

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**December 15, 2015**

**In attendance:** John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Neil Folks; Ken Wergin; Ray Beck; Jeff Comstock; Roy Tipton; Patrick Kelly; Rebecca Tyree

**Call to Order  
Pledge/Opening Prayer  
Consent Agenda**

Grobe made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from December 8, 2015.
- b) Approved Resolutions 2015-136 and 2015-137 payment of payroll warrants for the payroll ending December 4, 2015 in the amounts of \$211,917.68 and \$213,023.00.
- c) Approved Resolution 2015-138 transfer of payment of warrants for the month of December in the amount of \$447,486.31.
- d) Approved the Annual Merit System Certification.
- e) Approved the monthly Treasurer's report.
- f) Approved the Community Services Block Grant Self-Sufficiency program management policy.
- g) Approved the State Board of Land Commissioners extension of permit for State Tract 38.

Moe seconded the motion. Motion carried 3-0. See attached.

Linda Peters, Vickie Runnion, Dollie Rose and Mindy Curtis present.

**General Discussion**

General discussion was held among the Board:

- Grobe reported the Commissioners met with the Library Board to discuss the possibilities of forming a Library District.
- Kinkaid discussed the 1996 ballot question, which "DeBruced" the County from TABOR requirements. The language was left out of that question that would have lifted TABOR limits on property tax. Kinkaid indicated this cleanup question should be placed on the 2016 ballot.
- There was discussion regarding the new Local Marketing District.
- Grobe reported the Rangely Chamber of Commerce and City of Rangely is interested in organizing the Hang Gliding Competitions.
- Vickie Runnion reported a BBQ Competition is being organized to bring professional cooking teams to Craig. She requested the fees be waived at Loudy Simpson, and asked for assistance with equipment and personnel. The Commissioners requested further information and details going forward.

- Mayor Beck announced the City will hold their next meeting on January 12<sup>th</sup> and the new meeting time is 6:30.
- Neil Folks discussed the challenges the School District is facing with their budget and educational goals.

Lynnette Siedschlaw present.

### **Finance Department- Mindy Curtis**

Curtis reviewed the 2016 budget and presented resolutions adopting the budget, appropriate sums of money, distribution of sales tax, certification of tax levies and mill levies.

The final budget is \$ 87,349,201.00, which is \$8 million more than 2015. The Hospital component is \$43,621.00. Curtis reviewed the various fund balances and services, as well as the decrease in revenues and the TABOR restrictions on property taxes.

There is no cost of living raises in the 2016 budget. The Commissioners indicated there will be constant review of the budget, operations and efficiencies in order to prepare for the expected downfall in 2018-2019.

Grobe made a motion to approve Resolution 2015-132 A Resolution to adopt the 2016 budget. Moe seconded the motion. Motion carried 3-0. See attached.

Grobe made a motion to approve Resolution 2015-133 A Resolution to Appropriate Sums of Money. Moe seconded the motion. Motion carried 3-0. See attached.

Moe made a motion to approve Resolution 2015-135 Amending Resolution 2014-154 Distribution of Sales Tax. Grobe seconded the motion. Motion carried 3-0. See attached.

Grobe made a motion to approve Resolution 2015-134 A Resolution to Set Mill Levies. Moe seconded the motion. Motion carried 3-0. See attached.

Albert Bennett present.

### **Planning & Zoning- Jerry Hoberg**

Hoberg reviewed an application for a zoning change. This is a five acre parcel that is currently zoned agriculture. Bennett would like to have it re-zoned to Residential 2. The current use of the property is a single family residence with a conditional use permit for the cabins. Bennett would like to build an additional building to use for long term rentals. The Planning Commission has approved this application.

Grobe made a motion to approve R-15-01- Resolution 2015-139 Zone Change application for Albert and Lisa Bennett from Agriculture o R2- Medium Density Residential District. Moe seconded the motion. Motion carried 3-0.

### **Social Services- Dollie Rose**

Grobe made a motion to approve the minutes from November 16, 2015. Moe seconded the motion. Motion carried 3-0. See attached.

Department updates:

- Increase in assistance programs.
- Self-sufficiency vacancy has been filled and will start December 28<sup>th</sup>.
- Foster home recruitment

Moe made a motion to approve the electronic transactions for the month of October in the amount of \$288,140.85. Grobe seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the monthly reports for foster care, application totals, County Budget report and CSTAT totals. See attached.

Rose reported a Community Forum will be scheduled to discuss abuse and neglect, and the procedures the Department of Social Services must follow. These meetings will take place quarterly.

### **Fuller House Center- Neil Folks**

Mr. Folks gave an update on the Fuller House project. Construction is underway on the house on Yampa Avenue. He thanked Three Sons Construction, Masterworks Mechanical, DNT Electric and Samuelson's Hardware for their work and donations. He also thanked McDonalds, Dominoes, Pizza Hut and Subway for the providing noon meals to the workers.

Folks reported a family has already been chosen to receive this home, and he explained the program requirements.

### **Office of Development Services- Roy Tipton**

Tipton reviewed the bids for the HVAC system at the Museum. Although the commissioners had previously approved the bid be waived and awarded to Masterworks, it was decided to put this out to formal bid. Bids were received from:

Peak Services	\$15,800.00
Masterworks	\$15,745.00

Grobe made a motion to award the bid for the HVAC system for the Museum to Masterworks Mechanical in the amount of \$15,745.00. Moe seconded the motion. Motion carried 3-0. See attached.

Tipton reviewed the letter of release of final settlement for Native Excavating Shadow Mountain Village phase 2. No notices, claims or outstanding payments have been received.

Moe made a motion to approve the release of final settlement for Native Excavating for Shadow Mountain Village project phase 2. Grobe seconded the motion. Motion carried 3-0. See attached.

**Meeting Adjourned**

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: *[Signature]*  
*[Signature]*

*[Signature]*

Approved on: Dec. 22, 2015

Attest by: Lila Herod

