Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

December 22, 2015

In attendance: John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Roy Tipton; Jeff Comstock; Paul Boyd; Ray Beck; Patrick Kelly

Call to Order
Pledge/Opening Prayer
Consent Agenda

Grobe made a motion to approve the consent agenda consisting of:

a) Approved the minutes from December 15, 2015.
b) Approved the agreement for release of interest of the Luttrell Barn.
c) Approved Resolution 2015-141 Advance from General Fund to Shadow Mountain Local Improvement District Fund.
d) Approved Resolutions 2015-142 and 2015-146 Corrections for the month of December in the amounts of $483.51 and $29.76.
e) Approved Resolution 2015-143 transfer of intergovernmental funds for the month of December in the amount of $10,067.05.
f) Approved Resolution 2015-149 Corrections for the month of December in the amount of $910.66.
g) Approved the following contract renewals:
    1. Bubbles and Brooms Cleaning Services at the Social Services Building.
    2. Bubbles and Brooms Cleaning Services at the Road Department.
    3. Bubbles and Brooms Cleaning Services at the Courthouse and Annex Buildings.
    4. Sani Star LLC RV Dump kiosk lease.
    5. NWCC Inc –Landfill environmental consultant.
    6. Value West Inc- Ad Valorem Valuation Services.
    7. Elevated Technologies-Museum elevator maintenance.
    8. Elevated Technologies- Courthouse and Annex elevator service.
h) Approved the contract with Masterworks Mechanical for two furnace replacements at the Museum of Northwest Colorado.

Moe seconded the motion. Motion carried 3-0. See attached.

General Discussion

General discussion was held among the Board:

- ✓ Moe reported he and Commissioner Grobe attended the Maybell Volunteer Fire District Christmas party.
- ✓ Kinkaid attended Sunset Meadows Christmas party.

- ✓ Grobe reported the details have been worked out on ownership of the Luttrell Barn. The Barn was donated to the County by the Emilyn Young family. The Boys & Girls Club will take over operation and maintenance of the building.

Neil Folks, Rebecca Tyree, and Bill Sixkiller present

- ✓ Paul Boyd introduced himself as the new Business Banker of Bank of the San Juan's.
- ✓ Neil Folks reported on his visit as Chaplin to the Moffat County Jail inmates.
- ✓ There was a brief update on the Trapper Mine environmental assessment.
- ✓ Grobe announced CDPHE Air Quality Division will be in Craig on March 22nd to give a presentation on the Clean Power Plan.
- ✓ Ray Beck reported the City of Craig has donated items to the Museum for the Railroad exhibit.
- ✓ Kinkaid and Chris Oxley will be meeting with CDPHE next Tuesday to discuss the Clean Power Act and the impacts it may have on Moffat County.

Finance Department- Mindy Curtis

Curtis reviewed the December Supplemental Budget. Transfers were made to the following departments without change to the Contingency Fund: Elections, Information Technology, Sheriff, County Fair, Fairgrounds, Veterans, Youth Services, Other Admin, Contributions, Health and Welfare, Senior Citizens, Internal Service Fund, Moffat County Tourism, Jail, Social Services, Housing Authority, Museum and Shadow Mountain Local Improvement District.

The Contingency Account Balance	$182,000.00
Emergency Reserve Account Balance	$924,232.00

Grobe made a motion to approve Resolution 2015-147 December Supplemental Budget Moe seconded the motion. Motion carried 3-0. See attached.

Curtis reviewed the 2016 Certification of Levies and Revenues.

Grobe made a motion to approve the 2016 Certification of Levies and Revenues. Moe seconded the motion. Motion carried 3-0. See attached.

Office of Development Services- Roy Tipton

Tipton reviewed the bids for a mower for the Cemetery. Bids were received from:

US Tractor	Grasshopper	$16,920.00
US Tractor	Walker Mower	$21,966.00

Grobe made a motion to award the bid to US Tractor for a new Grasshopper mover for the Cemetery in the amount of $16,920.00. Moe seconded the motion. Motion carried 3-0. See attached.

Human Resources Department- Lynnette Siedschlaw

Siedschlaw reviewed amendments to the Employee Handbook. Changes were made to the calculation of overtime, part-time employee leave policy, and classification of employee's status.

Moe made a motion to approve Resolution 2015-144 Amended Moffat County Handbook Overtime Calculation. Grobe seconded the motion. Motion carried 3-0. See attached.

Moe made a motion to approve Resolution 2015-145 Amended Moffat County Handbook Leave Policy. Grobe seconded the motion. Motion carried 3-0. See attached.

Moe made a motion to approve Resolution 2015-148 Amended Moffat County Handbook types of employee's status. Grobe seconded the motion. Motion carried 3-0. See attached.

Museum of Northwest Colorado- Dan Davidson

Davidson discussed the WWII Soldier memorial statue and requested the bid be waived for the base foundation. Carlson Memorials Inc. has submitted a bid for $7,290.00 for the granite pedestal base.

Grobe made a motion to waive the bid for the base of the WWII Soldier statue and award the bid Carlson Memorials Inc. in the amount of $7,290.00. Moe seconded the motion.
Motion carried 3-0. See attached.

Davidson reported the consensus among the American Legion, VFW and the City Council was to place the monument behind the VFW on the south side of the City Park. The City Council has agreed to put up signage for this location.

The Commissioners were disappointed the monument would not be placed in front of the Courthouse alongside the other memorial and flag pole, but agreed with the majority consensus.

Davidson requested that the BOCC discuss the legal ownership of the monument with the City of Craig to determine insurance requirements, etc.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: _____

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Approved on: Dec. 29, 2015

Attest by: _____

MOFFAT COUNTY SEAL COLORADO