

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

November 16, 2015

In attendance: John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Linda DeRose; Roy Tipton; Mike Fuller; Jeff Comstock; Dollie Rose

**Call to Order
Pledge/Opening Prayer
Consent Agenda**

Grobe made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from November 10, 2015 and the minutes from the November 9th Board of Health meeting.
- b) Approved Resolutions 2015-117 and 2015-118 payment of payroll warrants for the payroll ending November 6, 2015 in the amounts of \$215,301.66 and \$477,351.35.
- c) Approved Resolution 2015-119 transfer of payment of warrants for the month of November in the amount of \$232,329.25.
- d) Approved the monthly Treasurer's report.
- e) Approved the Kroger Pharmacy Plan amendment.
- f) Approved the MOU between the Moffat County Library Board of Trustees and Moffat County Human Resources.
- g) Approved the Liberty Tire Recycling contract.

Moe seconded the motion. Motion carried 3-0. See attached.

Rebecca Tyree present.

General Discussion

General discussion was held among the Board:

- Kinkaid will be testifying tomorrow before the EPA on the Clean Power Plan.
- Moe met with the Maybell Fire Department volunteers.
- Grobe reported Eric Lodwick has requested a letter of support from the County Commissioners regarding the Motor Cross track.
- Grobe and Comstock will be testifying at DOLA tomorrow for a potential grant.

Patrick Kelly present

- There was brief discussion regarding the Festival of Trees.
- There was general discussion regarding the terrorist acts in Paris.

Social Services- Dollie Rose

Moe made a motion to approve the minutes from October 13, 2015. Grobe seconded the motion. Motion carried 3-0.

Department updates:

- The Community Forum is Wednesday November 18th.
- Recruiting for Foster Home placement.
- Participating in parent teacher conferences today and tomorrow.
- Employment First program started November 1st and six participants have enrolled. Orientation will be held weekly at the Workforce Center. Any Businesses or Nonprofits that are interested in sponsoring workers should contact the office.

Grobe made a motion to approve the electronic transactions for the month of September in the amount of \$288,054.16. Moe seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the monthly reports for foster care, application totals, County budget report, and C-STAT Dashboard. See attached.

Office of Development Services- Roy Tipton

Tipton reviewed the contract for the HVAC system at the Museum of Northwest Colorado.

Tipton requested the bid process be waived for the HVAC replacement system and award the bid to Masterworks Mechanical for both systems. Each component is under the required limit to go out to bid, but together it is over \$15,000. Shepherd and Sons did not submit a quote.

One bid is for the system that heats and cools the Gunfighter Collection. The price is \$6,750.00 The other bid is for the furnace and duct work and includes a general air humidifier. The price for this unit is \$8,795.00

Grobe made a motion to approve the contract with Masterworks Mechanical for the HVAC system at the Museum for the Gunfighter Collection in the amount of \$6,750.00. Moe seconded the motion. Motion carried 3-0. See attached.

Grobe made a motion to approve the contract with Masterworks Mechanical for the HVAC system at the Museum of Northwest Colorado in the amount of \$8,795.00. Moe seconded the motion. Motion carried 3-0. See attached

Grobe made an amendment to the motions to include waiving the bid process for both bids. Moe seconded the amendment. Motion carried 3-0.

Tipton reviewed the grant application for the Maybell Wastewater Plant. The grant is from Colorado Department of Public Health and Environment. The project will include installation of the clay liner in Lagoon 2 and replace three aerators at the Maybell Waste Water Treatment Plan.

The total project is \$76,550.00 with matching funds of \$31,112.00.

Grobe made a motion to approve the CDHPE Small Communities grant application for the Maybell Wastewater Plant in the amount \$45,438.00. Moe seconded the motion. Motion carried 3-0. See attached.

Finance Department- Mindy Curtis

Curtis reviewed the proposed budget for 2016. The final budget is due December 15, 2015.

The 2016 proposed budget totals \$82,933,989 which is \$3.5 million more than 2015. The main reason for the overall increase is due to the Memorial Hospital. The budget without the hospital component is \$42,147,366, which is \$484,500 more than 2015.

At this time all budget expenses are being discussed. Revenue decreases are being taken into consideration. These projections indicated the 2017-2019 budget fund balance will drop below the 30% reserve levels.

After the October 15 proposed budget was presented, a 21% increase in Health in Welfare came in. This is due to a large amount of medical claims and aging workforce. In the past this account has been very healthy and was even able to pay for employee bonuses over the past two years.

2012-2014 revenues projections were increasing and holding steady, but those levels are now decreasing and property tax projection is decreasing almost \$700,000.

Curtis reviewed the fund balance summary and reported meetings with Department Heads and Elected Official are taking place to address the critical issues of the 2016 budget and beyond. Projected reductions are being made in operating and personnel over the next three years by \$500,000 in operating and \$300,000 in personnel each year.

Ray Beck present.

Grobe made a motion to approve the 2016 proposed budget. Moe seconded the motion. Motion carried 3-0. See attached.

Lois Wymore present.

Local Marketing District- Frank Moe

Commissioner Moe reviewed the 2016 proposed Local Marketing District Operating Plan.

Services provided by the Local Marketing District include:

- ✓ Coordination of tourism promotion activities
- ✓ Coordinating and support business recruitment, management and development
- ✓ Organization, promotion, marketing and management of public events.
- ✓ Overseeing collection and disbursement of a 4% marketing and promotion tax for rooms and accommodations sold in the City of Craig, Town of Dinosaur and Moffat County.
- ✓ The operating plan may from time to time, be amended by the district with the approval of the local governments or each member of the combination in substantially the same manner as the process for formulating the operating plan each year.

The tax is 4% addition on rooms and accommodations and the initial operating an budget will be \$275,000.

County Attorney, Rebecca Tyree recommends adoption of a resolution when the final operating plan from all three jurisdictions has approved.

Grobe made a motion to approve this concept as Moffat County's recommendation for the 2016 Local Marketing District operating plan. Moe seconded the motion. Motion carried 3-0. See attached.

Intergovernmental Agency Meeting

Commissioner Chuck Grobe, Frank Moe, Amanda Tomlinson, Deputy Clerk & Recorder, Roy Tipton, Wendy Reynolds, Tim Wilson, Patrick Kelly, Jeff Comstock, Sonja Jahrsdoerfer, Jared Smith, Patti Snidow (conference call) present.

Swinging Bridge at Brown's Park Rehabilitation

- Roy Tipton on the update: Goal is to improve maintenance needs and increase operating limit to 14 tons. All options will cost about the same: Total of \$1,520,000
 - Met with Federal DOT in September to be sure estimates are reasonable.
- Title needs to be cleaned up in order for the County to own it unless the USFW would like to keep the title, in that case the County will not be able to get grants from the State or Federal government because they will not grant money to the County if it does not own the bridge.
 - Originally owned by the BLM. Seems to have been transferred to USFW around 1954. Several funding options available. April 1, 2016 is the deadline for the title issues to be resolved.
- Sonja said that the USFW owns the bridge as far as the record shows, which is what the outside attorney concluded, as well. Where the title stays or goes will be up to the regional USFW office in Denver, most likely.
 - If transferred to the county, Sonja would have to research the time frame as to Roy's question about it.
- There are two options for financing, the first requires funding from other partners similar to the 1954 agreement, and the second would require more from grant sources.
- Wendy wants to know what the benefit would be to the BLM in contributing funds to the project.

- Frank questioned the real need to own the bridge. Should it be left to the USFW?
- Sonja wanted to know if a joint title venture would be a simpler solution than trying to change the title ownership one way or the other.

BLM Little Snake – Wendy Reynolds & Tim Wilson reporting:

- Finishing up initial scoping on travel routes. Contractor hired to help with the planning effort. Starting environmental analysis is the next step. Hoping to have a draft EA by spring. Right now they are on the ground identifying routes they may have missed in the preliminary report. Also, cooperating in the Trapper Mine effort.
- Thanked the board and the community for helping to get the fire base at the Hayden airport back up and running. Will be back in use by the next fire season.
- There is an exhibit at DIA of the wild horses in Sand Wash Basin. Found in concourse A at the airport.

Browns Park Wildlife Refuge- Sonja Jahrsdoerfer reporting:

- Brown's Park had several completed projects over the last few months, including a well and cistern, paving a road and parking lot, new siding and roofing on a couple of houses.

State Land Board- Jared Smith reporting:

- There are no new additions in Moffat County to the Stewardship Trust, but South Beach was removed from that list. Trying to get South Beach up to a better standard.
- January 1st the grazing rights fees will be increased. This is a task that is undertaken every three years. The new rate will be \$12.80 per animal unit month.

Jeff encouraged Chuck to give an update on the Grouse project.

The County is working on the new mapping with CPW, who would be the largest contributor to this project at this point, and hopeful we will get better definitions of the areas of habitat. Several counties are involved including Jackson, Routt, hopefully Grand, etc. Several other agencies are interested, as well, including Trapper Mine, Southwestern Energy, Tri-State, and so on.

The project will cost \$750,000. The purpose is to show that the original mapping was inaccurate and not meant to be used the way it has been up to this point. If it can be changed at all it could make a big difference in recreation, energy development, and so on. Will be accessible by certain third parties, but will not be available to the public. USFW and BLM are not interested in being involved in this project.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: Charles A. Mohr

Just a MoE

Approved on: Nov. 24, 2015

Attest by: Lila Herod

