mission Statement:**

Moffat County is dedicated to the integrity and transparency in the conduct of fair and accurate elections.

## **Purpose of Department:**

- ✓ The election department is responsible for voter registration and the conduct of all primary, general and special county elections, training of election judges, and tabulation and certification of election results.
- ✓ Election conduct is according to state statute and directed by the Secretary of State.
- ✓ The election department also provides election services and assistance to municipalities, school districts and special districts of Moffat County.
- ✓ Encourages voter participation and equality.
- ✓ Provides information and assistance with voting information, candidate campaign finance and voter registration.

<b>Elections Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Election Judges</b>	<b>n/a</b>	<b>n/a</b>
<b>Contract Labor</b>	<b>n/a</b>	<b>n/a</b>
<b>Total</b>		<b>0.00</b>

**Elections Organizational Chart**



### Elections Expenditures

		2015	2016	2017	2018
<b>01-0400-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6046	CONTRACT LABOR	0	0	1,000	0
00-6051	JUDGES	2,687	6,630	2,500	2,500
<b>Personnel Expenditures:</b>		<b>2,687</b>	<b>6,630</b>	<b>3,500</b>	<b>2,500</b>
00-6084	MISC EQUIPMENT	437	1,350	1,000	2,000
00-6086	POSTAGE	5,173	7,229	4,000	4,000
00-6088	ADVER/LEGAL NOTICES	1,638	1,664	0	1,000
00-6090	COMPUTER EXPENSE/SER	30	589	1,500	1,000
00-6100	OPERATING SUPPLIES	14,420	27,754	20,000	20,000
00-6108	TRAVEL EXPENSES	2,475	4,685	5,000	4,000
00-6240	EQUIPMENT RENTAL	0	0	30,904	32,000
00-6300	DUES & MEETINGS	1,943	2,850	3,000	2,500
00-6349	MISCELLANEOUS	8,106	1,271	1,000	1,000
00-6505	EVEN YEAR ELECTION EXPENSE	0	0	0	20,000
<b>Operating Expenditures:</b>		<b>34,221</b>	<b>47,392</b>	<b>66,404</b>	<b>87,500</b>
00-6228	ELECTION-CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>36,908</b>	<b>54,022</b>	<b>69,904</b>	<b>90,000</b>

### Elections Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4535	REIMB-ELECTIONS OTHER	26,473	7,887	25,000	8,000
<b>Revenue Total</b>		<b>26,473</b>	<b>7,887</b>	<b>25,000</b>	<b>8,000</b>

# Moffat County Treasurer



**Moffat County Treasurer: Linda Peters**

**Phone: 970-824-9111**

**Email: [lpeters@moffatcounty.net](mailto:lpeters@moffatcounty.net)**

## **Mission Statement:**

The Moffat County Treasurer is the custodian of all funds for the county. Our mission is to provide collection; receipt and deposit services for all funds due to and received by the county in a courteous, efficient, accurate, accountable and timely manner and provide other support as required of the community and government.

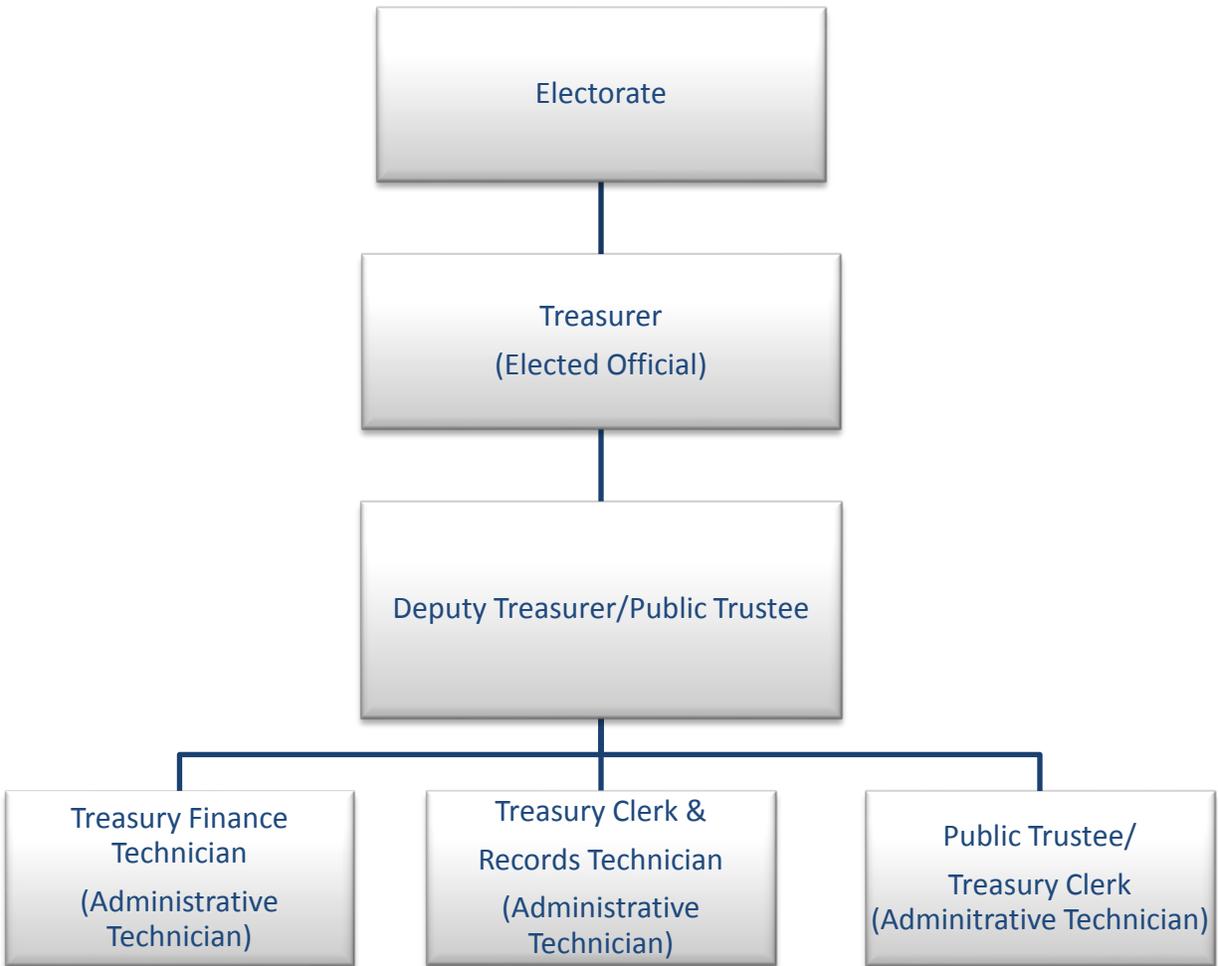
## **Purpose of Department:**

- ✓ The Treasurer is the custodian of all funds for the county.
- ✓ The Treasurer's primary function is the collection and distribution of property taxes in compliance with Colorado Statutes.
- ✓ The Treasurer is responsible for the collection of unpaid property taxes and special assessments.
- ✓ The Treasurer also conducts an annual tax lien sale for unpaid real property and manufactured home taxes.

**Treasurer Personnel Schedule**

<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<b>Treasurer</b>	<b>Elected Official</b>	<b>0.75</b>
<b>Deputy Treasurer/Public Trustee</b>	<b>Deputy Treasurer</b>	<b>1.00</b>
<b>Treasury Finance Technician</b>	<b>Administrative Technicians</b>	<b>1.00</b>
<b>Treasury Clerk &amp; Records Technician</b>	<b>Administrative Technicians</b>	<b>1.00</b>
<b>Public Trustee Tech/Treasury Clerk</b>	<b>Administrative Technicians</b>	<b>0.38</b>
<b>Total</b>		<b>4.13</b>

**Elections Organizational Chart**



## Treasurer Expenditures

		2015	2016	2017	2018
<b>01-0500-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	ELECTED OFFICIAL	59,942	58,725	58,501	58,725
04-6000	DEPUTY CLERK	50,694	50,822	51,647	51,845
10-6000	ADMINISTRATIVE TECHNICIANS	121,430	120,976	123,679	98,633
00-6038	LONGEVITY	4,657	5,198	5,200	2,600
00-6060	FRINGE BENEFITS	102,011	105,779	112,333	99,140
00-6364	RETIREMENT	0	10,311	14,342	11,784
<b>Personnel Expenditures:</b>		<b>338,733</b>	<b>351,811</b>	<b>365,702</b>	<b>322,727</b>
00-6085	OFFICE SUPPLIES	3,998	2,577	3,500	4,095
00-6086	POSTAGE	13,906	12,280	10,000	13,427
00-6088	ADVERTISE/LEGAL NOTICES	20,642	21,068	24,000	21,055
00-6089	PRINTING	465	405	474	474
00-6090	COMPUTER EXPENSE/SERVICE	0	1,184	0	0
00-6108	TRAVEL EXPENSES	1,195	696	0	2,500
00-6112	BONDS	1,813	0	0	1,800
00-6123	REPAIRS EQUIP/MAINTENANCE	230	147	234	234
00-6131	OFFICE EQUIPMENT	566	689	577	577
00-6300	DUES & MEETINGS	850	800	850	800
00-6301	EMPLOYEE EDUCATION	0	636	500	1,000
00-6349	MISCELLANEOUS	423	402	431	431
<b>Operating Expenditures:</b>		<b>44,089</b>	<b>40,884</b>	<b>40,566</b>	<b>46,393</b>
00-6220	CAPITAL OUTLAY OFFICE	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>382,822</b>	<b>392,695</b>	<b>406,268</b>	<b>369,120</b>

## Treasurer Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4783	CHR SERVICES-TREASURER FEES	754,882	775,552	700,000	725,000
01-9500-4811	MISC REV-BONUS TAX SALE	8,785	2,366	3,000	3,000
01-9800-4542	TREAS POSTAGE	97	0	0	0
01-9800-4543	REIMB-TREAS PHONE	456	454	450	0
<b>Revenue Total</b>		<b>764,220</b>	<b>778,372</b>	<b>703,450</b>	<b>728,000</b>

# Moffat County Public Trustee



**Moffat County Treasurer: Linda Peters**  
**Phone: 970-824-9111**  
**Email: [lpeters@moffatcounty.net](mailto:lpeters@moffatcounty.net)**

## **Mission Statement:**

The Office of Public Trustee is committed to processing all releases of deeds of trust in an accurate, timely fashion in accordance with Colorado Law, while protecting the rights of borrowers, lenders and lien holders and also providing service and education regarding the foreclosure proceedings.

## **Purpose of Department:**

- ✓ The Public Trustee provides a system of checks and balances between borrower and lender. To provide a fair opportunity to owners of property, as well as providing the foreclosing party requirements and timelines that must be met.

<i>Public Trustee Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Public Trustee</i>	<i>Elected Official</i>	<i>0.25</i>
<i>Total</i>		<i>0.25</i>

**Public Trustee Organizational Chart**



Public Trustee Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-0501-</b>					
06-6000	SALARY	12,548	12,548	12,500	12,548
00-6060	FRINGE BENEFITS	1,935	1,165	1,120	981
00-6364	RETIREMENT	0	548	750	753
	<b>Personnel Expenditures:</b>	<b>14,483</b>	<b>14,261</b>	<b>14,370</b>	<b>14,282</b>
00-6085	OFFICE SUPPLIES	2,614	2,311	2,000	2,683
00-6108	TRAVEL	615	0	0	400
00-6300	DUES & MEETINGS	475	325	400	500
00-6349	MISCELLANEOUS	172	270	175	175
	<b>Operating Expenditures:</b>	<b>3,876</b>	<b>2,906</b>	<b>2,575</b>	<b>3,758</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>18,359</b>	<b>17,167</b>	<b>16,945</b>	<b>18,040</b>

Public Trustee Revenues

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>Account Number &amp; Title</b>					
01-9400-4790	PUBLIC TRUSTEE FEE	17,000	11,333	8,500	500
	<b>Revenue Total</b>	<b>17,000</b>	<b>11,333</b>	<b>8,500</b>	<b>500</b>

# Moffat County Assessor



**Moffat County Assessor: Chuck Cobb**  
**Phone: 970-824-9102**  
**Email: [ccobb@moffatcounty.net](mailto:ccobb@moffatcounty.net)**

## **Mission Statement:**

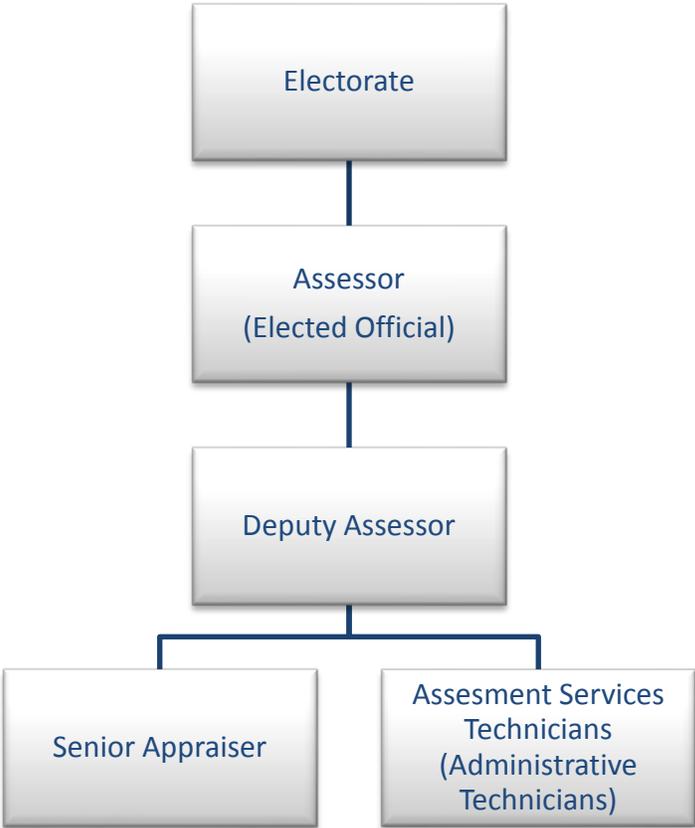
It is the mission of the Moffat County Assessor to generate values for all classifications of property located in Moffat County.

## **Purpose of Department:**

- ✓ To discover, list, classify and value all types of property in Moffat County
- ✓ Preparation of tax roll
- ✓ Process ownership transfers
- ✓ To maintain and update the county mapping records
- ✓ Generate the Abstract of Assessment
- ✓ The certification of valuations to all taxing districts
- ✓ Administer and process Senior Exemptions and Veterans Exemptions

<b>Assessor Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Assessor</b>	<b>Elected Official</b>	<b>1.0</b>
<b>Deputy Assessor</b>	<b>Deputy Assessor</b>	<b>0.36</b>
<b>Senior Appraiser</b>	<b>Appraiser</b>	<b>1.00</b>
<b>Technicians</b>	<b>Administrative Technicians</b>	<b>2.70</b>
<b>Total</b>		<b>5.05</b>

**Assessor Organizational Chart**



## Assessor Expenditures

		2015	2016	2017	2018
<b>01-0600-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	ELECTED OFFICIAL	58,725	58,725	58,501	58,725
04-6000	DEPUTY ASSESSOR	53,643	40,857	16,018	20,000
05-6000	APPRAISER	49,497	50,677	53,535	53,745
10-6000	ADMINISTRATIVE TECHNICIANS	155,616	160,761	98,051	107,184
00-6038	LONGEVITY	2,610	2,610	260	0
00-6060	FRINGE BENEFITS	113,731	120,750	91,888	77,304
00-6364	RETIREMENT	0	12,762	12,755	11,622
<b>Personnel Expenditures:</b>		<b>433,822</b>	<b>447,141</b>	<b>331,008</b>	<b>328,579</b>
00-6079	PROF/SERVICES OTHER	41,180	31,406	48,392	48,892
00-6085	OFFICE SUPPLIES	2,717	2,182	3,250	4,000
00-6086	POSTAGE	3,594	865	1,250	4,750
00-6088	ADVERTISING/LEGAL SER	31	38	100	100
00-6089	PRINTING	151	22	800	800
00-6108	TRAVEL EXPENSES	2,900	1,768	1,573	3,100
00-6121	REPAIRS AUTO	300	0	300	600
00-6123	REPAIRS EQUIP/MAINT	480	918	750	1,750
00-6134	REAPPRAISAL	1,986	1,939	2,250	3,000
00-6230	MAPS	0	0	100	100
00-6300	DUES & MEETINGS	1,926	1,732	2,000	2,250
00-6301	EMPLOYEE EDUCATION	1,834	1,091	1,060	3,350
00-6349	MISCELLANEOUS	354	60	250	500
00-6501	WEB SITE FEE	2,200	2,400	2,640	2,640
00-6963	UNEMPLOYMENT REIMB CHARGE	1,060	0	12,384	1,032
<b>Operating Expenditures:</b>		<b>60,711</b>	<b>44,421</b>	<b>77,099</b>	<b>76,864</b>
00-6220	CAPITAL OUTLAY-OFFICE	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>494,533</b>	<b>491,562</b>	<b>408,107</b>	<b>405,443</b>

## Assessor Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4784	CHG SERVICES-ASSESSOR FEES	5,851	2,907	6,600	7,000
01-9800-4547	REIMB-ASSESSOR COPIES	4,489	10,974	5,000	5,000
<b>Revenue Total</b>		<b>10,341</b>	<b>13,881</b>	<b>11,600</b>	<b>12,000</b>

# Grounds & Building



**Ground & Building Manager: Lennie Gillam**  
**Phone: 970-824-9102**  
**Email: [lgillam@moffatcounty.net](mailto:lgillam@moffatcounty.net)**

## **Mission Statement:**

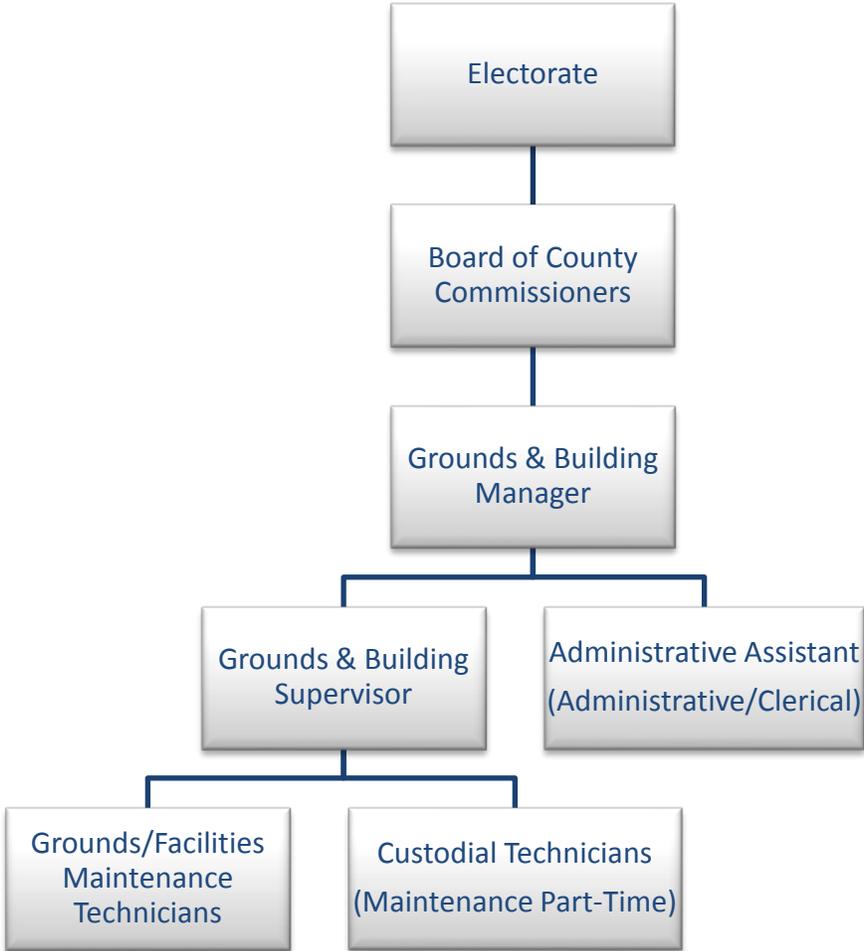
To provide a comfortable, safe and esthetically pleasing environment for staff and the citizens of Moffat County

## **Purpose of Department:**

- ✓ This department is responsible for the repair and upkeep of the Courthouse, CSU Annex, Public Safety Center, Library and Social Service buildings. Specific services provided include repair, replacement, and preventative maintenance of all mechanical, electrical and pneumatic equipment. We perform repairs on plumbing, HVAC, and general building repair. In addition, we maintain the grounds (lawns, flowerbeds, planters, sidewalks, parking lots) in a clean and professional manner.

<b>Grounds &amp; Building Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Grounds &amp; Building Manager</b>	<b>Grounds &amp; Building Manager</b>	<b>1.00</b>
<b>Grounds &amp; Building Supervisor</b>	<b>Grounds &amp; Building Supervisor</b>	<b>1.00</b>
<b>Administrative Assistant</b>	<b>Administrative/Clerical</b>	<b>0.10</b>
<b>Grounds/Facility Maintenance Technician</b>	<b>Maintenance Technicians</b>	<b>5.00</b>
<b>Custodial Technician</b>	<b>Maintenance Part-Time</b>	<b>0.60</b>
<b>Total</b>		<b>7.70</b>

**Grounds & Building Organizational Chart**



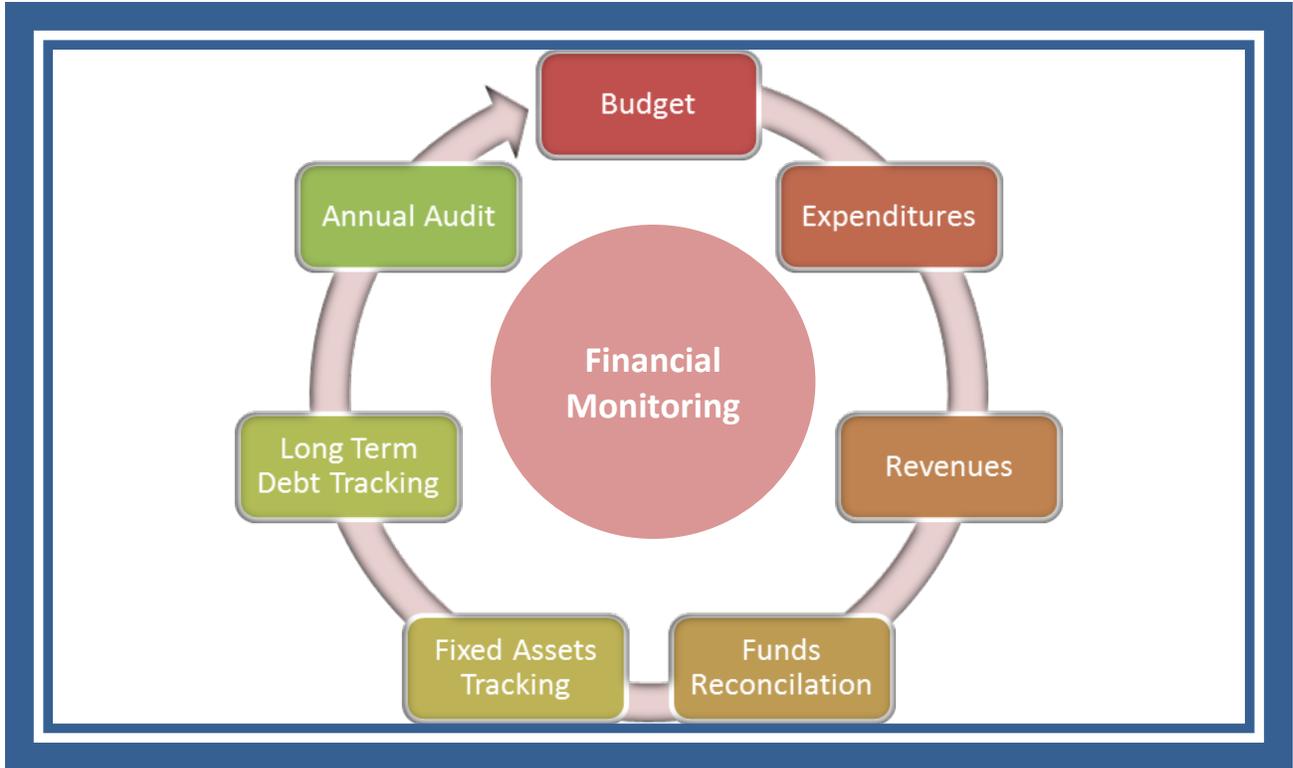
## Grounds & Building Expenditures

		2015	2016	2017	2018
01-0700-		Actual	Actual	Estimate	Budget
02-6000	GROUNDS & BUILDING MANAGER	65,206	64,206	65,251	65,501
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	3,709
10-6000	GROUNDS & BUILDING SUPERVISOR	0	14,296	47,508	47,690
21-6000	MAINTENANCE TECHNICIANS	184,621	180,932	161,978	181,071
00-6034	OVERTIME	814	0	104	1,000
00-6038	LONGEVITY	544	480	1,020	1,520
31-6000	PART-TIME	12,339	12,310	13,075	0
32-6000	MAINTENANCE PART-TIME	1,448	1,258	1,594	17,784
00-6060	FRINGE BENEFITS	117,398	109,385	135,306	137,227
00-6364	RETIREMENT	0	7,491	15,616	17,858
<b>Personnel Expenditures:</b>		<b>382,370</b>	<b>390,357</b>	<b>441,452</b>	<b>473,360</b>
00-6084	MISC EQUIPMENT	3,172	10,082	5,000	7,200
00-6100	OPERATING SUPPLIES	10,042	7,727	8,000	20,042
00-6101	MAINTENANCE SUPPLIES	15,327	15,591	15,327	15,327
00-6103	TELEPHONE	1,826	1,896	1,826	1,826
00-6104	UTILITIES	78,768	77,629	78,800	87,500
00-6106	GAS & OIL	50	1,407	0	0
00-6120	MAINTENANCE CONTRACT	58,324	44,424	50,000	33,100
00-6123	REPAIRS/EQUIP/MAINT	9,021	6,727	7,000	10,000
00-6124	REPAIRS BUILDING	6,687	17,945	4,855	10,000
00-6169	MAYBELL COMMUNITY CENTER	635	830	1,000	0
00-6240	EQUIPMENT RENTAL	1,350	0	24,000	16,008
00-6257	DINO WELCOME CENTER	3,612	5,124	9,000	9,000
00-6304	STREET LIGHTS	9,310	9,209	10,000	10,000
00-6343	MAYBELL PARK UTILITY	1,555	0	0	0
00-6344	NORTH ANNEX UTILITY	2,770	2,684	2,800	3,000
00-6345	ELEVATOR MAINTENANCE	1,151	1,056	2,500	4,000
00-6347	RUGS	602	462	600	600
00-6349	MISCELLANEOUS	92	3,153	2,000	6,000
00-6358	DINOSAUR SHERIFF	130	85	500	1,000
<b>Operating Expenditures:</b>		<b>204,424</b>	<b>206,031</b>	<b>223,208</b>	<b>234,603</b>
00-6225	CAPITAL OUTLAY VEHICLE	0	0	0	47,214
00-6228	CAPITAL OUTLAY	83,578	59,931	95,823	58,000
<b>Capital Expenditures:</b>		<b>83,578</b>	<b>59,931</b>	<b>95,823</b>	<b>105,214</b>
<b>Expenditure Total:</b>		<b>670,372</b>	<b>656,320</b>	<b>760,483</b>	<b>813,177</b>

## Grounds & Building Revenues

		2015	2016	2017	2018
Account Number & Title		Actual	Actual	Estimate	Budget
01-9500-4802	MISC REV-RENTS	128,406	104,906	82,077	73,900
01-9500-4900	MISC REV-REIMB SOC SERV	3,365	0	0	0
01-9800-4551	REIMB-INSURANCE REIMBURSEMENT	963	0	0	0
01-9800-4851	MISC REV-REIMB GROUNDS & BUILDING	88,517	129,142	96,000	96,000
<b>Revenue Total</b>		<b>221,251</b>	<b>234,048</b>	<b>178,077</b>	<b>169,900</b>

# Finance



**Finance Director: Mindy Curtis**  
**Phone: 970-824-9106**  
**Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)**

## **Mission Statement:**

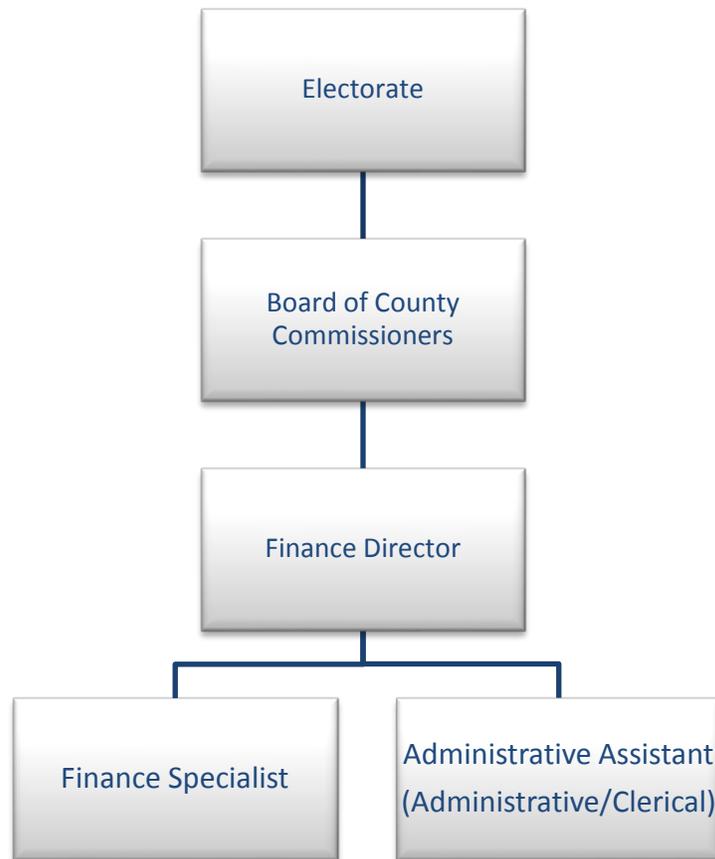
It is the mission of the Moffat County Finance Department to process financial information with confidentiality, integrity and high ethical standards in order to assist County Department Heads and Elected Officials in successfully managing departments, assisting the County to use its resources effectively and efficiently and to serve the citizens of Moffat County by providing accurate and timely information.

## **Purpose of Department:**

- ✓ The Finance Department is responsible for preparing and retaining the County's financial accounting records on a basis that complies with Generally Accepted Accounting Principles (GAAP).
- ✓ The main functions of the Finance Department are budget preparation, mill levy certification, accounts payable, payroll process, tax reporting, general ledger entry, accounts receivable, cash reconciliation, monitoring cash flows, sales tax distribution, fixed assets, long-term debt, financial monitoring and coordinating the annual audit.

<i>Finance Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Finance Director</i>	<i>Finance Director</i>	<i>1.00</i>
<i>Finance Specialist</i>	<i>Finance Specialists</i>	<i>2.50</i>
<i>Administrative Assistant</i>	<i>Administrative/Clerical</i>	<i>0.45</i>
<i>Total</i>		<i>3.95</i>

**Finance Organizational Chart**



## Finance Expenditures

		2015	2016	2017	2018
<b>01-1000-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	FINANCE DIRECTOR	70,690	72,777	75,640	75,920
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	16,760
09-6000	FINANCE SPECIALISTS	0	0	0	119,290
10-6000	TECHNICIAN	139,141	137,584	142,640	0
00-6034	OVERTIME	0	3	0	0
00-6038	LONGEVITY	2,610	2,610	2,600	2,600
00-6060	FRINGE BENEFITS	58,325	63,724	67,852	63,366
00-6364	RETIREMENT	0	9,304	13,253	12,371
<b>Personnel Expenditures:</b>		<b>270,766</b>	<b>286,002</b>	<b>301,985</b>	<b>290,307</b>
00-6085	OFFICE SUPPLIES	4,387	5,641	4,365	4,665
00-6086	POSTAGE	0	39	10	11
00-6088	ADVERTISING/LEGAL NOTICES	104	87	171	180
00-6100	OPERATING SUPPLIES	181	9	0	0
00-6103	TELEPHONE	0	2	5	5
00-6108	TRAVEL EXPENSES	0	0	650	600
00-6115	PAPER SUPPLIES	238	0	318	320
00-6300	DUES & MEETINGS	471	988	1,020	1,025
00-6349	MISCELLANEOUS	87	378	235	180
00-6963	UNEMPLOYMENT REIMBURSABLE C	0	0	4,626	0
<b>Operating Expenditures:</b>		<b>5,467</b>	<b>7,144</b>	<b>11,400</b>	<b>6,986</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>276,233</b>	<b>293,146</b>	<b>313,385</b>	<b>297,293</b>

## Finance Revenues

<b>Account Number &amp; Title</b>		2015	2016	2017	2018
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4567	FINANCE SALARIES	629	0	0	0
01-9800-4568	FINANCE OPERATING	217	323	41	0
<b>Revenue Total</b>		<b>846</b>	<b>323</b>	<b>41</b>	<b>0</b>



<i>Natural resources Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Natural Resources Director</i>	<i>Natural Resources Director</i>	<b>1.00</b>
<i>Natural Resources Administrative Assistant</i>	<i>Administrative/Clerical</i>	<b>0.33</b>
<b>Total</b>		<b>1.33</b>

**Natural Resources Organizational Chart**



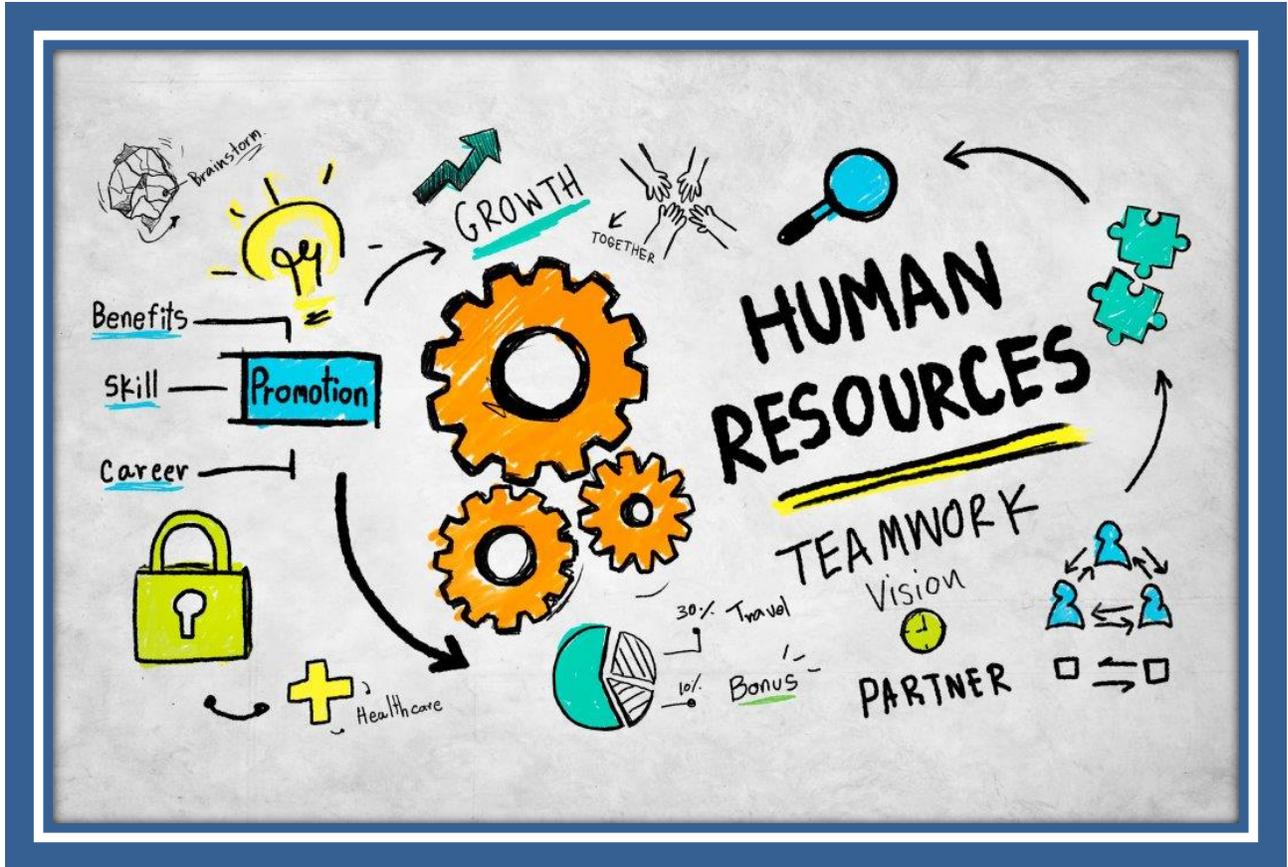
### Natural Resources Expenditures

<b>01-1201-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	NATURAL RESOURCES DIRECTOR	83,914	82,914	84,241	84,564
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	13,979
10-6000	ASSISTANT	14,014	13,684	13,907	0
00-6038	LONGEVITY	0	260	740	1,300
00-6060	FRINGE BENEFITS	33,296	33,661	35,892	33,553
00-6364	RETIREMENT	0	4,235	5,933	5,991
	<b>Personnel Expenditures:</b>	<b>131,224</b>	<b>134,754</b>	<b>140,713</b>	<b>139,387</b>
00-6076	LEGAL	9,777	5,225	10,000	10,000
00-6085	OFFICE SUPPLIES	539	159	639	650
00-6086	POSTAGE	0	0	96	100
00-6088	ADVERTISING	207	86	0	150
00-6108	TRAVEL	3,510	2,031	4,467	5,000
00-6254	RANGELAND/WATER ISSUES	0	0	3,000	3,000
00-6300	DUES AND MEETINGS	2,339	2,422	1,410	3,400
00-6316	GIS MAPPING	0	188	0	2,000
00-6345	GRANT	5,082	0	0	0
00-6349	MISC	120	0	0	150
	<b>Operating Expenditures:</b>	<b>21,574</b>	<b>10,111</b>	<b>19,612</b>	<b>24,450</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>152,798</b>	<b>144,865</b>	<b>160,325</b>	<b>163,837</b>

### Natural Resources Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4855 REIMB-NATURAL RESOURCES	0	334	0	0
<b>Revenue Total</b>	<b>0</b>	<b>334</b>	<b>0</b>	<b>0</b>

# Human Resources



**Human Resources Director: Lynnette Siedschlaw**  
**Phone: 970-824-9108**  
**Email: [lsiedschlaw@moffatcounty.net](mailto:lsiedschlaw@moffatcounty.net)**

## Mission Statement:

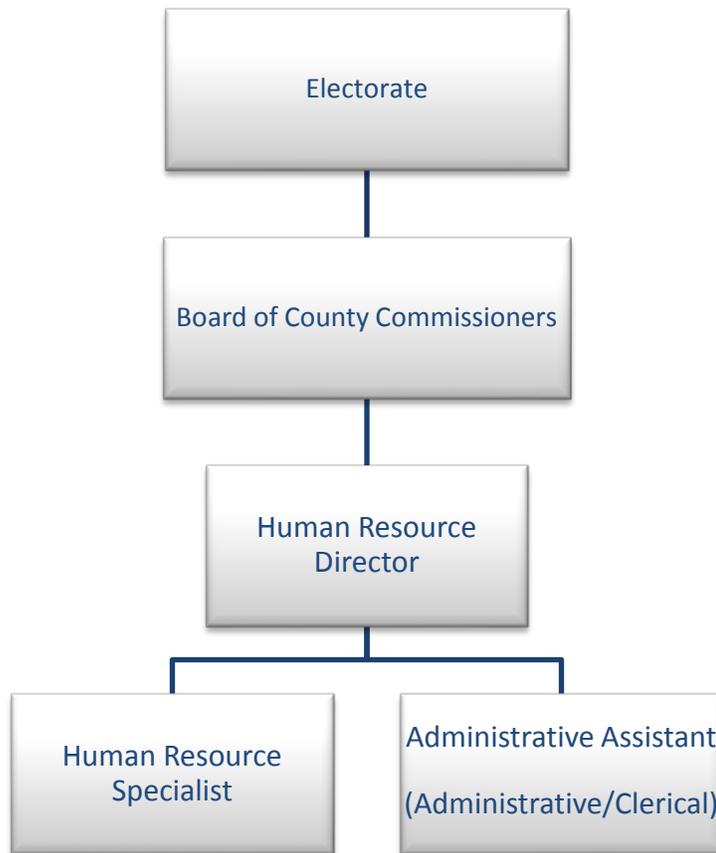
To conduct all aspects of the Human Resources function in such a manner as to improve the recruitment and retention of qualified employees and to minimize risk through compliance with all local, state, and national laws and regulations.

## Purpose of Department:

- ✓ The Human Resources Department provides centralized support to Moffat County employees, department heads, elected officials, and boards in the areas of labor and employee relations, staff recruitment, selection and retention, classification and compensation, benefits, and employee training and professional development so they can continue efficient agency operations.

<i>Human Resources Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Human Resources Director</i>	<i>Human Resources Director</i>	<i>1.00</i>
<i>Human Resources Specialist</i>	<i>Human Resources Specialist</i>	<i>1.00</i>
<i>Administrative Assistant</i>	<i>Administrative/Clerical</i>	<i>0.45</i>
<i>Total</i>		<i>2.45</i>

**Human Resources Organizational Chart**



## Human Resources Expenditures

		2015	2016	2017	2018
<b>01-1400-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	HUMAN RESOURCE DIRECTOR	73,245	72,245	73,405	73,686
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	16,760
10-6000	HUMAN RESOURCE SPECIALIST	83,981	80,395	77,945	45,017
00-6034	OVERTIME	0	91	630	0
00-6038	LONGEVITY	0	520	1,040	1,560
00-6060	FRINGE BENEFITS	59,706	61,197	71,860	58,437
00-6364	RETIREMENT	0	6,024	7,157	7,719
<b>Personnel Expenditures:</b>		<b>216,932</b>	<b>220,472</b>	<b>232,037</b>	<b>203,178</b>
00-6085	OFFICE SUPPLIES	1,136	1,247	900	1,158
00-6086	POSTAGE	10	64	50	100
00-6088	ADVERTISING/LEGAL NOTICES	2,977	3,454	1,000	6,000
00-6090	COMPUTER SERVICES	1,776	1,450	800	1,812
00-6103	TELEPHONE	0	272	700	780
00-6108	TRAVEL	0	726	0	0
00-6110	INSURANCE	157,522	173,366	151,254	150,000
00-6300	DUES & MEETINGS	6,390	6,783	6,500	6,500
00-6301	EMPLOYEE EDUCATION	14,696	17,147	15,000	20,000
00-6308	EDUCATION & TRAVEL	7,623	2,094	8,000	10,000
00-6312	RETIREMENT BOARD	0	28	500	1,400
00-6349	MISCELLANEOUS	237	743	300	500
00-6378	SAFETY INCENTIVE	550	1,395	4,000	2,000
00-6379	XMAS PARTY PICNIC	0	7,500	7,500	7,500
<b>Operating Expenditures:</b>		<b>192,916</b>	<b>216,269</b>	<b>196,504</b>	<b>207,750</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>409,847</b>	<b>436,741</b>	<b>428,541</b>	<b>410,928</b>

## Human Resources Revenues

<b>Account Number &amp; Title</b>		2015	2016	2017	2018
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4558	REIMB-HUMAN RESOURCE COST	50	1,300	0	0
01-9800-4561	REIMB-HR ADVERTISING	254	0	0	0
<b>Revenue Total</b>		<b>304</b>	<b>1,300</b>	<b>0</b>	<b>0</b>

# District Attorney

## DISTRICT ATTORNEY'S OFFICE



**SERVING GRAND, ROUTT AND MOFFAT COUNTIES**

**District Attorney: Brett D. Barkley**  
**Phone: 970-824-7041**  
**Email: [moffatda@moffatcounty.net](mailto:moffatda@moffatcounty.net)**

### **Mission Statement:**

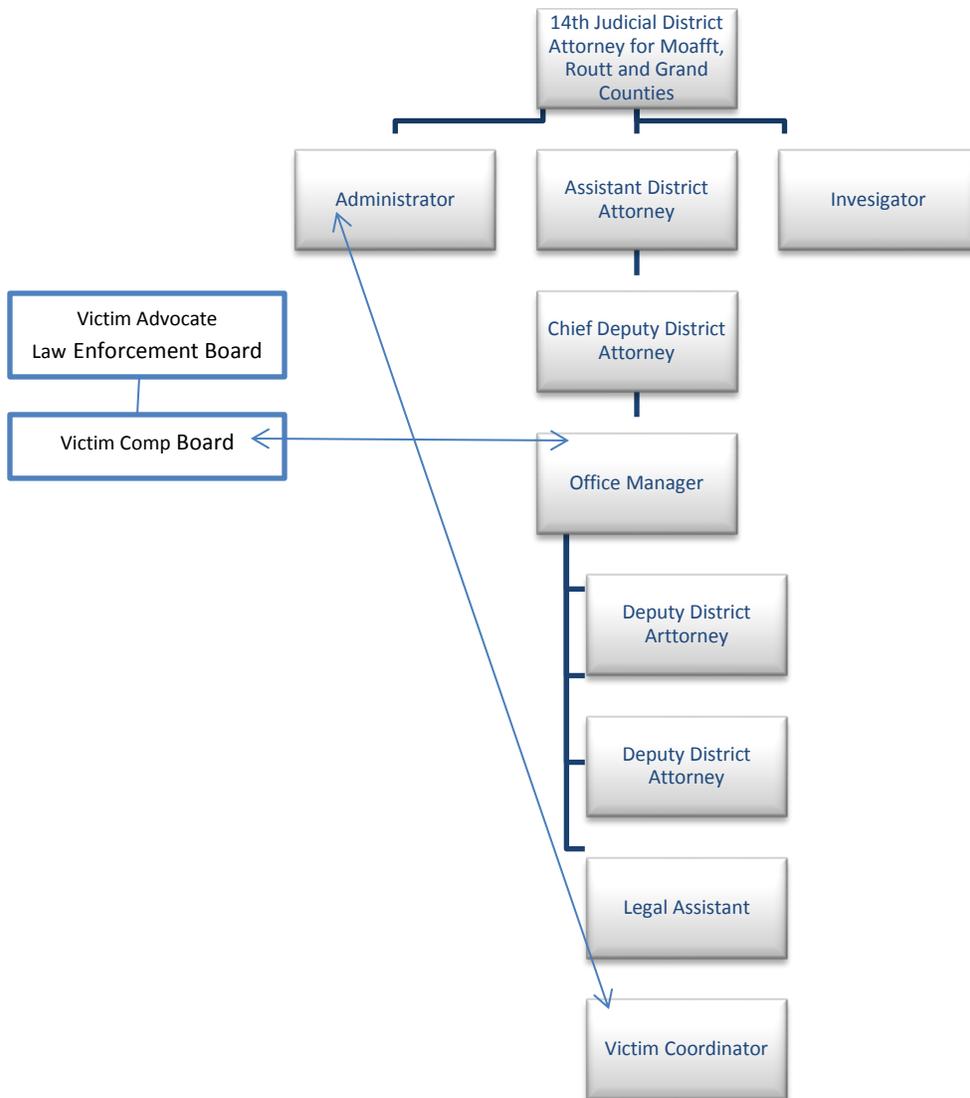
The District Attorney's Office is dedicated to providing members of our community with a safe place to live by pursuing justice through the fair and ethical prosecution of criminal offenders. We shall seek truth and justice in a professional manner and ensure crime victims are treated with fairness, dignity and respect.

### **Purpose of Department:**

- ✓ The primary function of the District Attorney's Office is to assist in the investigation and undertake prosecution of those persons alleged to have committed crimes within the Fourteenth Judicial District of Colorado. Duties include advising laws enforcement officers on legal issues, reviewing search and arrest warrants and preparing and filing criminal complaints. It is the responsibility of our office to maintain contact with and explain the criminal justice process to victims and witnesses. Our office represents the People of the State of Colorado in various proceedings in arraignments, trails, sentencing hearings and post-conviction proceedings.
- ✓ The District Attorney's Office also prosecutes delinquency actions in which juveniles are charged with commissions of offenses. There are other ancillary proceedings also handled by our office, including civil forfeiture actions, Department of Motor Vehicles suspensions, revocations appeals and some county ordinance violation actions.

<b>District Attorney Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>District Attorney</b>	<b>n/a</b>	<b>n/a</b>
<b>Total</b>		<b>0.00</b>

### District Attorney Organizational Chart



## District Attorney Expenditures

<b>01-1500-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
WAGES	311,747	309,448	284,455	284,455
FRINGE BENEFITS	108,450	94,250	108,396	105,613
STATE FUNDS REIMB DA SALARY	(32,003)	(32,305)	(31,000)	(31,000)
<b>Personnel Expenditures:</b>	<b>388,194</b>	<b>371,393</b>	<b>361,851</b>	<b>359,068</b>
CONTRACT/PART TIME WAGES	115	458	600	600
ACCOUNTING & AUDIT SERVICES	2,817	3,447	3,500	3,500
OFFICE SUPPLIES	5,029	8,733	4,000	4,000
OFFICE EQUIPMENT, MAINT & REPAIR	3,111	4,403	3,500	3,500
OFFICE & CELLULAR PHONE	2,409	2,263	2,500	2,500
COMPUTER REPLACEMENT	0	0	6,000	6,000
COMPUTER SOFTWARE, EQUIP & SUPPORT	7,103	5,062	1,200	1,200
PRINTING	1,083	347	1,000	1,000
POSTAGE	3,437	1,881	2,700	2,700
BOOKS PUBLICATIONS & CD ROM	443	297	500	500
INVESTIGATOR SUPPLIES	655	185	500	500
PHOTOGRAPHY & GRAPHICS	195	0	200	200
TRAVEL	5,252	6,235	6,500	6,500
WITNESS EXPNESES	5,785	3,897	4,000	4,000
MISC. TRIAL EPXNESES	5,269	4,119	4,000	4,000
TRANSCRIPTS	826	35	500	500
VEHICLE MAINT. & REPAIR	819	1,839	800	800
CDAC ASSESSMENT	4,355	3,415	4,600	4,600
PROFESSIONAL DUES	645	443	800	800
TRAINING TUITION	1,876	1,337	2,000	2,000
TRAINING ROOM & BOARD	2,576	2,700	2,200	2,200
CAPITAL EXPENSE	0	7,391	0	7,500
UNEMPLOYMENT	0	4,144	0	0
VALE GRANT/ADMIN	(11,279)	(13,728)	(10,000)	(10,500)
DISCOVERY REIMBURSEMENT	(23,285)	(23,256)	(5,000)	-
MISC. REIMBURSEMENT	(7,336)	(1,679)	(500)	(500)
TRIAL REIMBURSEMENT	0	(3,263)	(3,000)	(5,000)
<b>Operating Expenditures:</b>	<b>11,900</b>	<b>20,706</b>	<b>33,100</b>	<b>43,100</b>
<b>Expenditure Total:</b>	<b>400,094</b>	<b>392,099</b>	<b>394,951</b>	<b>402,168</b>

## District Attorney Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9500-4901 MISC REV-DA BUDGET OVERAGE	29,893	20,074	33,963	0
<b>Revenue Total</b>	<b>29,893</b>	<b>20,074</b>	<b>33,963</b>	<b>0</b>

# Information Technology



**Information Technology Director: Mason Siedschlaw**

**Phone: 970-826-3403**

**Email: [msiedschlaw@moffatcounty.net](mailto:msiedschlaw@moffatcounty.net)**

## **Mission Statement:**

It is the mission of the Moffat County Information Technology Department to provide timely, quality services to all of the departments within Moffat County, by prudent utilization of available resources for the purposes of:

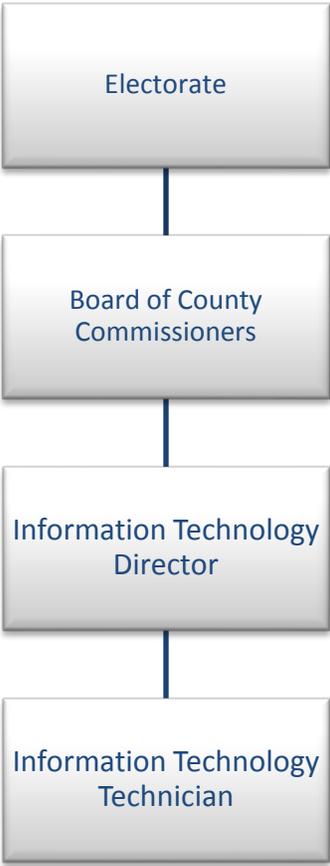
- Providing for access while protecting the security and integrity of our networks, applications, and data
- Pursuing new technologies and new horizons
- Remaining responsive to the evolving needs of Moffat County

## **Purpose of Department:**

- ✓ Information Technology provides the implementation and maintenance to network services that Moffat County uses in its organization. Specific tasks may include the coordination of requests for services between users and operating or applications systems. Confer with users or review requests for services or other information to identify requirements for information services; coordinate with departments, contractors or vendors as needed to provide required services or support. Maintain an inventory of information services equipment, supplies, and materials; review technical publications and other information to identify new technology and improvements in hardware or software, make recommendations concerning new purchases, changes in contracts or other actions, prepare and coordinate purchase orders, contracts and other documents as required. Aid in training or assist users with various system applications, respond to various problems and coordinate with staff to affect solutions or enhance systems performance.

<i>Information Technology Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Information Technology Director</i>	<i>IT Director</i>	<i>1.00</i>
<i>Information Technology Technician</i>	<i>IT Technician</i>	<i>1.00</i>
<i>Total</i>		<i>2.00</i>

**Information Technology Organizational Chart**



## Information Technology Expenditures

		2015	2016	2017	2018
<b>01-1600-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	IT DIRECTOR	67,858	67,026	68,082	68,194
05-6000	IT TECHNICIAN	0	0	0	50,467
31-6000	TECHNICIAN	50,366	49,486	50,274	0
00-6060	FRINGE BENEFITS	27,726	27,883	29,583	28,136
00-6364	RETIREMENT	0	5,089	7,102	7,120
<b>Personnel Expenditures:</b>		<b>145,949</b>	<b>149,484</b>	<b>155,041</b>	<b>153,916</b>
00-6085	OFFICE SUPPLIES	852	785	865	869
00-6086	POSTAGE	95	6	75	96
00-6090	COMPUTER EXPENSE/SERVICE	7,258	3,914	7,200	7,402
00-6100	OPERATING SUPPLIES	2,497	608	2,500	2,546
00-6103	TELEPHONE	8,672	8,053	8,500	8,845
00-6108	TRAVEL EXPENSE	79	10	0	200
00-6120	MAINTENANCE CONTRACTS	254,585	245,997	267,308	260,108
<b>Operating Expenditures:</b>		<b>274,037</b>	<b>259,373</b>	<b>286,448</b>	<b>280,066</b>
00-6220	CAPITAL OUTLAY	17,638	9,718	18,000	18,000
00-6350	GIS	902	0	0	0
<b>Capital Expenditures:</b>		<b>18,540</b>	<b>9,718</b>	<b>18,000</b>	<b>18,000</b>
<b>Expenditure Total:</b>		<b>438,526</b>	<b>418,576</b>	<b>459,489</b>	<b>451,982</b>

## Information Technology Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9500-4820	SALE OF IT ASSETS	650	629	303	500
01-9800-4850	REIMB-INFORMATION SYSTEMS	6,668	6,449	7,170	6,700
<b>Revenue Total</b>		<b>7,318</b>	<b>7,078</b>	<b>7,473</b>	<b>7,200</b>

# Moffat County Attorney



**Moffat County Attorney: Rebecca Tyree, Esq.**

**Phone: 970-826-3404**

**Email: [Rtyree@moffatcounty.net](mailto:Rtyree@moffatcounty.net)**

## **Mission Statement:**

To provide quality legal advice and representation of Moffat County Government includes Moffat County Board of County Commissioners, County Boards and Departments, Elected Officials and Moffat County Department of Social Services thereby enabling these entities to provide better services and leadership to the Moffat County community.

## **Purpose of Department:**

- ✓ The County Attorney's Office provides legal counsel to the Board of County Commissioners, Elected Officials and County Departments and Boards. The Office represents Moffat County in connection with litigation, administrative proceedings, settlement discussions, negotiations and similar proceedings except insured claims and provides contract management services, including negotiation, preparation and enforcement of leases and contracts to which Moffat County is a party.
- ✓ The County Attorney also supervises the Assistant County Attorney, who serves as legal counsel to Department of Social Services, including child welfare and child support enforcement services. The Assistant County Attorney is compensated through the Social Services Department. Social Services is also responsible for a portion of the County Attorney's budget, including its proportional share of the County Attorney's and Paralegal's time spent in representation of Social Services, its proportional share of the ongoing expenses of the County Attorney's Office and all direct costs incurred by the County Attorney's Office on behalf of Social Services. The Social Services' proportional share of the County Attorney's budget is determined annually, based upon use of the services provided to the Department of Social Services by the County Attorney's Office during the prior year.
- ✓ The Paralegal in the County Attorney's Office assists the County Attorney in providing the above services and oversees Colorado Open Record Act requests as Custodian of Public Records.

<i>County Attorney Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>County Attorney</i>	<i>County Attorney</i>	<i>1.00</i>
<i>Paralegal</i>	<i>Paralegal</i>	<i>1.00</i>
<i>Total</i>		<i>2.00</i>

**County Attorney Organizational Chart**



## County Attorney Expenditures

		2015	2016	2017	2018
<b>01-1700-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	COUNTY ATTORNEY	97,184	97,635	99,218	99,598
05-6000	PARALEGAL	0	0	0	43,222
10-6000	CLERICAL	47,813	45,023	43,063	0
31-6000	PART TIME	26	0	0	0
00-6060	FRINGE BENEFITS	50,002	47,423	40,146	39,304
00-6364	RETIREMENT	0	5,562	6,178	8,569
<b>Personnel Expenditures:</b>		<b>195,025</b>	<b>195,644</b>	<b>188,605</b>	<b>190,692</b>
00-6079	CONSULTANT	37,918	1,483	5,000	25,000
00-6084	MISC EQUIPMENT	204	81	150	200
00-6085	OFFICE SUPPLIES	1,082	638	1,000	1,000
00-6086	POSTAGE	42	37	0	0
00-6088	LEGAL NOTICES	446	888	500	500
00-6090	COMPUTER SERVICE	0	100	0	0
00-6108	TRAVEL EXPENSE	130	258	800	1,500
00-6120	MAINTENANCE CONTRACTS	2,862	2,775	1,883	2,250
00-6180	BOOKS	146	95	75	150
00-6300	DUES & MEETINGS	1,655	1,635	1,520	1,655
00-6301	EMPLOYEE ED/TRAINING	0	396	0	0
00-6330	REIMBURSEMENT/SOC SERV	0	39	0	0
00-6338	CIVIL SERVICES	541	349	200	300
00-6349	MISCELLANEOUS	256	62	110	250
00-6963	UNEMPLOYMENT	0	0	11,050	0
<b>Operating Expenditures:</b>		<b>45,282</b>	<b>8,836</b>	<b>22,288</b>	<b>32,805</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>240,307</b>	<b>204,479</b>	<b>210,893</b>	<b>223,497</b>

## County Attorney Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4555	REIMB-ATTORNEY SALARIES	59,317	58,234	25,000	20,000
01-9800-4556	REIMB-ATTORNEY EXPENSES	2,022	2,762	2,500	2,000
<b>Revenue Total</b>		<b>61,339</b>	<b>60,996</b>	<b>27,500</b>	<b>22,000</b>

# Development Services



**Development Services Director: Roy Tipton**

**Phone: 970-824-9160**

**Email: [rtipton@moffatcounty.net](mailto:rtipton@moffatcounty.net)**

## **Mission Statement:**

To provide solution oriented services to the citizens of Moffat County through the application of professional skills, adopted plans, standards, and building codes which facilitate the growth of the local economy, enhance the quality of life and preserve the natural environment for current and future generations

## **Purpose of Department:**

- ✓ Development Services encompasses project management of capital projects, procurement of capital assets, grant writing and administration, and the Planning Department.

<i>Development Services Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Development Services Director</i>	<i>Development Services Director</i>	<b>1.00</b>
<i>Development Services Planner</i>	<i>Planner</i>	<b>0.50</b>
<b>Total</b>		<b>1.50</b>

**Development Services Organizational Chart**



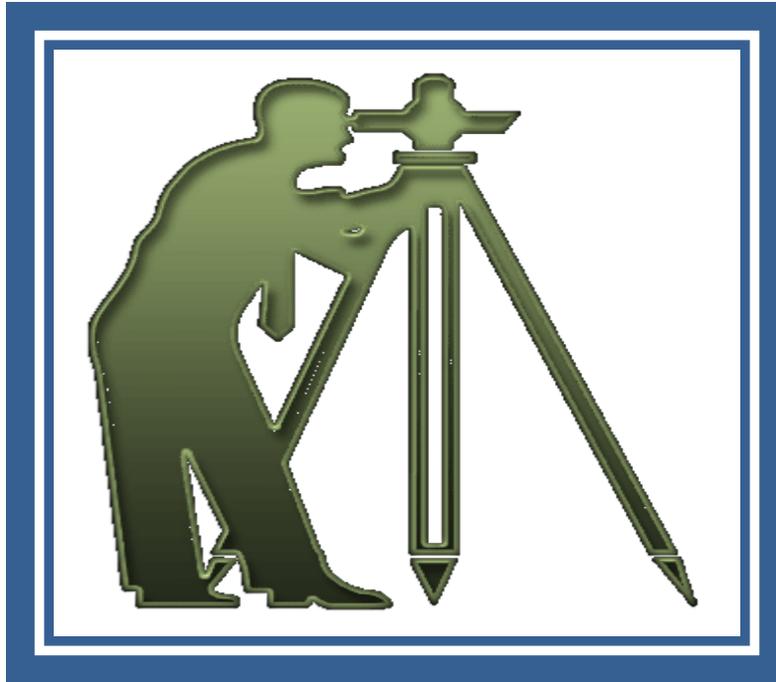
### Development Services Expenditures

<b>01-1801-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000 DEVELOPMENT SERVICES DIRECTOR	73,245	72,245	73,404	73,686
06-6000 BUILDING OFFICIAL	65,206	64,206	8,282	0
10-6000 PLANNER	50,027	49,309	50,020	31,262
00-6034 OVERTIME	0	0	24	0
00-6038 LONGEVITY	2,088	2,088	2,080	1,300
00-6060 FRINGE BENEFITS	70,884	71,651	52,026	38,719
00-6364 RETIREMENT	0	8,206	8,029	6,375
<b>Personnel Expenditures:</b>	<b>261,450</b>	<b>267,705</b>	<b>193,865</b>	<b>151,342</b>
00-6076 PROF SERV/LEGAL	200	69	0	0
00-6079 PROF/SERVICES OTHER	0	0	44,000	44,000
00-6084 MISC EQUIPMENT	582	0	0	582
00-6085 OFFICE SUPPLIES	1,396	986	1,396	1,396
00-6086 POSTAGE	65	34	65	65
00-6087 COPIES	0	96	0	0
00-6088 ADV/LEGAL	1,531	936	3,000	613
00-6103 TELEPHONE	337	320	337	337
00-6108 TRAVEL EXPENSE	312	10	312	312
00-6121 REPAIRS AUTO	0	857	500	1,000
00-6300 DUES & MEETINGS	135	135	310	310
00-6503 REFUND PERMIT FEE	0	947	0	0
00-6963 UNEMPLOYMENT REIMB CHARGE	0	0	14,768	0
<b>Operating Expenditures:</b>	<b>4,558</b>	<b>4,391</b>	<b>64,688</b>	<b>48,615</b>
00-6220 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>266,008</b>	<b>272,096</b>	<b>258,553</b>	<b>199,957</b>

### Development Services Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4771 CHG SERVICES-BUILDING/SEPTIC PERMI	21,813	20,012	200	0
01-9400-4773 CHG SERVICES-PLANNING FEES	3,075	2,000	4,500	2,000
01-9400-4774 CHG SERVICES-CONTRACTOR REVENUE	3,191	1,630	460	0
01-9800-4566 MISC-DEVELOPMENT SERVICES	0	85	0	0
<b>Revenue Total</b>	<b>28,078</b>	<b>23,727</b>	<b>5,160</b>	<b>2,000</b>

# County Surveyor



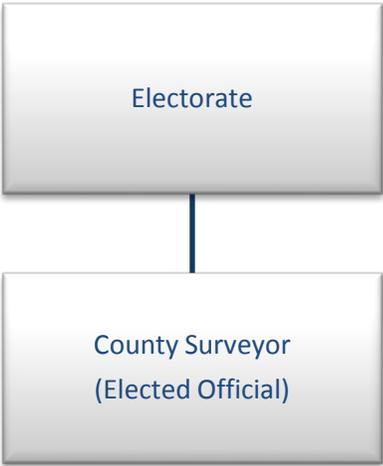
**County Surveyor: Peter Epp**  
**Phone: 970-824-8236**  
**Email: [pepp@moffatcounty.net](mailto:pepp@moffatcounty.net)**

## Mission Statement:

- ✓ To represent the County in boundary disputes pursuant to C.R.S. sections 30-6-110 and 30-10-906.
- ✓ To notify the County attorney of any unsettled boundary disputes or boundary discrepancies within the county which may come to their attention.
- ✓ To file in the office of the county clerk and recorder all surveys, field notes, calculations, maps, and any other records pertaining to work authorized and financed by the board of county commissioners.
- ✓ Conduct surveys to establish the boundaries of county property, including road rights-of-way, or any other surveys necessary to the county.
- ✓ Accept filing maps of surveys that establish monuments and keep a current record of all survey monuments within the county.
- ✓ Examine all survey maps and plats before they are recorded by the county clerk and recorder to insure proper content and form.
- ✓ Conduct geodetic control surveys, vertical control surveys, or any surveys for the purpose of geographic information systems.
- ✓ Conduct or supervise construction surveys necessary to the County.
- ✓ Provide reference monuments for the remuneration or monument upgrades of public land survey.

<b>County Surveyor Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>County Surveyor</b>	<b>Elected Official</b>	<b>1.00</b>
<b>Total</b>		<b>1.00</b>

**County Surveyor Organizational Chart**



County Surveyor Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-1900-</b>					
01-6000	WAGES	3,313	3,313	3,300	3,313
00-6060	FRINGE BENEFITS	19,358	19,680	21,459	19,826
00-6364	RETIREMENT	0	145	198	199
	<b>Personnel Expenditures:</b>	<b>22,670</b>	<b>23,138</b>	<b>24,957</b>	<b>23,338</b>
00-6100	OPERATING	0	0	0	0
	<b>Operating Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>22,670</b>	<b>23,138</b>	<b>24,957</b>	<b>23,338</b>

# Moffat County Sheriff



**Moffat County Sheriff: KC Hume**  
**Phone: 970-824-4495**  
**Email: [khume@sheriff.moffat.co.us](mailto:khume@sheriff.moffat.co.us)**

## Mission Statement:

**To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.**

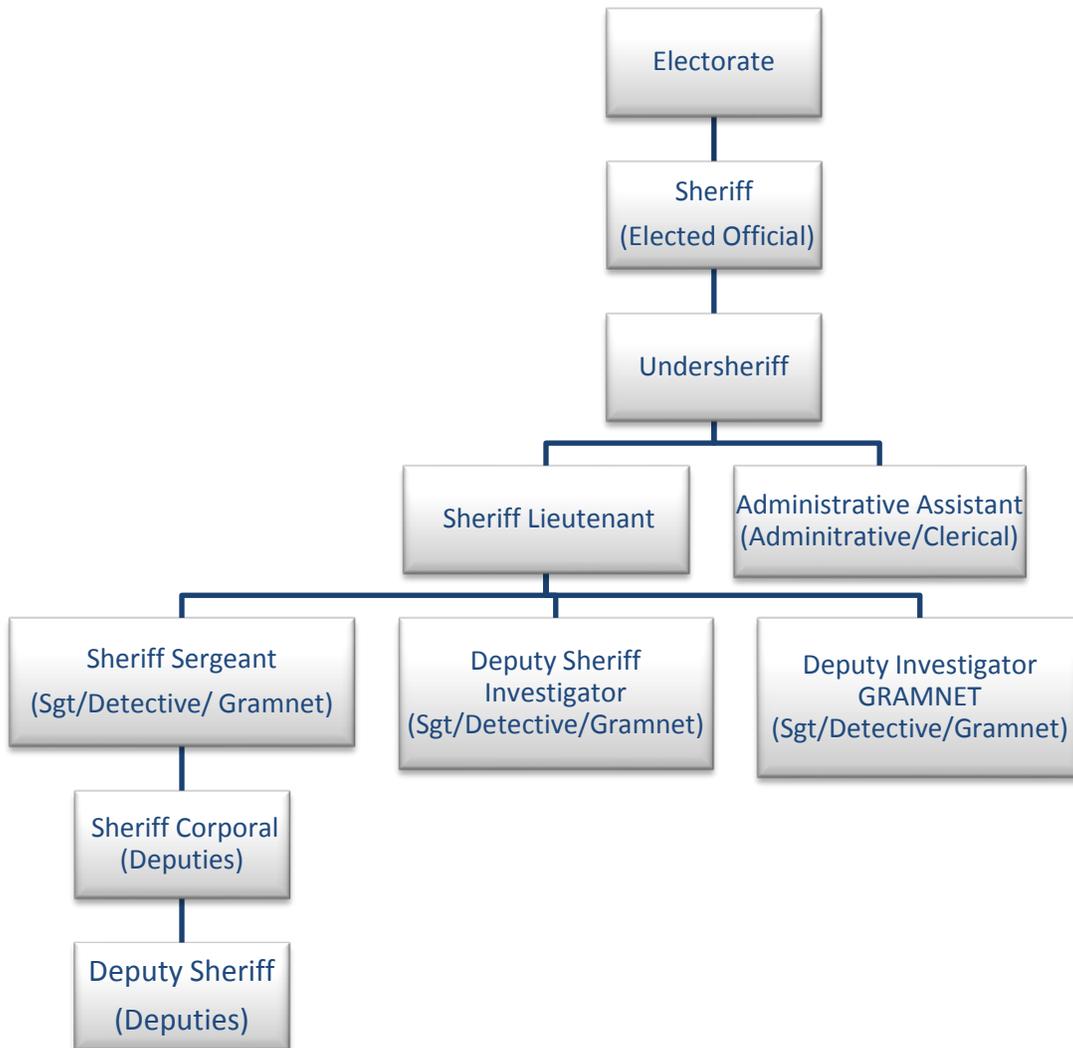
## Purpose of Department:

- ✓ The function of the Sheriff's Office is to provide law enforcement to the unincorporated areas of Moffat County. Sheriff's deputies patrol 4,734 square miles, responding to calls for service, investigating crimes against persons and property, serving civil process, organizing command functions for Search and Rescue and wildland fire. Deterring violations of law, through proactive patrolling and enforcing applicable State laws and County resolutions is also an important function of the Sheriff's Office. The Sheriff's deputies also assist on transportation services for inmates and actively assist with wildland fire suppression operations.

### Sheriff Personnel Schedule

<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<b>Sheriff</b>	<b>Elected Official</b>	<b>1.00</b>
<b>Undersheriff</b>	<b>Undersheriff</b>	<b>1.00</b>
<b>Sheriff Lieutenant</b>	<b>Lieutenant</b>	<b>1.00</b>
<b>Administrative Assistant</b>	<b>Administrative/Clerical</b>	<b>2.00</b>
<b>Sheriff Sergeant</b>	<b>Sergeant/Detective/GRAMNET</b>	<b>2.00</b>
<b>Investigator/GRAMNET</b>	<b>Sergeant/Detective/GRAMNET</b>	<b>2.00</b>
<b>Sheriff Corporal</b>	<b>Deputies</b>	<b>2.00</b>
<b>Deputy Sheriff</b>	<b>Deputies</b>	<b>7.00</b>
<b>Total</b>		<b>18.00</b>

### Moffat County Sheriff Organizational Chart



## Sheriff Expenditures

		2015	2016	2017	2018
<b>01-2000-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	ELECTED OFFICIAL	76,388	76,290	76,000	76,292
03-6000	UNDERSHERIFF	73,245	72,245	72,527	73,686
05-6000	LIEUTENANT	58,734	62,582	63,724	63,976
06-6000	ADMINISTRATIVE/CLERICAL	0	0	0	79,532
07-6000	SERGEANT/DETECTIVE/GRAMNET	127,118	122,619	121,762	242,918
08-6000	DEPUTIES	576,385	620,044	622,168	481,869
10-6000	CLERICAL	70,685	73,947	76,241	0
00-6034	OVERTIME	27,398	22,318	25,000	27,946
00-6038	LONGEVITY	3,337	4,396	5,788	9,240
00-6060	FRINGE BENEFITS	390,279	417,069	443,641	420,740
00-6364	RETIREMENT	0	42,218	61,800	61,651
<b>Personnel Expenditures:</b>		<b>1,403,571</b>	<b>1,513,728</b>	<b>1,568,651</b>	<b>1,537,849</b>
00-6076	PROF. SERVICES LEGAL	0	0	0	1,000
00-6084	MISC EQUIPMENT	5,289	3,572	4,800	2,000
00-6085	OFFICE SUPPLIES	2,099	1,328	3,000	3,300
00-6086	POSTAGE	894	1,023	800	1,000
00-6087	COPIES	640	775	600	600
00-6090	COMPUTER/EXPENSE/SERV.	4,923	4,892	5,000	5,000
00-6100	OPERATING SUPPLIES	10,894	11,386	10,800	10,000
00-6102	UNIFORMS	3,234	2,738	6,000	6,000
00-6103	TELEPHONE	4,324	4,875	4,900	6,000
00-6106	GAS & OIL	4,639	6,933	6,000	15,000
00-6108	TRAVEL EXPENSES	2,880	5,373	5,500	5,500
00-6120	MAINTENANCE CONTRACTS	7,399	5,676	5,233	3,500
00-6121	REPAIRS AUTO	13,980	28,858	8,000	12,330
00-6122	RADIO REPAIR/MAINT.	2,533	2,186	2,500	7,308
00-6135	GRAMNET	5,131	5,131	5,131	7,000
00-6251	SAR GRANT	10,000	0	0	0
00-6253	USFS CONTRACT	785	3,892	0	0
00-6255	SPECIAL PROJECTS	4,404	17,114	10,000	10,000
00-6300	DUES & MEETINGS	4,042	3,944	4,000	4,080
00-6301	EMPLOYEE EDUCATION	3,037	12,230	10,000	6,000
00-6349	MISCELLANEOUS	2,504	1,993	2,800	2,800
00-6963	UNEMPLOYMENT REIMB CHARGE	0	0	0	0
<b>Operating Expenditures:</b>		<b>93,630</b>	<b>123,918</b>	<b>95,064</b>	<b>108,418</b>
00-6225	CAP OUT VEHICLE	65,411	90,107	70,000	0
00-6228	CAPITAL OUTLAY	19,979	18,297	8,587	0
<b>Capital Expenditures:</b>		<b>85,389</b>	<b>108,404</b>	<b>78,587</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>1,582,591</b>	<b>1,746,050</b>	<b>1,742,302</b>	<b>1,646,267</b>

## Sheriff Revenues

<b>Account Number &amp; Title</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
01-9100-4834 FEDERAL-VEST GRANT	1,529	5,881	3,285	3,000
01-9200-4643 STATE-SEARCH & RESCUE	0	0	13,748	0
01-9200-4850 STATE-FINES	1,000	11,000	10,600	0
01-9400-4779 CHG SERVICES-PENALTY ASSESSMENT	16,632	12,760	10,000	15,000
01-9400-4780 CHG SERVICES-SHERIFF'S FEES	35,984	37,685	35,000	30,000
01-9400-4796 SHERIFF FEES/FINGERPRINT	40	0	0	0
01-9500-4839 MISC REV-DUI LEAF	14,187	8,709	13,500	4,000
01-9200-4849 STATE-GRANTS	0	14,448	0	0
01-9500-4854 MISC REV-TOWN OF DINOSAUR	12,921	48,000	48,000	0
01-9800-4537 REIMB-SHERIFF TRAINING	1,150	1,040	99	0
01-9800-4538 REIMB-SHERIFF TRAVEL	0	748	0	0
01-9800-4539 REIMB-SHERIFF OPERATING	3,013	2,704	2,000	0
01-9800-4540 REIMB-SHERIFF OT	10,466	581	4,000	4,000
01-9800-4551 REIMB-INSURANCE REIMBURSEMENT	12,773	11,445	0	0
01-9500-4856 DOG FINES	35	0	0	0
<b>Revenue Total</b>	<b>109,728</b>	<b>155,001</b>	<b>140,232</b>	<b>56,000</b>

# Moffat County Coroner



**Moffat County Coroner: Kirk McKey**  
**Phone: 970-824-4444**  
**Email: [coroner@moffatcounty.net](mailto:coroner@moffatcounty.net)**

## **Mission Statement:**

To serve the people of Moffat County in a responsible and compassionate manner.

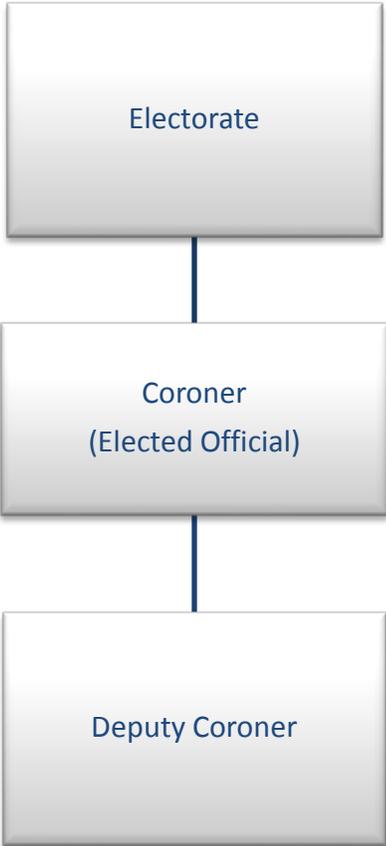
To Investigate all reportable deaths within the jurisdiction in a thorough manner in accordance with accepted standards in use today in this field while keeping in mind available resources of the County.

## **Purpose of Department:**

- ✓ This is a statutory office pursuant to C.R.S. 30-10-518 and 30-10-601 through 30-10-621. The Coroner is elected to serve for a four-year term. The Coroner is authorized to appoint Deputies to serve in his absence.

<b>Coroner Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Coroner</b>	<b>Elected Official</b>	<b>1.00</b>
<b>Deputy Coroner</b>	<b>Deputy Coroner</b>	<b>0.10</b>
<b>Total</b>		<b>1.10</b>

**Moffat County Coroner Organizational Chart**



## Coroner Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-2200-</b>					
01-6000	ELECTED OFFICIAL	33,227	33,227	33,101	33,228
04-6000	DEPUTY CORONER	0	0	0	5,148
06-6000	CORONER-ASSISTANT	0	2,000	1,746	0
00-6060	FRINGE BENEFITS	21,961	22,435	24,062	22,412
00-6364	RETIREMENT	0	1,451	1,986	1,994
	<b>Personnel Expenditures:</b>	<b>55,188</b>	<b>59,114</b>	<b>60,895</b>	<b>62,782</b>
00-6078	INDIGENT BURIAL	1,500	0	1,500	2,000
00-6082	AUTOPSIES	16,915	26,336	19,740	16,915
00-6100	OPERATING SUPPLIES	804	2,266	750	750
00-6103	TELEPHONE	676	629	629	650
00-6108	TRAVEL EXPENSES	661	570	1,350	1,350
00-6114	TRANSPORTATION	4,910	8,041	5,000	5,100
00-6125	TOXICOLOGY	2,484	3,761	3,714	2,900
00-6128	FACILITY USE FEE	7,835	4,500	4,500	7,300
00-6137	FACILITY RENTAL AUTOPSIES	150	600	250	500
00-6153	INVESTIGATOR FEES	1,500	400	750	1,500
00-6300	DUES & MEETINGS	900	1,170	1,170	900
00-6301	EMPLOYEE EDUCATION	400	400	1,226	3,000
00-6349	MISCELLANEOUS	64	10	100	100
	<b>Operating Expenditures:</b>	<b>38,799</b>	<b>48,682</b>	<b>40,679</b>	<b>42,965</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>93,987</b>	<b>107,796</b>	<b>101,574</b>	<b>105,747</b>

## Coroner Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4547	MISC CORONER	0	869	0	0
	<b>Revenue Total</b>	<b>0</b>	<b>869</b>	<b>0</b>	<b>0</b>

# Office of Emergency Management



**Emergency Services Coordinator: Tom Soos**

**Phone: 970-824-9153**

**Email: [tsoos@moffatcounty.net](mailto:tsoos@moffatcounty.net)**

## **Mission Statement:**

To enhance the safety of the residents of Moffat County and minimize the effects of natural and manmade disasters through coordinated planning and preparedness efforts conducted before, during, and after disasters.

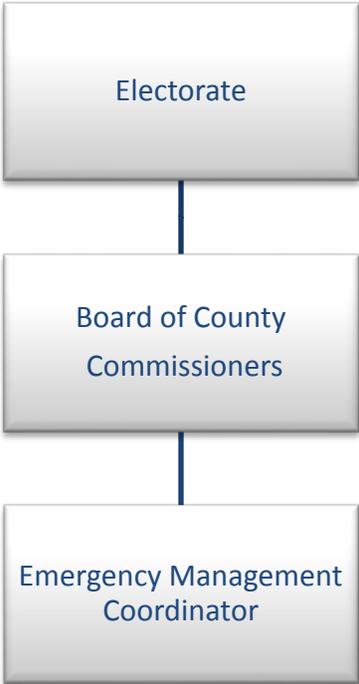
To assist all emergency response agencies in the county in fulfilling their mission through coordinated exercises.

## **Purpose of Department:**

- ✓ Emergency management works to protect lives and property in Moffat County through effective emergency management practices and procedures. The office coordinates with local response agencies and elected officials to prevent, prepare for, mitigate, respond and recover from natural or human caused emergency situations. The emergency management coordinator remains active within the region and the state to ensure lines of communication and cooperation are maintained.
- ✓ Emergency management ensures that the county fulfills its statutorily required obligations to its citizens as it relates to disaster preparedness ensuring that emergency operations plan are updated as required. Funding for up to fifty percent of the costs for the emergency management program is eligible for reimbursement from the state. To ensure compliance with the grant guidance and ensure maximum reimbursement some special considerations are required.

<i>Emergency Management Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Emergency Management Coordinator</i>	<i>Emergency Management Coordinator</i>	<i>0.50</i>
<i>Total</i>		<i>0.50</i>

**Office of Emergency Management Organizational Chart**



## Emergency Management Expenditures

		2015	2016	2017	2018
<b>01-2300-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
06-6000	EMERGENCY MANAGEMENT	55,873	55,004	30,677	27,882
00-6034	OVERTIME	99	0	121	0
00-6060	FRINGE BENEFITS	25,710	25,889	7,552	3,240
00-6364	RETIREMENT	0	2,405	386	0
<b>Personnel Expenditures:</b>		<b>81,682</b>	<b>83,297</b>	<b>38,736</b>	<b>31,122</b>
00-6084	MISC EQUIPMENT	990	880	850	850
00-6085	OFFICE SUPPLIES	219	636	250	250
00-6100	OPERATING SUPPLIES	241	153	500	500
00-6103	TELEPHONE	1,748	1,289	1,300	1,300
00-6106	GAS & OIL	424	133	500	500
00-6108	TRAVEL EXPENSES	586	167	300	600
00-6121	REPAIRS AUTO	278	853	1,300	300
00-6300	DUES & MEETINGS	720	310	500	500
00-6301	EMPLOYEE EDUCATION	823	0	300	850
00-6345	GRANTS	10,482	1,281	0	0
00-6500	LEASED EQUIP IS	0	0	0	4,589
00-6504	FACILITIES EXPENSE	0	0	0	523
<b>Operating Expenditures:</b>		<b>16,511</b>	<b>5,702</b>	<b>5,800</b>	<b>10,762</b>
00-6228	CAPITAL OUTLAY	0	0	0	265,136
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>265,136</b>
<b>Expenditure Total:</b>		<b>98,192</b>	<b>88,999</b>	<b>44,536</b>	<b>307,020</b>

## Emergency Management Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4647	STATE EOM-EMERGENCY MANAG	59,416	58,310	20,000	254,994
01-9500-4906	OEM DONATIONS	0	0	1,000	0
<b>Revenue Total</b>		<b>59,416</b>	<b>58,310</b>	<b>21,000</b>	<b>254,994</b>

# Fire Control



**Moffat County Sheriff: KC Hume**  
**Phone: 970-824-4495**  
**Email: [khume@sheriff.moffat.co.us](mailto:khume@sheriff.moffat.co.us)**

## **Mission Statement:**

To provide for the public's safety and well-being as ordered by state statute. With financial assistance, have the ability to control and suppress wild-land fires on private and state owned property. With the assistance of the land owner, use fire as a resource to lower the number of fires that the Moffat County Sheriff's Office needs to respond to in the future. Help the citizens of Moffat County get a better understanding of the natural use of wild-land fires and the use of the 'Fire Wise Program' on their property. Maintain the equipment for a quick and reliable response to wild-land fires.

## **Purpose of Department:**

Maintain current equipment and crew numbers in order to provide for protection of private and state lands. To suppress or control wild-land fires on private and state owned property in Moffat County. Assist the Bureau of Land Management, the National Park Service, National Wildlife Service and local Fire Districts with fire suppression on private, public and state lands.

<i>Fire Control Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Fire Control</i>	<i>n/a</i>	<i>0.00</i>
<i>Total</i>		<i>0.00</i>

**Fire Control Organizational Chart**



## Fire Control Expenditures

<b>01-2400-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
23-6000	WAGES	40,184	45,252	63,146	4,000
00-6060	FRINGE BENEFITS	14,576	20,173	23,306	260
00-6364	RETIREMENT	0	2,397	3,404	240
	<b>Personnel Expenditures:</b>	<b>54,760</b>	<b>67,822</b>	<b>89,857</b>	<b>4,500</b>
00-6097	STATE FIRE FUND	10,123	10,119	9,211	10,231
00-6100	OPERATING SUPPLIES	7,784	2,067	4,260	1,000
00-6106	GAS & OIL	282	272	539	0
00-6107	FOOD & MEALS	704	1,091	734	400
00-6119	LEASING	800	800	0	1,000
00-6258	EMERGENCY FIRE FUND	0	0	1,785	97,496
	<b>Operating Expenditures:</b>	<b>19,694</b>	<b>14,349</b>	<b>16,528</b>	<b>110,127</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>74,454</b>	<b>82,171</b>	<b>106,384</b>	<b>114,627</b>

## Fire Control Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4642 STATE-FOREST SERVICE GRANT	11,508	10,538	3,285	0
01-9200-4650 STATE-FIRE FUND RELIEF	10,763	0	8,739	0
01-9800-4551 REIMB-INSURANCE REIMBURSEMENT	0	0	0	0
<b>Revenue Total</b>	<b>22,271</b>	<b>10,538</b>	<b>12,024</b>	<b>0</b>

# Hamilton Community



## Hamilton Community Center

Phone: 970-824-1095

### Mission Statement:

This mission of the Hamilton Community Center is to provide the public with a meeting place for functions, activities and meetings. It is used by clubs, groups and organizations as well as individuals for meetings, dinners, parties, and get-togethers.

### Purpose of Department:

- ✓ The Hamilton Community Center exists to provide the public with a place to meet. (See mission statement). Approximately 100 people use the building monthly and approximately 400 people have used it in the last budget year for Christmas parties, receptions, DOW information meetings, fund-raisers, outfitters organizational meetings and other parties. Approximately 95% of those attending functions at the Hamilton Community Center are Moffat County residents. The age groups range from children in the local 4-H club to recreational associations, community and family groups for get-togethers, local governmental informational meetings including DOW and trash dumpster meetings, political caucuses, etc. The center is also a voting precinct.
- ✓ The Hamilton Community Center has no regular revenue. We encourage donations by the users of the Center and have had excellent cooperation from those using the building. In addition, we continue to use memorial funds given in memory of long time board/community member Ethel Jordan. We have been able to use some of those funds for special needs and projects for the Center. The daily needs of the building, i.e. paper supplies and cleaning supplies is totally provided through donations. Since donations are difficult to project, we must continue to budget for needed items; however if donated monies are available we have been able to purchase larger items with those donated funds, allowing budgeted monies to stay with the County. Since donations help defray the costs of both supplies and larger items, the cost of maintaining the building is kept to a minimum. Usage of this building can also take the pressure off meeting places in Craig.

### Hamilton Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-2800-</b>					
00-6104	UTILITIES	2,661	2,437	2,549	2,850
00-6120	MAINTENANCE	131	167	1,400	650
00-6349	MISC	0	307	303	0
<b>Operating Expenditures:</b>		<b>2,792</b>	<b>2,911</b>	<b>4,252</b>	<b>3,500</b>
00-6228	CAPITAL OUTLAY	0	0	0	8,000
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>8,000</b>
<b>Expenditure Total:</b>		<b>2,792</b>	<b>2,911</b>	<b>4,252</b>	<b>11,500</b>

### Hamilton Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9500-4904	MISC-HAMILTON COMM CENTER DONATIC	67	214	85	0
<b>Revenue Total</b>		<b>67</b>	<b>214</b>	<b>85</b>	<b>0</b>

# Maybell



## **Maybell Community Center:**

The purpose of the Maybell Community Center is to provide a clean, well-lighted, environmentally sound meeting place for the community organizational, social, and educational activities and events.

## **Maybell Senior Citizens Bus:**

This bus provides weekly transportation to Craig for doctor and dentist appointments, grocery shopping and picking up medications. The bus is also used for organized senior outings. This bus is handicapped accessible.

## **Maybell Park:**

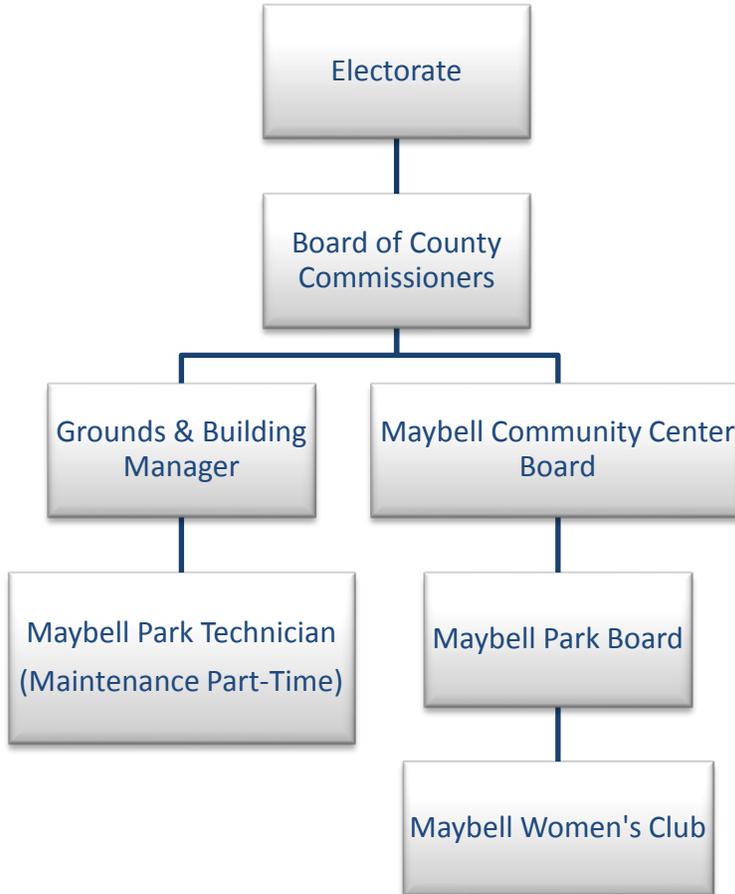
The Park has multiple uses from Family Reunions to Weddings. The main focus is camping, for visitors to Brown's Park, Sand Wash, rafters, school groups, Boy Scouts, Fire Crews, and of course, hunters. It provides travelers with a clean rest stop and playground for children. The park partners with Maybell Women's Club for improvements such as a shared mower and new fencing.

## **Maybell Women's Club:**

The main purpose of the Maybell Women's Club is to promote citizenship and community pride through the club's involvement with the Maybell Library, "Adopt a Highway Program," publishing of the Maybell Gazette. It furnishes meals for funerals when needed and assists in fund-raisers for the ill and/or needy in the community. The club also owns and maintains the Maybell Cemetery by mowing, watering, spraying for noxious weeds, repairs fences and gates, planting and maintaining new vegetation, and arranging for new burials. Maybell Women's Club partners with the Maybell Park, and has recently purchased 6 Metal Picnic Tables and continues to contribute to the replacement trees as needed.

**Maybell Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Maybell Park Technician</b>	<b>Maintenance Part-Time</b>	<b>0.36</b>
<b>Total</b>		<b>0.36</b>



## Maybell Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-3000-</b>					
31-6000	PART TIME	9,397	8,648	12,230	0
32-6000	MAINTENANCE PART-TIME	0	0	0	11,002
00-6060	FRINGE BENEFITS	895	889	1,445	1,309
	<b>Personnel Expenditures:</b>	<b>10,292</b>	<b>9,537</b>	<b>13,675</b>	<b>12,311</b>
00-6100	OPERATING SUPPLIES	46	0	0	0
00-6101	MAINTENANCE SUPPLIES	17	0	0	0
00-6104	UTILITIES	4,286	6,443	0	0
00-6120	MAINTENANCE CONTRACTS	14,465	0	0	0
00-6137	TAXES	1,364	3,066	0	0
00-6169	COMMUNITY CENTER	0	166	0	1,000
00-6172	SR CITIZEN VAN	6	0	0	0
00-6173	PARK	4,315	7,259	5,700	5,700
00-6175	WOMEN'S CLUB	2,635	2,175	3,500	3,500
	<b>Operating Expenditures:</b>	<b>27,133</b>	<b>19,109</b>	<b>9,200</b>	<b>10,200</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>37,425</b>	<b>28,646</b>	<b>22,875</b>	<b>22,511</b>

## Maybell Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4835	MAYBELL PARK CAMPGROUND FEE	19,324	23,490	4,375	0
01-9400-4854	MAYBELL PARK OTHER FEES	353	705	0	0
01-9400-4855	MAYBELL PARK SHOWERS	4,655	5,457	0	0
01-9400-4856	MAYBELL PARK DUMP FEES	1,453	1,920	0	0
01-9500-4905	MAYBELL PARK DONATIONS	19,546	1,199	0	0
	<b>Revenue Total</b>	<b>45,331</b>	<b>32,771</b>	<b>4,375</b>	<b>0</b>

# Maybell Ambulance



## **Mission Statement:**

To provide exemplary EMTB pre-hospital care to all in need of ambulance services within the MVA district as outlined by the Moffat County Board of County Commissioners

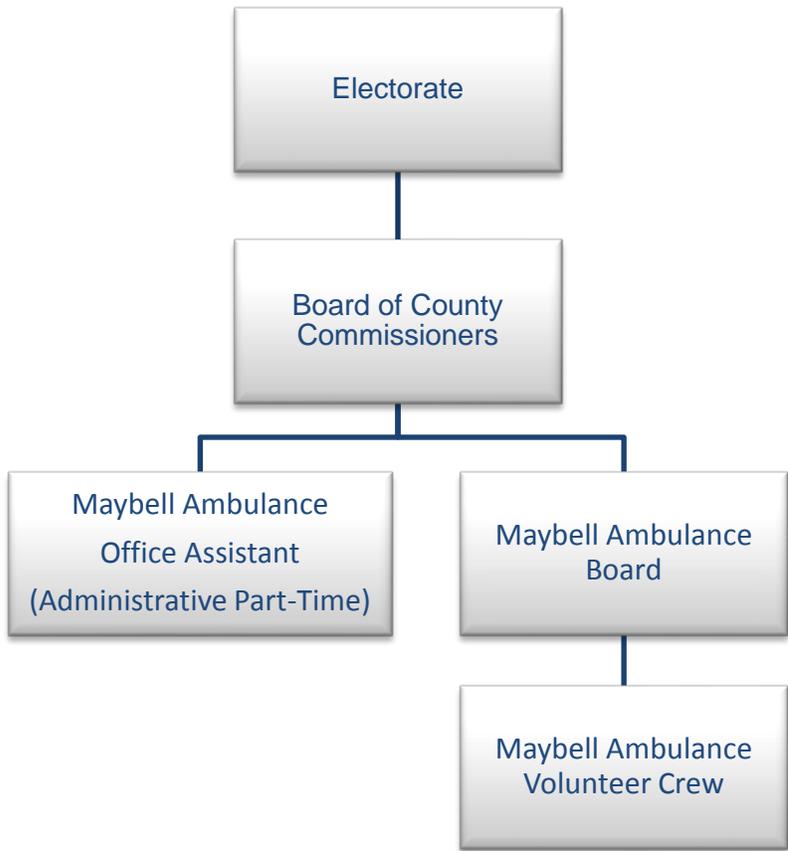
## **Purpose of Department:**

Maybell Ambulance Provides to its community:

- ✓ 2 Full service ambulances (licensed)
- ✓ 8 EMT Basics
- ✓ Assistance available from Maybell Volunteer Fire Department, TMH Ambulance ALS services, and other agencies

**Maybell Ambulance Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Maybell Ambulance Office Assistant</b>	<b>Administrative Part-Time</b>	<b>0.25</b>
<b>Maybell Ambulance Call-Out</b>	<b>Maybell Ambulance Call-Out</b>	<b>n/a</b>
<b>Total</b>		<b>0.25</b>



### Maybell Ambulance Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-3100-</b>					
31-6000	ADMINISTRATIVE PART-TIME	9,790	9,484	10,059	5,980
32-6000	MAYBELL AMBULANCE CALL-OUT	0	0	0	4,750
00-6060	FRINGE BENEFITS	1,331	1,261	1,219	1,836
	<b>Personnel Expenditures:</b>	<b>11,121</b>	<b>10,745</b>	<b>11,278</b>	<b>12,566</b>
00-6084	MISC EQUIPMENT	3,445	1,147	0	0
00-6085	OFFICE SUPPLIES	173	39	200	200
00-6100	OPERATING SUPPLIES	3,322	2,637	2,300	2,300
00-6103	TELEPHONE	1,688	1,331	900	900
00-6104	UTILITIES	2,796	3,269	5,500	5,500
00-6106	GAS & OIL	457	378	400	400
00-6108	TRAVEL EXPENSE	118	11	1,000	1,000
00-6120	MAINT CONTRACTS	0	0	2,000	2,000
00-6121	REPAIRS AUTO	1,055	0	500	500
00-6122	RADIO REP/MAINT	1,436	236	500	500
00-6124	REPAIRS BUILDING	0	485	0	0
00-6260	FEES	0	0	1,000	1,000
00-6301	EMPLOYEE EDUCATION	3,733	2,988	1,500	1,500
00-6349	MISCELLANEOUS	48	301	50	50
	<b>Operating Expenditures:</b>	<b>18,271</b>	<b>12,822</b>	<b>15,850</b>	<b>15,850</b>
00-6228	CAPITAL OUTLAY	0	0	0	67,947
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>67,947</b>
	<b>Expenditure Total:</b>	<b>29,392</b>	<b>23,567</b>	<b>27,128</b>	<b>96,363</b>

### Maybell Ambulance Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4787	CHG SERVICES-AMBULANCE FEES	1,131	3,077	0	0
01-9800-4569	MISC-MAYBELL AMBULANCE	802	2,781	0	0
	<b>Revenue Total</b>	<b>1,933</b>	<b>5,858</b>	<b>0</b>	<b>0</b>

# Maybell Volunteer Fire



## **Maybell Volunteer Fire Department Board**

**Phone: 970-272-3740**

**Maybell Volunteer Department Garage Address:**

**121 Fellows**

**Maybell, CO 81640**

## **Mission Statement:**

To ensure prompt, safe and secure coverage of all structure and wild land fires in and around Maybell as directed in our by-laws. Also to provide assistance to Maybell volunteer ambulance through our rescue truck and extrication operations

## **Purpose of Department:**

To provide emergency services on a volunteer basis to the Maybell area with:

- ✓ One Rescue Truck
- ✓ One Brush Truck
- ✓ One 3,000 Gallon Fire Tender
- ✓ One FWD Fire Truck (to be replaced)
- ✓ Twelve Volunteer Fire Fighters
- ✓ Approximately twenty other fire department members volunteer (support services)
- ✓ One five member fire board appointed by Moffat County BOCC
- ✓ Volunteers trained on equipment, CPR, extrication, medical assistance and first strike wild land and structure fire assistance.

*Maybell Fire Department Personnel Schedule*

<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Maybell Fire Call-Out</i>	<i>Maybell Fire Call-Out</i>	<i>n/a</i>
<i>Total</i>		<i>0.00</i>

Maybell Fire Department Expenditures

		2015	2016	2017	2018
<b>01-3200-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
31-6000	PART TIME WAGE	1,650	2,750	1,696	0
32-6000	MAYBELL FIRE CALL-OUT	0	0	0	6,000
00-6060	FRINGE BENEFITS	345	582	354	1,728
<b>Personnel Expenditures:</b>		<b>1,995</b>	<b>3,332</b>	<b>2,050</b>	<b>7,728</b>
<b>01-3200-</b>		<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>
00-6084	MISC EQUIP	5,722	1,549	0	0
00-6100	OPERATING	1,433	2,241	9,000	9,000
00-6104	UTILITIES	4,074	3,001	7,500	7,500
00-6106	GAS & OIL	435	521	0	0
00-6121	REPAIRS AUTO	323	670	0	0
00-6122	RADIO REPAIRS MAINT	1,436	251	0	0
00-6260	FEES	0	48	0	0
00-6301	EMPLOYEE EDUCATION	861	1,375	0	0
00-6349	MISCELLANEOUS	420	960	0	0
<b>Operating Expenditures:</b>		<b>14,704</b>	<b>10,617</b>	<b>16,500</b>	<b>16,500</b>
00-6228	CAPITAL OUTLAY	0	0	87,600	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>87,600</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>16,698</b>	<b>13,948</b>	<b>106,150</b>	<b>24,228</b>

Maybell Fire Department Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9500-4645	MISC REV-MAYBELL VOLUNTEER FIRE DE	4,901	2,797	0	0
<b>Revenue Total</b>		<b>4,901</b>	<b>2,797</b>	<b>0</b>	<b>0</b>

# Weed & Pest Management



**Weed & Pest Management Manager: Jessica Counts**  
**Phone: 970-824-9184**  
**Email: [jcounts@moffatcounty.net](mailto:jcounts@moffatcounty.net)**

## **Mission Statement:**

Work cooperatively with private individuals, State and Federal Agencies to implement a broad, efficient pest management program.

## **Purpose of Department:**

- ✓ The Weed & Pest Management Department implements the State and County Undesirable Plant Management Plan including recommendations, physical assistance and herbicide applications. It directs broad based integrated plant management plans as part of the area's Coordinated Resource Management and other similar cooperative agreements. It assists cooperators in development and implementation of partnership agreements.
- ✓ It does mosquito abatement through a comprehensive integrated management plan with the focus being on larval control of mosquitoes in the Craig and Maybell recreational, residential, and surrounding areas. Including the trapping of adult mosquitoes and testing for vector borne diseases.
- ✓ It assists county landowners in control of rodents by applying necessary products that are paid for by the landowners.
- ✓ Weed & Pest Management treats Mormon Crickets and Grasshopper infestations for members of the Pest District on a complaint basis.

<b>Weed &amp; Pest Management Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Weed &amp; Pest Manager</b>	<b>Weed &amp; Pest Manager</b>	<b>1.00</b>
<b>Weed &amp; Pest Supervisor</b>	<b>Weed &amp; Pest Supervisor</b>	<b>0.74</b>
<b>Contract Labor</b>	<b>Contract Labor</b>	<b>0.00</b>
<b>Total</b>		<b>1.74</b>

**Pest Management Organizational Chart**



Pest Management Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-3300-</b>					
02-6000	WEED & PEST MANAGER	57,188	40,826	52,529	52,722
03-6000	ASSISTANT	33,761	29,046	25,467	0
37-6000	WEED & PEST SUPERVISOR	91,102	0	13,900	30,728
00-6034	OVERTIME	4,857	0	260	0
00-6038	LONGEVITY	2,610	223	0	0
00-6046	CONTRACT LABOR	0	83,983	55,000	49,000
00-6060	FRINGE BENEFITS	41,006	22,573	31,697	29,817
00-6364	RETIREMENT	0	0	2,192	3,163
	<b>Personnel Expenditures:</b>	<b>230,524</b>	<b>176,650</b>	<b>181,045</b>	<b>165,430</b>
00-6084	MISC EQUIPMENT	0	3,387	0	5,000
00-6085	OFFICE SUPPLIES	112	1,562	750	1,500
00-6100	OPERATING SUPPLIES	67,852	33,116	36,000	33,000
00-6103	TELEPHONE	1,917	1,367	750	1,500
00-6104	UTILITIES	5,207	4,472	4,000	5,500
00-6108	TRAVEL EXPENSES	1,366	1,025	501	2,500
00-6123	REPAIRS/EQUIP/MAIN	14,923	13,191	9,000	10,000
00-6124	REPAIRS BUILDING	339	1,888	1,000	1,000
00-6300	DUES & MEETINGS	492	309	500	1,500
00-6301	WEED EDUCATION	220	259	6,000	4,000
00-6315	RANGE LAND PEST	0	0	0	5,000
00-6316	ANIMAL CONTROL	10,000	10,000	10,000	10,000
00-6317	SPRAYING	15,819	16,196	15,962	11,000
00-6318	MOSQUITO SUPPLIES	68,914	58,032	30,000	42,320
00-6319	RODENT SUPPLIES	3,949	0	5,500	0
00-6349	MISCELLANEOUS	1,607	2,357	2,500	5,000
00-6371	CO 1ST SOIL CONSERVATION	12,500	12,500	12,500	0
00-6963	UNEMPLOYMENT REIMBURSABLE CHC	12,991	555	4,155	0
	<b>Operating Expenditures:</b>	<b>218,207</b>	<b>160,216</b>	<b>139,118</b>	<b>138,820</b>
00-6228	CAPITAL OUTLAY	12,299	20,421	31,250	0
	<b>Capital Expenditures:</b>	<b>12,299</b>	<b>20,421</b>	<b>31,250</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>461,030</b>	<b>357,287</b>	<b>351,413</b>	<b>304,250</b>

Pest Management Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4551	REIMB-INSURANCE REIMBURSEMENT	0	0	750	0
01-9400-4788	CHG SERVICES-WEED CONTROL	49,578	8,690	30,000	30,000
	<b>Revenue Total</b>	<b>49,578</b>	<b>8,690</b>	<b>30,750</b>	<b>30,000</b>

# Moffat County Fair



**Administrative Supervisor: Jackie Goodnow**

**Phone: 970-824-9180**

**Email: [jgoodnow@moffatcounty.net](mailto:jgoodnow@moffatcounty.net)**

## **Mission Statement:**

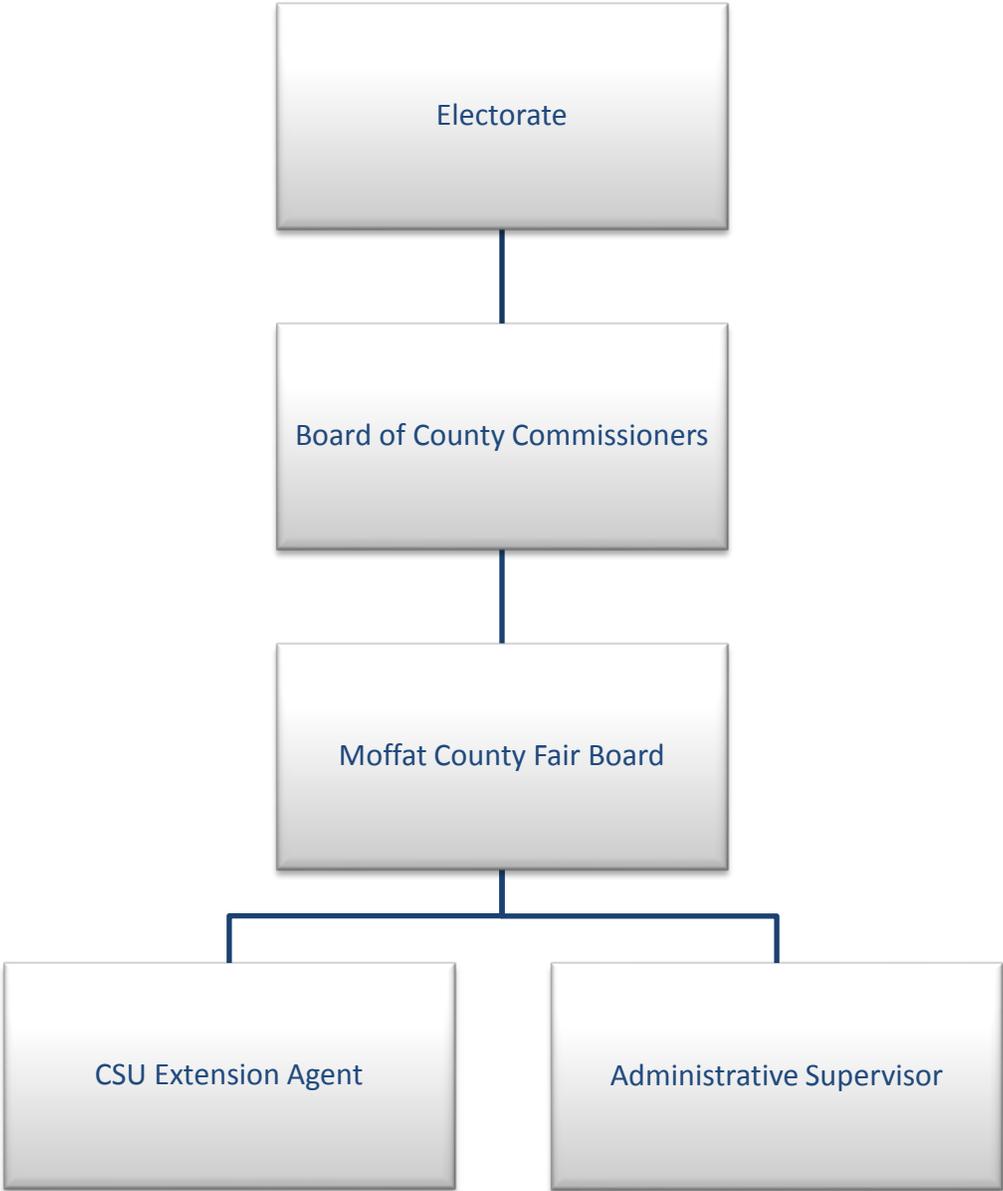
The Moffat County Fair provides an opportunity for all residents of Moffat County to exhibit, encourage and promote their agricultural heritage as well as skills and accomplishments in the mechanical, industrial, horticulture, home economics and livestock industries in the County. This follows statute CRS 35-65-111. The County Fair also provides the opportunity and means for all 4-H and FFA projects to be completed, exhibited and judged for the youth in Moffat County.

## **Purpose of Department:**

- ✓ Livestock and Horse Shows
- ✓ Indoor Projects - Horticulture, Garden, Hobby, Mechanical, Family & Consumer Sciences
- ✓ Entertainment – Variety that provides for all audiences
- ✓ Hall of Education – An event for all educational and non-profit organizations to showcase functions and benefits for Moffat County Residents
- ✓ Events for Community and Families of Moffat County and surrounding counties to participate and enjoy the celebration of Moffat County and its heritage.

<b>County Fair Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Contract Labor(Security/Judges/Temps</b>	<b>Contract Labor</b>	<b>0.00</b>
<b>Total</b>		<b>0.00</b>

**County Fair Organizational Chart**



## County Fair Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-3900-</b>					
32-6000	FAIR SECURITY	1,264	0	0	0
00-6046	CONTRACT LABOR	0	1,707	1,707	1,762
00-6051	JUDGES	7,351	7,603	8,731	7,062
00-6060	FRINGE BENEFITS	145	0	0	0
	<b>Personnel Expenditures:</b>	<b>8,760</b>	<b>9,310</b>	<b>10,438</b>	<b>8,824</b>
00-6080	SECURITY	600	600	300	600
00-6081	OPEN HORSE SHOW	2,075	2,075	1,553	1,000
00-6082	FAIR QUEEN EXPENSE	294	0	0	0
00-6083	AWARDS AND RIBBONS	8,759	8,492	7,637	6,062
00-6085	OFFICE SUPPLIES	609	521	877	900
00-6086	POSTAGE	71	366	374	400
00-6087	COPIES	460	475	318	500
00-6088	AD/LEGAL NOTICES	6,125	5,898	7,701	2,562
00-6089	PRINTING	430	349	318	400
00-6091	PREMIUMS	3,100	2,323	2,323	2,323
00-6092	FAIR BOOK	3,666	3,764	4,001	4,000
00-6093	ENTERTAINMENT	19,614	29,246	48,241	40,907
00-6100	OPERATING SUPPLIES	384	325	278	500
00-6250	IMPROVEMENTS	1,891	618	1,974	1,000
00-6349	MISCELLANEOUS	3,014	4,252	4,317	3,000
	<b>Operating Expenditures:</b>	<b>51,092</b>	<b>59,304</b>	<b>80,213</b>	<b>64,154</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>59,852</b>	<b>68,614</b>	<b>90,651</b>	<b>72,978</b>

## County Fair Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9500-4844	MISC REV-MOCO FAIR DONATIONS	28,633	37,031	6,000	6,000
	<b>Revenue Total</b>	<b>28,633</b>	<b>37,031</b>	<b>6,000</b>	<b>6,000</b>

# Colorado State University Extension



CSU Extension Agent: JD Sexton  
Phone: 970-824-9180  
Email: [jsexton@moffatcounty.net](mailto:jsexton@moffatcounty.net)

#### Mission Statement:

The Mission of Colorado State University Extension is:

**“To provide information and education, and encourage the application of research-based knowledge in response to local, state and national issues affecting individuals, youth, families, agricultural enterprises and communities of Colorado.”**

Our vision is to:

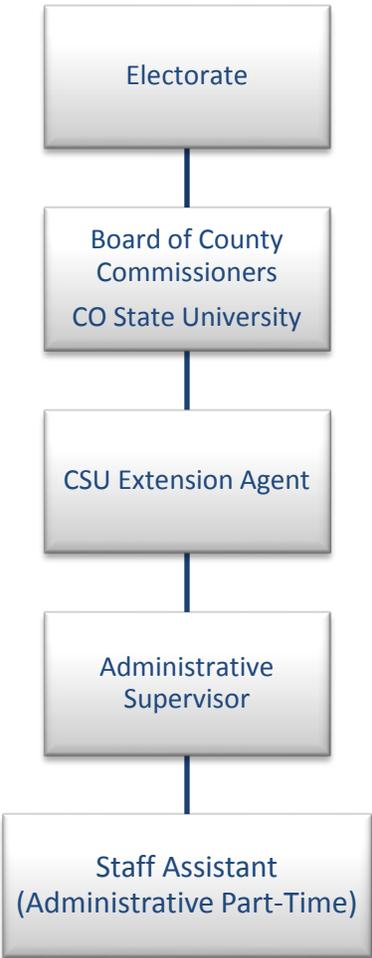
**“Lead the University in helping the people of Colorado put knowledge to work.”**

#### Purpose of Department:

As the major off-campus educational arm of Colorado State University, Extension is a partnership of Colorado State University, Moffat County, and the United States Department of Agriculture. Extension is the informal, non-credit educational system that links education and research with the needs of Moffat County citizens. The office provides unbiased, research-based information and encourages the application of this information in response to local, state and national issues affecting individuals, youth, ***families and agriculture enterprises in Moffat County.***

<i>Extension Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Administrative Supervisor</i>	<i>Administrative Supervisor</i>	<i>1.00</i>
<i>Staff Assistant</i>	<i>Administrative Part-Time</i>	<i>0.71</i>
<i>Total</i>		<i>1.71</i>

**Extension Organizational Chart**



### Extension Expenditures

		2015	2016	2017	2018
<b>01-4000-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
03-6000	ADMINISTRATIVE SUPERVISOR	46,498	45,498	46,440	46,416
06-6000	STAFF ASSISTANT	17,754	13,886	18,936	0
31-6000	ADMINISTRATIVE PART-TIME	0	0	0	19,991
00-6034	OVERTIME	5,063	3,197	5,112	5,000
00-6038	LONGEVITY	2,610	2,610	2,600	2,600
00-6047	CSU AGENTS SALARIES	13,300	13,300	13,300	13,300
00-6060	FRINGE BENEFITS	24,914	24,712	26,997	24,672
00-6364	RETIREMENT	0	2,293	3,289	2,941
<b>Personnel Expenditures:</b>		<b>110,139</b>	<b>105,496</b>	<b>116,674</b>	<b>114,920</b>
00-6085	OFFICE SUPPLIES	2,244	2,284	3,000	2,150
00-6086	POSTAGE	1,146	2,940	2,500	1,700
00-6087	COPIES	5,682	5,427	6,000	5,500
00-6103	TELEPHONE	1,200	1,200	1,500	1,200
00-6108	TRAVEL EXPENSES	3,623	3,999	4,000	3,100
00-6123	REPAIR/EQUIP/MAINT.	280	551	300	300
00-6130	REF & PROG SUPPORT	3,502	4,880	4,250	3,400
00-6300	DUES & MEETINGS	600	480	600	300
00-6349	MISCELLANEOUS	2,391	1,704	2,114	1,614
<b>Operating Expenditures:</b>		<b>20,666</b>	<b>23,466</b>	<b>24,264</b>	<b>19,264</b>
00-6220	CAPITAL OUTLAY-OFFICE	0	0	0	0
00-6228	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>130,806</b>	<b>128,962</b>	<b>140,938</b>	<b>134,184</b>

### Extension Revenues

<b>Account Number &amp; Title</b>	2015	2016	2017	2018
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9800-4548 MISC REV EXTENSION	30	0	0	0
<b>Revenue Total</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Luttrell Barn



Luttrell Barn Expenditures

<b>01-4100-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6101 MAINTENANCE SUPPLIES	0	30	0	0
00-6104 UTILITIES	627	1,091	676	0
<b>Operating Expenditures:</b>	<b>627</b>	<b>1,121</b>	<b>676</b>	<b>0</b>
00-6228 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>627</b>	<b>1,121</b>	<b>676</b>	<b>0</b>

Luttrell Barn Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4781 CHG SERVICES-LUTTRELL BARN	0	0	200	0
<b>Revenue Total</b>	<b>0</b>	<b>0</b>	<b>200</b>	<b>0</b>

# Moffat County Fairgrounds



**Fairgrounds Manager: Bill Sixkiller**  
**Phone: (970)824-5708**  
**Email: [mocofair@moffatcounty.net](mailto:mocofair@moffatcounty.net)**

## **Mission Statement:**

To maintain, operate and improve a safe high quality facility for numerous uses by the general public and private sector.

## **Purpose of Department:**

The Moffat County Fairgrounds provides multiple areas for a variety of activities. A facility for livestock work and recreation, rodeos, roping, barrel racing, horse and livestock shows, horse racing, auctions, and the county fair. A pavilion with a full kitchen is used for many functions such as family gatherings, parties, dances, theater performances, concessions, etc. There is a large area under the grandstands, which contains a concession area facing the arenas. The center area of the grandstand building is used for meetings, wagering area in conjunction with the horse races, dances, dog classes, and public auctions. There is a large restroom in this building which is used during most arena activities. The indoor barn area is 240' X 100' has a heated office area and restrooms. The covered horse stall area is 120 12' x 12' that are used mostly in conjunction with scheduled events and overnight travelers. The covered picnic shelter area is 60' x 60 that is landscaped and has 4 Smoking Joe BBQ grills and 24 – 8' picnic tables. The picnic shelter provides a nice place for activities during the county fair and is also used for family gatherings and picnics. Along with the picnic shelter there is a restroom / shower house that provides added restrooms and showers for scheduled events, and picnics. RV hookups and a playground and have recently been added.

- ✓ Building cleaning / repair
- ✓ Arena ground preparation
- ✓ Trash pickup and removal
- ✓ Irrigation, mowing, and landscaping
- ✓ Cleanup and removal of manure
- ✓ Painting and repair of fences
- ✓ Planning and implementing improvement projects

<b>Fairgrounds Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Fairgrounds Manager</b>	<b>Fairgrounds Manager</b>	<b>1.00</b>
<b>Grounds/Facility Maintenance Technician</b>	<b>Maintenance Technician</b>	<b>1.00</b>
<b>Contract Labor</b>	<b>Contract Labor</b>	<b>0.00</b>
<b>Total</b>		<b>2.00</b>

**Fairgrounds Organizational Chart**



## Fairgrounds Expenditures

<b>01-4200-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	FAIRGROUNDS MANAGER	61,176	60,176	61,153	61,387
21-6000	MAINTENANCE TECHNICIAN	82,715	79,940	40,907	40,612
32-6000	WAGES	33,625	0	0	0
00-6034	OVERTIME	215	1,122	3,500	3,500
00-6038	LONGEVITY	2,610	2,610	2,600	2,600
00-6046	CONTRACT LABOR	0	34,662	30,483	43,000
00-6060	FRINGE BENEFITS	55,705	52,225	27,552	29,229
00-6364	RETIREMENT	0	6,280	6,280	6,276
	<b>Personnel Expenditures:</b>	<b>236,047</b>	<b>237,015</b>	<b>172,475</b>	<b>186,604</b>
00-6101	MAINTENANCE SUPPLIES	7,085	8,348	7,500	7,500
00-6103	TELEPHONE	2,375	2,304	2,400	2,500
00-6104	UTILITIES	35,938	35,773	35,000	40,250
00-6106	GAS & OIL	0	0	250	500
00-6120	MAINTENANCE CONTRACTS	1,264	2,900	3,000	3,000
00-6123	REPAIR/EQUIP/MAINT.	4,040	3,677	4,000	4,500
00-6124	REPAIRS BUILDING	0	1,056	1,500	1,500
00-6133	DUMPSTERS	780	690	1,005	1,000
00-6250	IMPROVEMENTS	7,128	2,932	3,500	3,500
00-6349	MISCELLANEOUS	2,554	0	0	0
00-6963	UNEMPLOYMENT REIMBURSABLE CHC	0	3,461	0	0
	<b>Operating Expenditures:</b>	<b>61,164</b>	<b>61,142</b>	<b>58,155</b>	<b>64,250</b>
00-6228	CAPITAL OUTLAY	8,654	466,243	29,511	211,000
	<b>Capital Expenditures:</b>	<b>8,654</b>	<b>466,243</b>	<b>29,511</b>	<b>211,000</b>
	<b>Expenditure Total:</b>	<b>305,864</b>	<b>764,400</b>	<b>260,141</b>	<b>461,854</b>

## Fairgrounds Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>	
01-9400-4786	CHG SERVICES-FAIRGROUND FEES	20,044	16,695	17,000	19,790
01-9400-4857	CHG SERVICES-OVERNIGHT CAMPING	998	1,938	2,455	2,583
01-9400-4859	CHG SERVICES-RV DUMP FEES	6,766	8,764	9,000	10,000
01-9500-4830	SALE OF ASSETS	562,310	87,296	0	0
	<b>Revenue Total</b>	<b>590,117</b>	<b>114,693</b>	<b>28,455</b>	<b>32,373</b>

## Veteran's Officer



**Veteran's Officer:** Ed Wilkinson

**Phone:** 970-824-0384

**Email:** [veterans@moffatcounty.net](mailto:veterans@moffatcounty.net)

### **Mission Statement:**

To Put the Veteran First" Offering veterans, their families and dependents in the State of Colorado, especially residents of Moffat and surrounding counties, support and assistance in filing claims they may be entitled and offering transportation to and from veteran medical facilities.

### **Purpose of Department:**

- ✓ It is the duty of the Veteran's Service Officer and assistant to assist residents of the State of Colorado, especially residents of Moffat and surrounding counties, who served honorably in the United States Armed Services or Merchant Marines and their surviving spouses and dependents, administrators, executors, guardians, conservators, and or heirs of any such veteran: or any other person who may have proper claim, by assisting and filing claims for insurance, health care enrollment, pensions, disability compensations, hospitalization (including transport to local or Veteran Medical Facilities: employment and vocational rehabilitation i.e. educational, burial, home loans, etc.) or any other benefits that they may be entitled.

<i>Veteran's Officer Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Veteran's Service Officer</i>	<i>Veteran's Service Officer</i>	<i>0.50</i>
<i>Total</i>		<i>0.50</i>

**Veteran's Officer Organizational Chart**



### Veteran's Officer Expenditures

<b>01-4500-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
06-6000 VETERAN'S SERVICE OFFICER	13,586	12,517	13,261	16,255
00-6034 OVERTIME	66	0	0	0
00-6060 FRINGE BENEFITS	1,079	984	1,043	1,271
<b>Personnel Expenditures:</b>	<b>14,730</b>	<b>13,501</b>	<b>14,304</b>	<b>17,527</b>
00-6085 OFFICE SUPPLIES	194	402	220	220
00-6086 POSTAGE	76	72	100	150
00-6088 ADVERTISING	0	700	1,000	1,000
00-6108 TRAVEL EXPENSES	0	553	0	100
00-6119 LEASING	0	0	2,000	4,000
00-6121 REPAIRS AUTO	80	0	0	1,000
00-6345 GRANTS (Funded by United Way)	1,025	2,856	0	0
<b>Operating Expenditures:</b>	<b>1,375</b>	<b>4,583</b>	<b>3,320</b>	<b>6,470</b>
00-6220 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>16,105</b>	<b>18,085</b>	<b>17,624</b>	<b>23,997</b>

### Veteran's Officer Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4640 STATE-VETERANS OFFICER	1,200	12,474	8,316	11,700
01-9500-4559 MISC REV-UNITED WAY	2,482	1,398	0	0
<b>Revenue Total</b>	<b>3,682</b>	<b>13,872</b>	<b>8,316</b>	<b>11,700</b>

# Cemetery



**Cemetery/Fairgrounds Manager:** Bill Sixkiller

**Phone:** 970-824-5708

**Email:** [mocofair@moffatcounty.net](mailto:mocofair@moffatcounty.net)

## **Mission Statement:**

It is the mission of the Moffat County Cemetery to maintain burial records, the collection of monies from the sale of burial spaces, openings and maintain the cemetery grounds.

## **Purpose of Department:**

- ✓ To operate and maintain the Cemetery Grounds
- ✓ Plan and implement future development projects
- ✓ Maintain burial records and collect fees from the sale of burial spaces and openings

<i>Cemetery Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Grounds/Facility Maintenance Technician</i>	<i>Maintenance Technician</i>	<i>1.00</i>
<i>Total</i>		<i>1.00</i>

**Cemetery Organizational Chart**



## Cemetery Expenditures

		2015	2016	2017	2018
<b>01-4600-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
21-6000	MAINTENANCE TECHNICIAN	0	0	42,279	42,303
00-6060	FRINGE BENEFITS	0	0	26,051	24,541
00-6364	RETIREMENT	0	0	2,537	2,538
<b>Personnel Expenditures:</b>		<b>0</b>	<b>0</b>	<b>70,867</b>	<b>69,382</b>
00-6080	OPENINGS	26	0	0	0
00-6100	OPERATING SUPPLIES	2,423	3,926	4,000	4,000
00-6104	UTILITIES	31,543	33,578	35,000	37,800
00-6106	GAS & OIL	0	22	200	200
00-6123	REPAIRS EQUIP/MAINT	2,776	2,672	2,000	2,500
00-6124	GROUND & BLDG MAINT	175	849	0	0
00-6133	DUMPSTERS	225	405	850	750
00-6250	IMPROVEMENTS	0	1,889	0	0
<b>Operating Expenditures:</b>		<b>37,169</b>	<b>43,342</b>	<b>42,050</b>	<b>45,250</b>
00-6228	CAPITAL OUTLAY	0	16,920	0	46,908
<b>Capital Expenditures:</b>		<b>0</b>	<b>16,920</b>	<b>0</b>	<b>46,908</b>
<b>Expenditure Total:</b>		<b>37,169</b>	<b>60,262</b>	<b>112,917</b>	<b>161,540</b>

## Cemetery Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4797	CHG SERVICES-CEMETERY OPENINGS	10,415	8,320	10,560	10,000
01-9400-4798	CHG SERVICES-CEMETERY SALE OF LOT	10,380	7,895	14,615	8,000
01-9400-4799	CHG SERVICES-CEMETERY VASES FOUN	975	682	489	250
<b>Revenue Total</b>		<b>21,770</b>	<b>16,897</b>	<b>25,664</b>	<b>18,250</b>

# Youth Services



**Youth Services Director and SB-94 Case Manager 14<sup>th</sup> Judicial District:**

**Tara Wojtkiewicz**

**Phone: 970-824-9150**

**Email: [diversion@moffatcounty.net](mailto:diversion@moffatcounty.net)**

## Mission Statement

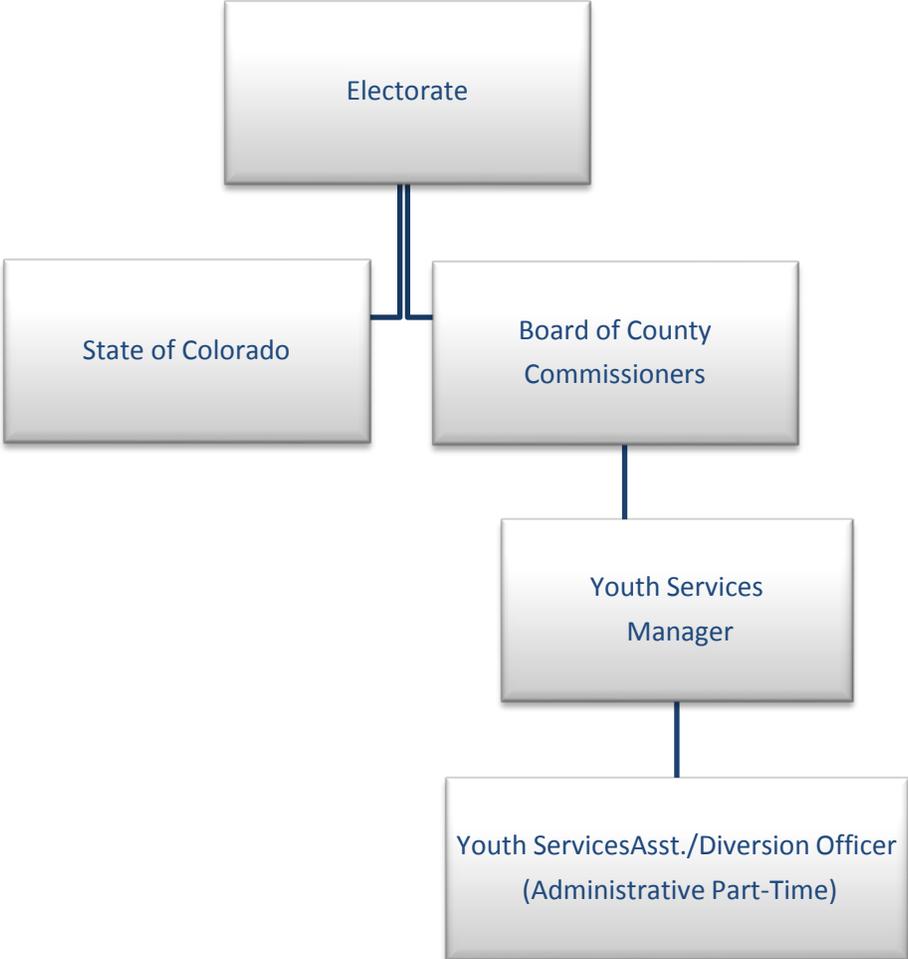
The mission of the Youth Services Department is to collaboratively design, implement, and uniformly monitor a continuum of care for youth in crisis in the Juvenile Justice System.

## Purpose of Department

- ✓ The Youth Services Department (YSD) is a unique department that serves the youth of Moffat County. Programs that comprise the department include; SB-94 Juvenile Screenings; SB-94 Pre-Adjudicated Release Supervision; Juvenile Diversion Program; and the Crisis Intervention Team.
- ✓ These programs cover a wide range of services: screening youth who have allegedly committed a delinquent act as guided by State mandate; from providing mediation services to youth in conflict; to monitoring youth that are participating in the Diversion Program or being supervised on a Pre-Adjudicated Release Plan (PRP); or helping to find resources within our community to prevent youth from being homeless or a runaway.
- ✓ One hundred and ninety one (191) youth were provided services through the YSD in 2017. An estimate of two hundred and forty (240) youth will be provided services in 2018.

<b>Youth Services Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Youth Services Manager</b>	<b>Youth Services Manager</b>	<b>1.00</b>
<b>Youth Services Manager</b>	<b>Youth Services Manager SB94</b>	
<b>Youth Services Asst/Div Officer</b>	<b>Administrative Part-Time</b>	<b>1.40</b>
<b>Total</b>		<b>2.40</b>

**Youth Services Organizational Chart**



## Youth Services Expenditures

		2015	2016	2017	2018
<b>01-4701-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	YOUTH SERVICES MANAGER	0	0	0	27,509
03-6000	YTH SVC ASST/DIV OFFCR	2,174	0	0	0
11-6000	DIRECTOR	22,181	26,833	27,406	0
31-6000	ADMINISTRATIVE PART-TIME	48,638	47,505	49,623	54,962
94-6000	YOUTH SERVICES MANAGER SB94	28,049	26,833	27,406	27,509
00-6034	OVERTIME	131	0	0	0
00-6060	FRINGE BENEFITS	28,769	29,038	30,932	29,667
00-6364	RETIREMENT	0	2,356	3,289	3,301
<b>Personnel Expenditures:</b>		<b>129,942</b>	<b>132,564</b>	<b>138,656</b>	<b>142,949</b>
00-6085	OFFICE SUPPLIES	1,193	1,571	1,218	1,218
00-6086	POSTAGE	20	0	0	0
00-6105	WRAP ARND SERVICES	9,072	5,855	4,500	4,500
00-6108	TRAVEL EXPENSES	215	382	1,000	2,000
00-6276	SUBSTANCE CLASS FEES	1,190	255	500	750
00-6501	INTRNT ACC/RTER MAINT	230	0	0	0
<b>Operating Expenditures:</b>		<b>11,921</b>	<b>8,063</b>	<b>7,218</b>	<b>8,468</b>
00-6220	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>141,863</b>	<b>140,627</b>	<b>145,874</b>	<b>151,417</b>

## Youth Services Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4550	SB94 CASE MANAGEMENT	29,464	34,843	32,142	32,142
01-9200-4554	SB94 MISC	4,587	7,525	7,500	9,150
01-9400-4860	SB215 FEES	1,636	3,315	3,500	7,000
01-9500-4559	MISC REV-UNITED WAY	0	0	587	0
01-9500-4842	MISC REV-YOUTH SERVICES	3,594	575	2,300	3,000
01-9500-4853	MISC REV-CITY OF CRAIG	12,000	12,573	12,000	0
01-9800-4854	YOUTH SERV CLASSES	1,095	305	325	500
<b>Revenue Total</b>		<b>52,375</b>	<b>59,136</b>	<b>58,354</b>	<b>51,792</b>

# Parks & Recreation



**Grounds & Building Manager: Lennie Gillam**  
**Phone: 970-824-9107**  
**Email: [lgillam@moffatcounty.net](mailto:lgillam@moffatcounty.net)**

The Mission of Moffat County Parks and Recreation Department provide clean and well maintained recreational facilities for the residents of Moffat County and visitors.

## **Purpose of Department:**

The Moffat County Parks and Recreation is currently managed by the Moffat County Facilities Department. The costs included in the Moffat County Parks and Recreation budget include park specific expenses.

### **Parks & Recreation Facilities include:**

- ✓ Four-field Softball Complex; with concession area and restrooms
- ✓ Ice Arena; mid-October through March
- ✓ Roller Blade Field House and Community Building; used throughout the Summer
- ✓ Soccer Field
- ✓ Mud Pits
- ✓ 8 Horse Shoe Pits
- ✓ 2 -Community Picnic Shelters, Picnic Area; with tables and playground equipment and restroom.
- ✓ There is also a Kiwanis Trail and other hiking trails, canoe launch area with picnic area, lakefront with handicapped access dock and fishing area with picnic tables, and a Disc Golf Course.

### **Events during the year include:**

- ✓ 6-9 Softball and Baseball Tournaments
- ✓ Hockey Tournaments
- ✓ Several large Company Picnics
- ✓ Scouting Functions
- ✓ Mud Runs, Mud Volleyball Games and other events
- ✓ Softball (3 to 4 nights/week), girls pigtail softball, boys baseball, girls fast pitch softball, and high school soccer games.
- ✓ There are many scheduled uses of the facilities such as family and business picnics, wedding receptions, graduation parties, class reunions, high school cross country practices and meets and some camping by permit.

<b>Parks &amp; Recreation Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Grounds/Facility Maintenance Technician</b>	<b>Maintenance Technicians</b>	<b>2.00</b>
<b>Total</b>		<b>2.00</b>

**Parks & Recreation Organizational Chart**



## Parks & Recreation Expenditures

		2015	2016	2017	2018
<b>01-4900-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
21-6000	MAINTENANCE TECHNICIANS	75,431	66,115	53,899	67,693
00-6034	OVERTIME	769	18	192	500
00-6060	FRINGE BENEFITS	35,434	35,421	21,010	24,948
00-6364	RETIREMENT	0	1,201	440	2,200
<b>Personnel Expenditures:</b>		<b>111,634</b>	<b>102,754</b>	<b>75,541</b>	<b>95,341</b>
00-6084	MISC EQUIPMENT	1,184	3,282	3,000	3,162
00-6100	OPERATING SUPPLIES	18,019	17,500	15,485	16,519
00-6103	TELEPHONE	440	469	440	440
00-6104	UTILITIES	38,515	35,255	38,515	39,700
00-6106	GAS & OIL	3,198	2,380	3,000	3,198
00-6123	REPAIRS/EQUIP/MAINT.	5,682	9,521	5,682	5,682
00-6124	REPAIRS BUILDING	3,197	5,504	4,000	3,197
00-6131	ICE ARENA COMPRESSOR	5,849	7,791	7,000	8,000
00-6250	IMPROVEMENTS	1,083	2,002	0	0
00-6320	CONCESSIONS	1,936	1,663	0	1,500
00-6346	DEEP CUT DITCH	544	544	545	545
00-6349	MISCELLANEOUS	2,222	4,850	2,000	2,222
<b>Operating Expenditures:</b>		<b>81,868</b>	<b>90,761</b>	<b>79,667</b>	<b>84,165</b>
00-6228	CAPITAL OUTLAY	17,018	0	5,000	24,921
<b>Capital Expenditures:</b>		<b>17,018</b>	<b>0</b>	<b>5,000</b>	<b>24,921</b>
<b>Expenditure Total:</b>		<b>210,519</b>	<b>193,515</b>	<b>160,208</b>	<b>204,427</b>

## Parks & Recreation Revenues

		2015	2016	2017	2018
<b>Account Number &amp; Title</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4849	STATE-GRANTS	63,468	0	0	0
01-9400-4772	CHG SERVICES-ICE RINK	52,735	56,958	55,420	58,500
01-9400-4785	CHG SERVICES-P & R FEES	12,227	9,945	7,480	7,480
01-9400-4791	CHG SERVICES-P&R CONCESSIONS	567	461	382	500
01-9400-4858	OVERNIGHT CAMPING LOUDY SIMPSON	128	300	1,264	0
01-9500-4793	MISC REV-CONCESSION/HAY	11,006	11,498	8,625	8,625
01-9800-4564	REIMB-PARKS & REC	0	309	0	0
<b>Revenue Total</b>		<b>140,131</b>	<b>79,472</b>	<b>73,171</b>	<b>75,105</b>

# Shadow Mountain Clubhouse



Shadow Mountain Clubhouse Expenditures

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>01-4901-</b>				
<b>Personnel Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
00-6104 UTILITIES	0	1,404	8,104	0
00-6124 REPAIRS BUILDING	0	2,398	0	0
00-6199 FILING FEES	0	0	1,265	0
<b>Operating Expenditures:</b>	<b>0</b>	<b>3,802</b>	<b>9,369</b>	<b>0</b>
00-6228 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>0</b>	<b>3,802</b>	<b>9,369</b>	<b>0</b>

Shadow Mountain Clubhouse Revenues

<u>Account Number &amp; Title</u>	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
01-9400-4778 RENTS	0	3,585	4,308	0
01-9800-4856 REIMB-SHADOW MTN CLUBHOUSE	0	137	0	0
<b>Revenue Total</b>	<b>0</b>	<b>3,722</b>	<b>4,308</b>	<b>0</b>

# Sherman Youth Camp



**Grounds & Building Manager: Lennie Gillam**  
**Phone: 970-824-9107**  
**Email: [lgillam@moffatcounty.net](mailto:lgillam@moffatcounty.net)**

## Purpose of Department:

The Sherman Youth Camp is currently managed by the Moffat County Grounds & Building Department.

The major use of camping facilities at Sherman Youth Camp occurs at the end of May through middle of November.

The Services at Sherman Youth Camp are provided for Youth Groups; Boy and Girl Scouts, School Groups, 4-H Groups, family camping and other groups.

## Services Include:

- ✓ Camp sites with drinking water, pavilion with stove, refrigerators, sinks, tables, some utensils for cooking meals, and another room that can be used for meetings, games and/or sleeping.
- ✓ There is a playground area with volleyball court, horseshoe pits, hiking trails, and campfire area and restroom facilities. A generator is on site for electrical service and well water pump operation. There is a caretaker on site to oversee group activities and assists groups with whatever they may need. The caretaker also maintains Freeman Reservoir and provides firewood for campers at Sherman Youth Camp.

<i>Sherman Youth Camp Personnel Schedule</i>		
<i>Contract Labor</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Sherman Youth Camp</i>	<i>n/a</i>	<i>n/a</i>
<i>Total</i>		<i>0.00</i>

**Sherman Youth Camp Organizational Chart**



### Sherman Youth Camp Expenditures

<b>01-4902-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
37-6000 TEMPORARY	10,500	0	0	0
00-6046 CONTRACT LABOR	0	13,162	6,450	13,710
00-6060 FRINGES	1,224	0	0	0
<b>Personnel Expenditures:</b>	<b>11,724</b>	<b>13,162</b>	<b>6,450</b>	<b>13,710</b>
00-6100 OPERATING SUPPLIES	3,873	3,187	1,275	3,987
00-6104 UTILITIES	0	158	0	0
00-6123 REPAIRS EQUIP	522	326	522	522
00-6124 REPAIRS BLDG/GROUNDS	186	548	250	186
00-6125 FREEMAN OPERATING	651	2,636	0	650
00-6349 MISC	0	0	0	450
00-6504 FACILITIES EXPENSE	436	45	94	0
<b>Operating Expenditures:</b>	<b>5,667</b>	<b>6,900</b>	<b>2,141</b>	<b>5,794</b>
00-6228 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>17,391</b>	<b>20,062</b>	<b>8,591</b>	<b>19,504</b>

### Sherman Youth Camp Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9400-4776 CHG SERVICES-CAMPGROUND RENTAL/F	10,165	9,557	11,636	10,992
01-9400-4861 FREEMAN/SHERMAN DAY USE	1,736	4,008	1,400	1,400
01-9500-4782 MISC REV-SHERMAN DONATIONS	500	500	500	0
<b>Revenue Total</b>	<b>12,401</b>	<b>14,065</b>	<b>13,536</b>	<b>12,392</b>

### Transfer Out Expenditures

<b>01-51XX</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
5103-00-6360 RETIREMENT	450,000	376,702	0	0
5104-00-6360 LANDFILL	258,959	126,934	22,624	0
5106-00-6360 AIRPORT	28,760	11,282	28,770	56,952
5113-00-6360 MAYBELL SANITATION	0	24,467	8,000	0
5115-00-6360 SENIOR CITIZEN	152,204	173,159	174,683	65,453
5121-00-6360 PSC JAIL	1,271,581	726,467	1,611,960	410,174
5129-00-6360 MUSEUM	213,260	223,923	213,901	113,901
5130-00-6360 SMLID	0	750,000	0	0
<b>Transfer Out:</b>	<b>2,374,764</b>	<b>2,412,934</b>	<b>2,059,938</b>	<b>646,480</b>
<hr/>				
<b>Expenditure Total:</b>	<b>2,374,764</b>	<b>2,412,934</b>	<b>2,059,938</b>	<b>646,480</b>

### Transfer In Revenues

<b>Account Number &amp; Title</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
01-9903-4360 FROM RETIREMENT	0	491,144	0	0
01-9916-4360 FROM CENTRAL DUPLICATING	0	20,962	0	0
01-9929-4360 FROM MUSEUM	17,672	4,861	0	0
<b>Revenue Total</b>	<b>17,672</b>	<b>516,967</b>	<b>0</b>	<b>0</b>

# Health Allotments

Finance Director: Mindy Curtis  
Phone: 970-824-9106  
Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)

## Purpose of Department

- ✓ **Detox**  
The Moffat County Commissioners inherited the responsibility of providing the funding, care and supervision of inebriated individuals affecting Moffat County. The Commissioners charged Memorial Regional Health with the responsibility of working to provide screening, care, monitoring and supervision in a more cost effective manner; reduce the number of inebriates; reduce the cost of the required services; and examine means to hold inebriates accountable for their actions.
  
- ✓ **Northwest Colorado Health (formerly Northwest Colorado Visiting Nurses Association)**  
The purpose of the Northwest Colorado Health is to provide innovative, quality, cost-effective care and education in response to community health needs to the residents of Northwest Colorado. Its focus on home care, hospice, and public health is a comprehensive approach to health improvements that view health as a state well-being and the capability to function in the face of changing circumstances. The Northwest Colorado VNA leases space from Memorial Regional Health; Moffat County pays the lease.

Health Allotment Expenditures

<b>01-5200-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6201 DETOX	10,000	10,000	10,000	10,000
00-6202 NW COLORADO HEALTH	206,873	215,562	211,516	211,275
00-6214 EMS GRANT PASSTHROUGH	19,665	15,133	15,000	0
<b>Operating Expenditures:</b>	<b>236,538</b>	<b>240,695</b>	<b>236,516</b>	<b>221,275</b>
<b>Expenditure Total:</b>	<b>236,538</b>	<b>240,695</b>	<b>236,516</b>	<b>221,275</b>

Health Allotment Revenues

<b>Account Number &amp; Title</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-9200-4625 STATE-EMS PASSTHROUGH	15,000	15,409	15,000	0
01-9200-4855 STATE-PUBLIC HEALTH	46,873	50,668	46,516	46,275
<b>Revenue Total</b>	<b>61,873</b>	<b>66,077</b>	<b>61,516</b>	<b>46,275</b>

# Other Administration

Finance Director: Mindy Curtis  
Phone: 970-824-9106  
Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)

## Purpose of Department

This department contains several expenditure items that are for the benefit of the entire General Fund. Expenditures in this department include:

- ✓ Social Service Cost Allocation
- ✓ Postage
- ✓ Board of County Commissioners' Vehicles
- ✓ Platte River Authority
- ✓ Treasurer's Fees
- ✓ Road and Bridge Projects
- ✓ Employee Vacation and Sick Leave
- ✓ Contingency
- ✓ Professional Services
- ✓ County Development

### Other Administration Expenditures

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>01-5300-</b>					
00-6036	VAC/SICK PAID OUT	45,615	10,450	23,793	25,000
00-6060	FRINGE BENEFITS	(3,648)	12,199	7,260	7,500
00-6364	RETIREMENT	0	450	891	1,621
	<b>Personnel Expenditures:</b>	<b>41,967</b>	<b>23,098</b>	<b>31,943</b>	<b>34,121</b>
00-6030	SS COST ALLOCATION	4,460	4,460	4,820	4,980
00-6079	PROFESSIONAL SERVICES OTHER	5,418	8,750	63,500	57,000
00-6086	POSTAGE	15,013	10,000	14,500	15,000
00-6121	BOCC VEHICLES	1,613	548	100	2,000
00-6246	PLATTE RIVER AUTHO	39,659	39,659	39,659	39,659
00-6348	MISCELLANEOUS	5,737	3,532	5,000	5,000
00-6350	TREASURER FEES	491,893	506,322	500,000	500,000
00-6365	R&B PROJECTS	641	68	4,500	4,500
00-6368	REFUND A/R & OTHER	0	4,127	0	0
00-6371	CONTINGENCY	0	0	50,000	325,000
00-6375	COUNTY DEVELOPMENT	0	92,381	6,760	170,020
00-6503	REFUND FACILITY USAGE FEE	330	0	0	0
	<b>Operating Expenditures:</b>	<b>564,764</b>	<b>669,847</b>	<b>688,839</b>	<b>1,123,159</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>606,731</b>	<b>692,945</b>	<b>720,782</b>	<b>1,157,280</b>

### Other Administration Revenues

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
01-9100-4529	FEDERAL-OTHER	0	47,309	0	0
01-9100-4530	FEDERAL-COST ALLOCATION	103,577	97,276	84,132	75,000
01-9200-4842	STATE-IMPACT GRANT	0	10,119	14,250	8,500
01-9400-4795	CHRGs SERV-CABLE FRANCHISE FEE	2,856	5,118	4,530	4,530
01-9500-4550	GAINS/LOSS INVESTMENTS	56,750	6,874	0	0
01-9500-4795	CABLE FRANCHISE FEE	2,819	0	0	0
01-9500-4801	MISC REV-INTEREST EARNED	4,365	38,151	32,046	30,000
01-9500-4830	MISC REV-SALE OF ASSETS	0	0	266,262	0
01-9500-4840	MISC REVENUE	10,189	4,673	6,490	0
01-9500-4841	MISC REV-PLATTE RIVER POWER	61,099	61,099	61,099	61,099
01-9800-4536	REIMB-DEPTS/COPIES - TELEPHONE	1,303	1,216	758	0
01-9800-4545	W/C PREMIUM	62	0	0	0
01-9800-4562	PAYROLL PROCESSING	97	0	989	0
	<b>Revenue Total</b>	<b>243,116</b>	<b>271,835</b>	<b>470,555</b>	<b>179,129</b>

### Contribution Expenditures

<b>01-5400-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6175 Y V PARTNERS	1,000	7,500	0	0
00-6254 REGIONAL AIRPORT	5,000	5,000	5,000	7,000
00-6256 CHAMBER	7,500	0	5,000	5,000
00-6257 DINO WELCOME CENTER	0	2,000	3,600	1,600
00-6321 FIREWORKS	2,577	3,000	3,000	4,000
00-6370 ECONOMIC DEVELOPMENT	10,000	0	35,000	0
00-6375 HRC	40,000	40,000	40,000	20,000
00-6377 HIGH SCHOOL RODEO	2,500	0	0	0
00-6380 MOFFAT COUNTY VISITOR CENTER CR	32,000	28,400	28,400	0
00-6381 IRISH CANYON	1,280	1,280	1,280	0
00-6382 NW CO CULTURAL HERITAGE	0	5,000	0	0
00-6384 MEM REG HEALTH FOUNDATION	0	0	0	25,001
00-6385 LEAFY SPURGE PROJECT	0	0	0	7,500
<b>Operating Expenditures:</b>	<b>101,857</b>	<b>92,180</b>	<b>121,280</b>	<b>70,101</b>
<b>Expenditure Total:</b>	<b>101,857</b>	<b>92,180</b>	<b>121,280</b>	<b>70,101</b>

### Contribution Revenues

<b>Account Number &amp; Title</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
01-9800-4853 MISC REV-CONTRIBUTIONS	2,500	0	0	0
<b>Revenue Total</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Community Safety

**Finance Director: Mindy Curtis**  
**Phone: 970-824-9106**  
**Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)**

## Purpose of Department

- ✓ Correctional Alternative Placement Service (CAPS) -The purpose of CAPS is to house, feed, and monitor sentenced County Work Release Offenders. CAPS administers the useful Public Services Program pursuant to C.R.S. 42-2-12(1)
  
- ✓ Animal Control - This is for the care and disposal of animals taken to the animal shelter.
  
- ✓ Colorado State Patrol - The Colorado State Patrol provides emergency dispatch services to the residents of Moffat County. The purpose of this request is to pay for personnel services and operating costs for Moffat County's portion of the dispatch fee schedule.
  
- ✓ Moffat County Hazmat - Per the 1999 Intergovernmental Agreement between Moffat County, the City of Craig, and the Craig Rural Fire Protection District, in the event of any cash shortfall the County and City will each contribute one-half of these amounts to balance the Hazmat Team's Budget

Community Safety Expenditures

<b>01-5500-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6171	COMM SERVICE	14,400	14,400	14,400	14,400
00-6191	ANIMAL CONTRL	2,178	1,515	1,847	2,750
00-6192	HAZMAT	6,100	6,500	6,000	6,000
00-6195	STATE PATROL	59,912	54,701	53,471	58,000
	<b>Operating Expenditures:</b>	<b>82,590</b>	<b>77,116</b>	<b>75,718</b>	<b>81,150</b>
	<b>Expenditure Total:</b>	<b>82,590</b>	<b>77,116</b>	<b>75,718</b>	<b>81,150</b>

Community Safety Revenues

<b>Account Number &amp; Title</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
01-9200-4840 MISC REVENUE	0	0	0	0
<b>Revenue Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Road & Bridge



**Road & Bridge Director:** Dan Miller  
**Phone:** 970-824-3211 x 15  
**Email:** [dmiller@moffatcounty.net](mailto:dmiller@moffatcounty.net)

## **Mission Statement:**

To provide a safe and well maintained road and bridge system for the traveling public as effectively and efficiently as possible

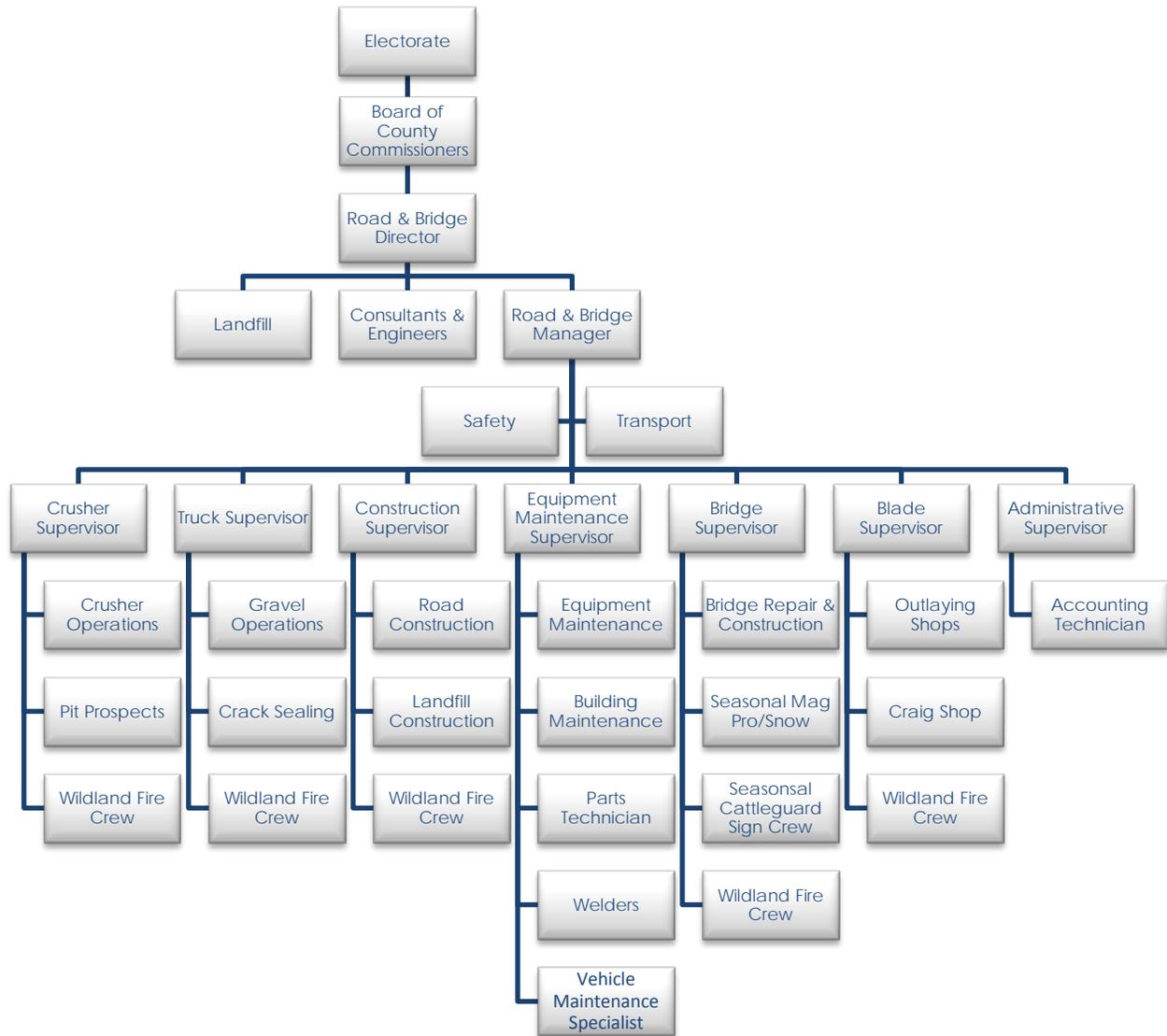
## **Purpose of Department:**

- ✓ The Moffat County Road & Bridge Department maintains approximately 1,700 miles of county roads and 57 bridges covering 4,734 square miles.
- ✓ The maintenance of roads includes plowing of snow in the wintertime; blading and graveling roads; cleaning, repairing and replacing approximately 480 cattle guards, culverts and bridges; repairing and replacing signs and the maintenance of asphalt. The maintenance of equipment and buildings includes maintaining approximately 450 pieces of equipment and seven county shops.

**Road & Bridge Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Road &amp; Bridge Director</b>	<b>Road &amp; Bridge Director</b>	<b>1.00</b>
<b>Road &amp; Bridge Manager</b>	<b>Road &amp; Bridge Manager</b>	<b>1.00</b>
<b>Road &amp; Bridge Supervisors</b>	<b>Road &amp; Bridge Supervisors</b>	<b>5.00</b>
<b>Heavy Equipment Operators</b>	<b>Heavy Equipment Operators</b>	<b>31.00</b>
<b>Equipment Maintenance Supervisor</b>	<b>Equipment Maintenance Supervisor</b>	<b>1.00</b>
<b>Senior Mechanic</b>	<b>Mechanic</b>	<b>1.00</b>
<b>Mechanic</b>	<b>Mechanic</b>	<b>4.00</b>
<b>Vehicle Maintenance Specialist</b>	<b>Vehicle Maintenance Specialist</b>	<b>1.00</b>
<b>Accounting Technician</b>	<b>Administrative Technician</b>	<b>2.00</b>
<b>Safety Coordinator</b>	<b>Administrative Technician</b>	<b>1.00</b>
<b>Parts Technician</b>	<b>Parts Technician</b>	<b>1.00</b>
<b>Total</b>		<b>49.00</b>

## Road and Bridge Organizational Chart



## Road and Bridge Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ 6	\$ -	\$ -
Sales Tax	1,660,958	738,437	693,087	621,757
Specific Ownership Taxes	846,697	857,738	800,000	800,000
Licenses & Permits	-	-	-	-
Intergovernmental	5,382,803	5,450,236	5,239,520	6,949,198
Charges for Services	57,463	52,611	64,950	60,500
Miscellaneous	177,394	187,097	23,340	221,817
Interest	14,483	23,779	13,500	15,000
Transfer In	-	-	-	-
Fund Balance Used			40,486	477,339
<b>Total Sources of Funds</b>	<b>\$ 8,139,798</b>	<b>\$ 7,309,905</b>	<b>\$ 6,874,883</b>	<b>\$ 9,145,611</b>
<b>Uses of Funds:</b>				
Personnel	\$ 3,887,882	\$ 3,867,566	\$ 3,793,785	\$ 3,726,360
Operating	2,649,346	2,435,381	1,995,073	2,175,150
Capital Outlay	610,762	393,853	1,086,025	3,244,101
Transfers Out*	-	-	-	-
<b>Total Uses of Funds</b>	<b>\$ 7,147,990</b>	<b>\$ 6,696,801</b>	<b>\$ 6,874,883</b>	<b>\$ 9,145,611</b>
<b>Annual Net Activity</b>	<b>\$ 991,808</b>	<b>\$ 613,104</b>	<b>\$ (0)</b>	<b>\$ 0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 7,873,899</b>	<b>\$ 8,865,706</b>	<b>\$ 9,478,809</b>	<b>\$ 9,438,323</b>
Change in Fund Balance	991,808	613,104	(40,486)	(477,339)
<b>Ending Fund Balance</b>	<b>\$ 8,865,706</b>	<b>\$ 9,478,809</b>	<b>\$ 9,438,323</b>	<b>\$ 8,960,984</b>
<b>Fund Balance Designations:</b>				
<b>Nonspendable</b>				
Inventory	\$ 1,610,560	\$ 1,187,839	\$ 1,500,000	\$ 1,500,000
<b>Committed</b>				
60 Days Operating*	\$ 2,101,144	\$ 2,144,397	\$ 1,736,658	\$ 983,782
Countercyclical Reserve				\$ 300,000
<b>Assigned</b>				
Capital Reserve		\$ -	\$ -	\$ 50,000
Subsequent Year's Expendit	\$ 5,154,002	\$ 6,146,573	\$ 6,201,665	\$ 6,127,202

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND: 02-ROAD & BRIDGE  
REVENUE**

<b>02-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9000-4501 CURRENT PROPERTY	0	6	0	0
9000-4502 DELIQUENT PROPERTY	0	0	0	0
9000-4503 INTEREST & PENALTY	0	0	0	0
<b>Property Taxes:</b>	<b>-</b>	<b>6</b>	<b>0</b>	<b>0</b>
			0	0
9000-4504 SPECIFIC OWNERSHIP	846,697	857,738	800,000	800,000
<b>Specific Ownership Taxes:</b>	<b>846,697</b>	<b>857,738</b>	<b>800,000</b>	<b>800,000</b>
9000-4505 SALES TAX	1,018,462	515,951	441,757	441,757
9000-4507 SEVERANCE TAX	642,496	222,486	251,330	180,000
<b>Sales Taxes:</b>	<b>1,660,958</b>	<b>738,437</b>	<b>693,087</b>	<b>621,757</b>
9100-4520 FED PILT	601,619	760,698	704,722	600,000
9100-4524 FED-MINERAL LEASE	500,000	375,000	375,000	375,000
9100-4525 FED-FOREST SERVICE	7,078	7,909	8,000	8,000
9100-4600 FED-STATE HWY USERS	4,201,083	4,249,196	4,100,000	4,300,000
9100-4601 FED-M V REG FEES	30,341	30,132	25,000	30,000
9100-4602 FED-MAINT CONTRACT	12,569	23,393	23,393	17,000
9100-4603 FED-MISC	398	0	500	825,198
9200-4551 STATE-REVENUE	5,248	3,908	2,905	794,000
9200-4650 FIRE FUND RELIEF	24,467	0	0	0
<b>Intergovernmental:</b>	<b>5,382,803</b>	<b>5,450,236</b>	<b>5,239,520</b>	<b>6,949,198</b>
9500-4841 PERMITS	52,110	42,413	50,000	50,000
9500-4842 ESCROW UTILITY PERMIT BOND	1,000	1,000	3,700	1,000
9500-4891 OTHER COUNTY PROJ	0	0	0	0
9600-4142 LANDFILL GRAVEL	0	0	1,000	1,000
9800-4950 OTHER COUNTY DEPTS	4,098	8,532	10,000	8,000
9800-4960 CITY REVENUE	255	667	250	500
<b>Charges for Services:</b>	<b>57,463</b>	<b>52,611</b>	<b>64,950</b>	<b>60,500</b>
9500-4835 TAXABLE SALES	3	11	10	11
9500-4840 MISC REVENUE	89,405	5,865	10,000	207,806
9500-4843 PRIVATE CONTRIBUTIONS	0	0	0	0
9600-4159 LANDFILL REIMBURSEMENT	0	165,479	10,000	10,000
9800-4550 INSURANCE DAMAGE	72,681	540	0	0
9800-4930 FEDERAL REVENUE	4,168	3,406	2,000	2,000
9800-4940 MISC SALES	19,472	11,795	1,330	2,000
<b>Miscellaneous:</b>	<b>177,394</b>	<b>187,097</b>	<b>23,340</b>	<b>221,817</b>
9500-4801 INTEREST	14,483	23,779	13,500	15,000
<b>Interest:</b>	<b>14,483</b>	<b>23,779</b>	<b>13,500</b>	<b>15,000</b>
9924-4360 TRANSFER IN FROM OIL&GAS	0	0	0	0
<b>Transfer In:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Revenue Total:</b>	<b>8,139,798</b>	<b>7,309,905</b>	<b>6,834,397</b>	<b>8,668,272</b>

**FUND: 02-ROAD & BRIDGE  
MAINTENANCE EXPENDITURES**

<b>02-0100-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000 ROAD & BRIDGE DIRECTOR	73,245	60,450	64,596	64,853
02-6038 SICK LEAVE OVERTIME	149	92	0	0
03-6000 ROAD & BRIDGE MANAGER	63,891	64,183	63,899	64,143
13-6000 HEAVY EQUIPMENT OPERATORS	1,609,147	1,530,368	1,468,960	1,465,484
17-6000 ROAD & BRIDGE SUPERVISORS	283,573	282,506	281,186	281,984
00-6034 OVERTIME	39,077	51,960	39,077	39,077
00-6036 VACATION PAID OUT	14,619	36,764	44,000	0
00-6038 LONGEVITY	40,888	38,219	35,229	27,520
00-6060 FRINGE BENEFITS	962,304	933,125	931,192	878,783
00-6364 RETIREMENT	0	83,091	107,074	108,375
<b>Personnel Expenditures:</b>	<b>3,086,893</b>	<b>3,080,759</b>	<b>3,035,213</b>	<b>2,930,219</b>
00-6070 PHYSICALS	3,374	2,765	3,000	3,000
00-6079 PROF SERV. OTHER	10,383	15,370	30,000	21,500
00-6139 CONTRACT LABOR	24,333	16,941	15,600	18,200
00-6140 DUST CONTROL	637,198	588,065	496,586	500,000
00-6141 ASPHALT	16,432	11,502	0	15,000
00-6142 SAND & GRAVEL	360,312	508,389	20,000	50,000
00-6143 CULVERTS	27,738	4,293	25,000	25,000
00-6144 STEEL & IRON	19,296	7,931	25,000	25,000
00-6145 WOOD	1,296	106	1,000	500
00-6146 OTHER SUPPLIES	8,071	15,662	15,500	15,000
00-6148 SAFETY SUPPLIES	3,743	2,514	4,000	4,000
00-6149 FENCING	120	89	300	100
00-6151 GRAVEL LEASE RENT	4,750	3,250	3,250	3,750
00-6164 SIGNS	5,802	4,761	10,000	6,000
00-6165 CATTLEGUARDS	(8,253)	28,186	0	0
00-6166 BRIDGE REPAIR/RPCLMN	25,454	21,856	27,651	40,000
00-6221 HIGHWAY PAINT	35,351	34,927	40,000	40,000
00-6239 CRACK SEALER	22,661	3,232	0	22,000
00-6240 EQUIPMENT RENTAL	22,165	10,699	5,039	15,000
00-6242 PERMITS	12,824	12,495	13,500	13,500
00-6317 PEST CONTROL	0	2,163	0	0
00-6323 ESCROW UTILITY PERMIT BOND	0	0	7,700	7,100
00-6349 MISCELLANEOUS	4,004	3,549	5,550	4,000
00-6962 WORKERS COMP DEDUCTIBLE	0	0	0	0
<b>Operating Expenditures:</b>	<b>1,237,051</b>	<b>1,298,746</b>	<b>748,676</b>	<b>828,650</b>
00-6228 CAPTIAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>4,323,943</b>	<b>4,379,505</b>	<b>3,783,889</b>	<b>3,758,869</b>

**FUND: 02-ROAD & BRIDGE  
EQUIPMENT MAINTENANCE EXPENDITURES**

<b>02-0200-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
14-6000 VEHICLE MAINT SPECIALIST	47,813	46,813	15,917	0
14-6000 EQUIPMENT MAINTENANCE SUPERVISOR	0	0	0	58,652
17-6000 FOREMAN	58,504	57,779	58,428	0
18-6000 MECHANIC	211,048	229,279	238,943	254,360
20-6000 WELDER	31,715	0	0	0
20-6000 VEHICLE MAINTENANCE SPECIALIST	0	0	0	46,813
00-6034 OVERTIME	549	648	5,000	3,000
00-6036 VAC PD OUT	0	33	7,238	0
00-6038 LONGEVITY	3,450	3,954	3,122	2,600
00-6060 FRINGE BENEFIT	150,438	169,726	154,926	155,979
00-6364 RETIREMENT	0	13,393	17,124	20,190
<b>Personnel Expenditures:</b>	<b>503,517</b>	<b>521,624</b>	<b>500,698</b>	<b>541,595</b>
00-6104 UTILITIES	46,622	44,409	50,000	50,000
00-6122 RADIO/REPAIR	871	1,315	3,450	3,450
00-6124 REPAIRS BLDG.	10,027	36,964	19,000	19,000
00-6133 DUMPSTERS	713	548	700	650
00-6139 CONTRACT LABOR	1,875	2,593	3,600	3,000
00-6147 SHOP SUPPLIES	62,603	57,046	70,000	65,000
00-6155 GAS & DIESEL	369,115	261,501	350,000	350,000
00-6156 REPAIR PARTS	474,942	253,683	242,832	355,000
00-6157 PROPANE	28,833	31,640	33,805	35,000
00-6158 GRADER BLADES	39,487	44,871	58,663	55,000
00-6159 OIL & ANTIFREEZE	29,947	42,113	35,000	35,000
00-6160 TIRES & TUBES	81,479	103,411	96,000	100,000
00-6161 SHOP TOOLS	6,316	4,584	8,000	8,000
00-6349 MISCELLANEOUS	0	50	400	100
<b>Operating Expenditures:</b>	<b>1,152,830</b>	<b>884,729</b>	<b>971,450</b>	<b>1,079,200</b>
00-6228 CAPITAL OUTLAY	1,634	3,700	4,378	0
<b>Capital Expenditures:</b>	<b>1,634</b>	<b>3,700</b>	<b>4,378</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>1,657,980</b>	<b>1,410,053</b>	<b>1,476,526</b>	<b>1,620,795</b>

**FUND: 02-ROAD & BRIDGE  
CAPITAL OUTLAY EXPENDITURES**

<b>02-0300-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6222 PICKUPS & VANS	76,550	80,664	176,372	0
00-6223 END DUMPS	0	0	178,562	0
00-6224 TRACTOR TRUCKS	0	0	0	0
00-6225 MOTOR GRADERS	245,545	0	314,846	0
00-6226 LOADER/BACKHOE	58,400	0	0	119,067
00-6227 HEAVY EQUIP.	0	0	0	0
00-6228 MISC. EQUIP	86,968	64,267	66,495	42,536
00-6229 RADIOS	0	0	0	0
00-6231 DUMP BOXES	0	0	0	0
00-6232 TRAILERS	0	0	0	0
00-6236 CRUSHER EQUIP	0	0	0	0
00-6237 BUILDING	0	25,615	35,372	108,000
00-6238 LAND	0	0	0	0
<b>Capital Expenditures:</b>	<b>467,464</b>	<b>170,546</b>	<b>771,647</b>	<b>269,603</b>
<b>Expenditure Total:</b>	<b>467,464</b>	<b>170,546</b>	<b>771,647</b>	<b>269,603</b>

**FUND: 02-ROAD & BRIDGE  
ADMINISTRATION EXPENDITURES**

<b>02-0400-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
10-6000 ADMINISTRATIVE TECHNICIAN	124,247	126,457	129,165	129,623
19-6000 PARTS TECHNICIAN	90,281	50,440	44,846	45,017
00-6034 OVERTIME	8,060	3,104	4,000	2,000
00-6036 VAC & SICK P O	752	2,627	0	0
00-6038 LONGEVITY	2,610	2,573	2,600	2,600
00-6060 FRINGE BENEFITS	71,524	72,809	66,626	64,672
00-6364 RETIREMENT	0	7,173	10,637	10,634
<b>Personnel Expenditures:</b>	<b>297,473</b>	<b>265,182</b>	<b>257,874</b>	<b>254,547</b>
00-6084 MISC EQUIPMENT	3,245	1,801	1,395	2,500
00-6085 OFFICE SUPPLIES	2,739	2,238	2,750	2,750
00-6086 POSTAGE	450	444	300	450
00-6088 ADVER/LEGAL NOTICES	476	454	600	500
00-6089 PRINTING	690	975	700	700
00-6103 TELEPHONE	9,403	10,080	9,500	9,500
00-6108 TRAVEL EXPENSES	1,156	940	2,000	1,000
00-6110 INSURANCE	101,239	109,827	109,827	112,000
00-6120 MAINTENANCE CONTRACT	1,555	1,804	1,800	1,900
00-6230 MAPS	187	0	350	300
00-6300 DUES & MEETINGS	890	294	640	300
00-6349 MISCELLANEOUS	88	190	600	400
00-6963 UNEMPLOYMENT REIMB CHARGE	0	0	13,416	0
<b>Operating Expenditures:</b>	<b>122,119</b>	<b>129,047</b>	<b>143,878</b>	<b>132,300</b>
00-6220 CAPT. OUTLAY OFFICE	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>419,592</b>	<b>394,229</b>	<b>401,752</b>	<b>386,847</b>

**FUND: 02-ROAD & BRIDGE  
FEES EXPENDITURES**

<b>02-0500-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6355 MUNICIPAL SHARING	0	0	0	0
00-6350 TREASURER FEES	42,011	42,492	40,000	40,000
<b>Operating Expenditures:</b>	<b>42,011</b>	<b>42,492</b>	<b>40,000</b>	<b>40,000</b>
<b>Expenditure Total:</b>	<b>42,011</b>	<b>42,492</b>	<b>40,000</b>	<b>40,000</b>

**FUND: 02-ROAD & BRIDGE  
CAPITAL PROJECTS EXPENDITURES**

<b>02-0600-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6079 PRF SERV OTHER	0	0	0	0
00-6139 CONTRACT LABOR	3,520	3,752	5,000	0
00-6141 PAVING	132,906	214,369	240,000	940,000
00-6142 SAND & GRAVEL	243	0	0	0
00-6143 CULVERTS	0	0	0	130,000
00-6155 GAS & DIESEL	0	0	0	0
00-6166 BRIDGE	0	0	60,000	1,904,498
00-6240 EQUIP RENTAL	1,428	0	0	0
00-6349 MISC	3,569	1,486	5,000	0
00-6350 SHADOW MTN	0	0	0	0
<b>Capital Expenditures:</b>	<b>141,665</b>	<b>219,608</b>	<b>310,000</b>	<b>2,974,498</b>
<b>Expenditure Total:</b>	<b>141,665</b>	<b>219,608</b>	<b>310,000</b>	<b>2,974,498</b>

**FUND: 02-ROAD & BRIDGE  
OTHER EXPENDITURES**

<b>02-1500-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6103 TELEPHONE	53	60	300	300
00-6139 CONTRACT LABOR	0	652	500	0
00-6140 DUST CONTROL	5,205	10,000	4,269	4,000
00-6142 SAND & GRAVEL	0	0	2,000	0
00-6144 STEEL & IRON	0	0	0	0
00-6146 OTHER SUPPLIES	0	186	1,000	0
00-6147 SHOP SUPPLIES	0	0	200	0
00-6155 GAS & DIESEL	69,332	55,373	60,000	70,000
00-6156 REPAIR PARTS	18,019	11,635	20,000	18,000
00-6159 OIL & ANTIFREEZE	2,725	2,462	2,800	2,700
<b>Operating Expenditures:</b>	<b>95,335</b>	<b>80,368</b>	<b>91,069</b>	<b>95,000</b>
<b>Expenditure Total:</b>	<b>95,335</b>	<b>80,368</b>	<b>91,069</b>	<b>95,000</b>

**FUND: 02-ROAD & BRIDGE  
TRANSFER OUT EXPENDITURE**

<b>30-5130</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6360 SHADOW MTN LID	0	0	0	0
<b>Transfer Out:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



# Retirement



**Human Resources Director:** Lynnette Siedschlaw  
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**Email:** [lsiedschlaw@moffatcounty.net](mailto:lsiedschlaw@moffatcounty.net)

## **Purpose of Department:**

This department maintains all financial records concerning county contributions to the employee retirement fund. This fund is guided and monitored by the Moffat County Retirement Board. After one year of continuous service all full time county employees are enrolled in the Retirement Plan.

Through payroll deduction, employees must make a pre-tax contribution of 6% of their eligible pay. Moffat County then makes a money purchase contribution in an amount equal to 6% of the employees eligible compensation.

## Retirement Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	\$ 3,493	\$ 823	\$ -	\$ -
Interest	\$ 982	\$ 1,269	\$ -	\$ -
Transfer In	\$ 450,000	\$ 376,702	\$ -	\$ -
Fund Balance Used		231,956	-	
<b>Total Sources of Funds</b>	<b>\$ 454,475</b>	<b>\$ 610,749</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	437,378	119,605	-	-
Capital Outlay	-	-	-	-
Transfers Out	-	491,144	-	-
<b>Total Uses of Funds</b>	<b>\$ 437,378</b>	<b>\$ 610,750</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Annual Net Activity</b>	<b>\$ 17,097</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 214,859</b>	<b>\$ 231,955</b>	<b>\$ (0)</b>	<b>\$ (0)</b>
Change in Fund Balance	17,097	(231,956)	-	-
<b>Ending Fund Balance</b>	<b>\$ 231,955</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>
<b>Fund Balance Designations:</b>				
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 231,955	\$ (0)	\$ (0)	\$ (0)

**FUND: 03-RETIREMENT  
REVENUE**

<b>03-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9000-4501	CURRENT PROPERTY	0	0	0	0
	<b>Property Taxes:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9500-4802	SUNSET MEADOWS #2 REIMBURSEME	2,000	459	0	0
9500-4803	FORFEITURE	0	0	0	0
9800-4941	REIMB HOUSING AUTH	1,493	364	0	0
	<b>Miscellaneous:</b>	<b>3,493</b>	<b>823</b>	<b>0</b>	<b>0</b>
9500-4801	INTEREST EARNED	982	1,269	0	0
	<b>Interest:</b>	<b>982</b>	<b>1,269</b>	<b>0</b>	<b>0</b>
9901-4360	TRANSFER IN FROM GENERAL	450,000	376,702	0	0
	<b>Transfer In:</b>	<b>450,000</b>	<b>376,702</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>454,475</b>	<b>378,793</b>	<b>0</b>	<b>0</b>

**FUND: 03-RETIREMENT  
EXPENDITURES**

<b>03-0100-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6065	GENERAL	201,533	46,087	0	0
00-6066	ROAD & BRIDGE	147,728	46,507	0	0
00-6067	LANDFILL	13,220	3,785	0	0
00-6069	SENIOR CITIZENS	4,417	1,942	0	0
00-6070	LIBRARY	11,458	2,908	0	0
00-6073	PSC JAIL	45,950	14,774	0	0
00-6075	SM1	1,758	174	0	0
00-6076	SMII	2,378	174	0	0
00-6078	MUSEUM	6,977	2,058	0	0
00-6080	AIRPORT	767	236	0	0
00-6349	MISCELLANEOUS	1,192	960	0	0

**Operating Expenditures:** 437,378    119,605    -    0

**Capital Expenditures:** 0    0    0    0

**RETIREMENT TRANSFER OUT EXPENDITURE**

<b>03-5101-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6360	TRANSFER OUT GENERAL	0	491,144	0	0
	<b>Transfer Out:</b>	<b>0</b>	<b>491,144</b>	<b>0</b>	<b>0</b>

**Expenditure Total:** 437,378    610,750    0    0



# Landfill



**Road & Bridge Director: Dan Miller**  
**Phone: 970-824-3211 x 1015**  
**Email: [dmiller@moffatcounty.net](mailto:dmiller@moffatcounty.net)**

## **Mission Statement:**

To provide a safe and sanitary landfill meeting state requirements for the public as effectively and efficiently as possible.

## **Purpose of Department:**

- ✓ The Moffat County Landfill operates a 40-acre sanitary landfill serving approximately 13,000 residents of Moffat County. The Landfill accepts approximately 13,000 tons of solid waste and 5,000 tires per year.
- ✓ The Moffat County Landfill is regulated by the State of Colorado Department of Public Health and Environment and is inspected yearly to ensure compliance

<b>Landfill Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Landfill Supervisor</b>	<b>Landfill Supervisor</b>	<b>1.00</b>
<b>Landfill Operator</b>	<b>Landfill Operator</b>	<b>3.00</b>
<b>Total</b>		<b>4.00</b>

**Landfill Organizational Chart**

**Landfill  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 36	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	441,280	480,995	682,000	867,000
Miscellaneous	4,903	5,988	3,000	2,250
Interest	1,581	2,689	1,400	1,000
Transfer In	258,959	126,934	22,624	-
Fund Balance Used		183,476		
<b>Total Sources of Funds</b>	<b>\$ 706,760</b>	<b>\$ 800,082</b>	<b>\$ 709,024</b>	<b>\$ 870,250</b>
<b>Uses of Funds:</b>				
Personnel	\$ 328,294	\$ 298,478	\$ 261,705	\$ 325,259
Operating	\$ 173,436	\$ 249,621	\$ 205,804	\$ 191,080
Capital Outlay	\$ -	\$ 251,983	\$ 182,240	\$ 178,104
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 501,730</b>	<b>\$ 800,083</b>	<b>\$ 649,749</b>	<b>\$ 694,443</b>
<b>Annual Net Activity</b>	<b>\$ 205,029</b>	<b>\$ 0</b>	<b>\$ 59,275</b>	<b>\$ 175,807</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 829,292</b>	<b>\$ 1,034,322</b>	<b>\$ 850,846</b>	<b>\$ 910,121</b>
Change in Fund Balance	205,029	(183,476)	59,275	175,807
<b>Ending Fund Balance</b>	<b>\$ 1,034,322</b>	<b>\$ 850,846</b>	<b>\$ 910,121</b>	<b>\$ 1,085,928</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Closure	\$ 218,000	\$ 218,000	\$ 218,000	\$ 218,000
New Cell Reserve	\$ 114,000	\$ 114,000	\$ 8,000	\$ 16,000
<b>Committed</b>				
60 Days Operating*	\$ 150,519	\$ 164,430	\$ 140,253	\$ 86,074
<b>Assigned</b>				
Tire Disposal	\$ -	\$ -	\$ -	\$ -
Capital Reserve	\$ -			\$ 50,000
Subsequent Year's Expenditures	\$ 551,803	\$ 354,416	\$ 543,868	\$ 715,854

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 04-LANDFILL  
REVENUE**

<b>04-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9000-4501	CURRENT PROPERTY	0	0	0	0
9000-4503	INT & PENALTY	36	0	0	0
	<b>Property Taxes:</b>	<b>36</b>	<b>0</b>	<b>0</b>	<b>0</b>
9500-4789	FEES	437,888	479,022	680,000	865,000
9500-4790	TIRES	3,392	1,973	2,000	2,000
	<b>Charges for Services:</b>	<b>441,280</b>	<b>480,995</b>	<b>682,000</b>	<b>867,000</b>
9500-4801	INTEREST EARNED	1,581	2,689	1,400	1,000
	<b>Interest:</b>	<b>1,581</b>	<b>2,689</b>	<b>1,400</b>	<b>1,000</b>
9500-4800	SALES & LEASES	3,733	4,657	1,500	1,500
9500-4840	MISC REVENUE	1,170	1,331	1,500	750
	<b>Miscellaneous:</b>	<b>4,903</b>	<b>5,988</b>	<b>3,000</b>	<b>2,250</b>
9901-4360	TRANSFER IN FROM GENERAL	258,959	126,934	22,624	0
	<b>Transfer In:</b>	<b>258,959</b>	<b>126,934</b>	<b>22,624</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>706,760</b>	<b>616,607</b>	<b>709,024</b>	<b>870,250</b>

**FUND 04-LANDFILL**

**EXPENDITURES**

		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>04-1000-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
13-6000	LANDFILL OPERATORS	148,370	129,080	109,249	147,329
17-6000	LANDFILL SUPERVISOR	57,188	56,309	57,401	57,316
00-6034	OVERTIME	11,725	3,424	5,000	5,000
00-6036	VAC/SICK PAIDOUT	3,550	15	0	0
00-6038	LONGEVITY	2,610	2,610	2,600	2,600
00-6060	FRINGE BENEFITS	104,851	98,918	77,100	100,580
00-6364	RETIREMENT	0	8,122	10,355	12,435
<b>Personnel Expenditures:</b>		<b>328,294</b>	<b>298,478</b>	<b>261,705</b>	<b>325,259</b>
00-6079	PROF. SERVICES OTHER	35,850	51,407	65,000	40,000
00-6084	MISC EQUIPMENT	500	2,917	600	600
00-6085	OFFICE SUPPLIES	886	745	880	880
00-6086	POSTAGE	0	0	19	0
00-6088	ADVERTISING/LEGAL NOT	0	0	300	0
00-6098	DINOSAUR	12,000	12,000	12,000	12,000
00-6103	TELEPHONE	484	514	500	500
00-6104	UTILITIES	1,740	1,931	3,000	3,000
00-6108	TRAVEL EXPENSES	0	18	500	500
00-6110	INSURANCE	5,864	6,361	5,881	6,200
00-6124	REPAIRS BUILDING	0	506	1,000	500
00-6133	DUMPSTERS	0	0	0	8,300
00-6139	OUTSIDE LABOR	270	265	760	500
00-6140	DUST CONTROL	5,645	11,749	10,741	5,400
00-6142	SAND & GRAVEL	0	0	1,000	500
00-6144	STEEL & IRON	0	0	800	800
00-6146	OTHER SUPPLIES	0	2,459	1,023	1,000
00-6147	SHOP SUPPLIES	886	650	900	500
00-6155	GAS & DIESEL	27,836	32,383	30,000	30,000
00-6156	REPAIR PARTS	29,944	33,113	15,000	15,000
00-6157	PROPANE	1,221	1,925	2,500	3,000
00-6158	GRADER BLADES	0	3,817	2,000	2,000
00-6159	OIL & ANTIFREEZE	4,692	3,283	4,000	4,000
00-6160	TIRES & TUBES	10,091	17	5,000	5,000
00-6260	FEES	16,357	62,972	21,500	30,000
00-6261	RECYCLING FEE	13,944	12,942	15,000	15,000
00-6317	WEED CONTROL	0	1,636	0	0
00-6349	MISCELLANEOUS	800	1,089	1,200	1,200
00-6350	TREASURER'S FEES	4,427	4,924	4,500	4,500
00-6399	BAD DEBT	0	0	200	200
<b>Operating Expenditures:</b>		<b>173,436</b>	<b>249,621</b>	<b>205,804</b>	<b>191,080</b>
00-6220	CAPITAL OUTLAY	0	251,983	182,240	178,104
<b>Capital Expenditures:</b>		<b>0</b>	<b>251,983</b>	<b>182,240</b>	<b>178,104</b>
<b>Total Expenditures:</b>		<b>501,730</b>	<b>800,083</b>	<b>649,749</b>	<b>694,443</b>



# Airport

## Craig-Moffat County Airport



**Airport Manager:** Jerry Hoberg  
**Phone:** 970-824-9148  
**Email:** [jhoberg@moffatcounty.net](mailto:jhoberg@moffatcounty.net)

### **Mission Statement:**

The mission of the Craig-Moffat County Airport is to plan, direct and provide high quality aviation services and facilities for Craig and Moffat County in a safe, secure and efficient manner.

### **Purpose of Department:**

- ✓ Provide for aircraft landings and takeoffs.
- ✓ Provide an upgraded terminal building with phone and internet access.
- ✓ Work with the Bureau of Land Management and National Forest Service to provide facilities for the fire season.
- ✓ Provide rental land for the building of hangars for storage of small aircraft.

<i>Airport Personnel Schedule</i>		
<i>Position Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Airport Manager/Planner</i>	<i>Airport Mgr-Planner</i>	<i>0.50</i>
<i>Total</i>		<i>0.50</i>

**Airport Organizational Chart**



**Airport  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -		\$ -
Sales Tax	5,621	3,228	4,452	4,600
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	144,163	303,677	214,963	31,770
Charges for Services	11,259	11,755	17,823	16,597
Miscellaneous	199	2,674	177	-
Interest	154	265	322	200
Transfer In	28,760	11,282	28,770	56,952
Fund Balance Used		52,861		
<b>Total Sources of Funds</b>	<b>\$ 190,156</b>	<b>\$ 385,741</b>	<b>\$ 266,507</b>	<b>\$ 110,119</b>
<b>Uses of Funds:</b>				
Personnel	\$ 17,868	\$ 18,304	\$ 19,060	\$ 46,854
Operating	\$ 14,672	\$ 15,140	\$ 36,494	\$ 41,800
Capital Outlay	\$ 137,200	\$ 352,298	\$ 195,993	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 169,739</b>	<b>\$ 385,742</b>	<b>\$ 251,547</b>	<b>\$ 88,654</b>
<b>Annual Net Activity</b>	<b>\$ 20,415</b>	<b>\$ (0)</b>	<b>\$ 14,960</b>	<b>\$ 21,465</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 46,718</b>	<b>\$ 67,136</b>	<b>\$ 14,275</b>	<b>\$ 29,235</b>
Change in Fund Balance	20,415	(52,861)	14,960	21,465
<b>Ending Fund Balance</b>	<b>\$ 67,136</b>	<b>\$ 14,275</b>	<b>\$ 29,235</b>	<b>\$ 50,700</b>
<b>Fund Balance Designations:</b>				
<b>Committed</b>				
60 Days Operating*	\$ 22,269	\$ 22,846	\$ 16,666	\$ 14,779
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 44,866	\$ (8,571)	\$ 12,568	\$ 35,922

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 06-AIRPORT  
REVENUE**

<b>06-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9000-4505 SALES TAX	0	0	0	0
9000-4512 EXCISE	5,621	3,228	4,452	4,600
<b>Sales Taxes:</b>	<b>5,621</b>	<b>3,228</b>	<b>4,452</b>	<b>4,600</b>
9100-4843 FEDERAL GRANT	123,604	275,566	176,413	0
9200-4848 STATE GRANT	6,179	15,309	9,780	0
9500-4853 CITY OF CRAIG REV	14,380	12,802	28,770	31,770
<b>Intergovernmental:</b>	<b>144,163</b>	<b>303,677</b>	<b>214,963</b>	<b>31,770</b>
9500-4802 RENTS	11,259	11,755	17,823	16,597
<b>Charges for Services:</b>	<b>11,259</b>	<b>11,755</b>	<b>17,823</b>	<b>16,597</b>
9500-4840 MISC REVENUE	199	2,674	177	0
<b>Miscellaneous:</b>	<b>199</b>	<b>2,674</b>	<b>177</b>	<b>0</b>
9500-4801 INTEREST EARNED	154	265	322	200
<b>Interest:</b>	<b>154</b>	<b>265</b>	<b>322</b>	<b>200</b>
9901-4360 TRANSFER IN FROM GENERAL	28,760	11,282	28,770	56,952
<b>Transfer In:</b>	<b>28,760</b>	<b>11,282</b>	<b>28,770</b>	<b>56,952</b>
<b>Total Revenue:</b>	<b>190,156</b>	<b>332,880</b>	<b>266,507</b>	<b>110,119</b>

**FUND 06-AIRPORT  
EXPENDITURES**

<b>06-0100-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
06-6000 PART TIME MAINTENANCE	0	0	0	0
38-6000 AIRPORT MGR-PLANNER	12,507	12,327	12,505	31,262
00-6038 LONGEVITY	522	522	520	1,300
00-6060 FRINGE BENEFITS	4,839	4,893	5,253	12,338
00-6364 RETIREMENT	0	562	782	1,954
<b>Personnel Expenditures:</b>	<b>17,868</b>	<b>18,304</b>	<b>19,060</b>	<b>46,854</b>
00-6079 PROF SERV OTHER	0	0	12,000	18,000
00-6100 OPERATING SUPPLIES	1,317	1,071	1,000	600
00-6103 TELEPHONE	452	524	1,000	1,000
00-6104 UTILITIES	4,474	4,978	6,500	6,500
00-6110 INSURANCE	1,500	1,758	1,500	1,500
00-6120 MAINTENANCE CONTRACTS	3,600	3,300	3,600	3,600
00-6123 REPAIRS EQUIP/MAINT.	364	0	2,000	2,000
00-6250 IMPROVEMENTS	1,089	0	4,094	5,000
00-6317 WEED CONTROL	0	0	2,500	2,500
00-6349 MISCELLANEOUS	266	185	300	300
00-6350 TREASURER FEES	1,610	3,323	2,000	800
00-6500 LEASED EQUIP IS	0	0	0	0
00-6501 INTERNET ACCESS/ROUTER MAIN	0	0	0	0
00-6504 FACILITIES EXPENSE	0	0	0	0
<b>Operating Expenditures:</b>	<b>14,672</b>	<b>15,140</b>	<b>36,494</b>	<b>41,800</b>
00-6228 CAPITAL OUTLAY	137,200	352,298	195,993	0
<b>Capital Expenditures:</b>	<b>137,200</b>	<b>352,298</b>	<b>195,993</b>	<b>0</b>
<b>Total Expenditures:</b>	<b>169,739</b>	<b>385,742</b>	<b>251,547</b>	<b>88,654</b>



# Emergency 911



**Regional Coordinator:** Charlene Abdella  
**Phone:** 970-824-4495  
**Email:** [cabdella@sheriff.moffat.co.us](mailto:cabdella@sheriff.moffat.co.us)

## **Mission Statement:**

As the communications agent for Moffat County Public Safety, the Craig Regional Communication Center (CRCC) will provide the citizens of Moffat County with effective emergency telephone service for the purpose of implementing rapid emergency services response for public protection and safety.

## **Purpose of Department:**

- ✓ The Craig Regional Communications Center (CRCC) provides public safety communications for the law enforcement, fire and emergency medical service (EMS) agencies within Moffat County. CRCC serves as the Public Safety Answering Point (PSAP...the 911 answer point) for Moffat County. The staff members of CRCC are trained extensively and hold numerous certifications for access to criminal justice records and Emergency Medical Dispatch (EMD). On average, CRCC receives 4000 911 calls annually with 98% answered within ten seconds.
- ✓ While CRCC provides 911 services for Moffat County alone, the center is responsible for communication services for numerous state and federal agencies in the following counties: Routt, Grand, Jackson, Summit, Lake, Eagle, Pitkin, Garfield, and Rio Blanco. On average, CRCC records 120,000 calls for service annually. CRCC also serves as the custodian of all computer aided dispatch(CAD) and audio (telephone and radio) records associated with the operational service area; supervisory staff members provide material for an average of 450 requests annually.

## Emergency 911 Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b><u>Sources of Funds:</u></b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	112,736	112,597	100,000	100,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	29	25	25	-
Interest	925	1,181	450	300
Transfer In	-	-	-	-
Fund Balance Used	26,013	37,769	23,525	42,200
<b>Total Sources of Funds</b>	<b>\$ 139,703</b>	<b>\$ 151,572</b>	<b>\$ 124,000</b>	<b>\$ 142,500</b>
<b><u>Uses of Funds:</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 139,703	\$ 151,572	\$ 124,000	\$ 142,500
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 139,703</b>	<b>\$ 151,572</b>	<b>\$ 124,000</b>	<b>\$ 142,500</b>
<b>Annual Net Activity</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Cumulative Balance:</u></b>				
<b>Beginning Fund Balance</b>	<b>\$ 394,470</b>	<b>\$ 368,457</b>	<b>\$ 330,688</b>	<b>\$ 307,163</b>
Change in Fund Balance	(26,013)	(37,769)	(23,525)	(42,200)
<b>Ending Fund Balance</b>	<b>\$ 368,457</b>	<b>\$ 330,688</b>	<b>\$ 307,163</b>	<b>\$ 264,963</b>
<b><u>Fund Balance Designations:</u></b>				
<b>Restricted</b>				
911 Services	\$ 368,457	\$ 330,688	\$ 307,163	\$ 264,963

**FUND 07-E911  
REVENUE**

<b>07-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-4508	EMERGENCY 911 REV	112,736	112,597	100,000	100,000
	<b>Sales Taxes:</b>	<b>112,736</b>	<b>112,597</b>	<b>100,000</b>	<b>100,000</b>
9200-4832	911 GRANT	0	0	0	0
9500-4840	MISC REVENUE	29	25	25	0
	<b>Miscellaneous:</b>	<b>29</b>	<b>25</b>	<b>25</b>	<b>0</b>
9500-4801	INTEREST EARNED	925	1,181	450	300
	<b>Interest:</b>	<b>925</b>	<b>1,181</b>	<b>450</b>	<b>300</b>
	<b>Total Revenue:</b>	<b>113,690</b>	<b>113,803</b>	<b>100,475</b>	<b>100,300</b>

**FUND 07-E911  
EXPENDITURES**

<b>07-0100-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6100	OPERATING SUPPLIES	2,952	3,494	3,000	12,000
00-6102	SPECIAL PROJECTS	119,891	127,300	100,000	100,000
00-6103	TELEPHONE	14,455	14,263	14,500	20,000
00-6104	UTILITIES	492	512	500	500
00-6301	EDUCATION	1,913	6,002	6,000	10,000
	<b>Operating Expenditures:</b>	<b>139,703</b>	<b>151,572</b>	<b>124,000</b>	<b>142,500</b>
	<b>Total Expenditure:</b>	<b>139,703</b>	<b>151,572</b>	<b>124,000</b>	<b>142,500</b>



# Capital Projects



**Finance Director: Mindy Curtis**  
**Phone: 970-824-9106**  
**Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)**

## **Purpose of Department:**

This fund is used to account for major capital projects, which are funded, by an assigned revenue source, i.e. County owned mineral revenue. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- ✓ 15% of the revenue for Courthouse Expansion/Major Renovations
- ✓ 15% of the revenue for Senior Housing Improvements/Addition
- ✓ 25% of the revenue for a multiuse building at the Fairgrounds
- ✓ 45% of the revenue for yet to be determined capital improvements

**Capital Projects  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	125,845	74,186	50,000	50,000
Interest	6,487	9,228	3,269	2,000
Transfer In	-	-	-	-
Fund Balance Used				12,000
<b>Total Sources of Funds</b>	<b>\$ 132,332</b>	<b>\$ 83,414</b>	<b>\$ 53,269</b>	<b>\$ 64,000</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	-	-	-	0
Capital Outlay	29,372	40,962	38,500	64,000
Transfers Out	668	-	-	-
<b>Total Uses of Funds</b>	<b>\$ 30,040</b>	<b>\$ 40,962</b>	<b>\$ 38,500</b>	<b>\$ 64,000</b>
<b>Annual Net Activity</b>	<b>\$ 102,292</b>	<b>\$ 42,452</b>	<b>\$ 14,769</b>	<b>\$ -</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 2,736,195</b>	<b>\$ 2,838,487</b>	<b>\$ 2,880,939</b>	<b>\$ 2,895,708</b>
Change in Fund Balance	102,292	42,452	14,769	(12,000)
<b>Ending Fund Balance</b>	<b>\$ 2,838,487</b>	<b>\$ 2,880,939</b>	<b>\$ 2,895,708</b>	<b>\$ 2,883,708</b>
<b>Fund Balance Designations:</b>				
<b>Committed</b>				
Courthouse Improvements	\$ 471,960	\$ 483,883	\$ 491,873	\$ 499,673
Fairground Improvements	\$ 780,733	\$ 801,587	\$ 814,904	\$ 827,904
Senior Housing Improvements	\$ 451,451	\$ 442,039	\$ 450,030	\$ 457,830
County-wide Improvements	\$ 1,134,343	\$ 1,153,430	\$ 1,138,901	\$ 1,098,301

**FUND 08-CAPITAL PROJECTS  
REVENUE**

<b>08-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9500-4853	MISC GRANT	0	0	0	0
9500-4792	SALES & LEASE	125,845	74,186	50,000	50,000
	<b>Miscellaneous:</b>	<b>125,845</b>	<b>74,186</b>	<b>50,000</b>	<b>50,000</b>
9000-4503	INTEREST	0	0	0	0
9500-4801	INTEREST LOANS	6,487	9,228	3,269	2,000
	<b>Interest:</b>	<b>6,487</b>	<b>9,228</b>	<b>3,269</b>	<b>2,000</b>
9901-4360	TRANSFER IN FROM GENERAL	0	0	0	0
	<b>Transfer In:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue</b>	<b>132,332</b>	<b>83,414</b>	<b>53,269</b>	<b>52,000</b>

**FUND 08-CAPITAL PROJECTS  
EXPENDITURES**

<b>08-0100-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6803	ICE RINK	0	0	0	0
00-6807	FAIRGROUNDS BLDG	5,047	0	0	0
00-6810	REMODEL COURTHOUSE	21,326	589	0	0
00-6814	CEMETERY	0	18,449	38,500	0
00-6815	CAPITAL OUTLAY	0	0	0	0
00-6816	SENIOR HOUSING	0	21,924	0	0
00-6817	LOUDY SIMPSON	0	0	0	40,000
00-6818	SOCIAL SERVICES	2,999	0	0	24,000
	<b>Capital Expenditures:</b>	<b>29,372</b>	<b>40,962</b>	<b>38,500</b>	<b>64,000</b>
	<b>Total Expenditures:</b>	<b>29,372</b>	<b>40,962</b>	<b>38,500</b>	<b>64,000</b>

**CAPITAL PROJECTS TRANSFER OUT EXPENDITURE**

<b>08-5127-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6360	TRANSFER OUT SUNSET MEADOWS	668	0	0	0
	<b>Transfer Out:</b>	<b>668</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Expenditure Total:</b>	<b>30,040</b>	<b>40,962</b>	<b>38,500</b>	<b>64,000</b>



# Conservation Trust



**Grounds & Building Manager: Lennie Gillam**

**Phone: 970-824-9118**

**Email: [lgillam@moffatcounty.net](mailto:lgillam@moffatcounty.net)**

## **Purpose of Department:**

- ✓ To use the Conservation Trust to improve Loudy Simpson Park, Maybell Park and Sherman Youth Camp.
- ✓ The Conservation Trust Fund was established in conjunction with the Colorado State Lottery.
- ✓ The County received a share back of lottery proceeds, which is based on a per capita formula that is established by the state. The funds may be expended for the acquisition, development and maintenance of new conservation sites for capital improvements or maintenance for recreational purposes on any public site.

**Conservation Trust  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b><u>Sources of Funds:</u></b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	36,707	41,956	35,682	36,000
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	497	842	450	300
Transfer In	-	-	-	-
Fund Balance Used	-	-	199,873	48,400
<b>Total Sources of Funds</b>	<b>\$ 37,204</b>	<b>\$ 42,798</b>	<b>\$ 236,005</b>	<b>\$ 84,700</b>
<b><u>Uses of Funds:</u></b>				
Personnel	\$ -	\$ -	\$ 18,000	\$ 18,000
Operating	\$ 371	\$ 427	\$ 365	\$ 200
Capital Outlay	\$ -	\$ 1,600	\$ 217,641	\$ 66,500
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 371</b>	<b>\$ 2,027</b>	<b>\$ 236,006</b>	<b>\$ 84,700</b>
<b>Annual Net Activity</b>	<b>\$ 36,833</b>	<b>\$ 40,771</b>	<b>\$ 0</b>	<b>\$ -</b>
<b><u>Cumulative Balance:</u></b>				
<b>Beginning Fund Balance</b>	<b>\$ 203,984</b>	<b>\$ 240,816</b>	<b>\$ 281,586</b>	<b>\$ 81,713</b>
Change in Fund Balance	36,833	40,771	(199,873)	(48,400)
<b>Ending Fund Balance</b>	<b>\$ 240,816</b>	<b>\$ 281,586</b>	<b>\$ 81,713</b>	<b>\$ 33,313</b>
<b><u>Fund Balance Designations:</u></b>				
<b>Restricted</b>				
Outdoor Recreational Improvements	\$ 240,816	\$ 281,586	\$ 81,713	\$ 33,313

**FUND 11-CONSERVATION TRUST  
REVENUE**

<b>11-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-4627	STATE LOTTERY	36,707	41,956	35,682	36,000
	<b>Intergovernmental:</b>	<b>36,707</b>	<b>41,956</b>	<b>35,682</b>	<b>36,000</b>
9500-4801	INTEREST EARNED	497	842	450	300
	<b>Interest :</b>	<b>497</b>	<b>842</b>	<b>450</b>	<b>300</b>
	<b>Total Revenue:</b>	<b>37,204</b>	<b>42,798</b>	<b>36,132</b>	<b>36,300</b>

**FUND 11-CONSERVATION TRUST  
EXPENDITURE**

<b>11-0100-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6046	CONTRACT LABOR	0	0	18,000	18,000
	<b>Personnel Expenditures:</b>	<b>0</b>	<b>0</b>	<b>18,000</b>	<b>18,000</b>
00-6350	TREASURER FEES	372	428	365	200
00-6355	PARKS & REC	0	0	0	0
00-6357	MAYBELL PARK	0	0	0	0
	<b>Operating Expenditures:</b>	<b>372</b>	<b>428</b>	<b>365</b>	<b>200</b>
00-6228	CAPITAL OUTLAY	0	1,600	217,641	66,500
	<b>Capital Expenditures:</b>	<b>0</b>	<b>1,600</b>	<b>217,641</b>	<b>66,500</b>
	<b>Total Expenditures:</b>	<b>372</b>	<b>2,028</b>	<b>236,006</b>	<b>84,700</b>



# Moffat County Library



**Library Director: Sherry Sampson**  
**Phone: 970-824-7550 x 404**  
**Email: [ssampson@moffat.lib.co.us](mailto:ssampson@moffat.lib.co.us)**

## **Mission Statement:**

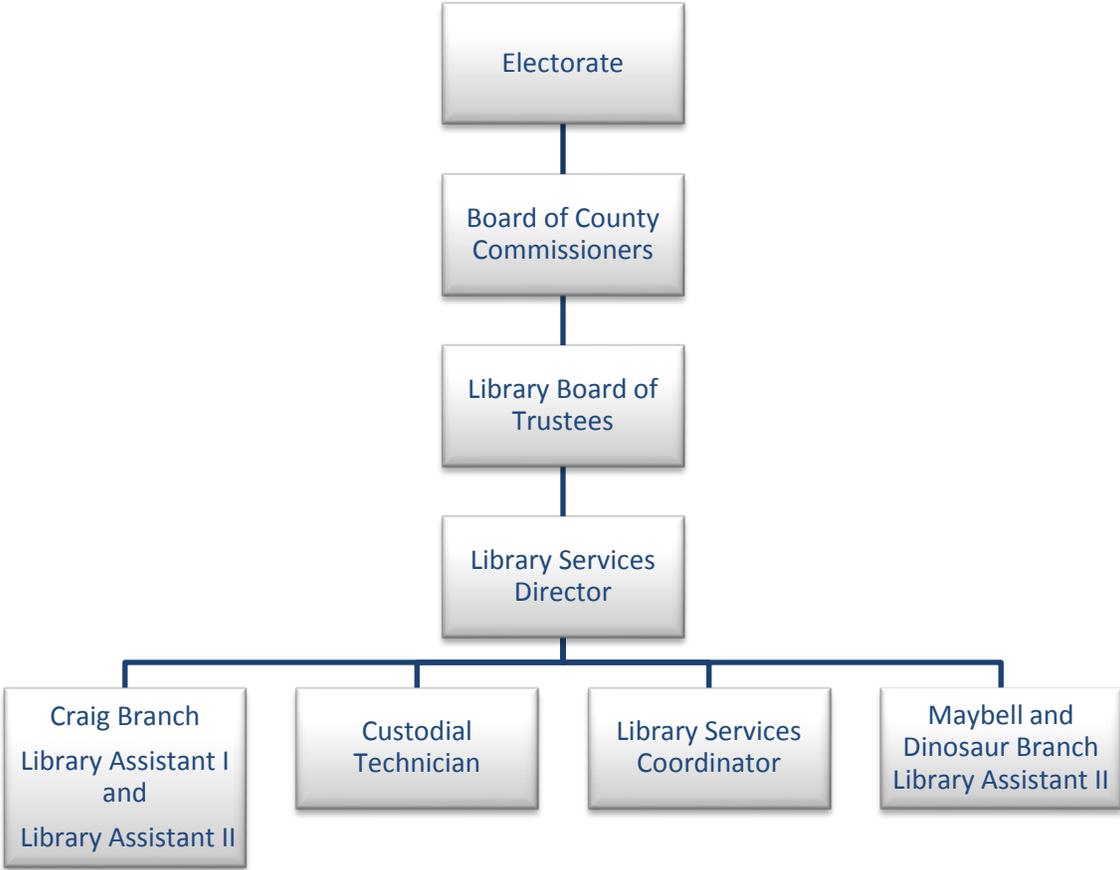
To provide an environment where lifelong habits of learning, self-improvement and self-expression are encouraged and where patrons can meet their educational, informational and recreational needs.

## **Purpose of Department:**

- ✓ The purpose of the public library is to ensure access to information through various formats for all. Libraries provide free public computer and Internet access. Other services may include a variety of programs to encourage early literacy free of charge.
- ✓ The public library will continue to provide outreach services for the community with the intention of developing literacy skills.
- ✓ *"The best reading, for the largest number, at the least cost." - American Library Association*

<b>Library Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Library Services Director</b>	<b>Library Services Director</b>	<b>1.00</b>
<b>Library Services Coordinator</b>	<b>Library Clerical</b>	<b>1.00</b>
<b>Library Assistant I and II</b>	<b>Library Clerical</b>	<b>1.00</b>
<b>Library Assistant I and II</b>	<b>Administrative Part-Time</b>	<b>5.28</b>
<b>Custodial Technician</b>	<b>Maintenance Part-Time</b>	<b>0.58</b>
<b>Total</b>		<b>8.86</b>

**Moffat County Library Organizational Chart**



**Library  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 563,867	\$ 555,164	\$ 481,659	\$ 465,944
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	5,221	5,163	5,163	5,000
Charges for Services	11,916	8,544	7,800	12,000
Miscellaneous	5,355	8,785	91,300	2,100
Interest	1,097	2,133	1,000	1,000
Transfer In	-	-	-	-
Fund Balance Used			80,122	37,086
<b>Total Sources of Funds</b>	<b>\$ 587,456</b>	<b>\$ 579,789</b>	<b>\$ 667,044</b>	<b>\$ 523,130</b>
<b>Uses of Funds:</b>				
Personnel	\$ 403,777	\$ 370,136	\$ 354,843	\$ 371,480
Operating	\$ 139,361	\$ 135,609	\$ 142,201	\$ 101,650
Capital Outlay	\$ -	\$ -	\$ 170,000	\$ 50,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 543,138</b>	<b>\$ 505,745</b>	<b>\$ 667,044</b>	<b>\$ 523,130</b>
<b>Annual Net Activity</b>	<b>\$ 44,318</b>	<b>\$ 74,045</b>	<b>\$ -</b>	<b>\$ 0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 468,799</b>	<b>\$ 513,117</b>	<b>\$ 587,161</b>	<b>\$ 507,039</b>
Change in Fund Balance	44,318	74,045	(80,122)	(37,086)
<b>Ending Fund Balance</b>	<b>\$ 513,117</b>	<b>\$ 587,161</b>	<b>\$ 507,039</b>	<b>\$ 469,953</b>
<b>Fund Balance Designations:</b>				
<b>Committed</b>				
Memorial Funds	\$ 192,388	\$ 195,302	\$ 105,005	\$ 104,724
60 Days Operating*	\$ 162,941	\$ 111,041	\$ 70,969	\$ 61,926
Countercyclical Reserve (5%)	\$ -	\$ -	\$ -	\$ 23,656
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 157,788	\$ 280,819	\$ 331,066	\$ 279,647

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 12-LIBRARY  
REVENUE**

<b>12-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9000-4501	CURRENT PROPERTY	563,224	554,464	481,659	465,944
9000-4503	INTEREST	643	700	0	0
	<b>Property Taxes:</b>	<b>563,867</b>	<b>555,164</b>	<b>481,659</b>	<b>465,944</b>
9200-4642	STATE GRANT	5,221	5,163	5,163	5,000
	<b>Intergovernmental:</b>	<b>5,221</b>	<b>5,163</b>	<b>5,163</b>	<b>5,000</b>
9400-4781	FINES & COLL	11,916	8,544	7,800	12,000
	<b>Charges for Services:</b>	<b>11,916</b>	<b>8,544</b>	<b>7,800</b>	<b>12,000</b>
9500-4792	SALES & LEASES	2,100	2,335	2,100	2,100
9500-4835	TAXABLE SALES	522	3,680	4,200	0
9500-4840	MISC REV	368	322	0	0
9500-4841	MEMORIAL FUND	2,133	2,447	85,000	0
9500-4850	MISC COLLECTIONS	232	0	0	0
	<b>Miscellaneous:</b>	<b>5,355</b>	<b>8,785</b>	<b>91,300</b>	<b>2,100</b>
9500-4801	INTEREST	1,097	2,133	1,000	1,000
	<b>Interest:</b>	<b>1,097</b>	<b>2,133</b>	<b>1,000</b>	<b>1,000</b>
9901-4360	TRANSFER IN FROM GENERA/	0	0	0	0
	<b>Transfer In:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>587,456</b>	<b>579,789</b>	<b>586,922</b>	<b>486,044</b>

**FUND 12-LIBRARY  
EXPENDITURE**

<b>12-0100-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	LIBRARY SERVICES DIRECTOR	73,245	72,245	73,405	73,686
26-6000	LIBRARY CLERICAL	116,708	82,584	82,310	67,672
31-6000	ADMINISTRATIVE PART-TIME	137,792	136,600	128,469	140,834
32-6000	MAINTENANCE PART-TIME	0	0	0	17,316
00-6034	OVERTIME	41	5	0	0
00-6036	VACATION PAID OUT	1,801	3,511	0	0
00-6038	LONGEVITY	2,266	2,610	2,600	2,600
00-6060	FRINGE BENEFITS	71,923	67,909	60,089	60,734
00-6364	RETIREMENT	0	4,672	7,970	8,637
	<b>Personnel Expenditures:</b>	<b>403,777</b>	<b>370,136</b>	<b>354,843</b>	<b>371,480</b>
00-6085	OFFICE SUPPLIES	14,067	7,356	9,722	4,300
00-6086	POSTAGE/COURIER	1,482	2,717	2,570	500
00-6090	OUTSIDE BLDG MAINTENAN	1,058	3,189	3,120	6,000
00-6101	MAYBELL TELEPHONE	670	682	720	1,000
00-6102	DINOSAUR TELEPHONE	2,643	3,106	3,240	2,200
00-6103	TELEPHONE	6,719	7,265	8,594	5,300
00-6104	UTILITIES	8,081	7,830	8,343	10,000
00-6105	UTILITIES MAYBELL	5,336	6,659	5,659	7,000
00-6106	UTILITIES DINOSAUR	2,383	3,559	3,934	5,000
00-6108	TRAVEL/STAFF DEVELOP	1,279	409	5,000	5,000
00-6110	INSURANCE	4,521	4,963	5,418	4,700
00-6119	LEASING	1,198	1,198	1,200	2,000
00-6123	REPAIRS EQUIP/MAINT	738	8,908	743	1,000
00-6124	REPAIRS BUILDING	6,843	5,294	5,807	6,000
00-6175	E MATERIALS	14,985	6,090	14,665	1,500
00-6176	AUDIO (CD)	8,341	7,448	8,634	3,500
00-6177	VIDEO (CD)	986	632	1,000	500
00-6180	BOOKS	41,215	33,347	36,000	25,000
00-6181	SUBSCRIPTIONS	6,079	10,298	10,946	4,109
00-6182	LOCAL HISTORY	520	0	0	0
00-6186	AUTOMATION	3,966	10,867	3,186	1,741
00-6187	BOARD EXPENSES	1,013	1,045	1,400	2,000
00-6188	SPECIAL PROGRAMS	4,585	2,283	2,050	1,000
00-6189	VEHICLE OPERATION	525	242	100	2,000
	<b>Operating Expenditures:</b>	<b>139,233</b>	<b>135,389</b>	<b>142,051</b>	<b>101,350</b>

00-6220	LIBRARY-CAPITAL OUTLAY	0	0	170,000	50,000
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>170,000</b>	<b>50,000</b>
<b>Total Expenditures:</b>		<b>543,010</b>	<b>505,525</b>	<b>666,894</b>	<b>522,830</b>

**FUND 12-LIBRARY MEMORIAL  
EXPENDITURE**

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>12-0600-</b>					
00-6349	LIB MEM-MISCELLANEOUS	0	0	0	0
<b>Operating Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUND 12-LIBRARY ALLOTMENTS MISCELLANEOUS  
EXPENDITURE**

		2015	2016	2017	2018
		Actual	Actual	Estimate	Budget
<b>12-5300-</b>					
00-6350	TREASURER FEES	128	220	150	300
<b>Operating Expenditures:</b>		<b>128</b>	<b>220</b>	<b>150</b>	<b>300</b>
<b>Total Expenditures:</b>		<b>128</b>	<b>220</b>	<b>150</b>	<b>300</b>

# Maybell Waste Water Treatment Facility



Maybell Waste Water Treatment Facility  
475 County Road 19  
Maybell, CO 81640

## **Mission Statement:**

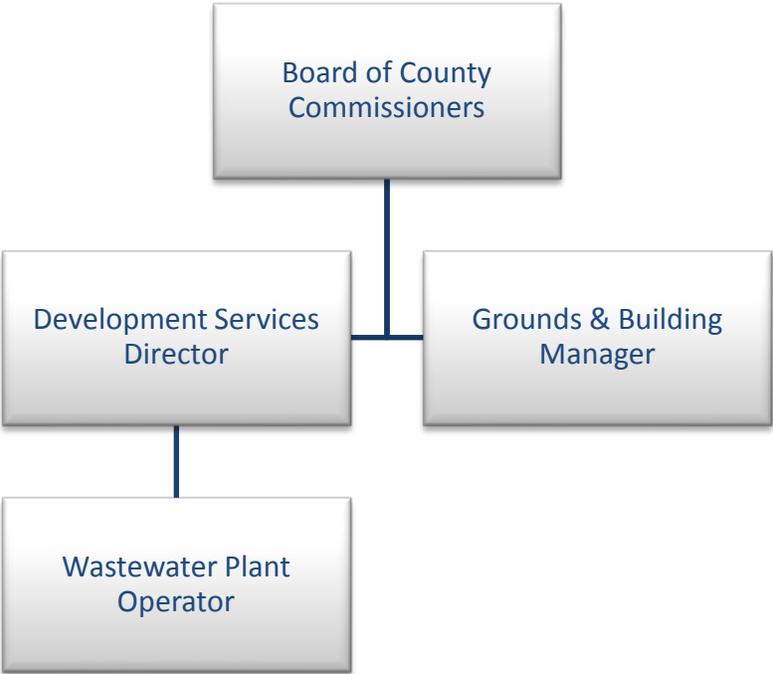
Maybell Waste Water Treatment Facility serving the community of Maybell, Colorado.

## **Purpose of Department:**

This Department oversees the operation and maintenance of the Maybell Waste Water Treatment Facility.

<i>Maybell Waste Water Treatment Facility Personnel Schedule</i>		
<i>Positon Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<i>Wastewater Plant Operator</i>	<i>Maintenance Part-Time</i>	<i>0.24</i>
<i>Total</i>		<i>0.24</i>

**Maybell Waste Water Treatment Facility Organizational Chart**



**Maybell Waste Water Treatment Facility  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b><u>Sources of Funds:</u></b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Intergovernmental	-	45,438	-	-
Charges for Services	28,132	28,772	30,590	36,960
Miscellaneous	120	(501)	1,948	-
Interest	63	119	165	-
Transfer In	-	24,467	8,000	-
Fund Balance Used	10,359		14,127	
<b>Total Sources of Funds</b>	<b>\$ 38,674</b>	<b>\$ 98,295</b>	<b>\$ 54,830</b>	<b>\$ 36,960</b>
<b><u>Uses of Funds:</u></b>				
Personnel	\$ 10,972	\$ 6,751	\$ 7,628	\$ 8,109
Operating	\$ 27,702	\$ 23,322	\$ 28,045	\$ 28,045
Capital Outlay	\$ -	\$ -	\$ 19,157	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 38,674</b>	<b>\$ 30,072</b>	<b>\$ 54,830</b>	<b>\$ 36,154</b>
<b>Annual Net Activity</b>	<b>\$ (0)</b>	<b>\$ 68,223</b>	<b>\$ (0)</b>	<b>\$ 806</b>
<b><u>Cumulative Balance:</u></b>				
<b>Beginning Fund Balance</b>	<b>\$ 303,558</b>	<b>\$ 293,201</b>	<b>\$ 361,424</b>	<b>\$ 347,297</b>
Change in Fund Balance	(10,359)	68,223	(14,127)	806
<b>Ending Fund Balance</b>	<b>\$ 293,201</b>	<b>\$ 361,424</b>	<b>\$ 347,297</b>	<b>\$ 348,103</b>
<b><u>Fund Balance Designations:</u></b>				
<b>Nonspendable</b>				
Property, Plant, & Equipment	278,128	308,771	303,771	298,771
<b>Assigned</b>				
Subsequent Year's Expenditures	15,073	52,653	43,526	49,332

**FUND 13-MAYBELL WASTE WATER TREATMENT FACILITY**

**REVENUE**

<b>13-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9200-4849	STATE GRANT	0	45,438	0	0
	<b>Intergovernmental:</b>	<b>0</b>	<b>45,438</b>	<b>0</b>	<b>0</b>
9100-4723	MYBL SAN-USER FEE	28,132	28,772	30,590	36,960
	<b>Charges for Services:</b>	<b>28,132</b>	<b>28,772</b>	<b>30,590</b>	<b>36,960</b>
9500-4840	MYBL SAN -MISC REVENUE	120	(501)	1,948	0
	<b>Miscellaneous:</b>	<b>120</b>	<b>(501)</b>	<b>1,948</b>	<b>0</b>
9500-4801	MYBL SAN-INTEREST EARNED	63	119	165	0
	<b>Interest:</b>	<b>63</b>	<b>119</b>	<b>165</b>	<b>0</b>
9901-4360	TRANSFER IN FROM GENERAL	0	24,467	8,000	
	<b>Transfer In:</b>	<b>0</b>	<b>24,467</b>	<b>8,000</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>28,315</b>	<b>98,295</b>	<b>40,703</b>	<b>36,960</b>

**FUND 13-MAYBELL WASTE WATER TREATMENT FACILITY  
EXPENDITURE**

		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>13-0100-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
31-6000	MAINTENANCE	9,634	5,949	6,859	0
32-6000	MAINTENANCE PART-TIME	0	0	0	7,315
00-6034	OVERTIME	355	108	37	0
00-6036	VACATION PAID OUT	3	0	0	0
00-6060	FRINGE BENEFITS	980	694	732	794
	<b>Personnel Expenditures:</b>	<b>10,972</b>	<b>6,751</b>	<b>7,628</b>	<b>8,109</b>
00-6094	PERMITS	1,000	1,084	1,000	1,000
00-6100	OPERATING SUPPLIES	8	66	0	0
00-6104	UTILITIES	1,526	1,057	3,925	3,925
00-6106	GAS & OIL	0	37	0	0
00-6123	REPAIRS EQUIP/MAIN	2,500	2,153	4,150	4,150
00-6199	FILING FEES	22	66	0	0
00-6245	TESTING	18	125	1,200	1,200
00-6349	MISCELLANEOUS	0	60	0	0
00-6350	TREASURER FEES	271	733	275	275
00-6400	DEPRECIATION	22,357	17,940	17,495	17,495
	<b>Operating Expenditures:</b>	<b>27,702</b>	<b>23,322</b>	<b>28,045</b>	<b>28,045</b>
00-6250	IMPROVEMENTS	0	0	19,157	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>19,157</b>	<b>0</b>
	<b>Total Expenditures:</b>	<b>38,674</b>	<b>30,072</b>	<b>54,830</b>	<b>36,154</b>



# Health & Welfare



**Human Resources Director: Lynnette Siedschlaw**

**Phone: 970-824-9108**

**Email: [lsiedschlaw@moffatcounty.net](mailto:lsiedschlaw@moffatcounty.net)**

## **Mission Statement:**

The Health & Welfare Board will continue to work toward minimal changes in benefits while keeping them as low as possible.

## **Purpose of Department:**

- ✓ This department monitors and maintains all financial records concerning the County's benefit plans. The plan include major medical, dental, vision, and COBRA. Each department contributes to this fund and the monies are paid out as required. This fund is guided and monitored by the Moffat County Health and Welfare Board.
- ✓ Moffat County currently is self-funded, which gives the Health and Welfare Board more control over our plan. The benefits of being self- insured include paying only claims that are incurred rather than anticipated claims, keeping the savings of lower than expected claims instead of forfeiting it to the insurance company, only paying up to our stop-loss limit of \$85,000 per claim or \$2,336,663 total per year if claims are higher than expected, and having greater flexibility in determining which benefits to offer.

## Health and Welfare Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	3,031,223	3,107,005	3,305,272	3,182,240
Miscellaneous	260,006	536,730	373,501	220,000
Interest	8,524	10,763	14,277	12,000
Transfer In	-	-	-	-
Fund Balance Used	657,238	-	174,581	354,699
<b>Total Sources of Funds</b>	<b>\$ 3,956,991</b>	<b>\$ 3,654,498</b>	<b>\$ 3,867,631</b>	<b>\$ 3,768,939</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 3,956,989	\$ 3,201,019	\$ 3,867,631	3,758,939
Capital Outlay	\$ -	\$ -	\$ -	\$ 10,000
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 3,956,989</b>	<b>\$ 3,201,019</b>	<b>\$ 3,867,631</b>	<b>\$ 3,768,939</b>
<b>Annual Net Activity</b>	<b>\$ (0)</b>	<b>\$ 453,479</b>	<b>\$ (0)</b>	<b>\$ 0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 3,365,813</b>	<b>\$ 2,708,576</b>	<b>\$ 3,162,054</b>	<b>\$ 2,987,473</b>
Change in Fund Balance	(657,238)	453,479	(174,581)	(354,699)
<b>Ending Fund Balance</b>	<b>\$ 2,708,576</b>	<b>\$ 3,162,054</b>	<b>\$ 2,987,473</b>	<b>\$ 2,632,774</b>
<b>Fund Balance Designations:</b>				
<b>Assigned</b>				
Subsequent Year's Expenditures	2,708,576	3,162,054	2,987,473	2,632,774

**FUND 14-HEALTH & WELFARE  
REVENUE**

<b>14-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9400-4770	PREMIUMS/MEDICAL/COUNTY	2,551,310	2,622,009	2,853,708	2,758,722
9400-4772	PREMIUMS/MEDICAL/COBRA	15,131	15,935	15,159	8,000
9400-4773	PREMIUMS/DENTAL/COUNTY	167,388	182,160	134,492	135,639
9400-4775	PREMIUMS/DENTAL/COBRA	9,596	0	0	0
9400-4778	PREMIUMS/VISION/COUNTY	45,355	48,642	46,889	49,664
9400-4780	PREMIUMS/LIFE	17,196	14,911	13,776	14,778
9400-4782	EMPLOYEE CONTRIBUTIONS	194,487	185,982	207,534	185,000
9400-4783	PREMIUMS LONG TERM DISABILI	30,725	33,108	33,429	30,437
9500-4516	PREMIUMS	35	4,257	285	0
	<b>Charges for Services:</b>	<b><u>3,031,223</u></b>	<b><u>3,107,005</u></b>	<b><u>3,305,272</u></b>	<b><u>3,182,240</u></b>
9500-4515	INSURANCE CAP PROCEEDS	240,447	480,909	350,000	200,000
9500-4840	MISC REVENUE	19,559	55,821	23,501	20,000
	<b>Miscellaneous:</b>	<b><u>260,006</u></b>	<b><u>536,730</u></b>	<b><u>373,501</u></b>	<b><u>220,000</u></b>
9500-4801	INTEREST EARNED	8,524	10,763	14,277	12,000
	<b>Interest:</b>	<b><u>8,524</u></b>	<b><u>10,763</u></b>	<b><u>14,277</u></b>	<b><u>12,000</u></b>
	<b>Total Revenue:</b>	<b><u>3,299,753</u></b>	<b><u>3,654,498</u></b>	<b><u>3,693,050</u></b>	<b><u>3,414,240</u></b>

**FUND 14-HEALTH & WELFARE  
EXPENDITURES**

<b>14-0100-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6059 PRESCRIPTIONS	319,686	313,237	225,703	229,559
00-6061 REINSURANCE REFUNDS	1,097	167	0	0
00-6062 CLAIMS/DENTAL	133,721	130,937	119,279	128,091
00-6063 CLAIMS/MEDICAL	2,599,678	1,880,445	2,615,997	2,486,143
00-6065 ADMIN FEE/MEDICL/CNTY	100,772	98,706	64,421	51,007
00-6066 ADMIN FEE/DENTAL/SS	11,651	13,510	11,913	10,404
00-6067 ADMIN FEE/MEDICAL/SS	5,239	0	0	0
00-6070 PREM VISION/SS	6,514	5,585	7,539	7,539
00-6071 PREM VISION/CNTY	43,328	42,817	40,769	40,769
00-6072 PREM VISION/COBRA	0	0	0	0
00-6074 PREM LIFE/CNTY	42,189	37,899	37,378	37,378
00-6075 PREM LONG TERM DISABILITY	23,537	30,097	27,814	27,814
00-6100 OPERATING EXPENSES	1,194	96	2,000	2,000
00-6101 WELLNESS	1,000	(15.00)	5,000	5,000
00-6103 TELEPHONE	1,059	879	845	950
00-6104 UTILITIES	2,743	2,743	2,650	3,090
00-6137 TRANS REINSURANCE	734	20,130	782	15,500
00-6250 DEPRECIATION	2,668	2,668	0	0
00-6340 ADMIN FEE - STOP LOSS	410,077	442,897	488,919	473,494
00-6346 ADJUST LIFE	0	2,152	0	0
00-6504 FACILITIES	170	0	200	200
00-6700 CLINIC	249,931	176,069	216,421	240,000
<b>Operating Expenditures:</b>	<b>3,956,988</b>	<b>3,201,018</b>	<b>3,867,631</b>	<b>3,758,939</b>
00-6228 CAPITAL OUTLAY	0	0	0	10,000
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Total Expenditures:</b>	<b>3,956,988</b>	<b>3,201,018</b>	<b>3,867,631</b>	<b>3,768,939</b>

# Moffat County Senior Citizens



**Housing Authority Director: Shawna Muhme**  
**Phone: 970-824-3660 x 4**  
**Email: [smuhme@moffatcounty.net](mailto:smuhme@moffatcounty.net)**

## Mission Statement

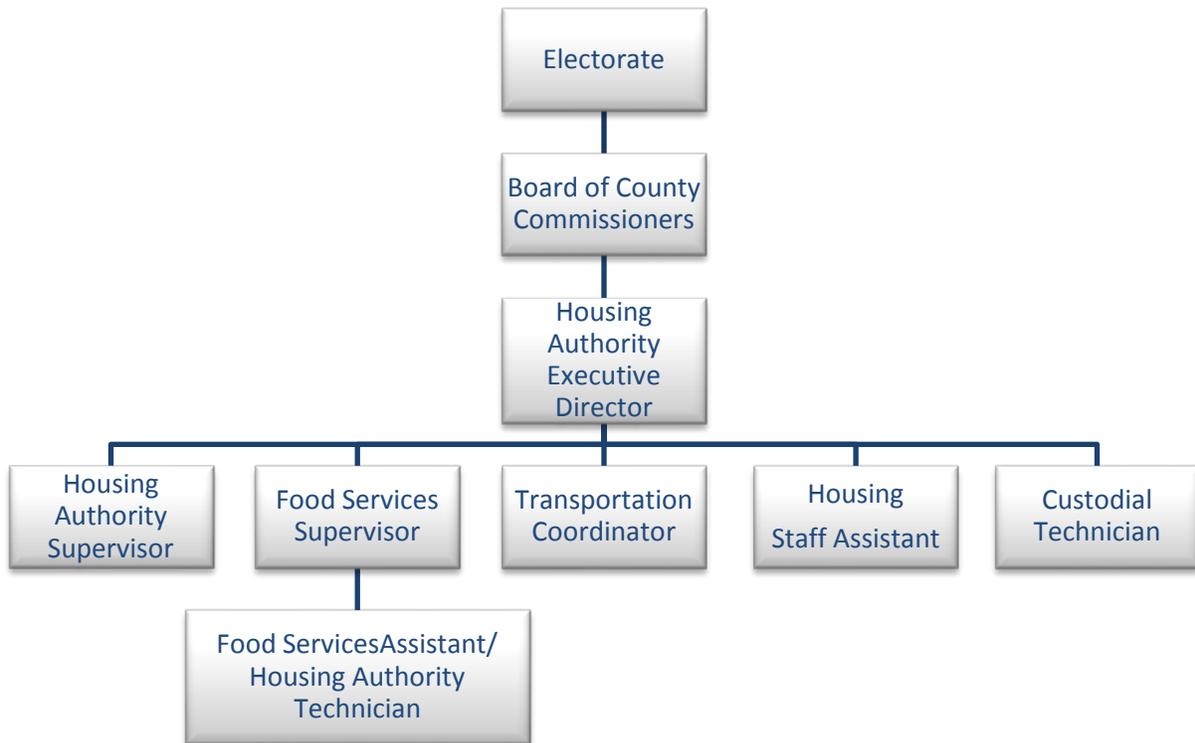
The mission of the Craig Senior Citizens Department is to enable Moffat County Senior Citizens to remain actively involved in our community and to support their independence by providing them with nutritious lunch-time meals and safe transportation.

## Purpose of Department

- ✓ The Senior Citizens Department provides congregate lunch-time meals and Meals-on-Wheels for senior citizens in our community. The Department also provides safe transportation for senior citizens in the Craig, Maybell and Dinosaur areas.
- ✓ Sunset Meadows serves as a senior center and meeting place for all of Moffat County's Senior Citizens. Many structured in-house and community activities take place at Sunset Meadows; numerous aimed at enhancing the lives of senior citizens.

<b>Senior Citizens Personnel Schedule</b>		
<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Housing Authority Director</b>	<b>Housing Authority Director</b>	<b>0.75</b>
<b>Housing Authority Supervisor</b>	<b>Food Services Supervisor</b>	<b>0.40</b>
<b>Food Services Supervisor</b>	<b>Food Services Supervisor</b>	<b>1.00</b>
<b>Food Services Assistant/Housing Technician</b>	<b>Food Services Asst/HA Tech</b>	<b>1.08</b>
<b>Assistant Night Manager</b>	<b>n/a</b>	<b>n/a</b>
<b>Transportation Coordinator</b>	<b>Transportation Coordinator</b>	<b>1.00</b>
<b>Housing Staff Assistant</b>	<b>Administrative Part-Time</b>	<b>0.63</b>
<b>Custodial Technician</b>	<b>Maintenance Part-Time</b>	<b>0.50</b>
<b>Total</b>		<b>5.35</b>

### Senior Citizens Organizational Chart



## Senior Citizen Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 0	\$ 0	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	27,738	29,000	30,000	29,000
Charges for Services	39,324	43,717	39,000	52,640
Miscellaneous	2,582	2,292	2,448	2,800
Interest	338	508	280	200
Transfer In	152,204	173,159	174,683	65,453
Fund Balance Used	11,401			74,103
<b>Total Sources of Funds</b>	<b>\$ 233,587</b>	<b>\$ 248,677</b>	<b>\$ 246,411</b>	<b>\$ 224,196</b>
<b>Uses of Funds:</b>				
Personnel	\$ 183,245	\$ 194,083	\$ 182,196	\$ 167,187
Operating	\$ 50,342	\$ 46,081	\$ 57,999	\$ 57,009
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 233,587</b>	<b>\$ 240,163</b>	<b>\$ 240,195</b>	<b>\$ 224,196</b>
<b>Annual Net Activity</b>	<b>\$ (0)</b>	<b>\$ 8,513</b>	<b>\$ 6,216</b>	<b>\$ 0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 108,147</b>	<b>\$ 96,746</b>	<b>\$ 105,261</b>	<b>\$ 111,477</b>
Change in Fund Balance	(11,401)	8,513	6,216	(74,103)
<b>Ending Fund Balance</b>	<b>\$ 96,746</b>	<b>\$ 105,261</b>	<b>\$ 111,477</b>	<b>\$ 37,374</b>
<b>Fund Balance Designations:</b>				
<b>Committed</b>				
60 Days Operating*	\$ 70,076	\$ 72,049	\$ 72,059	\$ 37,374
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 26,670	\$ 33,212	\$ 39,419	\$ (0)

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 15-SENIOR CITIZENS**

**REVENUE**

<b>15-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9000-4501	CURRENT TAXES PROPERT	0	0	0	0
9000-4503	INTEREST	0	0	0	0
	<b>Property Taxes:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9200-4841	BUS GRANT MATCH	0	0	0	0
9200-4843	SECTION 8	0	0	0	0
9500-4836	REIMB PAYROLL HUD	0	0	0	0
9500-4837	AREA AGNCY-AGING GRANT	27,738	29,000	30,000	29,000
9800-4531	REIMB PAYROLL CHAFA	0	0	0	0
9200-4844	SEC 8 HOUSING ASSISTANC	0	0	0	0
	<b>Intergovernmental:</b>	<b>27,738</b>	<b>29,000</b>	<b>30,000</b>	<b>29,000</b>
9500-4835	MEAL PROGRAM	39,324	43,717	39,000	52,640
	<b>Charges for Services:</b>	<b>39,324</b>	<b>43,717</b>	<b>39,000</b>	<b>52,640</b>
9500-4838	DONATIONS	2,582	2,292	2,448	2,800
9500-4840	MISC REVENUE	0	0	0	0
9500-4841	MISC GRANT	0	0	0	0
9500-4925	SALE OF ASSETS	0	0	0	0
9800-4536	REIMB/DEPARTMENTS-COPI	0	0	0	0
9800-4550	REIMB INSURANCE DAMAGE	0	0	0	0
	<b>Miscellaneous:</b>	<b>2,582</b>	<b>2,292</b>	<b>2,448</b>	<b>2,800</b>
9500-4801	INTEREST EARNED	338	508	280	200
	<b>Interest:</b>	<b>338</b>	<b>508</b>	<b>280</b>	<b>200</b>
9901-4360	TRANSFER IN FROM GENER	152,204	173,159	174,683	65,453
	<b>Transfer In:</b>	<b>152,204</b>	<b>173,159</b>	<b>174,683</b>	<b>65,453</b>
	<b>Total Revenue</b>	<b>222,186</b>	<b>248,677</b>	<b>246,411</b>	<b>150,093</b>

**FUND 15-SENIOR CITIZENS  
SENIOR ADMIN EXPENDITURES**

		2015	2016	2017	2018
<b>15-0100-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	HOUSING AUTHORITY DIRECTO	7,424	7,537	7,705	7,736
31-6000	ADMINISTRATIVE PART-TIME	3,884	3,079	3,379	3,398
00-6036	VACATION PD OUT	2,421	0	0	0
00-6060	FRINGE BENEFITS	11,767	3,930	4,341	3,763
00-6364	RETIREMENT	0	331	462	464
<b>Personnel Expenditures:</b>		<b>25,496</b>	<b>14,877</b>	<b>15,887</b>	<b>15,361</b>
00-6084	MISC EQUIPMENT	46	0	1,300	1,300
00-6084	OFFICE SUPPLIES	0	21	0	0
00-6108	TRAVEL EXPENSES	0	0	200	900
00-6349	MISCELLANEOUS	0	0	0	0
<b>Operating Expenditures:</b>		<b>46</b>	<b>21</b>	<b>1,500</b>	<b>2,200</b>
00-6220	CAPITAL OUTLAY OFFICE	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>25,541</b>	<b>14,898</b>	<b>17,387</b>	<b>17,561</b>

**FUND 15-SENIOR CITIZENS  
SENIOR BUS EXPENDITURES**

		2015	2016	2017	2018
<b>15-0200-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	HOUSING AUTHORITY DIRECTO	0	0	0	2,579
08-6000	DRIVER	36,924	35,962	36,556	0
09-6000	TRANSPORTATION COORDINA	0	0	0	34,118
10-6000	ADMINISTRATIVE/CLERICAL	0	0	0	1,682
31-6000	PART TIME DRIVER	813	807	731	0
00-6036	VACATION PAID OUT	807	13	0	0
00-6060	FRINGE BENEFITS	13,438	16,862	14,341	14,738
00-6364	RETIREMENT	0	1,572	2,193	2,243
<b>Personnel Expenditures:</b>		<b>51,983</b>	<b>55,217</b>	<b>53,821</b>	<b>55,360</b>
00-6085	OFFICE SUPPLIES	96	19	200	200
00-6086	POSTAGE	30	0	30	30
00-6103	CELL TELEPHONE	342	318	322	310
00-6108	TRAVEL EXPENSE	0	0	100	200
00-6110	INSURANCE	1,214	1,288	1,335	1,335
00-6123	REPAIRS & MAINTENANCE	2,238	2,454	5,250	3,000
00-6349	MISCELLANEOUS	2	0	20	200
00-6350	DINOSAUR	0	0	800	800
00-6351	MAYBELL	342	318	2,800	2,800
00-6962	PINNACOL W/C DEDUCTIBLE	0	0	0	0
<b>Operating Expenditures:</b>		<b>4,263</b>	<b>4,396</b>	<b>10,857</b>	<b>8,875</b>
00-6220	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>56,245</b>	<b>59,613</b>	<b>64,678</b>	<b>64,235</b>

**FUND 15-SENIOR CITIZENS  
SENIOR MEAL PROGRAM EXPENDITURES**

		2015	2016	2017	2018
15-0300-		Actual	Actual	Estimate	Budget
02-6000	HOUSING AUTHORITY DIRECT	0	0	0	2,579
03-6000	ADMINISTRATION	2,475	2,512	2,568	0
08-6000	MEALS ON WHEELS	1,925	1,808	2,513	0
28-6000	FOOD SERVICES SUPERVISOR	35,712	36,081	36,694	36,811
29-6000	FOOD SERVICES ASST/HA TEC	28,684	29,647	20,464	14,327
31-6000	PRT TIME KITCHEN	813	807	731	0
32-6000	MAINTENANCE PART-TIME	0	0	0	1,984
00-6034	OVERTIME	95	0	0	0
00-6036	VACATION PAID OUT	816	25	0	0
00-6038	LONGEVITY	0	220	678	1,260
00-6060	FRINGE BENEFITS	35,247	49,897	45,710	36,206
00-6364	RETIREMENT	0	2,991	3,130	3,299
<b>Personnel Expenditures:</b>		<b>105,766</b>	<b>123,989</b>	<b>112,488</b>	<b>96,466</b>
00-6085	OFFICE SUPPLIES	203	253	300	300
00-6100	SUPPLIES/KITCHEN	2,226	2,224	2,000	2,000
00-6101	SUPPLIES/MEALS ON WH	2,728	3,562	3,500	3,500
00-6103	TELEPHONE	586	630	614	614
00-6104	UTILITIES	5,277	5,068	5,418	5,710
00-6107	FOOD	22,393	20,609	22,500	22,500
00-6109	MEAT	8,458	7,691	8,850	8,850
00-6123	REPAIRS & MAINT	1,863	1,628	1,800	1,800
00-6334	DINOSAUR	2,300	0	0	0
00-6962	PINNACOL W/C DEDUCTIBLE	0	0	0	0
00-6963	UNEMPLOYEMENT REIMB CHA	0	0	660	660
<b>Operating Expenditures:</b>		<b>46,033</b>	<b>41,664</b>	<b>45,642</b>	<b>45,934</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>		<b>151,799</b>	<b>165,653</b>	<b>158,130</b>	<b>142,400</b>

# Internal Services

**Finance Director: Mindy Curtis**  
**Phone: 970-824-9106**  
**Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)**

## **Purpose of Department:**

This department saves county money by bulk purchasing options and reducing individual budgets. Expense paid out of this department is replenished by the other departments utilizing bulk purchases such as paper, telephone, maps, and copies depending on actual use. This department is part of an internal service fund.

**Internal Service  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	10,007	10,465	9,992	10,350
Miscellaneous	-	-	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used		113	3,422	1,750
<b>Total Sources of Funds</b>	<b>\$ 10,007</b>	<b>\$ 10,578</b>	<b>\$ 13,414</b>	<b>\$ 12,100</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 9,885	\$ 10,578	\$ 13,414	12,100
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 9,885</b>	<b>\$ 10,578</b>	<b>\$ 13,414</b>	<b>\$ 12,100</b>
<b>Annual Net Activity</b>	<b>\$ 122</b>	<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ -</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 94,166</b>	<b>\$ 94,289</b>	<b>\$ 94,176</b>	<b>\$ 90,754</b>
Change in Fund Balance	122	(113)	(3,422)	(1,750)
<b>Ending Fund Balance</b>	<b>\$ 94,289</b>	<b>\$ 94,176</b>	<b>\$ 90,754</b>	<b>\$ 89,004</b>
<b>Fund Balance Designations:</b>				
<b>Nonspendable</b>				
Inventory	\$ 66,637	\$ 66,637	\$ 66,637	\$ 66,637
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 27,652	\$ 27,539	\$ 24,117	\$ 22,367

**FUND 16-INTERNAL SERVICES**

		<b>REVENUE</b>			
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>16-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9200-4849	STATE GRANTS	0	0		0
	<b>Intergovernmental:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9400-4791	PLAT MAPS	325	115	20	100
9500-4830	SALE OF ASSETS	54	0	0	0
9800-4536	POSTAGE	0	134	0	0
9800-4537	COPIES	0	0	0	0
9800-4538	REIMB OPEN RECORDS	15	49	0	0
9800-4603	REIMB WAREHOUSE	1,618	1,363	1,849	2,150
9800-6103	TELEPHONE	7,995	8,804	8,123	8,100
	<b>Charges for Services:</b>	<b>10,007</b>	<b>10,465</b>	<b>9,992</b>	<b>10,350</b>
9901-4360	TRANSFER IN FROM GENERAL	0	0	0	0
	<b>Transfer In:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>10,007</b>	<b>10,465</b>	<b>9,992</b>	<b>10,350</b>

**FUND 16-CENTRAL DUPLICATING EXPENDITURES**

		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>16-0100-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6086	POSTAGE	59	0	0	0
00-6090	COMPUTER EXP/SERVICE	16	0	0	0
00-6100	OPERATING SUPPLIES	0	0	250	0
00-6103	TELEPHONE	57	30	44	0
00-6109	WAREHOUSE SUPPLIES	3,168	3,168	4,997	4,000
00-6113	PSC PHONE & REIMB	6,585	7,380	8,123	8,100
	<b>Operating Expenditures:</b>	<b>9,885</b>	<b>10,578</b>	<b>13,414</b>	<b>12,100</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**CENTRAL DUPLICATING TRANSFER OUT EXPENDITURE**

		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>16-5101-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6360	TRANSFER OUT GENERAL FUND	0	0	0	0
	<b>Transfer Out:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Expenditures:</b>	<b>9,885</b>	<b>10,578</b>	<b>13,414</b>	<b>12,100</b>



# Lease Purchase

Finance Director: Mindy Curtis  
Phone: 970-824-9106  
Email: [mcurtis@moffatcounty.net](mailto:mcurtis@moffatcounty.net)

## Purpose of Fund:

This fund accounts for the resources used to make the lease-purchase payments on the certificates of participation for the Public Safety Center:

- ✓ Complete all transactions required to make necessary payments
- ✓ Reconciliation of Certificate of Participation monthly statements

**Lease Purchase  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	4,590,059	-	-	-
Interest	20,356	2	242	500
Transfer In	719,654	798,489	771,221	732,663
Fund Balance Used	203,070	22,032	-	-
<b>Total Sources of Funds</b>	<b>\$ 5,533,139</b>	<b>\$ 820,523</b>	<b>\$ 771,463</b>	<b>\$ 733,163</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 5,533,140	\$ 820,523	\$ 771,463	733,163
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 5,533,140</b>	<b>\$ 820,523</b>	<b>\$ 771,463</b>	<b>\$ 733,163</b>
<b>Annual Net Activity</b>	<b>\$ (203,070)</b>	<b>\$ (22,032)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 787,273</b>	<b>\$ 584,202</b>	<b>\$ 562,170</b>	<b>\$ 562,170</b>
Change in Fund Balance	(203,070)	(22,032)	-	-
<b>Ending Fund Balance</b>	<b>\$ 584,202</b>	<b>\$ 562,170</b>	<b>\$ 562,170</b>	<b>\$ 562,170</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
PSC Certificates of Participation	\$ 584,202	\$ 562,170	\$ 562,170	\$ 562,170

**FUND 17-LEASE-PURCHASE**

		<b>REVENUE</b>			
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>17-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-4112	PROCEEDS FROM BONDS	4,430,000	0	0	0
9500-4113	PREM/DISC BOND ISSUANCE	160,059	0	0	0
	<b>Miscellaneous:</b>	<b>4,590,059</b>	<b>0</b>	<b>0</b>	<b>0</b>
9000-4503	INT INCOME ACCRUED	20,356	2	242	500
9500-4503	INT INCOME RESERVES	0	0	0	0
	<b>Interest:</b>	<b>20,356</b>	<b>2</b>	<b>242</b>	<b>500</b>
9921-4360	TRANSFER IN FROM JAIL	719,654	798,489	771,221	732,663
	<b>Transfer In:</b>	<b>719,654</b>	<b>798,489</b>	<b>771,221</b>	<b>732,663</b>
	<b>Total Revenue:</b>	<b>5,330,069</b>	<b>798,491</b>	<b>771,463</b>	<b>733,163</b>

**FUND 17-LEASE-PURCHASE**

		<b>EXPENDITURES</b>			
		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>17-0100-</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6021	PRINCIPAL ON BOND	550,000	650,000	615,000	595,000
00-6022	PYMNT REFUND BOND ESCRC	4,704,753	0	0	0
00-6112	INTEREST ON BONDS	185,594	164,023	147,713	129,413
00-6150	BONDS PRINCIPAL	4	0	0	0
00-6374	PAYING AGENT FEES	4,500	6,500	8,750	8,750
00-6375	COST OF ISSUANCE	88,289	0	0	0
	<b>Operating Expenditures:</b>	<b>5,533,140</b>	<b>820,523</b>	<b>771,463</b>	<b>733,163</b>
00-6228	CAPITAL OUTLAY	0	0	0	0
	<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Expenditures:</b>	<b>5,533,140</b>	<b>820,523</b>	<b>771,463</b>	<b>733,163</b>



# Telecommunications

IT Director: Mason Siedschlaw  
Phone: 970-826-3403  
Email: [msiedschlaw@moffatcounty.net](mailto:msiedschlaw@moffatcounty.net)

## Purpose of Fund:

This fund accounts for the Strata Networks prepaid services.

**Telecommunications  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b><u>Sources of Funds:</u></b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	947	1,212	937	400
Transfer In	-	-	-	-
Fund Balance Used	23,064	19,118	22,063	27,500
<b>Total Sources of Funds</b>	<b>\$ 24,011</b>	<b>\$ 20,330</b>	<b>\$ 23,000</b>	<b>\$ 27,900</b>
<b><u>Uses of Funds:</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 24,011	\$ 20,330	\$ 23,000	\$ 27,900
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 24,011</b>	<b>\$ 20,330</b>	<b>\$ 23,000</b>	<b>\$ 27,900</b>
<b>Annual Net Activity</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Cumulative Balance:</u></b>				
<b>Beginning Fund Balance</b>	<b>\$ 401,709</b>	<b>\$ 378,645</b>	<b>\$ 359,527</b>	<b>\$ 337,464</b>
Change in Fund Balance	(23,064)	(19,118)	(22,063)	(27,500)
<b>Ending Fund Balance</b>	<b>\$ 378,645</b>	<b>\$ 359,527</b>	<b>\$ 337,464</b>	<b>\$ 309,964</b>
<b><u>Fund Balance Designations:</u></b>				
<b>Restricted</b>				
Telecommunications	\$ 378,645	\$ 359,527	\$ 337,464	\$ 309,964

**FUND 18-TELECOMMUNICATIONS  
REVENUE**

<b>18-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9200-4263	INTEREST EARN TREAS				
9200-4264	NC TELECOM INTEREST	947	1,212	937	400
	<b>Interest:</b>	<b>947</b>	<b>1,212</b>	<b>937</b>	<b>400</b>
	<b>Total Revenue:</b>	<b>947</b>	<b>1,212</b>	<b>937</b>	<b>400</b>

**FUND 18-TELECOMMUNICATIONS  
EXPENDITURES**

<b>18-0100-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6501	INTERNET ACCESS/ROUTER	24,011	20,330	23,000	27,900
	<b>Operating Expenditures:</b>	<b>24,011</b>	<b>20,330</b>	<b>23,000</b>	<b>27,900</b>
	<b>Total Expenditures:</b>	<b>24,011</b>	<b>20,330</b>	<b>23,000</b>	<b>27,900</b>



# Moffat County Tourism Association



Phone: 970-824-2335

Email: [mcta@moffatcounty.net](mailto:mcta@moffatcounty.net)

## Mission

The Moffat County Tourism Association strives to allocate funds that will enhance and broaden tourism in an effort to enrich the lives of the residents of Moffat County. We believe tourism is defined as the act of bringing out of region visitors to our communities to experience Moffat County.

## Vision:

The Moffat County Tourism Association Board of Directors is a responsible steward of public funds to promote tourism in Moffat County that enhances all visitors' experiences while retaining a high quality of life for its residents.

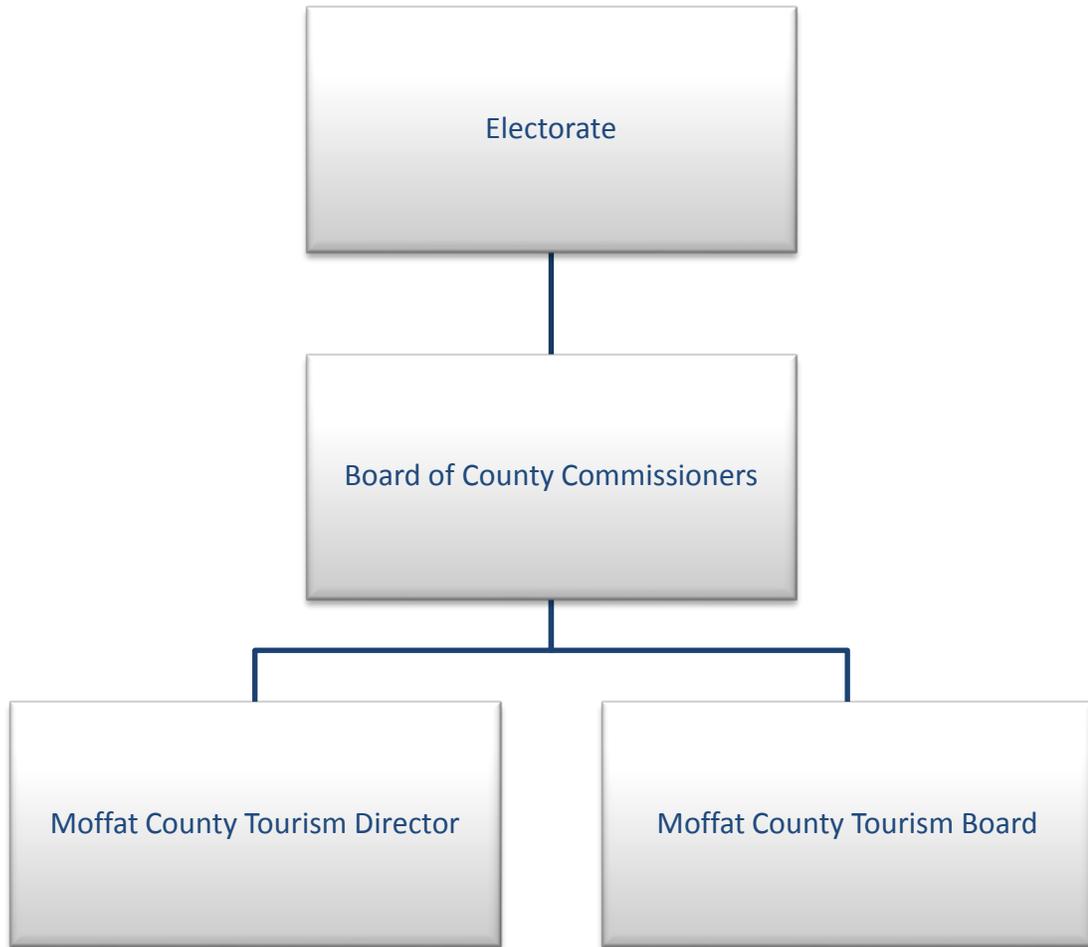
## Purpose of Department

- ✓ The Moffat County Tourism Association through development and distribution of tourism-related materials, maintenance of website geared toward potential visitors, promotion of the area at regional, state and national events and through in-area and out-of-area advertising, funding of local events that draw tourist activity, funding of other tourism-related organizations, and interacting with visitors to engage them to extend their stay in Moffat County and all other means available gathers and disseminates information on the tourist industry and attractions of Moffat County.
- ✓ The sole purpose of the Moffat County Tourism Association is to promote and market countywide tourism. The MCTA Board reviews funding requests for Tourism Promotion Programs benefiting Moffat County and funds those programs which MCTA approves. The MCTA Board monitors and evaluates approved Tourism Promotion Programs.

**Moffat County Tourism Association Personnel Schedule**

<i>Positon Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<b>MCTA Director</b>	<b>MCTA Director</b>	<b>0.00</b>
<b>Total</b>		<b>0.00</b>

**Moffat County Tourism Organizational Chart**



**Moffat County Tourism Association  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	129,034	149,081	134,847	134,847
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	105	254	80	80
Transfer In	-	-	-	-
Fund Balance Used			2,302	15,073
<b>Total Sources of Funds</b>	<b>\$ 129,139</b>	<b>\$ 149,335</b>	<b>\$ 137,229</b>	<b>\$ 150,000</b>
<b>Uses of Funds:</b>				
Personnel	\$ 33,609	\$ 38,661	\$ 51,130	\$ 54,735
Operating	\$ 57,830	\$ 72,708	\$ 86,099	\$ 95,265
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 91,439</b>	<b>\$ 111,369</b>	<b>\$ 137,229</b>	<b>\$ 150,000</b>
<b>Annual Net Activity</b>	<b>\$ 37,700</b>	<b>\$ 37,966</b>	<b>(0)</b>	<b>0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 55,440</b>	<b>\$ 93,140</b>	<b>\$ 131,106</b>	<b>\$ 128,803</b>
Change in Fund Balance	37,700	37,966	(2,302)	(15,073)
<b>Ending Fund Balance</b>	<b>\$ 93,140</b>	<b>\$ 131,106</b>	<b>\$ 128,803</b>	<b>\$ 113,730</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Tourism Promotion	\$ 93,140	\$ 131,106	\$ 128,803	\$ 113,730

**FUND 19-MOFFAT COUNTY TOURISM FUND  
REVENUES**

<b>19-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9000-4509	TAXES	129,034	149,081	134,847	134,847
	<b>Sales Taxes:</b>	<b>129,034</b>	<b>149,081</b>	<b>134,847</b>	<b>134,847</b>
9500-4840	MISC REVENUE	0	0	0	0
9500-4844	DONATIONS	0	0	0	0
9800-4536	POSTAGE/COPIES/ TELE	0	0	0	0
	<b>Miscellaneous:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9500-4801	MISC INTEREST EARNED	105	254	80	80
	<b>Interest:</b>	<b>105</b>	<b>254</b>	<b>80</b>	<b>80</b>
	<b>Total Revenue:</b>	<b>129,139</b>	<b>149,335</b>	<b>134,927</b>	<b>134,927</b>

**FUND 19-MOFFAT COUNTY TOURISM FUND  
EXPENDITURES**

<b>19-0100-</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000 MCTA DIRECTOR	31,143	23,951	0	0
00-6046 CONTRACT LABOR	0	12,782	51,130	54,735
00-6060 FRINGE BENEFITS	2,467	1,928	0	0
<b>Personnel Expenditures:</b>	<b>33,609</b>	<b>38,661</b>	<b>51,130</b>	<b>54,735</b>
00-6046 BROCHURE DISTRIBUTION	0	0	0	0
00-6085 OFFICE SUPPLIES	487	532	600	750
00-6086 POSTAGE	94	50	800	2,000
00-6088 ADVERTISING	20,901	29,768	30,470	29,015
00-6090 WEB PAGE MAINTENANCE	1,543	1,924	2,500	3,500
00-6100 OPERATING SUPPLIES	350	175	300	300
00-6103 TELEPHONE	1,517	1,657	1,600	2,000
00-6104 UTILITIES	2,652	2,831	-1,587	0
00-6108 BOARD MEMBER EXPENSE	2,293	47	100	1,000
00-6124 TOURISM PROJECTS & DEVELOPMEN	62	4,409	20,000	20,000
00-6187 CONTINGENCY	286	0	2,500	5,000
00-6190 COLORADO WELCOME CENTER DINO	0	0	0	0
00-6215 CRAIG CHAMBER STAFFING	2,500	0	0	0
00-6300 DUES	850	880	1,000	1,500
00-6301 EMPLOYEE EDUCATION	84	0	500	500
00-6305 PROMOTIONAL MATERIAL REPO	461	2,840	910	9,000
00-6308 TRAVEL	487	192	300	1,500
00-6326 EVENT FUNDING	11,963	14,261	15,000	15,000
00-6327 COLORADO HERITAGE TOURISM	500	2,000	2,000	0
00-6349 MISCELLANEOUS	0	42	0	0
00-6377 RENT	10,800	11,100	9,107	4,200
<b>Operating Expenditures:</b>	<b>57,830</b>	<b>72,708</b>	<b>86,099</b>	<b>95,265</b>
00-6220 CAP OUTLAY OFFICE EQUIP	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>91,439</b>	<b>111,369</b>	<b>137,229</b>	<b>150,000</b>



# Public Safety Center (Moffat County Jail)



**Moffat County Public Safety Center**

**Jail Administrator:** Ryan Hess  
**Phone:** 970-824-4495  
**Email:** [khume@sheriff.moffat.co.us](mailto:khume@sheriff.moffat.co.us)

## Mission:

**To develop strong community partnerships while collaborating with our fellow public safety colleagues to provide superior public safety to all individuals.**

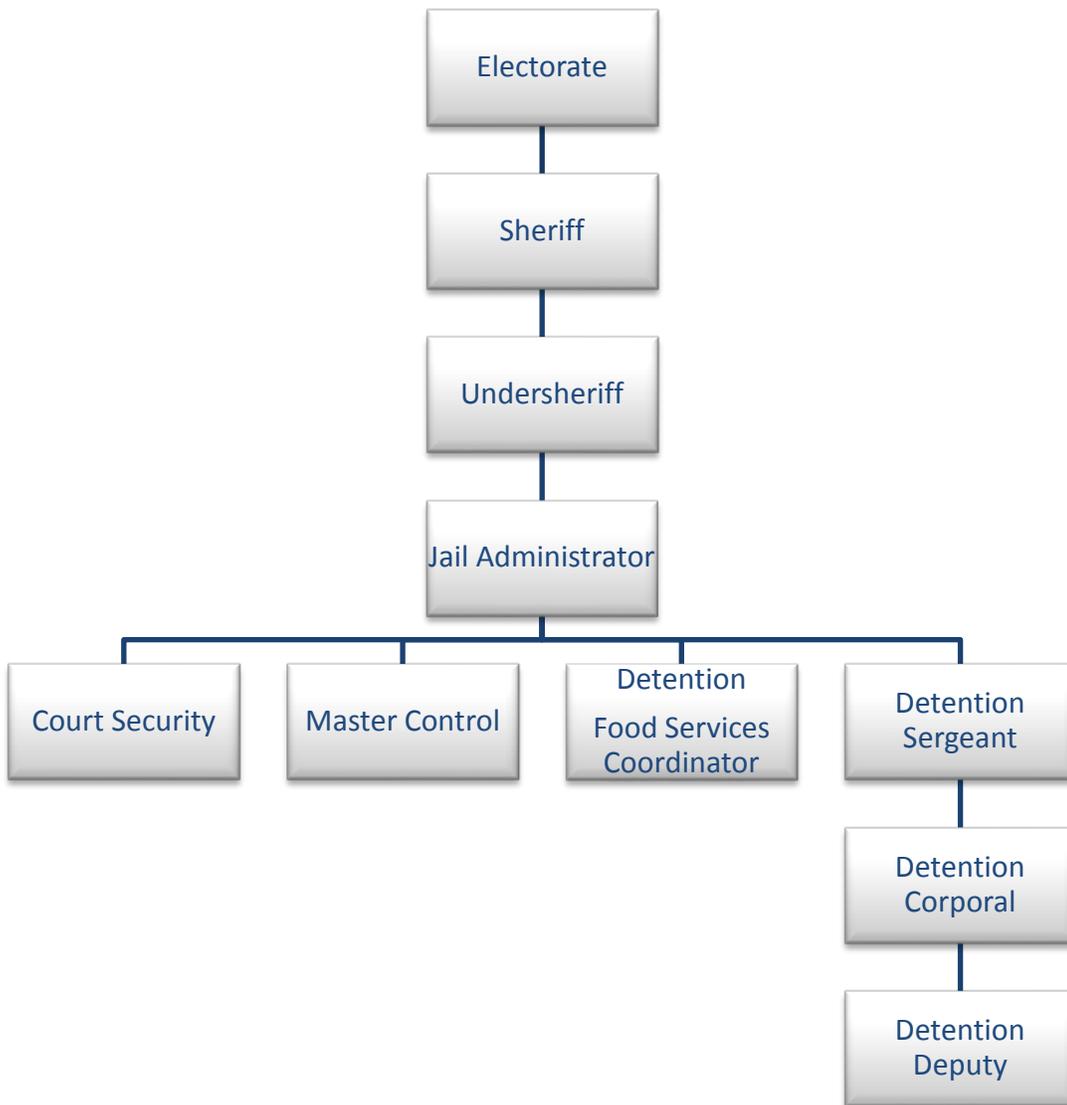
## Purpose of Department:

The function of the Moffat County Detention Facility is to provide a safe, wholesome and secure environment. This includes housing, safekeeping, adequate diet and necessary medical care for all inmates held at the Moffat County Detention Facility. The Moffat County Detention Facility is also responsible for the temporary housing of juvenile offenders and transporting inmates to and from other facilities.

**Public Safety Center (Jail) Personnel Schedule**

<b>Positon Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Jail Lieutenant</b>	<b>Lieutenant</b>	<b>1.00</b>
<b>Non-Certified Detention Sergeant</b>	<b>Sergeant</b>	<b>2.00</b>
<b>Non-Certified Detention Corporal</b>	<b>Deputies</b>	<b>2.00</b>
<b>Detention Food Services Supervisor</b>	<b>Food Services Supervisor</b>	<b>1.00</b>
<b>Post Certified Detention Deputy</b>	<b>Deputies</b>	<b>3.00</b>
<b>Non-Certified Detention Deputy</b>	<b>Deputies</b>	<b>8.00</b>
<b>Court Security</b>	<b>Court Security</b>	<b>1.50</b>
<b>Master Control Operator</b>	<b>Jail Part-Time</b>	<b>2.80</b>
<b>Total</b>		<b>21.30</b>

**Public Safety Center (Jail) Organizational Chart**



## Jail Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	1,089,703	1,142,321	1,049,388	1,049,388
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	130,561	120,432	136,766	136,766
Charges for Services	127,759	143,184	108,000	486,000
Miscellaneous	8,794	4,760	2,000	3,000
Interest	4,320	3,535	1,000	2,000
Transfer In	1,271,581	726,467	1,611,960	410,174
Fund Balance Used		480,959		876,099
<b>Total Sources of Funds</b>	<b>\$ 2,632,717</b>	<b>\$ 2,621,658</b>	<b>\$ 2,909,114</b>	<b>\$ 2,963,427</b>
<b>Uses of Funds:</b>				
Personnel	\$ 1,366,230	\$ 1,376,440	\$ 1,486,984	\$ 1,548,146
Operating	397,797	401,771	476,770	504,618
Capital Outlay	58,485	23,996	38,357	178,000
Transfers Out	719,654	819,451	771,221	732,663
<b>Total Uses of Funds</b>	<b>\$ 2,542,166</b>	<b>\$ 2,621,658</b>	<b>\$ 2,773,332</b>	<b>\$ 2,963,427</b>
<b>Annual Net Activity</b>	<b>\$ 90,551</b>	<b>\$ 0</b>	<b>\$ 135,782</b>	<b>\$ 0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 1,472,920</b>	<b>\$ 1,563,471</b>	<b>\$ 1,082,512</b>	<b>\$ 1,218,294</b>
Change in Fund Balance	90,551	(480,959)	135,782	(876,099)
<b>Ending Fund Balance</b>	<b>\$ 1,563,471</b>	<b>\$ 1,082,512</b>	<b>\$ 1,218,294</b>	<b>\$ 342,195</b>
<b>Fund Balance Designations:</b>				
<b>Committed</b>				
60 Days Operating*	\$ 529,208	\$ 533,463	\$ 589,126	\$ 342,195
<b>Assigned</b>				
Subsequent Year's Expenditures	\$ 1,034,263	\$ 549,049	\$ 629,168	\$ 0

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 21-JAIL  
REVENUES**

<b>21-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9000-4501	TAXES CURRENT PROPERT	0	0	0	0
9000-4503	TAXES INTEREST PENALY	0	0	0	0
	<b>Property Taxes:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9000-4505	SALES TAX	1,089,703	1,142,321	1,049,388	1,049,388
	<b>Sales Tax:</b>	<b>1,089,703</b>	<b>1,142,321</b>	<b>1,049,388</b>	<b>1,049,388</b>
9100-4521	FEDERAL INS	2,592	4,483	5,000	5,000
9100-4527	BUREAU OF INDIAN AFFAIRS	0	0	0	0
9100-4832	SCAAP GRANT	5,623	0	5,000	5,000
9200-4848	GRANT DEPT OF JUSTICE	122,346	115,949	126,766	126,766
9100-4834	VEST GRANT	0	0	0	0
	<b>Intergovernmental:</b>	<b>130,561</b>	<b>120,432</b>	<b>136,766</b>	<b>136,766</b>
9200-4646	WORK RELEASE	44,485	37,688	29,000	29,000
9400-4780	JAIL FEES	30,548	32,927	39,000	30,000
9400-4793	COST OF CARE/COUNTY INMATE	52,725	72,569	40,000	30,000
9400-4844	COST OF CARE/OTHER COUNTIES	0	0	0	397,000
	<b>Charges for Services:</b>	<b>127,759</b>	<b>143,184</b>	<b>108,000</b>	<b>486,000</b>
9500-4840	MISC REVENUE	8,794	0	0	0
9800-4538	REIMB TRAVEL	0	0	0	0
9800-4540	REIMBURSE OT	0	4,760	2,000	3,000
9800-4550	INSURANCE DAMAGE	0	0	0	0
	<b>Miscellaneous:</b>	<b>8,794</b>	<b>4,760</b>	<b>2,000</b>	<b>3,000</b>
9500-4801	INTEREST EARNED	4,320	3,535	1,000	2,000
	<b>Interest:</b>	<b>4,320</b>	<b>3,535</b>	<b>1,000</b>	<b>2,000</b>
9901-4360	TRANSFER IN FROM GENERAL	1,271,581	726,467	1,611,960	410,174
	<b>Transfer In:</b>	<b>1,271,581</b>	<b>726,467</b>	<b>1,611,960</b>	<b>410,174</b>
	<b>Total Revenue:</b>	<b>2,632,717</b>	<b>2,140,699</b>	<b>2,909,114</b>	<b>2,087,328</b>

**FUND 21-JAIL  
EXPENDITURES**

<b>21-0100</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
04-6000 ADMINISTRATOR	58,045	55,854	45,659	0
05-6000 LIEUTENANT	0	0	0	63,736
07-6000 SERGEANT	112,646	72,529	103,049	110,413
08-6000 DEPUTY	599,740	612,451	607,458	662,423
12-6000 COURT SECURITY	81,232	76,511	103,521	80,513
27-6000 MASTER CONTROL	93,678	85,346	83,635	0
28-6000 FOOD SERVICES SUPERVISOR	38,220	38,875	40,457	40,612
29-6000 JUVENILE	60	0	0	0
31-6000 JAIL PART-TIME	3,464	4,374	2,454	117,299
00-6034 OVERTIME	10,767	9,842	18,000	30,000
00-6036 VACATION/SICK PAID OUT	4,207	13,054	32,672	0
00-6038 LONGEVITY	0	0	0	0
00-6060 FRINGE BENEFITS	364,172	375,076	404,673	395,143
00-6364 RETIREMENT	0	32,529	45,406	48,007
<b>Personnel Expenditures:</b>	<b>1,366,230</b>	<b>1,376,440</b>	<b>1,486,984</b>	<b>1,548,146</b>
00-6078 PROF SERV MENTAL	9,500	10,000	10,000	9,500
00-6079 PROF SERV OTHER	101,603	101,307	105,000	98,000
00-6084 MISC EQUIPMENT	6,100	4,784	4,500	6,000
00-6086 POSTAGE	204	236	200	700
00-6090 COMPUTER EXPENSE/SERVICES	5,518	5,484	6,000	6,000
00-6100 OPERATING SUPPLIES	21,799	21,319	26,000	35,000
00-6101 PAPER SUPPLIES	1,611	0	800	2,820
00-6102 UNIFORMS	2,649	4,262	8,000	5,000
00-6103 TELEPHONE	1,939	1,840	2,000	4,000
00-6106 GAS & OIL	1,201	1,039	1,200	5,000
00-6107 FOOD & MEALS	64,651	72,130	72,000	80,000
00-6108 TRAVEL EXPENSES	3,711	1,534	4,300	5,500
00-6110 INSURANCE	485	773	800	773
00-6120 MAINTENANCE CONTRACT	1,997	2,300	2,000	3,000
00-6121 REPAIRS AUTO	698	3,003	800	2,000
00-6124 REPAIRS BUILDING	27	0	0	0
00-6301 EMPLOYEE EDUCATION	1,234	3,458	3,500	5,000
00-6349 MISCELLANEOUS	9,020	4,714	10,000	3,000
<b>Operating Expenditures:</b>	<b>233,949</b>	<b>238,182</b>	<b>257,100</b>	<b>271,293</b>
00-6225 CAPITAL OUTLAY VEHICLE	0	0	0	0
00-6228 CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>1,600,180</b>	<b>1,614,623</b>	<b>1,744,084</b>	<b>1,819,439</b>

**FUND 21-JAIL  
TRANSFER OUT EXPENDITURE**

<b>21-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
5101-00-6360 TRANS OUT GENERAL	0	20,962	0	0
5117-00-6360 TRANS OUT LEASE PURCHASE	719,654	798,489	771,221	732,663
<b>Transfer Out:</b>	<b>719,654</b>	<b>819,451</b>	<b>771,221</b>	<b>732,663</b>
<b>Expenditure Total:</b>	<b>719,654</b>	<b>819,451</b>	<b>771,221</b>	<b>732,663</b>

**FUND 21-JAIL  
PUBLIC SAFETY CENTER MAINTENANCE EXPENDITURES**

<b>21-0700-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
21-6000 MAINTENANCE	0	0	0	0
00-6060 FRINGE BENEFITS	0	0	0	0
<b>Personnel Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
00-6100 OPERATING SUPPLIES	16,106	24,816	25,000	30,000
00-6103 MAINT-TELEPHONE	(498)	19	200	200
00-6104 UTILITIES	106,768	111,193	118,000	125,100
00-6110 INSURANCE	0	0	41,470	43,025
00-6120 MAINTENANCE CONTRCT	25	0	0	0
00-6123 REPAIRS EQUIP & MAINTENANCE	8,443	4,319	5,000	5,000
00-6504 FACILITIES EXPENSE	33,003	23,242	30,000	30,000
<b>Operating Expenditures:</b>	<b>163,848</b>	<b>163,589</b>	<b>219,670</b>	<b>233,325</b>
00-6228 CAPITAL OUTLAY	58,485	23,996	38,357	178,000
<b>Capital Expenditures:</b>	<b>58,485</b>	<b>23,996</b>	<b>38,357</b>	<b>178,000</b>
<b>Expenditure Total:</b>	<b>222,333</b>	<b>187,584</b>	<b>258,027</b>	<b>411,325</b>

# Moffat County Department of Human Services

We All Have Our Mountains to Climb



Human Services Director: Dollie Rose  
Phone: 970-824-2828 x 2027  
Email: [dollie.rose@state.co.us](mailto:dollie.rose@state.co.us)

## **Mission:**

Partner with community organizations to collaborate and offer services, tools and resources to Moffat County residents that encourage stability through social, emotional and financial health.

## **Vision:**

Providing excellence in customer service by promoting stability to the residents of Moffat County.

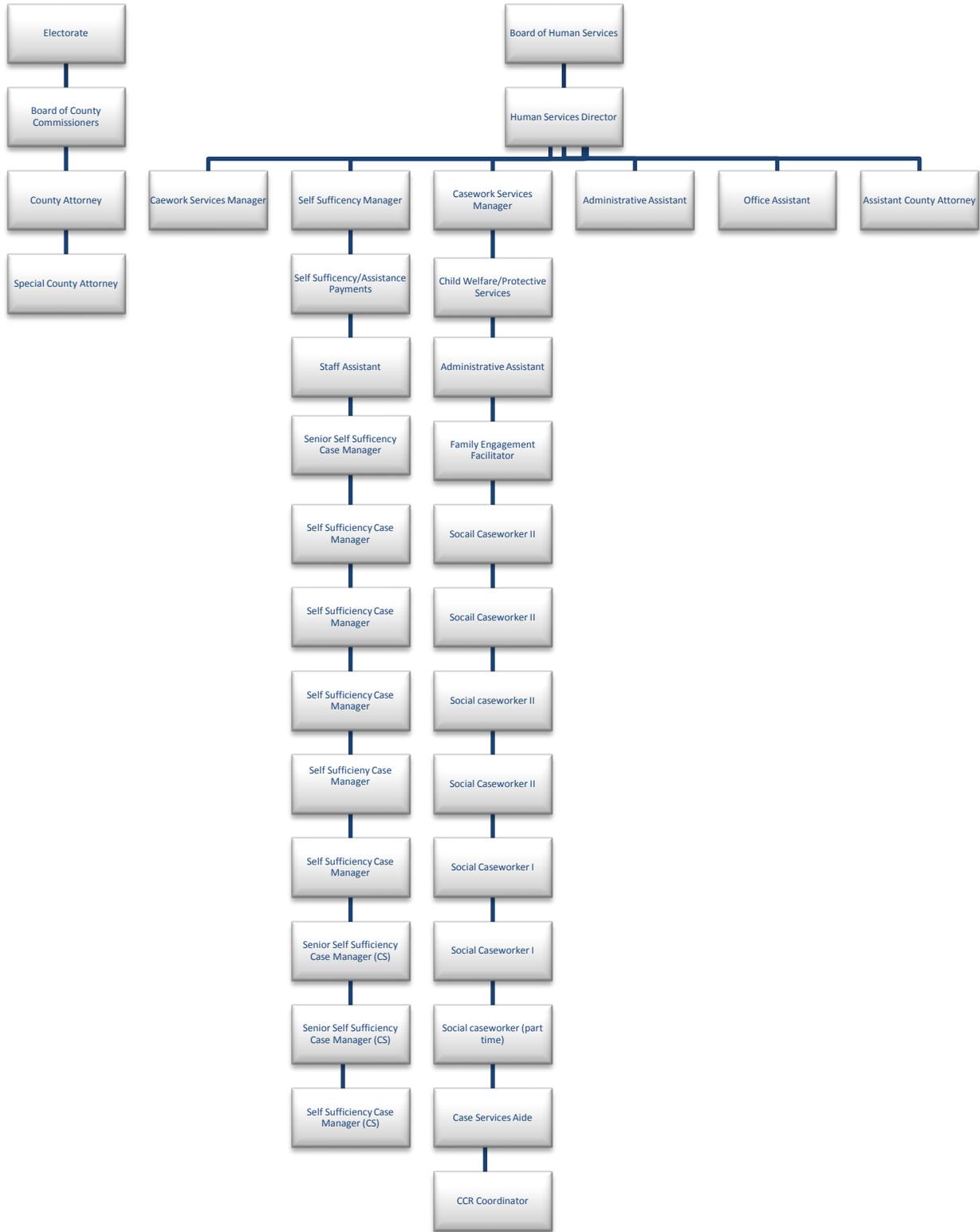
## **Purpose:**

Our commitment is to leverage funding and maximize services to assist individuals and families in reaching goals. Our services promote safety and self-sufficiency by strengthening family functions and encouraging personal growth for a stronger community.

**Human Services Personnel Schedule**

<b>Position Title</b>	<b>FTE</b>
<b>Social Services Director</b>	<b>1.00</b>
<b>Casework Services Manger</b>	<b>1.00</b>
<b>Self Sufficiency Manager</b>	<b>1.00</b>
<b>Assistant County Attorney</b>	<b>1.00</b>
<b>Finance Specialist</b>	<b>1.00</b>
<b>Administrative Assistant</b>	<b>2.00</b>
<b>Case Services Aide</b>	<b>1.00</b>
<b>Office Assistant</b>	<b>2.00</b>
<b>Social Caseworker I</b>	<b>2.00</b>
<b>Social Caseworker II</b>	<b>4.00</b>
<b>Social Caseworker III</b>	<b>0.50</b>
<b>Lead Caseworker</b>	<b>1.00</b>
<b>CWIII/Fam Engagement Facilitator</b>	<b>1.00</b>
<b>Self Sufficiency Case Manager</b>	<b>6.00</b>
<b>Senior Self Sufficiency Case Manager</b>	<b>3.00</b>
<b>CO Community Response Coordinator</b>	<b>1.0</b>
<b>Total</b>	<b>28.5</b>

# Human Services Organizational Chart



## Human Services Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 432,227	\$ 425,703	\$ 449,640	\$ 433,077
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	4,932,062	4,929,663	4,938,663	5,346,875
Charges for Services	-	-	-	-
Miscellaneous	5,868	3,822	2,500	2,500
Interest	3,323	4,659	2,000	1,750
Transfer In	-	-	-	-
Fund Balance Used	46,573	43,509	188,689	26,724
<b>Total Sources of Funds</b>	<b>\$ 5,420,052</b>	<b>\$ 5,407,357</b>	<b>\$ 5,581,492</b>	<b>\$ 5,810,926</b>
<b>Uses of Funds:</b>				
Personnel	\$ 1,664,085	\$ 1,575,629	\$ 1,738,252	\$ 1,855,497
Operating	\$ 3,755,967	\$ 3,831,728	\$ 3,843,240	3,955,429
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 5,420,052</b>	<b>\$ 5,407,357</b>	<b>\$ 5,581,492</b>	<b>\$ 5,810,926</b>
<b>Annual Net Activity</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 1,385,088</b>	<b>\$ 1,338,514</b>	<b>\$ 1,295,005</b>	<b>\$ 1,106,316</b>
Change in Fund Balance	(46,573)	(43,509)	(188,689)	(26,724)
<b>Ending Fund Balance</b>	<b>\$ 1,338,514</b>	<b>\$ 1,295,005</b>	<b>\$ 1,106,316</b>	<b>\$ 1,079,592</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Incentives	\$ 600,625	\$ 580,767	\$ 600,625	\$ 810,856
60 Days Operating*	\$ 325,203	\$ 324,441	\$ 334,890	\$ 193,736
Countercyclical Reserve				\$ 75,000
Subsequent Year's Expenditures	\$ 412,686	\$ 389,796	\$ 170,801	

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND 22-HUMAN SERVICES  
REVENUES**

<b>22-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
0000-4501	CURRENT PROPERTY	433,179	425,096	449,040	432,477
0000-4502	DELINQUENT PROPERTY	(1,445)	79	100	100
0000-4503	INTEREST & PENALTY	493	529	500	500
	<b>Property Taxes:</b>	<b>432,227</b>	<b>425,703</b>	<b>449,640</b>	<b>433,077</b>
0905-4840	MEDICAID TRANSPORTATION	20,969	36,175	34,179	30,000
0960-4840	CSBG	8,642	27,389	40,810	6,900
1200-4840	FC PARENTAL FEE INCENTIVES	0	2,239	0	0
1298-4840	IVE WAIVER	52,877	31,921	84,411	0
1545-4840	CASEY FOUNDATION	934	0	0	1,000
1575-4840	CHILD WELFARE HOTLINE	0	0	0	0
1590-4840	IVE INCENTIVES	0	0	0	0
1597-4840	COLLABORATIVE MNGMNT AGR	35,292	162,724	0	0
1800-4840	CORE SERVICES	165,940	108,163	140,174	207,996
1845-4840	MENTAL HEALTH & SUB ABUSE	98,041	142,274	150,000	204,501
2300-4840	CHILD CARE PROG	65,671	69,081	78,146	171,315
2660-4840	CHILD CARE QUALITY (C4K)	1,530	0	0	0
2685-4840	CO COMMUNITY RESPONSE	0	0	30,000	45,000
3200-4840	CHILD WELFARE PROGRAM	1,002,219	1,044,170	1,009,955	1,256,707
4050-4840	OAP	81,315	66,257	84,134	82,941
4200-4840	COLORADO WORKS	266,618	278,855	339,396	357,828
4300-4840	CONNECT FOR HEALTH COLOR/	0	0	0	0
4400-4840	FRAUD INCENTIVES	4,100	5,764	0	0
4875-4840	AND	31,958	39,666	34,546	40,000
5000-4840	LEAP	159,246	136,717	147,232	147,232
6000-4840	FOOD STAMPS	2,275,892	2,133,647	2,160,051	2,203,446
6155-4840	EMPLOYMENT 1ST	9,738	13,522	242	0
6156-4840	EMPLOYMENT 1ST INCENTIVES	0	9,050	0	0
6890-4840	COUNTY COST ALLOCATION	1,455	1,775	748	750
6900-4840	COLO REFUGEE & IMMIGRATION	0	0	0	200
7000-4840	REG ADMIN	473,122	439,831	438,460	427,591
8000-4840	CHILD SUPPORT	125,391	137,095	134,740	132,968
8020-4840	IVD FEDERAL INCENTIVES	23,254	18,718	22,000	22,000
8030-4840	IVD STATE INCENTIVES	20,344	17,703	0	0
8500-4840	AFDC RTND - CO PORTION OF C	7,307	5,851	8,496	8,000
9277-4840	FOSTER CARE RETENTION	208	1,076	943	500
	<b>Intergovernmental:</b>	<b>4,932,062</b>	<b>4,929,663</b>	<b>4,938,663</b>	<b>5,346,875</b>
0000-4800	COUNTY SALES & LEASE	5,761	3,407	2,500	2,500
0000-4840	PRIOR PERIOD ADJ	107	415	0	0
	<b>Miscellaneous:</b>	<b>5,868</b>	<b>3,822</b>	<b>2,500</b>	<b>2,500</b>
0000-4801	INTEREST EARNED	3,323	4,659	2,000	1,750
	<b>Interest:</b>	<b>3,323</b>	<b>4,659</b>	<b>2,000</b>	<b>1,750</b>
	<b>Total Revenue:</b>	<b>5,373,479</b>	<b>5,363,848</b>	<b>5,392,803</b>	<b>5,784,202</b>

**FUND 22-HUMAN SERVICES  
EXPENDITURES**

<b>22-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
GENERAL ASST	3,198	1,821	3,800	4,000
REGULAR ADMIN	553,793	521,646	548,075	551,819
AID TO THE NEEDY DISABLED	39,319	48,503	43,183	50,000
CHILD CARE	89,952	88,969	111,037	203,901
CHILD CARE QUALITY (CONNECTIONS 4 KID	1,530	0	0	0
CHILD SUPPORT	210,420	223,493	226,151	223,466
COLORADO WORKS	347,351	346,665	395,008	419,860
FRAUD INCENTIVES	0	0	0	0
COLO REFUGEE & IMMIGRATION	0	0	0	200
COMMUNITY SERVICE BLOCK GRANT	8,642	27,389	40,810	6,900
EMPLOYMENT 1ST	9,863	13,747	117	0
FOOD STAMP PROGRAM	2,275,892	2,133,647	2,160,051	2,203,446
LEAP	159,246	136,717	147,232	147,232
MEDICAID TRANSPORTATION	21,042	36,175	34,179	30,000
OLD AGE PENSION	82,354	67,425	85,813	84,001
CHILD WELFARE	1,209,358	1,279,745	1,366,419	1,413,470
COLLABORATIVE MNGMNT AGREEMENT	35,292	162,724	0	0
CORE SERVICES	183,277	103,716	154,263	221,630
MENTAL HEALTH & SUBSTANCE ABUSE	98,041	158,074	150,000	204,501
IV-D STATE INCENTIVES	57,118	14,467	0	0
IVE INCENTIVES	321	0	0	0
IV-E WAIVER PROGRAM	52,877	31,921	84,411	0
COLORADO COMMUNITY RESPONSE	0	0	30,000	45,000
CASEY FAMILY PROGRAM	934	0	0	1,000
CHILD WELFARE HOTLINE	16,557	0	0	0
FOSTER CARE PARENTAL FEE INCENTIVES	0	38,849	0	0
AFDC RTND - CO PORTION OF COLLECTION	(36,533)	(29,254)	0	0
FOSTER CARE RETENTION GRANT	208	918	943	500
<b>Expenditure Total:</b>	<b><u>5,420,052</u></b>	<b><u>5,407,357</u></b>	<b><u>5,581,492</u></b>	<b><u>5,810,926</u></b>

# Museum of Northwest Colorado



**Museum Director: Dan Davidson**  
**Phone: 970-824-6360**  
**Email: [ddavidson@moffatcounty.net](mailto:ddavidson@moffatcounty.net)**

## **Mission Statement:**

It is the mission of the Museum of Northwest Colorado to acquire and preserve objects and information concerning social and natural history with primary emphasis upon Northwest Colorado and surrounding areas. Such objects and information are utilized for education, research, interpretation and exhibition, and for increasing public awareness/understanding/appreciation of the human and natural heritage of the area. The Museum also preserves sites of historical importance. Through these pursuits, the Museum of Northwest Colorado strives to enhance the quality of life for the residents of the area and provide economic benefit by promoting its facilities/sites as visitor and community resources.

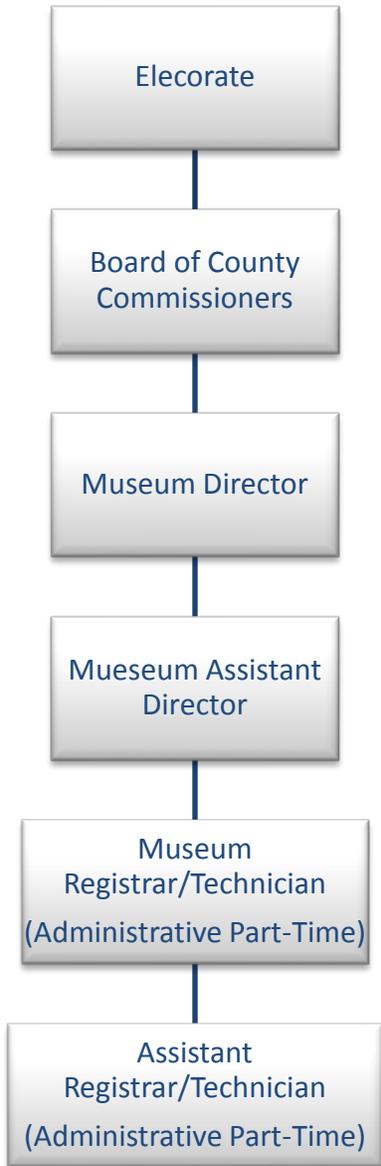
## **Purpose of Department:**

- ✓ Our current objective is to operate on a daily basis, while strategically determining direction, growth, and financial stability.

**Museum Personnel Schedule**

<i>Positon Title</i>	<i>Budget Code Title</i>	<i>FTE</i>
<b>Museum Director</b>	<b>Museum Director</b>	<b>1.00</b>
<b>Assistant Museum Director</b>	<b>Assistant Museum Director</b>	<b>1.00</b>
<b>Museum Registrar/Technician</b>	<b>Administrative Part-Time</b>	<b>0.70</b>
<b>Assistant Registrar/Technician</b>	<b>Administrative Part-Time</b>	<b>1.08</b>
<b>Total</b>		<b>3.78</b>

**Museum Organizational Chart**



## Museum Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	6,590	-	-
Charges for Services	-	-	-	-
Miscellaneous	129,336	60,321	69,400	57,900
Interest	-	-	-	-
Transfer In	213,260	223,923	213,901	113,901
Fund Balance Used	174,610	25,701	9,549	82,291
<b>Total Sources of Funds</b>	<b>\$ 517,206</b>	<b>\$ 316,534</b>	<b>\$ 292,850</b>	<b>\$ 254,092</b>
<b>Uses of Funds:</b>				
Personnel	\$ 217,649	\$ 216,872	\$ 229,599	\$ 218,726
Operating	\$ 251,554	\$ 74,065	\$ 63,251	35,366
Capital Outlay	\$ 30,331	\$ 20,736	\$ -	\$ -
Transfers Out	\$ 17,672	\$ 4,861	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 517,206</b>	<b>\$ 316,534</b>	<b>\$ 292,850</b>	<b>\$ 254,092</b>
<b>Annual Net Activity</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>(0)</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 667,653</b>	<b>\$ 493,045</b>	<b>\$ 467,343</b>	<b>\$ 457,794</b>
Change in Fund Balance	(174,610)	(25,701)	(9,549)	(82,291)
<b>Ending Fund Balance</b>	<b>\$ 493,045</b>	<b>\$ 467,343</b>	<b>\$ 457,794</b>	<b>\$ 375,503</b>
<b>Fund Balance Designations:</b>				
<b>Nonspendable</b>				
Inventory	\$ -	\$ 28,879	\$ 28,879	\$ 28,879
<b>Restricted</b>				
Museum Minerals	\$ 449,445	\$ 386,026	\$ 428,915	\$ 346,624
<b>Assigned</b>				
Subsequent Year's Expenditure	\$ 43,600	\$ 52,438	\$ -	\$ -

**FUND 29-MUSEUM FUND  
REVENUES**

<b>29-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9200-4841	MUSEUM GRANT	0	6,590	0	0
	<b>Intergovernmental:</b>	<b>0</b>	<b>6,590</b>	<b>0</b>	<b>0</b>
9500-4834	WALK IN DONATIONS	4,878	6,161	6,500	6,500
9500-4641	MINERAL LEASE	0	11,857	16,000	5,000
9500-4640	MINERAL ROYALTIES	101,728	12,448	16,000	16,000
9500-4837	SHOP	16,870	12,257	15,000	15,000
9500-4838	DONATIONS	5,000	13,187	15,000	15,000
9500-4846	MISC	417	268	400	400
9800-4546	REIMB MUSEUM MISC	443	4,141	500	0
	<b>Miscellaneous:</b>	<b>129,336</b>	<b>60,319</b>	<b>69,400</b>	<b>57,900</b>
9500-4801	MISC INTEREST EARNED	0	0	0	0
	<b>Interest:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9901-4360	TRANSFER IN FROM GENERAL	213,260	223,923	213,901	113,901
	<b>Transfer In:</b>	<b>213,260</b>	<b>223,923</b>	<b>213,901</b>	<b>113,901</b>
	<b>Total Revenue:</b>	<b>342,596</b>	<b>290,831</b>	<b>283,301</b>	<b>171,801</b>

**FUND 29-MUSEUM FUND  
EXPENDITURES**

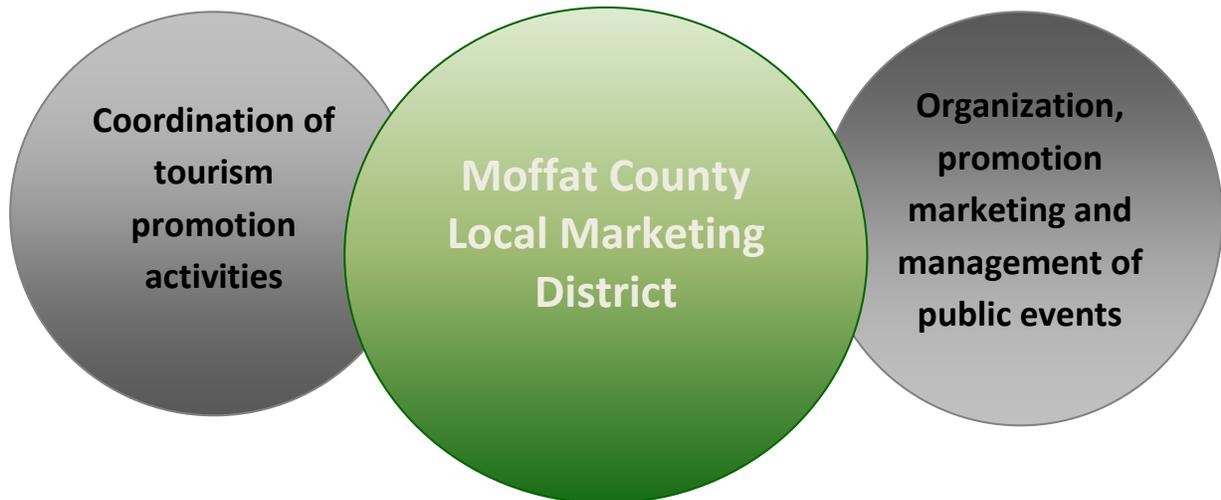
<b>29-0100-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
02-6000 MUSEUM DIRECTOR	65,206	64,206	65,250	65,501
03-6000 ASSISTANT MUSEUM DIRECTOR	50,546	47,904	48,283	48,442
31-6000 ADMINISTRATIVE PART-TIME	56,756	46,294	52,804	53,513
00-6034 OVERTIME	2	539	115	0
00-6035 VACATION PAID OUT	475	11,162	0	0
00-6038 LONGEVITY	2,988	2,632	2,600	2,600
00-6060 FRINGE BENEFITS	41,676	41,217	53,698	41,677
00-6364 RETIREMENT	0	2,918	6,847	6,993
<b>Personnel Expenditures:</b>	<b>217,649</b>	<b>216,872</b>	<b>229,599</b>	<b>218,726</b>
00-6076 MINERALS PROFESSIONAL SRVC LEG	35,463	3,017	0	0
00-6086 POSTAGE	48	0	0	0
00-6087 COPIES	2,369	2,214	3,000	2,416
00-6088 ADVERTISING	8,299	11,869	7,000	1,600
00-6099 DISPLAY SUPPLIES	13,173	11,025	4,500	0
00-6100 OPERATING SUPPLIES	11,587	10,828	6,000	3,000
00-6103 TELEPHONE	2,750	2,870	2,750	2,750
00-6104 UTILITIES	7,006	6,661	7,146	7,500
00-6108 TRAVEL EXPENSE	702	242	250	250
00-6117 INVENTORY/GIFT SHOP	12,944	(20,227)	12,000	12,000
00-6119 RENT - LEASING	7,799	7,762	3,700	0
00-6124 REPAIRS BUILDING	21,029	8,648	12,000	5,100
00-6137 MINERALS TAXES	2,248	705	712	750
00-6167 HISTORIC PUBLICATIONS	82,759	17,300	4,000	0
00-6210 MINERALS ADVERTISING	3,830	1,522	0	0
00-6255 SPECIAL PROJECTS	39,290	9,459	0	0
00-6256 MINERALS RECORDING/LEGAL	258	169	193	0
<b>Operating Expenditures:</b>	<b>251,554</b>	<b>74,065</b>	<b>63,251</b>	<b>35,366</b>
00-6220 CAP OUTLAY OFFICE EQUIP	29,779	3,393	0	0
00-6228 CAP OUTLAY	552	17,343	0	0
<b>Capital Expenditures:</b>	<b>30,331</b>	<b>20,736</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>499,534</b>	<b>311,674</b>	<b>292,850</b>	<b>254,092</b>

**FUND 29-MUSEUM FUND  
MUSEUM MINERAL LEASE TRANSFER OUT EXPENDITURE**

<b>29-5101-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6360 TRANSFER OUT GENERAL FUND	17,672	4,861	0	0
<b>Transfer Out:</b>	<b>17,672</b>	<b>4,861</b>	<b>0</b>	<b>0</b>



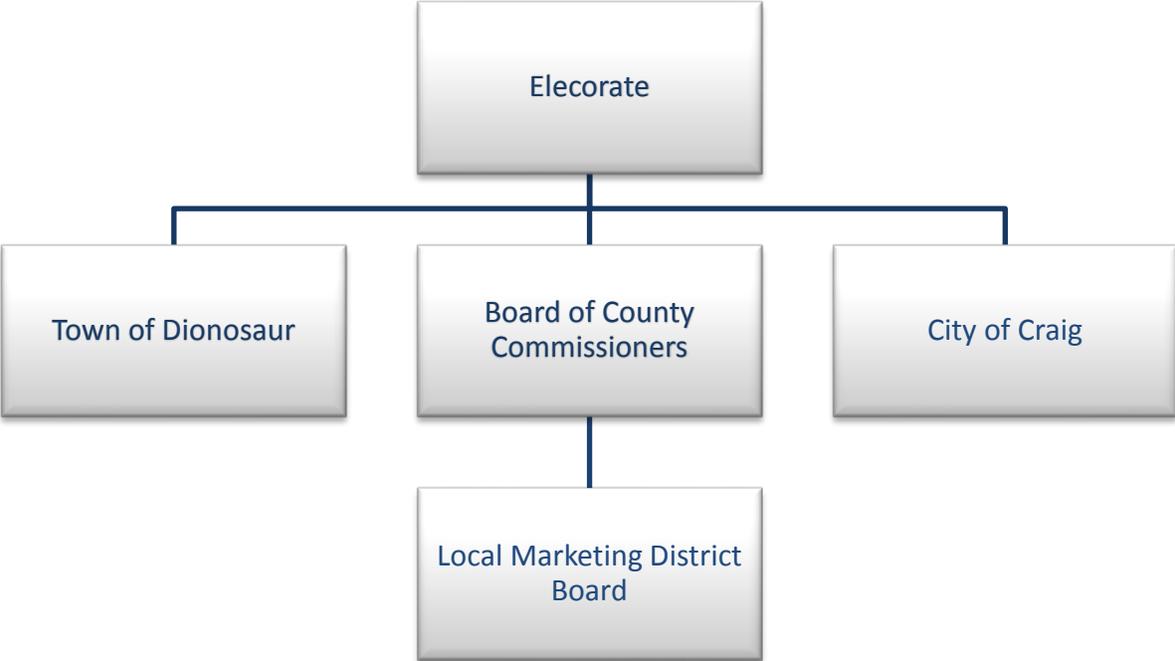
# Moffat County Local Marketing District



## *Purpose of Department:*

- The Moffat County Local Marketing District (MCLMD) is a combination district consisting of City of Craig, Town of Dinosaur and Moffat County and will be authorized but not limited to:
  - ✓ Coordination of tourism promotion activities
  - ✓ Coordination and support of activities in support of business recruitment, management and development
  - ✓ Organization, promotion, marketing and management of public events
  - ✓ Overseeing collection and disbursement of four percent marketing and promotion tax for rooms and accommodations sold in the City of Craig, Town of Dinosaur and Moffat County.

**Moffat County Local Marketing District Organizational Chart**



**Pursuant to the Colorado Revised Statutes 29-25-110, an operating plan for the Moffat County Local Marketing District is approved or disapproved by December 5<sup>th</sup> for the next fiscal year by all governing boards:**

**City of Craig**

The 2018 Moffat County Local Marketing District Operating Plan was approved at the City of Craig, November 14, 2017 Council Meeting, as in this excerpt from the minutes:

City Attorney Romney spoke to Council about the LMD Operating Plan and 2018 budget. He indicated that the plan and budget need to be approved by December 5, 2017. Following a lengthy discussion, Councilman Bohrer moved with a second by Councilwoman Camp to approve, as presented, the operating plan and budget for the LMD. Ayes: 5. Nays: 2. Motion carried. Councilmen Nichols and Duran voted in the minority.

**Town of Dinosaur**

The 2018 Moffat County Local Marketing District Operating Plan was approved at the Town of Dinosaur, November 14, 2017 Council Meeting, as in this excerpt from the minutes:

Trustee Heinrich said that the Council would need to vote on the LMD Budget and Operating Plan that they received at the last meeting. Trustee Karren made a motion, seconded by Trustee Cortez to accept the LMD Budget and Operating Plan for the LMD Board as presented. Ayes: 5. Nays 0. Abstain: 1 (D. Heinrich). Motion carried.

**Moffat County**

Adopted on November 22, 2017 resolution on next page.

RESOLUTION NO. 2017 - 150  
A RESOLUTION APPROVING THE MOFFAT COUNTY LOCAL MARKETING DISTRICT  
("MCLMD") OPERATING PLAN FOR THE YEAR 2018.

WHEREAS, pursuant to Colorado Revised Statutes §29-25-110, an operating plan for the Moffat County Local Marketing District (henceforth called "MCLMD") is required to be approved or disapproved by December 5, 2017 for the next fiscal year, which will be for the year commencing January 1, 2018 and ending on December 31, 2018; and

WHEREAS, the current Board of Directors of the MCLMD has been appointed pursuant to C.R.S. §29-25-108(1)(b), and also pursuant to Resolutions passed by the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur; and

WHEREAS, the Board of Directors of the MCLMD has filed an operating plan and its proposed budget for the next fiscal year with the clerks of the three entities consisting of the City Council of Craig, the Moffat County Board of County Commissioners, and the Town Council of Dinosaur as required by C.R.S. §29-25-110; and

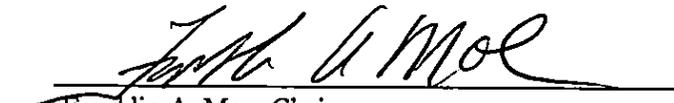
WHEREAS, the Operating Plan must be approved or disapproved by the City of Craig, the Town of Dinosaur and by Moffat County within thirty days after receipt of such operating plan and all requested documentation relating thereto, but not later than December 5, 2017, and

WHEREAS, the Moffat County Board of County Commissioners is acting as a member of the combination of local governments required to approve or disapprove the operating plan of the MCLMD.

NOW, THEREFORE, BE IT RESOLVED BY THE MOFFAT COUNTY BOARD OF COUNTY COMMISSIONERS, MOFFAT COUNTY, COLORADO:

The 2018 Operating Plan of the Moffat County Local Marketing District is hereby APPROVED and ADOPTED, with the additional requirement that a more comprehensive Operating Plan shall be devised and provided to the Three Entities within ninety (90) days after the MCLMD hires a director as proposed in the 2018 Operating Plan.

READ and APPROVED this 22 day of November, 2017, by the Moffat County Board of County Commissioners, Moffat County, Colorado.

  
\_\_\_\_\_  
Franklin A. Moe, Chair

STATE OF COLORADO )  
                                  )ss.  
COUNTY OF MOFFAT )

I, Lila Herod, Ex-Officio to the Board of County Commissioners, do hereby certify that the above and forgoing is a true and complete copy of the Resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and seal of the County this 22 day of November, 2017.

  
\_\_\_\_\_  
Lila Herod, Ex-Officio to the Board of County  
Commissioners, Moffat County, State of Colorado



## **2018 Operating Plan for the Moffat County Local Marketing District**

In 2018, the Moffat County Local Marketing District shall:

**A. Promote marketing and economic development/diversification and tourism within Moffat County, the City of Craig and the Town of Dinosaur:**

- a. Create and distribute a Survey, either by electronic survey or one-on-one interviews, with graduates of Moffat County High School from 2002-2012 as to (a) reasons for living in Moffat County, or living elsewhere, (b) types of college degrees or small business endeavors, (c) any barriers to relocation in Moffat County if located outside of the county, or any barriers to continued residence in Moffat County if presently located, (d) reasons for business closures between from 2000-2016, current barriers to starting new businesses in Moffat County, and opportunities for business relocation to Moffat County either via existing small business or opportunity to work remotely (a/k/a location neutral) in Moffat County.'
- b. Explore business recruitment in Moffat County based on the Business Alliance Report.
- c. Provide initial funding, support, development and promotion of one new key signatory tourism event in Moffat County focused on cultural heritage or history of Moffat County for two days.
- d. Explore opportunities for creation of a Moffat County Visitor's Center.
- e. Provide initial funding, support, development and promotion of three niche or focused events targeting specific community e.g. an endurance running event, motorized vehicle racing event e.g. dirt bike/four-wheeler/snow-mobile with one each in Dinosaur, Craig, and Moffat County.

**B. Propose strategies and associated budgets to achieve the proposed goals along with measurable results for the upcoming year:**

- a. The LMD is submitting herewith its proposed 2018 Budget. Proposed goals shall be measured by completion of events as funded, participation/attendance at events, surveys distributed inquiring of participants how they learned of the event.
- b. Measurement of hotel occupancy rates by survey to owners of hotels and reception desk for guests to inquire of reason for visit (business or pleasure) and what was done in the area during their visit.
- c. Note attendance figures to visitor center and museums and specifically whether funds allocations resulted in any increased attendance.

**C. Develop a strategy for creation, maintenance and coordination of an effective broadband presence for and within the County:**

- a. Collaborate with other entities in Moffat County to focus on next steps in expanding, developing and implementing broadband services including participating in and developing grant submittals and ascertaining successes in other counties and rural areas of Colorado to advance broadband development.

**D. Strategies for marketing in-county experiences and fulfillment:**

- a. Create and encourage a platform for sharing and promoting Moffat County experiences via social media through interconnecting and sharing Moffat County experiences.

- E. **Propose performance-based contracts with economic development and marketing/tourism vendors/subcontractors that contract with the Board:**
  - a. Contracts to be based on payment terms reaching certain benchmarks or threshold relative to event implementation with marketing/tourism and established progress through survey or grants received/implemented with economic development.
- F. **Coordinate with strategic partners including but not limited to CNCC, Craig Chamber of Commerce, Moffat County Tourism, Craig Moffat Economic Development Partnership and anyone or any groups that set forth goals and objectives to enhance marketing, tourism and economic development/diversification within the City of Craig, Moffat County and the Town of Dinosaur:**
  - a. Negotiate, develop and enter into Intergovernmental Agreements (IGA's) to share costs of office space with associate infrastructure and then executive director with related staff, acquisition of office space and hiring of positions to maximize use of funds, but still retain classifications and benefits of each separate entity at the same time.
- G. **Projects previously approved for funding in 2018**
  - a. Museum of Northwest Colorado.
    - i. \$7,517.00 to be funded in 2018 and continuing in 2019, to include rental of billboard advertising space, and delivery/display of brochures to Steamboat Springs, CO where a substantial number of visitors learn about the Museum. The Museum of Northwest Colorado is a primary tourism draw in downtown Craig. During their visit to the Museum, visitors request and are provided information about additional attractions in Craig and Dinosaur. Funding to the Museum is supportive of the mission and vision of the LMD.
    - ii. Continued funding to CMEDP in 2018 and 2019 for dedicated staff to facilitate accelerated broadband implementation in Moffat County.
- H. **The LMD will establish working committees to further develop the following areas:**
  - a. **Community Pride**
    - i. This committee will be responsible for encouraging participation in volunteer activities to improve and enhance the appearance of Moffat County, which will in turn promote tourism and development.
  - b. **Marketing and Tourism**
    - i. Marketing: This committee will be responsible for identifying and implementation proven marketing strategies for rural communities, including but not limited to promotion on social media, print media and through collaboration with existing marketing resources in Craig and Dinosaur, CO. This committee shall also enhance the website for the LMD and inform the public community of Moffat County of the funded projects by the LMD, and develop a recognizable logo for events or LMD funding recipients to prominently display at events or at venues/locations where LMD funds have been expended.
    - ii. Tourism: This committee shall identify information such as the typical visitor profile in Moffat County, the approximate funds expended for tourism in Moffat County on an annual basis, and accommodation statistics. This committee shall determine strategies for an increase in visits to current tourist attractions and development of new tourism opportunities, to include offering of winter and

summer tour and accommodation packages. It shall review opportunities for development of or enhancement of any websites detailing tourism opportunities in Moffat County, and the creation of a Moffat County Visitor's Center. This committee will also be responsible for collaboration with existing tourism entities in Moffat County such as the Moffat County Tourism Association, the Craig Chamber of Commerce and the Colorado Visitor Center in Dinosaur.

**c. *Economic Development and Broadband***

- i. Economic Development: This committee will be responsible for working with governmental and private employers in Moffat County to determine existing and potential areas of economic development. This committee will be responsible for collaboration with existing economic development entities in Moffat County such as the Craig Moffat Economic Development Partnership. This committee shall explore business recruitment based on the Business Alliance Report.
- ii. Broadband: This committee will be responsible for collaborating with other entities in Moffat County to focus on next steps in expanding and developing broadband services including participating and developing grant submittals and ascertaining successes in other counties and rural areas of Colorado to advance broadband development.

**d. *Funding Review Committee:***

- i. The Funding Review Committee shall review applications for funding received by the Board of Directors. This committee shall work with the Board to develop policies and procedures for review of applications, to include guidelines for determining whether the application qualifies for funding under the By-Laws of the LMD and the Local Marketing District Act, and what amount should be funded.

**Moffat County Local Marketing District  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	253,791	225,000	200,000
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	-	-	-	-
Miscellaneous	-	-	-	-
Interest	-	-	-	-
Transfer In	-	-	-	-
Fund Balance Used	-	-	-	80,000
<b>Total Sources of Funds</b>	<b>\$ -</b>	<b>\$ 253,791</b>	<b>\$ 225,000</b>	<b>\$ 280,000</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	8,845	0
Operating	\$ -	\$ 1,461	\$ 111,730	280,000
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ -</b>	<b>\$ 1,461</b>	<b>\$ 120,576</b>	<b>\$ 280,000</b>
<b>Annual Net Activity</b>		<b>\$ 252,330</b>	<b>104,424</b>	<b>0</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 252,330</b>	<b>\$ 356,754</b>
Change in Fund Balance	-	252,330	104,424	(80,000)
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ 252,330</b>	<b>\$ 356,754</b>	<b>\$ 276,754</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Marketing Promotion	\$ -	\$ 252,330	\$ 356,754	\$ 276,754

**FUND 31-MOFFAT COUNTY LOCAL MARKETING DISTRICT  
REVENUES**

<b>31-</b>		<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9000-4509	TAXES	0	253,791	225,000	200,000
	<b>Sales Taxes:</b>	<b>0</b>	<b>253,791</b>	<b>225,000</b>	<b>200,000</b>
9500-4840	MISC REVENUE	0	0	0	0
	<b>Miscellaneous:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9500-4801	MISC INTEREST EARNED	0	0	0	0
	<b>Interest:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>Total Revenue:</b>	<b>0</b>	<b>253,791</b>	<b>225,000</b>	<b>200,000</b>

**FUND 31-MOFFAT COUNTY LOCAL MARKETING DISTRICT  
EXPENDITURES**

<b>31-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
02-6000 DIRECTOR	0	0	0	0
31-6000 PART TIME	0	0	0	0
00-6034 OVERTIME	0	0	0	0
00-6046 CONTRACT LABOR (TEMP)	0	0	8,845	0
00-6060 FRINGE BENEFITS	0	0	0	0
<b>Personnel Expenditures:</b>	<b>0</b>	<b>0</b>	<b>8,845</b>	<b>0</b>
00-6075 PROF SERV ACCOUNTING	0	0	0	0
00-6076 PROF SERV LEGAL	0	0	4,740	25,000
00-6079 PROF SERV OTHER	0	0	0	47,000
00-6085 OFFICE SUPPLIES	0	0	31	700
00-6086 POSTAGE	0	0	0	150
00-6087 COPIES	0	0	94	150
00-6088 ADVERTISING	0	853	0	0
00-6090 WEB PAGE MAINTENANCE	0	0	0	0
00-6100 OPERATING SUPPLIES	0	0	0	0
00-6103 TELEPHONE	0	0	0	0
00-6104 UTILITIES	0	0	0	0
00-6108 TRAVEL	0	0	2,296	3,000
00-6110 INSURANCE	0	0	1,869	0
00-6112 BROCHURES	0	0	0	0
00-6119 LEASING	0	304	0	12,000
00-6124 TOURISM ACTIVITIES & DEVELOPMEN	0	0	21,001	50,000
00-6187 CONTINGENCY	0	0	0	0
00-6201 MARKETING	0	0	20,000	50,000
00-6300 DUES	0	0	0	0
00-6301 EMPLOYEE EDUCATION	0	0	0	0
00-6305 PROMOTIONAL MATERIAL	0	0	0	0
00-6308 BOARD MEMBER EXPENSE	0	0	0	0
00-6326 EVENT FUNDING	0	0	0	0
00-6334 TRADE SHOW	0	0	0	0
00-6344 BILLBOARD SIGNAGE	0	0	0	0
00-6349 MISCELLANEOUS	0	304	61,700	92,000
<b>Operating Expenditures:</b>	<b>0</b>	<b>1,461</b>	<b>111,730</b>	<b>280,000</b>
00-6220 CAP OUTLAY OFFICE EQUIP	0	0	0	0
<b>Expenditure Total:</b>	<b>0</b>	<b>1,461</b>	<b>120,576</b>	<b>280,000</b>

## Capital Improvement Program

The Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement the County's short-term and long-term capital needs. The CIP totals \$4,584,031 for 2018. The 2018 CIP includes projects over a ten-year timeframe for County buildings, equipment, technology, vehicles and roads.

The CIP is the result of significant collaboration between the following departments: Development Services, Grounds & Building, Fairgrounds, Landfill, Parks & Recreation, Road and Bridge, Weed & Pest, Information Technology Department and the Finance Department and also reflects input from other County departments. The commendable work of all parties is reflected in the CIP.

### 2018 Capital Improvement Plan

The 2018 CIP includes improvements in four categories of projects:

- Equipment/Vehicle Replacement \$791,833
- Facility Improvements \$799,700
- Road Maintenance \$2,974,498
- Technology Improvements \$18,000

Category	2018	2019-2020	2021-2023	2024-2027	2028+
<b>EQUIPMENT/VEHICLE REPLACEMENT</b>	\$ 791,833	\$ 1,818,863	\$ 2,671,475	\$ 7,152,304	\$ 5,198,480
<b>FACILITY IMPROVEMENTS</b>	\$ 799,700	\$ 1,069,000	\$ 825,500	\$ 416,000	\$ 454,500
<b>AIRPORT MAINTENANCE</b>	\$	\$	\$	\$	\$
<b>ROAD MAINTENANCE</b>	\$	\$	\$	\$	\$
Preventative Maintenance	1,070,000	2,000,000	3,000,000	4,000,000	1,000,000
Asphalt Projects	\$	\$	\$	\$	\$
Asphalt Reconstruction	\$	\$	\$	\$	\$
Bridge Repair/Replacement	1,904,498	\$	\$	\$	\$
<b>TOTAL ROAD MAINTENANCE</b>	\$ 2,974,498	\$ 2,000,000	\$ 3,000,000	\$ 4,000,000	\$ 1,000,000
<b>TECHNOLOGY IMPROVEMENTS</b>	\$	\$	\$	\$	\$
Computer Rotation	18,000	36,000	54,000	72,000	18,000
<b>TOTAL TECHNOLOGY IMPROVEMENTS</b>	\$ 18,000	\$ 36,000	\$ 54,000	\$ 72,000	\$ 18,000
<b>GRAND TOTALS</b>	\$ 4,584,031	\$ 4,923,863	\$ 6,550,975	\$ 11,640,304	\$ 6,670,980

### Road Maintenance

The objective of the Road and Bridge Department is to provide and maintain a safe and adequate road system for the unincorporated areas of Moffat County. In addition to general maintenance, this budget includes the cost of engineering, construction, and maintenance of the 1,700 miles of the County road system. The Departments activities include: street overlays, replacement of signs, culverts and cattle guards, road surface maintenance, chip seals, patching, shoulder repairs, removal of roadside debris, storm patrol, storm cleanup, and providing requested service to other County departments.

For 2018, the Swinging Bridge Project is budgeted at \$1,904,498. This project is a collaboration effort of the following entities: Department of Local Affairs, Bureau of Land Management, Colorado Parks and Wildlife, Colorado State Land Board, US Fish and Wildlife Service, Questar, Vermillion Ranch, River Expeditions, Utah Department of Wildlife Resources, Utah Seven County Infrastructure Coalition, insurance payments from the initial repairs and Moffat County. With the collaboration efforts, Moffat County's portion of the \$1.9 million dollar project is \$100,000.

## Overview of the 2016 CIP

The County's Capital Improvement Program (CIP) is a multi-year planning tool to identify and implement short-term and long-term capital needs. Capital projects included in the CIP include acquisitions, additions, improvements, and non-routine maintenance to County-owned facilities, and roads that generally equal or exceed \$25,000 and have a useful life of at least five years. In addition, the plan also includes capital equipment and vehicle replacements that equal or exceed \$5,000 and have a useful life of at least two years.

In order to maintain assets at a level adequate to protect the county's capital investment and to minimize future maintenance and replacement costs, the CIP plan will include 10 year projections and will be updated and adopted on an annual basis.

The County's 2018 CIP includes a total of \$4.5 million in 5 categories of projects. This amount is \$2,035,913 increase over the 2017 budget figure of \$2,548,118 or a 78.90% increase, mainly from the Swinging Bridge Project of \$1.9 million.

### Facility Improvements Projects

These capital investments help ensure safe and appropriate facilities for County employees and the public. These facilities include the Courthouse, Public Safety Center, Road and Bridge Offices and Shops, Social Service Building, Libraries, Community Centers, and parks and open space facilities. The 2018 CIP shows funding for facilities from county funds or from Conservation Trust Funds. The County owned mineral revenue is being designated as follows per Resolution 2006-137 Designation of Revenue in Capital Projects Fund:

- 15% of the revenue for Courthouse Expansion/Major Renovations
- 15% of the revenue for Senior Housing Improvements/Addition
- 25% of the revenue for a multiuse building at the Fairgrounds
- 45% of the revenue for yet to be determined capital improvements
- 

As of the end of 2018 these categories have the following estimated balances:

- Courthouse Expansion/Major Renovations \$499,673
- Senior Housing Improvements/Addition \$457,830
- Multiuse Building at Fairgrounds \$827,904
- Yet to be Determined Capital Improvements \$1,098,301

## Equipment/Vehicle Replacement

### **Equipment/Vehicle Replacement**

It is Moffat County's goal to continue to maintain our equipment and vehicles to ensure employee safety as well as improved efficiency. The replacement schedule for equipment and vehicles varies by department, types of equipment, and the usage. Developmental Services also works with Departments to research best value for Equipment Purchases and, if needed, prepares the bid process.

Due to the struggles with revenue shortfalls and capital improvement needs, a 10 year Capital Improvement Plan (CIP) has been developed to address vehicle and equipment rotation along with building improvements. Typically, a CIP is built on a rotation basis such as vehicles rotate every 5 years or 100,000 miles. The CIP for Moffat County is based off of scoring mechanisms to identify the highest replacement need from usage. For example: an older vehicle that may have low miles due to in town use may not be a high need of replacement and will stay on the rotation until the mileage and condition of the vehicle is scored for highest replacement need.

### Summary of Proposed Equipment/Vehicle Replacements

Equipment/Vehicle Description	2018	2019-2020	2021-2023	2024-2027	2028+
Airport Utility Vehicle	\$	\$	\$ 8,980	\$	\$
<b>Airport Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,980</b>	<b>\$ -</b>	<b>\$ -</b>
Assessor Vehicles	\$	\$	\$ 21,295	\$ 29,607	\$
Cemetery Bobcat	\$	\$	\$	\$	\$ 39,415
Cemetery Mower	\$	\$	\$	\$	\$ 18,020
Cemetery Pickups	\$ 40,347	\$	\$	\$	\$
Cemetery Utility Vehicles	\$ 6,561	\$	\$	\$ 8,513	\$
Cemetery Tractor	\$	\$ 11,289	\$	\$	\$
Cemetery Tractor/Loaders	\$	\$	\$ 47,432	\$	\$
Commissioners Vehicles	\$	\$	\$ 36,983	\$	\$ 64,457
Development Services Vehicles	\$	\$ 34,766	\$ 22,129	\$	\$
Emergency Management Reserve Ambulance	\$ 265,136	\$	\$	\$	\$
Emergency Management Vehicle	\$	\$	\$	\$ 34,298	\$
Extension Vehicle	\$	\$	\$	\$	\$ 26,186
Fairgrounds Mower	\$	\$	\$ 19,809	\$	\$
Fairgrounds Pickups	\$	\$ 20,949	\$ 23,465	\$	\$
Fairgrounds Skidsteer Loader	\$	\$	\$	\$	\$ 10,118
Fairgrounds Toolcats	\$	\$ 36,081	\$	\$ 48,067	\$
Fairgrounds Tractors	\$	\$	\$ 33,548	\$	\$ 48,364
Fairgrounds Utility Vehicle	\$	\$ 8,041	\$	\$	\$
Fairgrounds Water Truck	\$	\$	\$	\$ 90,615	\$
Grounds & Building Pickups	\$ 47,214	\$ 58,380	\$	\$	\$ 95,521
Grounds & Building Trailers	\$	\$	\$	\$	\$ 14,058
IT Vehicle	\$	\$	\$ 23,705	\$	\$
Maybell Ambulance Wheeled Coach Replacement	\$ 67,947	\$	\$	\$	\$
Maybell Fire Pickup	\$	\$	\$ 5,585	\$	\$ 14,207
Parks & Rec Ballfield Maint Equip	\$	\$	\$	\$	\$ 9,910
Parks & Rec Bobcat	\$ 24,921	\$	\$	\$	\$
Parks & Rec Ice Resurfacer	\$	\$	\$	\$	\$ 44,288
Parks & Rec Mower	\$	\$	\$	\$	\$ 45,476
Parks & Rec Pickup	\$	\$ 19,669	\$ 22,923	\$	\$
Parks & Rec Tractor	\$	\$	\$	\$	\$ 45,894
Parks & Rec Trailers	\$	\$	\$	\$	\$ 15,219
Parks & Rec Utility Vehicle	\$	\$	\$	\$	\$ 8,424
Pest Management Foggers	\$	\$ 7,109	\$ 15,198	\$ 8,627	\$
Pest Management ATVs	\$	\$ 27,831	\$	\$	\$ 20,125
Pest Management Mixing/Loading Equip	\$	\$	\$	\$	\$ 5,000
Pest Management Pickups	\$	\$ 142,873	\$ 156,525	\$	\$
Pest Management Sprayers	\$	\$ 7,291	\$ 10,650	\$	\$ 9,212
Pest Management Utility Vehicles	\$	\$ 12,069	\$ 56,731	\$ 13,122	\$ 21,203
Sheriff Snowmobile	\$	\$	\$	\$	\$ 6,923
Sheriff Trailer	\$	\$	\$	\$	\$ 15,443
Sheriff Vehicles	\$	\$ 144,101	\$ 381,866	\$ 21,639	\$
Sheriff Patrol Car Radios	\$	\$	\$	\$	\$
Sherman Youth Camp Generator	\$	\$	\$ 8,351	\$	\$
Sherman Youth Camp Pickup	\$	\$ 16,970	\$	\$	\$
<b>General Fund Sub-Total</b>	<b>\$ 452,126</b>	<b>\$ 547,419</b>	<b>\$ 886,195</b>	<b>\$ 254,488</b>	<b>\$ 577,463</b>
Pickups and Vans	\$	\$ 78,579	\$ 311,283	\$ 319,051	\$ 288,842
End Dumps	\$	\$	\$	\$ 221,442	\$
Plow Trucks	\$	\$	\$	\$ 553,150	\$ 183,879
Tractor Trucks	\$	\$	\$	\$ 978,539	\$ 913,692
Motor Graders	\$	\$ 338,980	\$ 599,825	\$ 1,747,456	\$ 2,225,126
Track hoes	\$	\$	\$	\$	\$
Loaders & Backhoes	\$ 119,067	\$	\$ 513,060	\$ 712,630	\$ 157,466
Dump Boxes	\$	\$	\$	\$	\$
Water Trucks	\$	\$	\$	\$ 264,234	\$
Trailers	\$	\$	\$ 33,799	\$ 448,864	\$ 41,908
Dozers	\$	\$	\$	\$ 499,195	\$ 194,411
Misc. Equipment	\$ 42,536	\$ 88,502	\$ 143,502	\$ 388,076	\$ 395,590
Crusher Equipment	\$	\$	\$	\$ 765,179	\$ 160,844
<b>Road &amp; Bridge Fund Sub-Total</b>	<b>\$ 161,603</b>	<b>\$ 506,061</b>	<b>\$ 1,601,469</b>	<b>\$ 6,897,816</b>	<b>\$ 4,561,758</b>

Equipment/Vehicle Description	2018	2019-2020	2021-2023	2024-2027	2028+
Landfill Compactor	\$ -	\$ 596,354	\$ -	\$ -	\$ -
Landfill Loader	\$ 178,104	\$ -	\$ -	\$ -	\$ -
Landfill Pickup(s)	\$ -	\$ 42,944	\$ -	\$ -	\$ -
Landfill Scales	\$ -	\$ -	\$ -	\$ -	\$ 42,600
<b>Landfill Fund Sub-Total</b>	<b>\$ 178,104</b>	<b>\$ 639,298</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,600</b>
Library Vehicle	\$ -	\$ 14,909	\$ -	\$ -	\$ -
<b>Library Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ 14,909</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
MWWTF Tractor	\$ -	\$ -	\$ -	\$ -	\$ 16,659
<b>Maybell Waste Water Treatment Fund Sub-T</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,659</b>
Bus	\$ -	\$ 53,410	\$ 99,382	\$ -	\$ -
Minivan(s)	\$ -	\$ -	\$ 34,075	\$ -	\$ -
<b>Seniors Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ 53,410</b>	<b>\$ 133,457</b>	<b>\$ -</b>	<b>\$ -</b>
Vehicle(s) Replacement	\$ -	\$ 57,766	\$ 41,374	\$ -	\$ -
<b>Social Service Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ 57,766</b>	<b>\$ 41,374</b>	<b>\$ -</b>	<b>\$ -</b>
Countertops/Dishwasher	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Senior Citizens Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	791,833	1,818,863	2,671,475	7,152,304	5,198,480

## Facility Improvements

### FACILITY IMPROVEMENTS

The County Grounds & Building Department is responsible for all building and space maintenance for County buildings. In total, the department maintains 39,625 sq. ft. of buildings. The Development Services Department examines facilities throughout the county, determines requirements for improvements, and makes recommendations to Department Heads and Commissioners for upcoming needs. Funding in future fiscal years is indicated for planning purposes only and subject to available funding and approval by the Board of County Commissioners.

### Summary of Proposed Facility Improvements

Equipment/Vehicle Description	2018	2019-2020	2021-2023	2024-2027	2028+
Hanger Exterior Repair	\$ -	\$ -	\$ -	\$ -	\$ 35,000
<b>Airport Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 35,000</b>
Cemetery Shop Maint (paint and insulate)	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Dinosaur Sheriff House Window/Siding	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Fairground Arena Lighting	\$ 43,000	\$ -	\$ -	\$ -	\$ -
Fairground Pavillion Remodel/Upgrades	\$ 135,000	\$ -	\$ -	\$ -	\$ -
Fairground Pavillion Seating	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Fairground Picnic Shelter Concrete	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Fairgrounds Service Line	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Hamilton Community Center Furnace	\$ 8,000	\$ -	\$ -	\$ -	\$ -
Maybell EMS Roof repair	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Maybell Community Center Roof Repair	\$ 33,000	\$ -	\$ -	\$ -	\$ -
Weed & Pest Storage Building Repair	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Weed & Pest Storage Building Lighting	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Loudy Simpson Siding and Roof Repair	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Sherman Youth Camp Building Siding Repair	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Loudy Simpson Electric Improvements	\$ -	\$ -	\$ -	\$ -	\$ -
<b>General Fund Sub-Total</b>	<b>\$ 277,000</b>	<b>\$ -</b>	<b>\$ 275,000</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>

Equipment/Vehicle Description	2018	2019-2020	2021-2023	2024-2027	2028+
Craig Cold Storage Lighting	\$	\$	\$	\$	\$
Craig Equipment Building Lighting	\$	\$	\$	10,000	\$
Craig Paint Bay Lighting	\$	\$	\$	10,000	\$
Craig Shop & Office Lighting/Electric Upgrades	\$ 65,000	\$	\$	\$	\$
Craig Shop & Office HVAC	\$	\$ 30,000	\$	\$	\$
Dinosaur Shop & Office HVAC/Apartment	\$ 43,000	\$	\$	\$	\$
Great Divide House	\$	\$	\$	\$	55,000
Hamilton Shop Replacement	\$	\$	200,000	\$	\$
Maybell Shop Reskin Siding	\$	\$	\$	\$	180,000
Maybell Shop Roof	\$	\$ 70,000	\$	\$	\$
Vermillion Creek Shop, House and Water System	\$	\$	\$	200,000	\$
<b>Road &amp; Bridge Fund Sub-Total</b>	<b>\$ 108,000</b>	<b>\$ 100,000</b>	<b>\$ 200,000</b>	<b>\$ 235,000</b>	<b>\$ 235,000</b>
Fairgrounds Indoor Arena upgrades	\$	\$ 675,000	\$	\$	\$
Loudy Simpson Consession Stand	\$ 20,000	\$	\$	\$	\$
Loudy Simpson Building, Ball Fields, Fencing - Park Improvements	\$	\$	200,000	\$	\$
Loudy Simpson Ice Rink Overhead Door	\$	\$	\$	\$	15,000
Loudy Simpson Picnic Shelter Repairs	\$ 15,000	\$	\$	\$	\$
Loudy Simpson Power Infrastructure	\$	\$ 110,000	\$ 82,000	\$	\$
Loudy Simpson Shop Overhead Door	\$	\$	\$	\$	16,000
Loudy Simpson Transformer	\$ 5,000	\$	\$	\$	\$
Senior Citizen Outdoor Structure Paint	\$	\$	\$	\$	8,500
Social Service Building Roof Top Units	\$ 24,000	\$	\$	\$	\$
<b>Capital Fund Sub-Total</b>	<b>\$ 64,000</b>	<b>\$ 785,000</b>	<b>\$ 282,000</b>	<b>\$ -</b>	<b>\$ 39,500</b>
Boat launch upgrades	\$ 20,000	\$	\$	\$	\$
Fitness stops on pathway	\$ 7,000	\$	\$	\$	\$
Revamp campsite area	\$ 39,500	\$	\$	\$	\$
<b>Conservation Trust Fund Sub-Total</b>	<b>\$ 66,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Craig Library ADA remodel	\$	\$	\$	88,000	\$
Craig Library Carpet	\$	\$ 50,000	\$	\$	\$
Craig Library HVAC Replacement	\$ 30,000	\$	\$	\$	\$
Craig Library Paint	\$ 20,000	\$	\$	\$	\$
Craig Library Restroom Upgrades	\$	\$ 30,000	\$	\$	\$
Dinosaur Library Carpet	\$	\$	\$	\$	35,000
Dinosaur Library Roof	\$	\$	\$	\$	35,000
Maybell Library Furnace	\$	\$	8,500	\$	\$
<b>Library Fund Sub-Total</b>	<b>\$ 50,000</b>	<b>\$ 80,000</b>	<b>\$ 8,500</b>	<b>\$ 88,000</b>	<b>\$ 70,000</b>
Health Clinic Service Line	10,000				
<b>Health &amp; Welfare Fund Sub-Total</b>	<b>\$ 10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
MWWTF Pump Replacement		12,000	12,000		
<b>Maybell Waste Water Treatment Fund Sub-T</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>
Boiler Replacement	\$	\$ 32,000	\$	\$	\$
Door Control System	\$ 15,000	\$	\$	\$	\$
Garage Lighting	\$	\$	\$	\$	15,000
Garage Expansion Lighting	\$	\$	\$	\$	15,000
Interior Paint	\$ 100,000	\$	\$	\$	\$
Roof Top Units	\$ 48,000	\$ 48,000	\$ 48,000	\$ 48,000	\$
Washer & Dryer	\$ 15,000	\$	\$	\$	\$
<b>Jail Fund Sub-Total</b>	<b>\$ 178,000</b>	<b>\$ 80,000</b>	<b>\$ 48,000</b>	<b>\$ 48,000</b>	<b>\$ 30,000</b>
Museum HVAC		12,000			
<b>Museum Fund Sub-Total</b>	<b>\$ -</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Component Unit Various Projects	\$ 46,200	\$	\$	\$	\$
<b>Component Unit Sub-Total</b>	<b>\$ 46,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	\$	\$	\$	\$	\$
	799,700	1,069,000	825,500	416,000	454,500



# Memorial Regional Health



**Memorial Regional Health**  
**Memorial Regional Health Board of Trustees**  
**750 Hospital Loop**  
**Craig, CO 81625**  
**970-824-9411**  
[info@tmhcraig.org](mailto:info@tmhcraig.org)

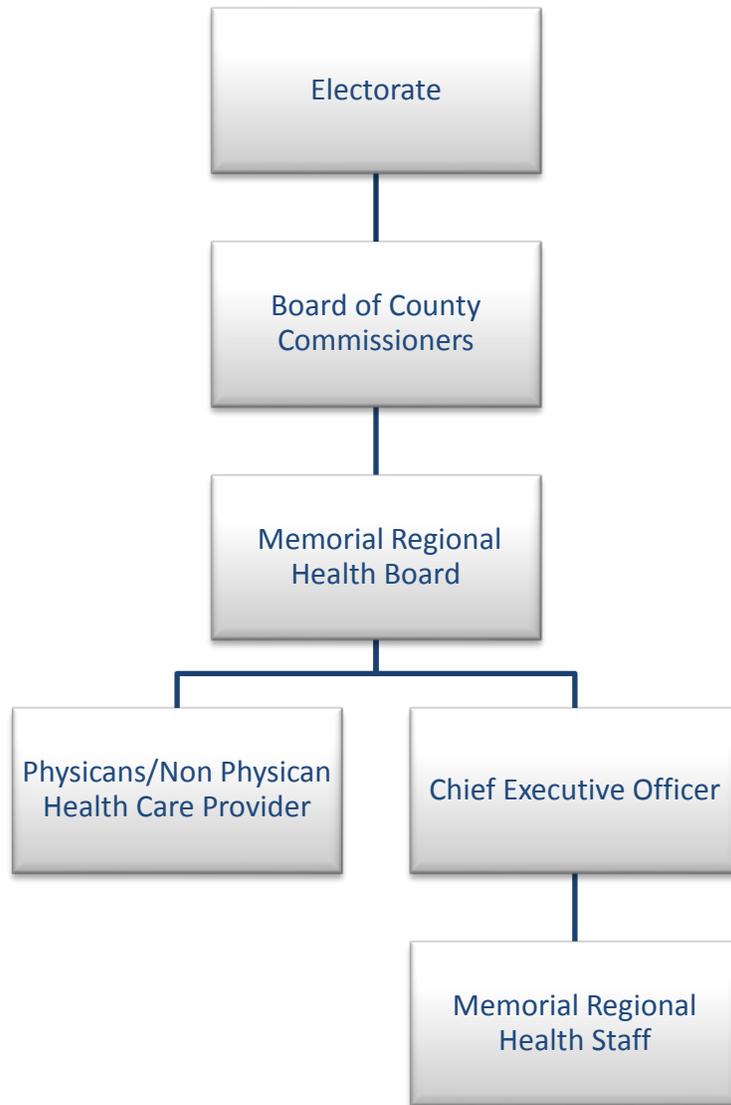
## **Purpose of Department:**

Memorial Regional Health includes a 25-bed hospital, three multi-specialty medical clinics located in Craig and Steamboat and a rehabilitation center located in and focused on caring for Northwest Colorado.

Several years ago, the community voted to build a new community hospital and we happily agreed to provide the healthcare services you need most, right here at home. Over the years, we have expanded to include a variety of general care and specialty services.

At MRH, we pride ourselves in taking care of you like family. Many of you know our staff as not only healthcare experts, but friends and neighbors as well. We are dedicated to helping you, personally, reach optimum health, and to increasing the health of our community as a whole. Together, we're stronger. When you choose MRH, you choose Craig.

**The Memorial Regional Health Organizational Chart**



**The Memorial Hospital  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ 1,422,068	\$ 1,389,300	\$ 1,239,432	\$ 1,160,027
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	-	-	-	-
Charges for Services	39,294,623	42,747,199	45,765,212	59,262,446
Miscellaneous	292,618	75,666	767,854	1,101,662
Interest	-	-	13,435	29,000
Transfer In	-	-	-	-
Fund Balance Used		941,980	833,000	
<b>Total Sources of Funds</b>	<b>\$ 41,009,309</b>	<b>\$ 45,154,145</b>	<b>\$ 48,618,933</b>	<b>\$ 61,553,135</b>
<b>Uses of Funds:</b>				
Personnel	\$ 19,488,522	\$ 22,876,491	\$ 27,159,051	\$ 35,158,617
Operating	\$ 19,870,764	\$ 22,277,654	\$ 21,459,882	25,214,970
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 39,359,286</b>	<b>\$ 45,154,145</b>	<b>\$ 48,618,933</b>	<b>\$ 60,373,587</b>
<b>Annual Net Activity</b>	<b>\$ 1,650,023</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,179,548</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance*</b>	<b>\$ 11,536,022</b>	<b>\$ 13,186,045</b>	<b>\$ 12,244,065</b>	<b>\$ 11,411,065</b>
Change in Fund Balance	1,650,023	(941,980)	(833,000)	1,179,548
<b>Ending Fund Balance</b>	<b>\$ 13,186,045</b>	<b>\$ 12,244,065</b>	<b>\$ 11,411,065</b>	<b>\$ 12,590,613</b>
<b>Fund Balance Designations:</b>				
<b>Assigned</b>				
County Hospital	13,186,045	12,244,065	11,411,065	12,590,613

**THE MEMORIAL HOSPITAL  
REVENUES**

<u>Account Number &amp; Title</u>	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
TAXES CURRENT PROPERTY	1,422,068	1,389,300	1,239,432	1,160,027
<b>Property Taxes:</b>	<b>1,422,068</b>	<b>1,389,300</b>	<b>1,239,432</b>	<b>1,160,027</b>
COUNTY SALES & LEASE			-	-
<b>Intergovernmental:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
CHARGES - PATIENT	44,347,257	47,441,966	75,019,532	95,337,397
DEDUCTIONS	(5,052,634)	(4,694,767)	(29,254,319)	(36,074,950)
<b>Charges for Services:</b>	<b>39,294,623</b>	<b>42,747,199</b>	<b>45,765,212</b>	<b>59,262,446</b>
RENTS	118,439	38,085	96,000	31,000
OTHER	174,179	37,581	591,929	1,015,662
CONTRIBUTIONS			80,000	55,000
ADJUST INVESTMENTS TO MARKET	-	-	(75)	-
<b>Miscellaneous:</b>	<b>292,618</b>	<b>75,666</b>	<b>767,854</b>	<b>1,101,662</b>
INTEREST	-	-	13,435	29,000
<b>Interest:</b>	<b>-</b>	<b>-</b>	<b>13,435</b>	<b>29,000</b>
<b>Total Revenue:</b>	<b>41,009,309</b>	<b>44,212,165</b>	<b>47,785,933</b>	<b>61,553,135</b>

**THE MEMORIAL HOSPITAL  
EXPENDITURES**

<u>Account Number &amp; Title</u>	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
SALARIES & FRINGE	19,488,522	22,876,491	27,159,051	35,158,617
<b>Personnel Expenditures:</b>	<b>19,488,522</b>	<b>22,876,491</b>	<b>27,159,051</b>	<b>35,158,617</b>
OPERATING	14,097,339	16,441,731	16,239,052	20,788,666
INTEREST & AMORITZATION	2,928,711	2,866,115	1,235,316	1,149,304
DEPRECIATION	2,844,714	2,969,808	3,152,514	2,977,000
COST OF ISSUANCE	0	0	833,000	300,000
<b>Operating Expenditures:</b>	<b>19,870,764</b>	<b>22,277,654</b>	<b>21,459,882</b>	<b>25,214,970</b>
CAPITAL OUTLAY	0	0	0	0
<b>Capital Expenditures:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Expenditure Total:</b>	<b>39,359,286</b>	<b>45,154,145</b>	<b>48,618,933</b>	<b>60,373,587</b>

# Housing Authority



*Sunset Meadows I*

*Sunset Meadows II*



**Housing Authority  
The Housing Authority Board  
Sunset Meadows I  
633 Ledford Street  
Phone: 970-824-3660  
Craig, CO 81625**

## **Mission Statement:**

It is the mission of the Moffat County Housing Authority and its staff to provide a safe, clean, well-maintained, comfortable and pleasant environment in which senior citizens may actively live while providing quick and conscientious response to tenant needs.

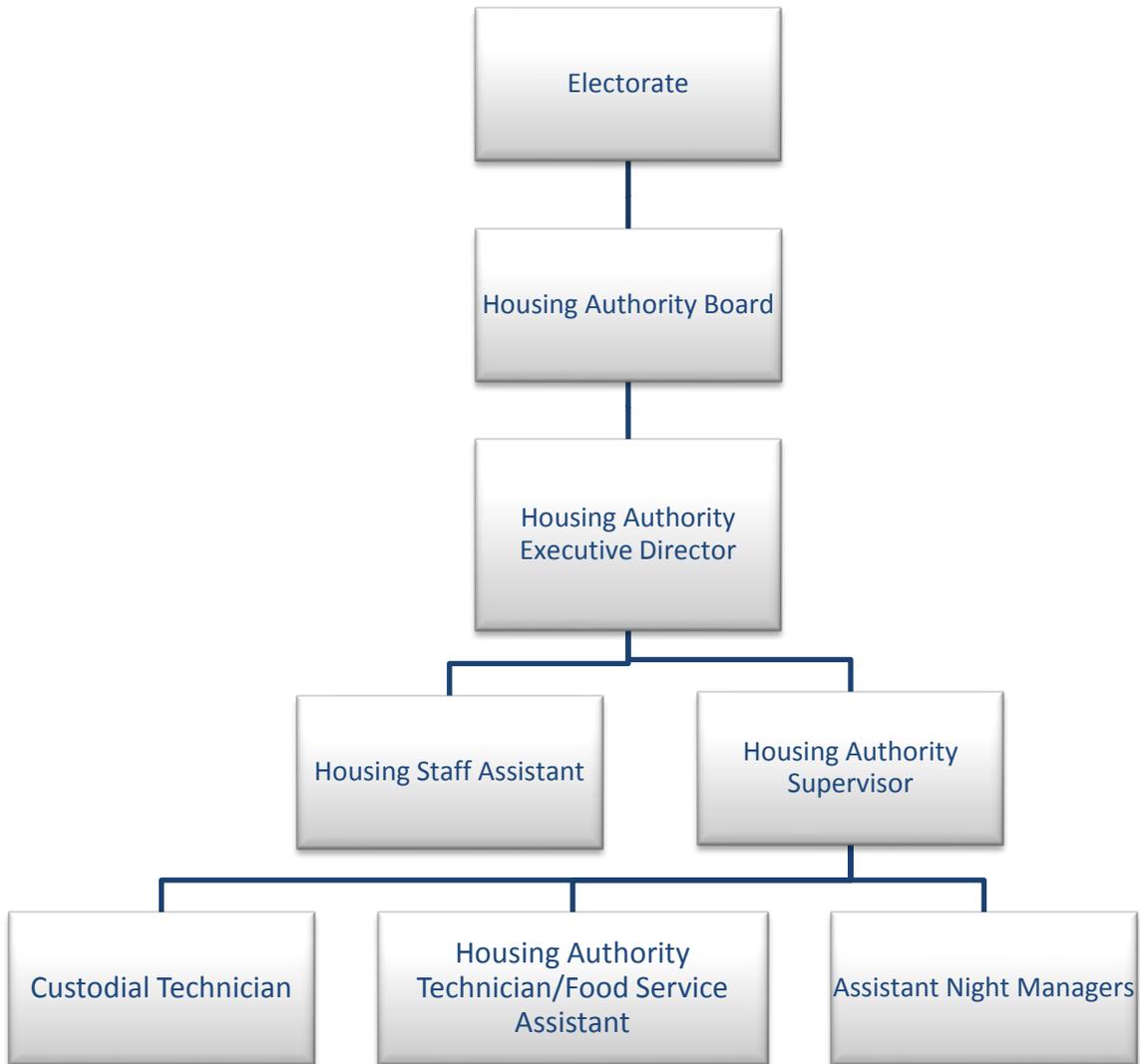
## **Purpose of Department:**

The function of the Moffat County Housing Authority is to provide safe, decent and sanitary rental housing for primarily low-income senior citizens. In addition, Sunset Meadows serves as a senior center and meeting place for all of Moffat County's senior citizens. Many structured in-house and community activities take place at Sunset Meadows; numerous aimed at enhancing the lives of senior citizens. Additional services include a handicapped accessible bus that provides transportation for seniors in our community. This service is an important link for seniors to vital services such as doctors, hospitals and grocery stores. Sunset Meadows also provides noon meals for seniors and Meals-on-Wheels for homebound seniors in the community.

**Housing Authority Personnel Schedule**

<b>Position Title</b>	<b>Budget Code Title</b>	<b>FTE</b>
<b>Housing Authority Director</b>	<b>Housing Authority Director</b>	<b>0.25</b>
<b>Housing Authority Supervisor</b>	<b>Housing Authority Supervisor</b>	<b>0.60</b>
<b>Assistant Night Manager</b>	<b>n/a</b>	<b>0.35</b>
<b>Custodial Technician</b>	<b>Maintenance Part-Time</b>	<b>0.50</b>
<b>Custodial Technician</b>	<b>Maintenance Part-Time</b>	<b>0.25</b>
<b>Total</b>		<b>1.95</b>

**Housing Authority Organizational Chart**



## Housing Authority Fund Summary

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	401,870	400,969	393,967	393,967
Charges for Services	269,458	316,853	333,477	333,477
Miscellaneous	16,235	11,743	9,209	8,870
Interest	1,142	1,401	22,472	22,472
Transfer In	-	-	-	-
Fund Balance Used			45,233	
<b>Total Sources of Funds</b>	<b>\$ 688,705</b>	<b>\$ 730,965</b>	<b>\$ 804,358</b>	<b>\$ 758,786</b>
<b>Uses of Funds:</b>				
Personnel	\$ 222,855	\$ 184,499	\$ 197,106	\$ 205,761
Operating	451,757	461,981	583,352	\$ 506,142
Capital Outlay	1,416	1,421	23,900	\$ 39,700
Transfers Out	-	-	-	-
<b>Total Uses of Funds</b>	<b>\$ 676,029</b>	<b>\$ 647,901</b>	<b>\$ 804,358</b>	<b>\$ 751,603</b>
<b>Annual Net Activity</b>	<b>\$ 12,676</b>	<b>\$ 83,063</b>	<b>\$ -</b>	<b>\$ 7,183</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 604,098</b>	<b>\$ 616,773</b>	<b>\$ 699,836</b>	<b>\$ 654,603</b>
Change in Fund Balance	12,676	83,063	(45,233)	7,183
<b>Ending Fund Balance</b>	<b>\$ 616,773</b>	<b>\$ 699,836</b>	<b>\$ 654,603</b>	<b>\$ 661,786</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Emergency	-	-	20,000	20,000
<b>Committed</b>				
60 Days Operating*	358,382	323,093	372,112	118,674
<b>Assigned</b>				
Subsequent Year's Expenditures	258,391	376,742	262,491	523,112

\*Prior to 2018 Budget was 90 days operating, 60 days is a result of budget policy changes.

**FUND: 27-SUNSET MEADOWS I  
REVENUES**

<b>27-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-5121	HUD TENANT ASSIST PYMTS	134,682	132,967	132,967	132,967
9500-5950	CAPITAL/INCENTIVE PERFORMANCE	11,430	11,000	11,000	11,000
<b>Intergovernmental:</b>		<b>146,112</b>	<b>143,967</b>	<b>143,967</b>	<b>143,967</b>
9500-5120	TENANT RENT	167,686	173,053	173,053	173,053
9500-5220	VACANCIES	(10,304)	(8,175)	0	0
9500-5922	AIR CONDITIONERS	2,534	2,580	2,300	2,300
9500-5923	TENANT CABLE INCOME	6,064	7,224	7,224	7,224
9500-5925	OFFICE & BEAUTY SHOP RENT	3,600	3,600	3,600	3,600
<b>Charges for Services:</b>		<b>169,580</b>	<b>178,282</b>	<b>186,177</b>	<b>186,177</b>
9500-4840	MISC REVENUE	919	1,960	1,370	1,370
9500-4999	UNCATEGORIZED INCOME	2,736	2,765	2,700	2,700
9500-5924	SECURITY	0	186	0	0
9500-5951	ACTIVITIES	534	0	0	0
9800-4565	DAMAGE REIMB	224	468	339	0
<b>Miscellaneous:</b>		<b>4,413</b>	<b>5,378</b>	<b>4,409</b>	<b>4,070</b>
9500-5450	INT INCOME	0	0	0	0
9500-5451	MISCELLANEOUS INTEREST	592	863	620	620
9500-5926	EDWARD JONES	13	3	10	10
9500-5927	LPL FINANCIAL	347	292	242	242
<b>Interest:</b>		<b>952</b>	<b>1,158</b>	<b>872</b>	<b>872</b>
<b>Total Revenue</b>		<b>321,057</b>	<b>328,786</b>	<b>335,425</b>	<b>335,086</b>

**FUND: 27-SUNSET MEADOWS I  
ADMINISTRATION EXPENDITURE**

		2015	2016	2017	2018
<b>ADMIN 27-0101</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	MANAGEMENT SALARIES	37,080	33,553	34,933	0
02-6000	HOUSING AUTHORITY DIRECTOR	0	0	0	19,340
03-6000	HOUSING AUTHORITY SUPERVISOR	0	0	0	15,593
31-6000	MANAGEMENT PART TIME	7,768	6,159	6,796	6,796
00-6034	OVERTIME	71	0	0	0
00-6036	VACATION PAID OUT	11,728	344	0	0
00-6038	LONGEVITY	761	0	0	0
00-6060	FRINGE BENEFITS	16,994	18,018	18,210	18,205
00-6364	RETIREMENT	0	863	2,096	2,096
<b>Personnel Expenditures:</b>		<b>74,403</b>	<b>58,937</b>	<b>62,035</b>	<b>62,031</b>
00-6110	OTHER ADMINISTRATIVE EXPENSE	12,295	12,676	12,952	12,952
00-6210	ADVERTISING EXPENSE	1,560	1,620	2,000	2,000
00-6311	OFFICE SUPPLIES	1,739	1,162	1,670	1,670
00-6312	BOARD EXPENSE	0	30	150	150
00-6313	COMPUTER EXPENSE	2,521	2,198	3,200	3,200
00-6314	COPIER	856	1,522	1,000	1,000
00-6315	DUES	678	727	600	600
00-6316	CONTINUING EDUCATION EXPENSE	1,642	1,020	3,000	3,000
00-6317	EMPLOYEE IMMUNIZATION	193	0	200	200
00-6319	POSTAGE FEES	29	16	300	300
00-6321	TELEPHONE EXPENSE	1,299	1,556	1,400	1,400
00-6350	PROJECT AUDITING EXPENSE	3,264	3,264	3,264	3,264
00-6390	MISCELLANEOUS	0	0	0	0
00-6352	REIMBURSE SECURITY DEPOSIT	0	0	0	0
00-6354	LPL FINANCIAL	0	0	0	0
00-6391	ACTIVITIES	446	142	300	300
00-6392	BACKGROUND CHECK	1,158	1,200	1,200	1,200
00-6393	BAD DEPT EXPENSE	7	0	0	0
00-6504	FACILITIES EXPENSE	(5)	0	0	0
00-6823	INTEREST EXPENSE	3	3	0	0
<b>Operating Expenditures:</b>		<b>27,684</b>	<b>27,136</b>	<b>31,236</b>	<b>31,236</b>
<b>Expenditure Total:</b>		<b>102,087</b>	<b>86,073</b>	<b>93,271</b>	<b>93,267</b>

**FUND: 27-SUNSET MEADOWS I  
UTILITIES EXPENDITURE**

		2015	2016	2017	2018
<b>UTILITIES 27-0102</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6450	ELECTRIC	25,210	25,602	25,839	25,839
00-6451	WATER BILL	17,978	19,009	18,500	18,500
00-6452	NATURAL GAS BILL	9,094	6,700	7,613	7,613
00-6453	SEWER BILL	12,100	12,497	13,200	13,200
<b>Operating Expenditures:</b>		<b>64,381</b>	<b>63,808</b>	<b>65,152</b>	<b>65,152</b>
<b>Expenditure Total:</b>		<b>64,381</b>	<b>63,808</b>	<b>65,152</b>	<b>65,152</b>

**FUND: 27-SUNSET MEADOWS I  
OPERATING & MAINTENANCE EXPENDITURE**

		2015	2016	2017	2018
<b>OPERATING &amp; MAINT 27-0103</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6510	CLEANING PAYROLL	0	0	0	0
03-6000	CLEANING SALARIES	21,367	22,234	22,678	0
06-6000	NIGHT MANAGER	2,080	1,333	3,953	0
29-6000	FOOD SERVICES ASST/HA TECH	0	0	0	6,140
32-6000	MAINTENANCE PART-TIME	0	0	0	19,928
00-6034	OVERTIME	4	0	0	0
00-6036	VACATION PAID OUT	39	120	0	0
00-6038	LONGEVITY	0	0	0	0
00-6046	CONTRACT LABOR	0	0	0	0
00-6060	FRINGE BENEFITS	2,809	2,294	3,251	7,332
00-6364	RETIREMENT	0	0	0	368
<b>Personnel Expenditures:</b>		<b>26,298</b>	<b>25,982</b>	<b>29,882</b>	<b>33,769</b>
00-6123	REPAIRS/EQUIP/MAINT	8,919	7,114	10,000	10,000
00-6504	FACILITIES EXPENSE	23,161	56,616	43,000	43,000
00-6509	AUTO REPAIRS	0	0	0	0
00-6515	CLEANING SUPPLIES	1,841	1,465	1,850	1,850
00-6516	GROUNDS SUPPLIES	0	0	0	0
00-6517	REPAIRS MATERIALS	0	0	0	0
00-6520	CLEANING CONTRACT	2,155	3,749	1,100	1,100
00-6523	ELECTRICAL EXPENSE	0	0	1,600	1,600
00-6524	ELEVATOR MAINT CONTRCT	1,486	1,500	3,500	3,500
00-6525	GARBAGE REMOVAL	806	1,386	1,852	1,852
00-6526	ELEVATOR PHONE EXPENSE	456	518	520	520
00-6527	EXTERMINATING CONTRCT	2,155	1,832	4,400	4,400
00-6530	SAFETY EXPENSE	0	0	0	0
00-6531	SECURITY CONTRACT	360	560	500	500
00-6532	HEATING REPAIR & MAINT	0	0	0	0
00-6533	MAINT CELL PHONE EXP	0	0	0	0
00-6534	PLUMBING EXPENSE	0	0	0	0
00-6535	CABLE TV TENANT	8,049	8,461	8,600	8,600
00-6548	SNOW REMOVAL	0	0	0	0
00-6570	WASHER DRYER	0	290	-	3,695
00-6572	WINDOW COVERINGS	158	43	1,000	1,000
00-6576	CARPETING EXPENSE	75	172	-	-
00-6579	STOVES & REFRIGERATOR	0	0	-	800
00-6963	UNEMPLOYMENT BENEFITS	6,125	0	0	0
<b>Operating Expenditures:</b>		<b>55,747</b>	<b>83,706</b>	<b>77,922</b>	<b>82,417</b>
00-6550	AIR CONDITIONERS	1,250	1,196	1,100	1,200
00-6552	CARPET REPLACEMENT	0	0	4,000	4,500
00-6562	LINOLEUM REPLACEMENT	0	0	1,300	1,300
00-6564	PARKING LOT REP/OVRLAY	0	0	10,000	10,000
00-6573	FURNISHINGS	0	0	200	200
00-6578	SIDEWALKS	0	0	0	0
00-6580	BATH REMODEL	0	0	0	0
00-6582	KITCHEN REMODEL	0	0	0	0
00-6592	SIGNAGE	83	60	400	400
00-6724	CONSTRUCTIONS	0	0	0	0
<b>Capital Expenditures:</b>		<b>1,333</b>	<b>1,256</b>	<b>17,000</b>	<b>17,600</b>
<b>Expenditure Total:</b>		<b>83,378</b>	<b>110,944</b>	<b>124,804</b>	<b>133,786</b>

**FUND: 27-SUNSET MEADOWS I  
FINANCIAL EXPENDITURE**

		2015	2016	2017	2018
<b>FINANCIAL 27-0104</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6610	AMORTIZATION	0	0	0	0
00-6820	BOND PAYOFF	0	0	0	0
00-6821	BOND PRINCIPLE & INTEREST	0	0	0	0
00-6822	INTEREST ON BONDS PAYABLE	0	0	0	0
00-6823	INTEREST EXPENSE	0	0	0	0
00-7192	DEPRECIATION	40,910	38,268	38,268	38,268
00-7193	AMORTIZATION EXPENSE	0	0	0	0
<b>Operating Expenditures:</b>		<b>40,910</b>	<b>38,268</b>	<b>38,268</b>	<b>38,268</b>
<b>Expenditure Total:</b>		<b>40,910</b>	<b>38,268</b>	<b>38,268</b>	<b>38,268</b>

**FUND: 28-SUNSET MEADOWS II**

**REVENUES**

<b>28-</b>		<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
9500-5121	CHFA TENANT ASSIS PYMNTS	255,758	257,002	250,000	250,000
	<b>Intergovernmental:</b>	<b>255,758</b>	<b>257,002</b>	<b>250,000</b>	<b>250,000</b>
9500-5120	TENANT RENT	133,906	145,686	138,000	138,000
9500-5220	VACANCIES	(41,870)	(16,756)	-	-
9500-5922	AIR CONDITIONERS	2,330	2,556	2,300	2,300
9500-5923	TENANT CABLE INCOME	5,512	7,084	7,000	7,000
	<b>Charges for Services:</b>	<b>99,878</b>	<b>138,570</b>	<b>147,300</b>	<b>147,300</b>
9500-4840	MISC REVENUE	3,480	3,631	2,500	2,500
9500-5900	MISC INCOME	7,110	2,004	2,300	2,300
9500-5901	OTHER REVENUE	918	-	0	0
9800-4565	DAMAGE REIMB	315	729	0	0
	<b>Miscellaneous:</b>	<b>11,822</b>	<b>6,364</b>	<b>4,800</b>	<b>4,800</b>
9500-5411	SECURITY DEPOSIT	0	0	0	0
9500-5440	INT INCOME REPLACEMENT RES	64	94	21,600	21,600
9500-5490	INTEREST INCOME - OTHER	126	149	0	0
	<b>Interest:</b>	<b>190</b>	<b>242</b>	<b>21,600</b>	<b>21,600</b>
	<b>Total Revenue</b>	<b>367,649</b>	<b>402,179</b>	<b>423,700</b>	<b>423,700</b>

**FUND: 28-SUNSET MEADOWS II  
ADMINISTRATION EXPENDITURE**

		2015	2016	2017	2018
<b>ADMIN 28-0101</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
01-6000	MANAGEMENT SALARIES	46,341	40,909	42,730	0
02-6000	HOUSING AUTHORITY DIRECTOR	0	0	0	19,340
03-6000	HOUSING AUTHORITY SUPERVISOR	0	0	0	23,390
31-6000	MANAGEMENT PART-TIME	7,768	6,159	6,796	0
32-6000	MAINTENANCE PART-TIME	0	0	0	6,796
00-6034	OVERTIME	107	0	0	0
00-6036	VACATION PAID OUT	13,741	680	0	0
00-6038	LONGEVITY	1,141	0	0	0
00-6060	FRINGE BENEFITS	21,585	22,579	22,676	22,671
00-6364	RETIREMENT	0	881	2,564	2,564
<b>Personnel Expenditures:</b>		<b>90,682</b>	<b>71,208</b>	<b>74,766</b>	<b>74,761</b>
00-6110	OTHER ADMINISTRATIVE EXPENSE	12,620	12,997	13,000	13,000
00-6210	ADVERTISING & MARKETING	1,536	1,500	2,500	2,500
00-6311	OFFICE SUPPLIES	971	990	2,000	2,000
00-6312	BOARD OF DIRECTORS EXP	0	36	100	200
00-6313	COMPUTER EXPENSE	2,402	2,198	2,820	3,200
00-6314	COPIER	856	1,352	1,200	1,200
00-6315	DUES & SUBSCRIPTIONS	678	1,057	700	900
00-6316	CONTINUING EDUCATION EXP	1,690	1,027	2,000	4,000
00-6317	EMPLOYEE IMMUNIZATION	193	0	-	200
00-6319	POSTAGE EXPENSE	0	33	100	400
00-6320	RENT REFUND	298	0	0	0
00-6321	TELEPHONE EXPENSE	2,221	2,352	2,352	2,352
00-6322	SECURITY DEPOSIT	0	0	0	0
00-6350	PROJECT AUDITING EXPENSE	6,236	6,436	6,716	6,716
00-6391	ACTIVITIES	440	97	100	400
00-6392	BACKGROUND CHECKS	1,073	1,222	1,222	1,222
00-6393	BAD DEPT EXPENSE	7	0	0	0
00-6504	FACILITIES EXPENSE	(5)	0	0	0
00-6823	INTEREST EXPENSE	2	2	0	0
<b>Operating Expenditures:</b>		<b>31,215</b>	<b>31,298</b>	<b>34,810</b>	<b>38,290</b>
<b>Expenditure Total:</b>		<b>121,898</b>	<b>102,506</b>	<b>109,576</b>	<b>113,051</b>

**FUND: 28-SUNSET MEADOWS II  
UTILITIES EXPENDITURE**

		2015	2016	2017	2018
<b>UTILITIES 28-0102</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6450	ELECTRICITY	23,810	23,174	24,000	24,000
00-6451	WATER BILL	19,725	20,776	20,766	20,766
00-6452	NATURAL GAS	5,760	5,502	6,159	6,159
00-6453	SEWER BILL	13,200	13,883	13,200	13,200
<b>Operating Expenditures:</b>		<b>62,494</b>	<b>63,334</b>	<b>64,125</b>	<b>64,125</b>
<b>Expenditure Total:</b>		<b>62,494</b>	<b>63,334</b>	<b>64,125</b>	<b>64,125</b>

**FUND: 28-SUNSET MEADOWS II  
OPERATING & MAINTENANCE EXPENDITURE**

		2015	2016	2017	2018
<b>OPERATING &amp; MAINT 28-0103</b>		<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
02-6000	REPAIRS SALARIES	0	0	0	0
03-6000	CLEANING SALARIES	23,423	20,618	22,678	0
06-6000	NIGHT MANAGER	4,649	4,994	4,448	0
29-6000	FOOD SERVICES ASST/HA TECH	0	0	0	6,140
32-6000	MAINTENANCE PART-TIME	0	0	0	21,076
00-6034	OVERTIME	4	0	0	0
00-6036	VACATION PAID OUT	112	307	0	0
00-6038	LONGEVITY	0	0	0	0
00-6046	CONTRACT LABOR	0	0	0	0
00-6060	FRINGE BENEFITS	3,283	2,455	3,297	7,616
00-6364	RETIREMENT	0	0	0	368
<b>Personnel Expenditures:</b>		<b>31,472</b>	<b>28,373</b>	<b>30,423</b>	<b>35,201</b>
00-6123	REPAIRS/EQUIP/MAINT	9,136	6,870	10,000	10,000
00-6504	FACILITIES EXPENSE	44,938	36,146	43,350	43,350
00-6515	CLEANING SUPPLIES	2,231	1,401	2,500	2,500
00-6516	GROUNDS SUPPLIES	0	0	0	0
00-6517	REPAIRS MATERIALS	0	0	0	0
00-6520	CLEANING CONTRACT	3,870	3,325	1,100	1,100
00-6523	ELECTRICAL EXPENSE	0	0	0	1,600
00-6524	ELEVTR MAINT CONT	1,931	1,732	3,500	3,500
00-6525	GARBAGE REMOVAL	806	1,386	1,852	1,852
00-6526	ELEVATOR PHONE EXP	456	518	520	520
00-6527	EXTERMINATING CNTRT	2,820	1,730	3,102	4,400
00-6530	SAFETY EXPENSE	0	0	0	0
00-6531	SECURITY CONTRACT	550	560	560	560
00-6532	HEATING REPAIRS & MNT	0	0	0	0
00-6533	MAINT CELL PHONE EXP	0	0	0	0
00-6534	PLUMBING EXPENSE	0	0	0	0
00-6535	CABLE TV TENANT	8,145	8,779	8,779	8,779
00-6548	SNOW REMOVAL	0	0	0	0
00-6550	AIR CONDITIONERS	1,177	913	1,406	1,200
00-6570	WASHER & DRYER	0	672	-	3,693
00-6576	CARPETING	157	0	-	-
00-6572	WINDOW COVERINGS	93	43	600	1,000
00-6582	STOVE & FRIDGE	0	579	1,000	1,000
00-6720	HAZARD INSURANCE	2,755	3,004	3,004	3,004
00-6962	PINNACOL W/C DEDUCTIBLE	0	0	0	0
<b>Operating Expenditures:</b>		<b>79,065</b>	<b>67,659</b>	<b>81,273</b>	<b>88,058</b>
00-6552	CARPET REPLACEMENT	0	0	4,300	4,500
00-6558	FURNISHINGS	0	0	200	200
00-6560	HOOD FANS	0	104	500	500
00-6562	LINOLEUM REPLACEMENT	0	0	1,500	1,500
00-6564	PARKING LOT MAINT	0	0	0	15,000
00-6565	EXT. BLDG IMPROVEMENT	0	0	0	0
00-6566	INTERIOR BLDG IMPROVEMENT	0	0	0	0
00-6587	SIDEWALKS	0	0	0	0
00-6592	SIGNAGE	83	60	400	400
00-6593	APARTMENT REMODEL	0	0	0	0
<b>Capital Expenditures:</b>		<b>83</b>	<b>164</b>	<b>6,900</b>	<b>22,100</b>
<b>Expenditure Total:</b>		<b>110,621</b>	<b>96,196</b>	<b>118,596</b>	<b>145,359</b>

**FUND: 28-SUNSET MEADOWS II**  
**FINANCIAL EXPENDITURE**

<b>FINANCIAL 28-0104</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	<b>Actual</b>	<b>Actual</b>	<b>Estimate</b>	<b>Budget</b>
00-6810 AMORTIZATION EXPENSE	0	0	0	0
00-6820 CHFA MORTGAGE PAYMENT	11,452	12,021	12,021	12,021
00-6821 COSTS TO REFINANCE SM II	0	0	0	0
00-6825 INT ON CONTINGENT MORTGAGES	1,490	1,490	1,490	1,490
00-6826 SURPLUS/RESIDUAL RECEIPTS	0	0	103,660	11,690
00-6827 INTEREST ON MRN	10,710	10,665	10,665	10,665
00-6828 WELLS FARGO PAYMENT	150	0	135	135
00-6845 INTEREST CAPITAL RECOVERY	0	0	0	0
00-6850 MORTG INS PREM/SERVICE CHARG	0	0	0	0
00-6890 MISCELLANEOUS EXPENSE	0	0	0	0
00-7190 CAPITAL RECOVERY/PERFORMANC	0	0	0	0
00-7191 CAPITAL RECOVERY PAYMENT	0	0	0	0
00-7192 DEPRECIATION	53,011	50,532	50,532	50,532
00-9115 INCENTIVE PERFORMANCE FEE (3%)	11,000	12,063	12,063	12,063
<b>Operating Expenditures:</b>	<b>87,813</b>	<b>86,772</b>	<b>190,566</b>	<b>98,596</b>
<b>Expenditure Total:</b>	<b>87,813</b>	<b>86,772</b>	<b>190,566</b>	<b>98,596</b>

## ***Shadow Mountain Local Improvement District***

Roy Tipton, Development Services Director

Phone: 970-824-9160

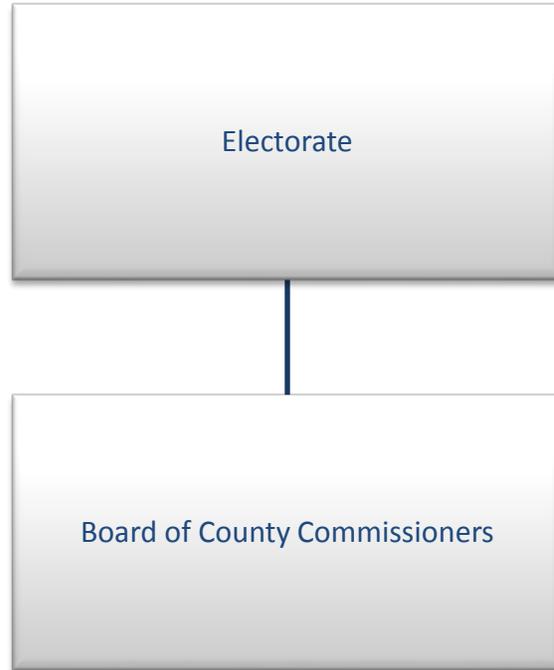
Email: [rtipton@moffatcounty.net](mailto:rtipton@moffatcounty.net)



### ***Purpose of Department:***

- The Shadow Mountain Village Local Improvement District (SMVLID) was approved by the voters within the district area on November 4, 2013 election to apply for loans and grants for water and sewer development. SMVLID obtained and administers a loan through the Water Pollution Control Revolving Fund for the installation of sewer service lines to each resident in the subdivision. The redevelopment project consisted of new water and sewer mains; new water and sewer service lines to homes; and reconstruction of the streets and sidewalks. The project started June 2014 and was completed in December 2016. Both Moffat County and the City of Craig contributed funds towards the project.

**Shadow Mountain Local Improvement District Chart**



**Shadow Mountain Local Improvement District  
Fund Summary**

	2015 Actual	2016 Actual	2017 Estimate	2018 Budget
<b>Sources of Funds:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ -
Sales Tax	-	-	-	-
Specific Ownership Taxes	-	-	-	-
Licenses & Permits	-	-	-	-
Intergovernmental	2,215,576	2,480,224	-	-
Charges for Services	46,218	51,670	54,109	48,359
Miscellaneous	300,070	199,738	110	-
Interest	-	-	-	-
Transfer In	-	750,000	-	-
Fund Balance Used	1,669,766	-	55,591	-
<b>Total Sources of Funds</b>	<b>\$ 4,231,630</b>	<b>\$ 3,481,632</b>	<b>\$ 109,810</b>	<b>\$ 48,359</b>
<b>Uses of Funds:</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operating	\$ 32,045	\$ 52,387	\$ 90,641	\$ 36,822
Capital Outlay	\$ 4,199,585	\$ 3,336,036	\$ 19,169	\$ 6,500
Transfers Out	\$ -	\$ -	\$ -	\$ -
<b>Total Uses of Funds</b>	<b>\$ 4,231,630</b>	<b>\$ 3,388,424</b>	<b>\$ 109,810</b>	<b>\$ 43,322</b>
<b>Annual Net Activity</b>	<b>\$(1,669,766)</b>	<b>\$ 93,208</b>	<b>\$ 0</b>	<b>\$ 5,037</b>
<b>Cumulative Balance:</b>				
<b>Beginning Fund Balance</b>	<b>\$ 1,733,829</b>	<b>\$ 64,063</b>	<b>\$ 157,272</b>	<b>\$ 101,681</b>
Change in Fund Balance	(1,669,766)	93,208	(55,591)	5,037
<b>Ending Fund Balance</b>	<b>\$ 64,063</b>	<b>\$ 157,272</b>	<b>\$ 101,681</b>	<b>\$ 106,718</b>
<b>Fund Balance Designations:</b>				
<b>Restricted</b>				
Shadow Mountain LID	64,063	157,272	101,681	106,718

**FUND 30-SHADOW MOUNTAIN LOCAL IMPROVEMENT DISTRICT  
REVENUES**

<b>30-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
9200-4842 ENERGY IMPACT GRANT	1,573,075	2,108,695	0	0
9200-4858 DRINKING WATER REVOLVING FUND	180,728	371,529	0	0
9200-4859 WASTE WATER REVOLVING FUND	461,773	0	0	0
<b>Intergovernmental:</b>	<b>2,215,576</b>	<b>2,480,224</b>	<b>0</b>	<b>0</b>
9400-4789 USER FEES	46,218	51,670	54,109	48,359
<b>Charges for Services:</b>	<b>46,218</b>	<b>51,670</b>	<b>54,109</b>	<b>48,359</b>
9500-4840 MISC REVENUE	300,070	199,738	110	0
<b>Miscellaneous:</b>	<b>300,070</b>	<b>199,738</b>	<b>110</b>	<b>0</b>
9500-4801 INTEREST EARNED	0	0	0	0
<b>Interest:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9901-4360 TRANSFER IN FROM GENERAL FUND	0	750,000	0	0
9902-4360 TRANSFER IN FROM ROAD & BRIDGE	0	0	0	0
<b>Transfer In:</b>	<b>0</b>	<b>750,000</b>	<b>0</b>	<b>0</b>
<b>Total Revenue:</b>	<b>2,561,864</b>	<b>3,481,632</b>	<b>54,219</b>	<b>48,359</b>

**FUND 30-SHADOW MOUNTAIN LOCAL IMPROVEMENT DISTRICT  
EXPENDITURE**

<b>30-0100-</b>	<b>2015 Actual</b>	<b>2016 Actual</b>	<b>2017 Estimate</b>	<b>2018 Budget</b>
00-6018 WPCRF LOAN	0	0	0	0
00-6021 WPCRF PRINICIPAL	27,877	18,807	86,348	32,659
00-6022 WPCRF INTEREST	342	3,981	3,793	2,940
00-6088 ADVERTISING/LEGAL NOTICES	588	29,123	0	0
00-6199 FILING FEES	2,871	297	500	1,223
00-6349 MISCELLANEOUS	367	179	0	0
<b>Operating Expenditures:</b>	<b>32,045</b>	<b>52,387</b>	<b>90,641</b>	<b>36,822</b>
00-6207 ARCHITECTURAL/ENGINEERING SERVICE	403,679	229,818	0	0
00-6218 ROAD CONSTRUCTION	2,118,542	2,001,824	12,669	0
00-6248 UTILITIES CONSTRUCTION	1,134,218	649,107	6,500	6,500
00-6262 WATER SERVICE LINES	292,396	253,730	0	0
00-6263 SEWER SERVICE LINES	250,750	201,558	0	0
<b>Capital Expenditures:</b>	<b>4,199,585</b>	<b>3,336,036</b>	<b>19,169</b>	<b>6,500</b>
<b>Total Expenditures:</b>	<b>4,231,630</b>	<b>3,388,424</b>	<b>109,810</b>	<b>43,322</b>



**Appendix**

**LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET  
(C.R.S. (29-1-103(3)(D)))**

**Budget Year 2018**

The Supplemental Schedule must present information **separately** for all lease-purchase agreements involving real property and all lease-purchase agreements for non-real property.

**1. REAL PROPERTY LEASE-PURCHASE AGREEMENTS:**

**Description of Real Property Lease-Purchase(s):**

The net proceeds of the 1998 Certificates are currently being used, and a portion of the 2001 Certificates were used to construct a County Public Safety Center facility, acquire the site upon which the Public Safety Center was constructed and to acquire equipment to be contained within the Public Safety Center. Additional proceeds of the 2001 Certificates were used for other County projects that are not subject to the lien of the Indenture and are not part of the Project. In 2006 a majority of the 1998 Certificates were refinanced and are now shown as the 2006 series. The balance of the 2006 Certificates were refinanced and are now shown as the 2015 series. In 2014 a majority of the 2001 Certificates were refinanced and are now shown as the 2014 series.

**Date of Lease-Purchase Agreement(s):**

	<u>Year</u>	<u>Amount</u>
<b>Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:</b>	2018	\$724,413
<b>Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:</b>		\$4,861,683

**1. ALL LEASE-PURCHASE AGREEMENTS NOT INVOLVING REAL PROPERTY:**

**Description of Lease-Purchase Agreement(s):**

N/A

	<u>Year</u>	<u>Amount</u>
<b>Total amount to be expected for all Real Property Lease-Purchase Agreements in Budget Year:</b>	2018	\$0
<b>Total maximum payment liability for all Real Property Lease-Purchase Agreements over the entire terms of all such agreements, including all optional renewal terms:</b>		\$0

**MOFFAT COUNTY LEASE AGREEMENTS FOR THE YEAR 2018**

LEASES	BALANCE	MATURITY	2018	2019	2020	2021	2022	2023 - 2025
	12/31/2017							
<b>REAL PROPERTY</b>								
1998 COPS ISSUE		12/1/2008						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
1998 COPS ISSUE TOTAL	0		0	0	0	0	0	0
<hr/>								
2001 COPS ISSUE		1/23/2014						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
2001 COPS ISSUE TOTAL	0		0	0	0	0	0	0
<hr/>								
2006 COPS ISSUE		9/11/2015						
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
2006 COPS ISSUE TOTAL	0		0	0	0	0	0	0
<hr/>								
2014 COPS ISSUE		6/1/2025						
Principal	1,085,000		0	20,000	10,000	0	0	1,055,000
Interest	260,908		40,688	40,313	39,750	39,563	39,563	61,031
2014 COPS ISSUE TOTAL	1,345,908		40,688	60,313	49,750	39,563	39,563	1,116,031
<hr/>								
2015 COPS ISSUE		6/1/2023						
Principal	3,255,000		595,000	605,000	625,000	640,000	660,000	130,000
Interest	260,775		88,725	70,725	52,275	33,300	13,800	1,950
2015 COPS ISSUE TOTAL	3,515,775		683,725	675,725	677,275	673,300	673,800	131,950
<hr/>								
<b>TOTAL</b>	<b>4,861,683</b>		<b>724,413</b>	<b>736,038</b>	<b>727,025</b>	<b>712,863</b>	<b>713,363</b>	<b>1,247,981</b>
<hr/>								
<b>NON REAL PROPERTY</b>								
<b>HEAVY EQUIPMENT</b>								
Principal	0		0	0	0	0	0	0
Interest	0		0	0	0	0	0	0
HEAVY EQUIPMENT TOTAL	0		0	0	0	0	0	0
<hr/>								
<b>TOTAL</b>	<b>0</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Glossary

**Adopted Budget**-Refers to the budget amounts originally approved by the Board of County Commissioners at the beginning of the year and the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

**Agency**-A governmental or community-based unit outside County Government receiving County funding (e.g. mental health agencies, Council on Aging, etc.).

**Appropriation**-The legal authorization made by the Board of County Commissioners to the departments, offices and agencies of the County which approves their budgets and allows them to make expenditures and incur obligations for specific purposes within the amounts approved.

**Assessed Valuation**-The total value of all real and personal property in the County which is based for levying taxes. Tax-exempt property is excluded from the assessable base.

**Bond**-An interest-bearing note issued to borrow monies on a long-term basis.

**Budget**-The financial plan for the operation of a program or organization for the year.

**Budget Preparation Manual**-The set of instructions and forms sent by the Finance Department to the departments and agencies of the County for preparation of their budget requests.

**Capital Expenditure or Outlay**-The use of resources to acquire or construct a capital asset.

**Capital Improvements or Equipment**-Public facilities and infrastructure (buildings, bridges, roads) and major shared equipment resources (computer systems, telephone systems).

**Colorado Revised Statutes or C.R.S.**-A body of laws governing conduct within the State of Colorado.

**Conservation Trust Fund**-State of Colorado lottery funds remitted to the County for Parks and Recreation use.

**Debt Service**-The annual payment of principal and interest on the County's indebtedness.

**Emergency Supplemental Appropriation**-The governing body of a local government may authorize the expenditures of funds in excess of the budget. An "emergency" is defined as an act of God or public enemy or something which could not be reasonably foreseen at the time of the adoption of the budget.

**Encumbrance**-An amount of money committed and set aside, but not yet expended, for the purchase of a specific good or service.

**Expenditure**-An actual payment made by the County warrant (check) or by interfund transfer.

**Fees**-Any charge levied by government associated with providing a service or imposing a fine or penalty. Major types of fees include planning fees, user charges, building permits and vehicle registrations.

**Fiscal Policy**-The County Government's policies with respect to taxes, spending and debt management as these relate to government services, programs and capital investment. Fiscal policy provides a consistent set of principles for planning and programming government budgets.

**Full-time Equivalent (FTE)**-The conversion of staff time into the decimal equivalent. One full-time position (1.0 FTE) is defined as containing 2,080 work hours; a half-time position (.50 FTE) requires 1,040 work hours, and etc.

**Fund Balance (Budget Basis)**-The year-end cash balance of a fund less outstanding encumbrances. The unencumbered balance at year-end in a fund together with the estimated revenues for the upcoming year determines the maximum amount available for the appropriation in the following year's budget.

**GAAP**-Generally Accepted Accounting Principles

**Goal**-A long-range desirable development attained by time-phased objectives designed to implement a strategy.

**Infrastructure**-Public domain fixed assets such as roads, bridges, curbs, gutters, streets, sidewalk drainage systems, lighting, and similar immovable assets.

**Intergovernmental Agreement (IGA)**-A concord between two or more governmental units to jointly identify, plan, and/or implement a task for their mutual benefit.

**Intergovernmental Revenues**-Revenue from other governments, primarily Federal and State grants, but also other local governments.

**Internal Service Charges**-These account for goods or services provided to other departments of agencies on a cost-reimbursement basis. They are generally referred to as "charge-back" agencies and include funds for medical benefits.

**Net Budget**-The net budget eliminates double-counting in the budget, such as fund transfers and internal service "charge-backs," thus represents the true level of programmed spending in the budget.

**Objective**-The planned attainment of a certain condition or specific accomplishment, which is an integral part or phase of a strategy that contributes to accomplishing a goal. An objective should be stated in terms of results, not processes or activities, and should reflect a reasonable estimate of what is practical.

**Operating Equipment Capital**-Equipment items typically costing less than \$1,000 or being used to repair or maintain existing operating equipment.

**Operating Expense**-These costs, other than capital improvements and debt service, are necessary to support the primary services of the organization.

**Operating Budget**-A comprehensive plan, expressed in financial terms, by which an operating program is funded for a single fiscal year. It includes estimates of a) the services, activities and sub-activities comprising the County's operation; b) the resultant expenditure requirement; and c) the resources available for their support.

**Operating Fund**-A Fund which supports normal County operations and has regular operating expenditures (payroll, supplies, etc.). Included are the: General, Road and Bridge, Social Services, Landfill and Airport funds.

**PILT**-Payment In Lieu of Taxes.

**Personal Services**-The cost of wages and benefits for elected officials and county employees, as well as the cost for labor acquired by contract.

**Policy**-The County's official position relative to a specific need, problem, or issue.

**Program**-A specific set of activities directed at attaining specific objectives. The means through which a long-range strategy is achieved.

**Resolution**-A special order issued by the Board of County Commissioners.

**Revenue**-Income received by the County Government in support of the government's programs of services to the community. It includes such items as property taxes, fees, user charges, grants and fines.

**Strategy**-The approach or method for implementing policy.

**Statutory Property Tax Revenue Limit**-The statutes prohibit the levying of a greater amount of property tax revenue than was levied in the preceding year plus 5.5%. Exempt from this limit are property tax revenues generated from new construction and that are used for certain expenditures: a) bonds and interest, b) contractual obligations approved at election, and c) one-time capital expenditures approved by the Board of Commissioners at a publicized public meeting.

**Supplemental Appropriation**-An act by the County Commissioners to transfer budgeted and appropriated moneys from one spending agency to another, whether the agencies are in the same or different fund. Also, if the County receives revenues that were not anticipated or assured at the time of budget adoption, those revenues can be used in the current fiscal year only after being approved for use via supplemental appropriation.

**Supplies**-The cost of goods acquired for consumption or resale.

**Tabor Amendment**-An amendment to the Constitution of the State of Colorado which basically limits annual increases in revenues and expenditures and requires voter approval for any tax rate increase or multi-year debt or financial obligation. The increase in spending and revenue is limited to an index based on the regional consumer price index plus a local growth factor determined by percentage change in actual value of all real property.

**TANF**-Temporary Aid to Needy Families program.

**Transfers**-The movement of monies from one fund to another. The monies are considered a revenue source for receiving fund and a revenue for the originating fund.

**User Charges**-The amount the government receives for the provision of services and commodities or the performance of specific services benefiting the person charged. Citizens only pay user charges when a specific service is received.

**Working Capital**-The amount of fund balance required at year-end to meet cash flow needs until tax revenues are received. This generally equates to the largest cumulative cash flow deficit incurred (usually by April) by an operating fund which is heavily property tax dependent.

**Resolutions**



**RESOLUTION 2017-154**

**RESOLUTION TO ADOPT 2018 BUDGET**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR MOFFAT COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2018, AND ENDING ON THE LAST DAY OF DECEMBER 2018.

WHEREAS, the Board of Commissioners of Moffat County has appointed Mindy Curtis to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Mindy Curtis has submitted a proposed budget to this governing body on October 10, 2017, for its consideration; and

WHEREAS, upon due and proper notice, published in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on October 10, 2017, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That estimated expenditures for each fund are as listed on the summary sheet of the attached budget.

Section 2. That estimated revenues for each fund are as listed on the summary sheets of the attached budget.

Section 3. That the budget as submitted, amended, and hereinabove summarized by fund, hereby is approved and adopted as the budget of Moffat County for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Commissioners and made a part of the public records of the County.

ADOPTED this 12th day of December, A.D., 2017.

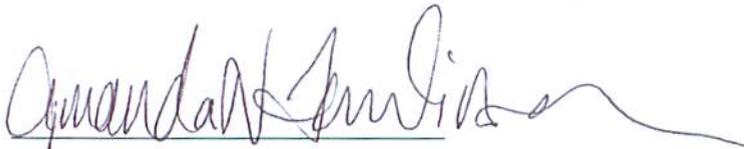


Franklin A Moe  
Chair, Board of County Commissioners

State of Colorado)  
                                  )§  
County of Moffat)

I, Lila Herod, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 12<sup>th</sup> day of December 2017.



(Deputy) Clerk and Ex-officio to  
County Commissioners, Moffat County  
State of Colorado; Lila Herod



**RESOLUTION 2017-155**  
**RESOLUTION TO APPROPRIATE SUMS OF MONEY**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNT AND FOR THE PURPOSES AS SET FORTH BELOW FOR MOFFAT COUNTY, COLORADO FOR THE 2018 BUDGET YEAR.

WHEREAS, the Board of Commissioners has adopted the annual budget in accordance with the local Government Budget Law on December 12, 2017, and;

WHEREAS, the Board of Commissioners has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund:

General Fund	10,905,429
Road & Bridge Fund	9,145,611
Landfill Fund	694,443
Airport Fund	88,654
Emergency 911 Fund	142,500
Capital Projects Fund	64,000
Conservation Trust Fund	84,700
Library Fund	523,130
Maybell Waste Water Treatment Facility Fund	36,154
Health & Welfare Fund	3,768,939
Senior Citizens Fund	224,196
Internal Service Fund	12,100
Lease-Purchase Fund	733,163
Telecommunications Fund	27,900
Moffat County Tourism Association	150,000
Jail Fund	2,963,427
Human Services Fund	5,810,926
Museum Fund	254,092
Moffat County Local Marketing Dist Fund	280,000
The Memorial Hospital Fund	60,373,587
Housing Authority Fund	751,603
Shadow Mtn Local Improvement Dist Fund	43,322
<b>TOTAL</b>	<b><u>\$ 97,077,875</u></b>

Section 2. That the total appropriations for the General Fund is further designated to the various departments of that fund as itemized on the expenditure department summary in the attached General Fund budget.

ADOPTED THIS 12<sup>TH</sup> DAY OF DECEMBER, A.D., 2017.



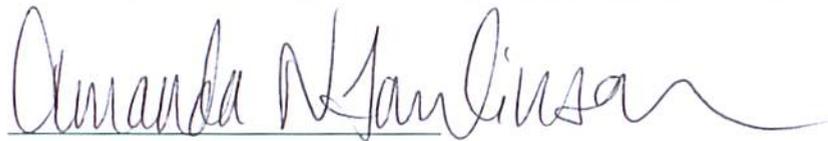
Franklin A. Moe  
Chair, Board of County Commissioners

State of Colorado)  
                                  )§  
County of Moffat)



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Witness my hand and the seal of said County this 12<sup>th</sup> day of December 2017.



(Deputy) Clerk and Ex-officio to  
County Commissioners, Moffat County  
State of Colorado; Lila Herod

CERTIFICATION OF TAX LEVIES

TO: County Commissioners of Moffat County, Colorado.

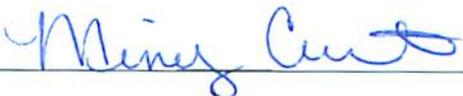
The Moffat County Board of Commissioners of the County of Moffat hereby certifies the following mill levies to be extended upon the **GROSS** assessed valuation of \$386,675,512. Submitted this date: December 12, 2017.

The levies and revenues are for the following purposes:

	<u>LEVY</u>	<u>REVENUE</u>
1. General Operating Expenses	20.872 mills	\$8,070,692
2. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	( 0 ) mills	(\$ 0)
	<b>SUBTOTAL</b> 20.872 mills	\$8,070,692
3. General Obligation bonds and interest	0 _____ mills	\$0
4. Contractual Obligations Approved at Election	0 _____ mills	\$0
5. Capital Expenditures Levied Pursuant to 29-1-301(1.2) CRS (Counties and Municipalities Only) or 29-1-302(1.5) CRS (Special Districts Only)	0 _____ mills	\$0
6. Refunds/Abatement	0.846 mills	\$327,127
7. Other (County Hospital)	3.000 mills	\$1,160,027
8. (MINUS) Temporary property tax credit/ Temporary mill levy rate reduction Section 39-1-111.5 C.R.S	(0.000) mills	(\$0)
<b>TOTAL</b>	<b><u>24.718</u> mills</b>	<b>\$9,557,846</b>

Contact Person: Mindy Curtis

Daytime Phone # (970) 824-9106

Signed  Title: Finance Director

**RESOLUTION 2017-156  
RESOLUTION TO SET MILL LEVIES**

RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2017, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR MOFFAT COUNTY, COLORADO, FOR THE 2018 BUDGET YEAR.

WHEREAS, the Board of Commissioners of Moffat County has adopted the annual budget in accordance with the Local Government Budget Law, on December 12, 2017, and

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is \$8,397,819 and;

WHEREAS, the amount of money necessary to balance the budget for general operating expenses is itemized by funds as follows:

General Fund	\$7,171,671
Library Fund	465,944
Human Services Fund	433,077
Abatement	<u>327,127</u>
Total	\$8,397,819

WHEREAS, the amount of money necessary to balance the budget for the County Hospital operating and capital expenses is \$1,160,027 and;

WHEREAS, the amount of money necessary to balance the budget for Capital Expenditure is NONE, and;

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is NONE, and;

WHEREAS, the 2017 valuation for assessment for Moffat County as certified by the County Assessor is \$386,675,512.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF MOFFAT COUNTY, COLORADO:

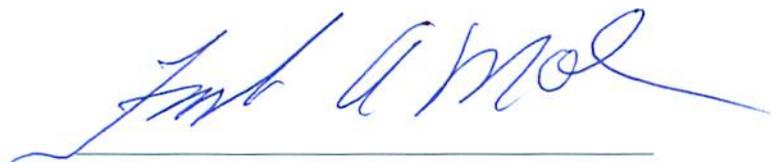
Section 1. That for the purpose of meeting all general operating expenses of Moffat County during the 2018 budget year, there is hereby levied a gross tax of 24.718 mills upon each dollar of the total valuation for assessment of all taxable property within the County for the year 2017.

Section 2. That for the purpose of meeting all general operating expenses of Moffat County during the 2018 budget, the above listed tax levy is hereby allocated among the various funds as follows:

General Fund	18.547 mills
Library Fund	1.205 mills
Human Services Fund	1.120 mills
Hospital Fund	3.000 mills
Abatement – General Fund	<u>0.846 mills</u>
Total Levy	24.718 mills

Section 3. That Mindy Curtis, Finance Director is hereby authorized and directed to immediately certify to the Property Tax Administrator, the mill levies for Moffat County as hereinabove determined and set.

Adopted this 12<sup>th</sup> day of December, A.D. 2017.

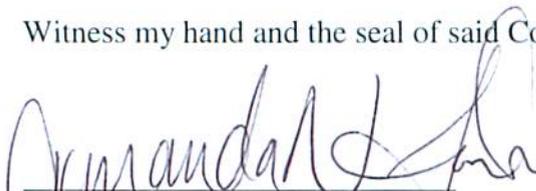


Franklin A Moe  
Chair, Board of County Commissioners

State of Colorado)  
                                  )§  
County of Moffat)

I, Lila Herod, County Clerk and Ex-officio to the Board of Commissioners, do hereby certify that the above and foregoing is a true and complete copy of the resolution as adopted by the Board of County Commissioners on the date stated.

Witness my hand and the seal of said County this 12<sup>th</sup> day of December 2017.



(Deputy) Clerk and Ex-officio to  
County Commissioners, Moffat County  
State of Colorado; Lila Herod



**Resolution 2017-157**

**Amending Resolution 2016-132**

**Distribution of Sales Tax**

WHEREAS, the Board of County Commissioners have reviewed the budget for 2018 and find it necessary to amend resolution 2016-132

WHEREAS, \$441,757 of the Sales Tax Revenue shall be designated for the Road and Bridge Fund and the remaining Sales Tax Revenue shall be designated for the General Fund;

NOW THEREFORE BE IT RESOLVED, the above changes shall go into effect with the March 2018 Sales Tax distribution and carry through the February 2019 Sales tax distribution.

Adopted this 12<sup>th</sup> day of December, 2017.



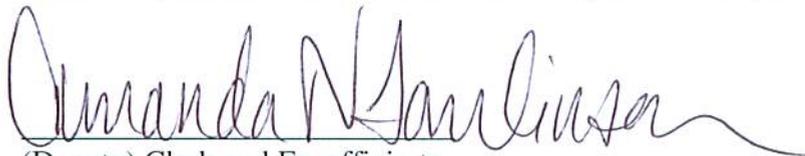
Franklin A. Moe  
Chairman, Board of County Commissioners



State of Colorado)  
                                  )§  
County of Moffat)

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(Deputy) Clerk and Ex-officio to  
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