



## Revenue Online

Almost a year ago, the Division began working with a contracted vendor to replace the Casino EZ File application and transition the four EZ File modules into the State's Revenue Online (ROL) application in two phases.

Phase I was integrating the tax submissions and payments. Phase II was the development of a device tracking and personnel tracking system, financial statement submissions and data conversion. Phase I went live on July 27, 2015 and Phase II went live January 4, 2016.

There were many issues with the Casino EZ File system necessitating the change. Casino EZ File launched in July of 2001 and due to the age of the system, vendor support was quickly ending. Also security, functionality and stability were too difficult to maintain.

The training for the final stage, financial statement submissions into ROL, is set for February 23<sup>rd</sup> in Cripple Creek and February 25<sup>th</sup> in Central City at 10:30 in the Division's commission rooms. The Division will be sending out an email with detailed information.

If you have any questions about Revenue Online please contact the Division of Gaming at (303)205-1300.

## ICMP Changes

The Internal Control Minimum Procedures (ICMP) have been updated and were sent to the General Managers and Internal Compliance Officers for comment. The comments were reviewed and the revised ICMP went into effect February 1, 2016.

Changes were made to Section 1-General, Section 4-Slot Machines, and Section 6-Gaming Systems. A new Slot Data Form has also been included.

## Tax Template

Just a reminder, ICMP states, "The Tax Template is a tool used to reconcile a licensee's statistical reports, monthly gaming tax return, general ledger, and to identify any variances among them. The Tax Template must be completed by the licensee each month prior to submission of the monthly gaming tax return." Please ensure that the tax template is completely filled out and reconciled with the numbers entered in the tax return to avoid errors resulting in misreported AGP and under/over paying taxes. Also, verify that the most current version of the Tax Template is being utilized. It can be found on the Division's website, under Laws and Regulations, then ICMP.

## Electronic Benefits Transfer (EBT) card use at casino ATMs

Colorado law requires establishments at which an ATM is located to take measures to prevent a customer from using an EBT card to access moneys from an ATM. Casinos are required to post signs on or near their ATMs notifying their customers that "The use of an electronic benefits transfer service (EBT) card to access public benefits at this machine is prohibited by Colorado Law, section 26-2-104, Colorado Revised Statutes". Alternatively, licensees are exempt from the signage requirement if they can provide an exemption letter from the owner



of each ATM stating that the ATM has been programmed to reject EBT cards.

The Colorado Human Services Department provides the Division of Gaming with reports detailing instances of prohibited use of EBT cards at ATMs located in Colorado casinos. Copies of these reports will be sent out to casinos identified on these reports.

Please note that the Department of Revenue Rule 1 CCR 210-4 concerning the enforcement of the prohibited use of electronic benefits transfer cards at certain locations became effective on January 1, 2016. The Rule, as well as Gaming Bulletin 53, provides further clarification on how to comply with the law.

Questions regarding this matter should be directed to the Division's Field Operations Manager Jeff Marone at (303) 205-1330 or [jeffrey.marone@state.co.us](mailto:jeffrey.marone@state.co.us)

## Table Games Update

### Field Trials:

The blackjack-poker combination game, 3 Card 21 "N" Done, owned by Score Gaming, has just finished field trial. The rules were approved by the Gaming Commission at the December Commission meeting and become effective as of February 14, 2016.

Push Your Luck Blackjack, owned by AGS, LLC and distributed in Colorado by Aces Up Gaming, is currently on field trial at the Lodge Casino. The rules are scheduled for presentation to the Gaming Commission in March. If approved, the game will be available in mid-June.

Finally, Pai-Jack, a Pai Gow Poker-Blackjack combination game, owned by Score Gaming, is scheduled for field trial in February at the Brass Ass Casino in Cripple Creek and will also appear on field trail at the Mardi Gras Casino in Black Hawk.

### Rules Review:

The Division is tasked with reviewing all rules every five years and the Table Games Rules 8, 10, 21, 22 and 23 are scheduled for presentation to the Gaming Commission shortly. An email was sent to the casinos by Investigator Sean Ballain, the Table Games Committee Chairman, requesting comments and suggestions. Please submit all comments and suggestions to him no later than March 31, 2016 so they may be considered during the review process. Please contact Investigator Ballain in the Central City office with any comments or questions.

## TSG Corner

TSG's new review process is underway and we found a few items that may need further clarification or are a reminder for the casino. The following are items that the Division's Systems Specialists have identified based on the Internal Controls Gaming Systems Section 6:

All network equipment located throughout the casino must be secured in a manner that only allows authorized access. Used or unused network connections must not allow unauthorized access to the casino's network. This may be accomplished with a locking cover, unplugging the cable from the switch, making the port inaccessible or logically disabling the port. An inventory of all ports must be maintained. *Please ensure that your casino has an*



*inventory of all ports, and are knowledgeable of how the ports are secured from the general public.*

Licensees must maintain a gaming system log (RAMP log) that documents, at a minimum, system upgrades, modifications, maintenance, problems, and all remote access where the connection is outside the licensee's wide area network (WAN). Any event indicated on a gaming systems log that requires action, must be recorded in the RAMP log. *The RAMP log is to be completed thoroughly with all information pertaining to the upgrade, modification, maintenance, etc. included in the entry. The ICMP further state that the entry must include a DETAILED description of maintenance performed or of the problem identified, and the date and DETAILED explanation of how the problem was resolved (N/A if maintenance) or date and type of modification made to the system. An entry such as "problem with reports" in the problem identified column and "resolve or completed" in the resolution column would not be a detailed explanation. The log would also need to include what reports had problems, and what the problem was with the reports. The resolution column would need to include exactly how the issue was resolved.*

Licensees must maintain a gaming system log (RAMP log) that documents, at a minimum, system upgrades, modifications, maintenance, problems, and all remote access where the connection is outside the licensee's wide area network (WAN). Any event indicated on a gaming systems log that requires action must be recorded in the RAMP log. *ALL remote access must be logged which includes each time the network was remotely accessed even if there are several remote access events for one specific issue. For example, if there were, five different*

*remote access events for one issue, they all need to be stated on the log. The log needs to refer back to the original entry. Any individuals who remotely access the gaming system or any part of the gaming system (i.e., player tracking, player points, etc.) must have a gaming license, this includes third party vendors.*

Any changes to data within the gaming system database must be performed through the gaming system vendor's application or gateway. Read only access to the gaming system database is permitted for business purposes. *The Division must be notified and the RAMP log updated if any vendor or casino personnel is accessing or it was determined that they did access the database for any reason including changes to a promotional kiosk that interfaces with player information.*

Casinos with the same ownership or casinos with an unattached business office may establish a wireless bridge to transmit a copy of gaming data. The casino must follow all rules for segregation of data between same ownership casinos, for example ticketing data. Subsequent to the data being written to the gaming system's database, a copy of the gaming data is permitted across the WLAN. This includes results from queries, reports, or copies of the database itself. It is the licensee's responsibility to ensure the security of all data traveling in the WLAN. The licensee must submit the notification form prior to installing a WLAN. *The Division does not allow gaming data to travel across a wireless network; however, certain types of Wireless Local Area Networks (WLANs) can be used as long as the casino submits a notification form prior to installing a WLAN. The Division will work with the casino regarding this installation to obtain the documents needed for review and initial implementation. The*



*casino must also inform the Division when changes are made. If any casinos currently have any type of WLAN, and have not provided notification to the Division, they must do so.*

Please contact a TSG System Specialist at (303)205-1300 if you have any questions.

## **Rulemaking Distribution List**

Anyone who would like to be added to the distribution list to receive Division of Gaming rulemaking information can contact Rules Manager Ronni Hunter at [ronni.hunter@state.co.us](mailto:ronni.hunter@state.co.us). Please include your name, business affiliation, address, phone number and email address. Changes in staffing often result in names dropping off this distribution list. Please consider adding new staff members who have replaced those who were previously included on the list.

## **Device Counts**

Effective February 1, 2016, all device counts must be submitted into the Revenue Online system in the Device account. The period will open on the last business day of the month and remain open through the second day of the following month.

## **Expiring Variances**

Internal Control Minimum Procedures (ICMP) Variance Renewal Requests can be submitted up to three months before their expiration date. If there are any changes to the renewed variance request, you must submit a new request. If the renewal requires no changes you can send an email requesting the specific variance number to be renewed and note “no

changes”. Please email renewal requests to [dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us)

## **Reminder**

Please verify that the contact information you have provided to the Division is current. Specifically, double check that the contact provided for the Device Tracking, Personnel Tracking, Tax Return and the Gambling Payment Intercept is correct. Also confirm phone numbers, emails and faxes are accurate as well. When there are any changes in the contact information provided to the Division of Gaming, remember to forward the updated information to the Division’s email address in a timely manner, [dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us).

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When applying for a new license or renewal, please remember to use the most current applications. The most up-to-date original and renewal applications are available on the Division of Gaming’s website.

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Lastly, please remember to have licensed casino employees report address and telephone number modifications to the Division within 10 days of the alteration.

## **ICO Meetings**

Tuesday, May 3, 2016 – Cripple Creek at the Bronco Billy’s Casino in the Pioneer Room, 10:00 am

Thursday, May 5, 2016 – Central City/Black Hawk, at the Division’s Central City Office Commission Room, 10:00 am



You are encouraged to submit any questions or topics of discussion that you would like addressed either by the Division or your fellow ICOs. Please call or email your questions or topics to:

[dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us),

Roger Pinson (303) 205-1372,  
[roger.pinson@state.co.us](mailto:roger.pinson@state.co.us)

Laurie Scott (719) 689-3362,  
[laurie.scott@state.co.us](mailto:laurie.scott@state.co.us)

## On the Website

Please check out the Division's web site,  
<https://www.colorado.gov/enforcement/gaming>.

There are some helpful features on the main page, like the Revenue Online link, GPI link, and the Upcoming Gaming Events Calendar. There is also a quick link to the ICMP and ICO Information under Links and Casino Information. The ICO Information contains the ICO checklists and the attribute worksheets.

## **Please remember to use the most current forms on the Division's website**

### **USEFUL WEBSITES:**

The Drop & Count Schedule, Minimum Bankroll Worksheet, and Tax Template are located at:

<https://www.colorado.gov/enforcement/node/37861>

ICO checklist and attribute worksheets:

<https://www.colorado.gov/pacific/enforcement/node/38316>

License Applications:

<https://www.colorado.gov/pacific/enforcement/node/38571>

ICMPs:

<https://www.colorado.gov/pacific/enforcement/node/37861>

## Commission Meeting Dates:

The Commission generally meets the third Thursday of the month at 9:30 a.m., unless otherwise noted. Dates and locations are subject to change.

- Thursday, February 18, 2016 - Golden
- Thursday, March 17, 2016 - Golden
- Thursday, April 21, 2016 - Golden
- Thursday, May 19, 2016 - Golden
- Thursday, June 16, 2016 - Golden
- Thursday, July 21, 2016 - Golden
- Thursday, August 25, 2016 - Golden \*4th Thursday\*
- Thursday, September 15, 2016 - Cripple Creek
- Thursday, October 20, 2016 - Central City
- Thursday, November 17, 2016 - Golden
- Thursday, December 15, 2016 - Golden