Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625

October 13, 2015

In attendance: John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Kirstie McPherson; Roy Tipton; Neil Folks; Jeff Comstock

Call to Order
Pledge/Opening Prayer
Consent Agenda

Grobe made a motion to approve the consent agenda consisting of:

a) Approved the minutes from October 6, 2015.
b) Approved the Treasurers monthly report.
c) Approved the discharge monitoring report on Limestone Pit #10.
d) Approved amendment no. 1 to Social Services health care policy and financing agreement.
e) Approved the contract with APH Construction for the remodel of the waiting and reception area at Social Services.
f) Approved the change of vendor for the Museum of Northwest Colorado rental property.

Moe seconded the motion. Motion carried 3-0. See attached.

Mike Fuller and Patrick Kelly present.

General Discussion

General discussion was held among the Board:

- Grobe announced he will be on vacation October 15-26th.
- Grobe gave an update from the Land Use Board meeting. There was discussion regarding recommendations for mineral leasing within easements and perpetual leases.
- Grobe reported the Loudy Simpson Ice Rink opens today and Curling starts on October 25th.
- Moe reported on the Moffat County School District Candidate Forum. He also reported he attended the Moffat County Library Board meeting and he will also be attending the Maybell Fire District meeting and helping with their fall cleanup day.
- Kinkaid and Mayor Beck also discussed the School Board candidate forum, and the CNCC College Board of Control candidate forum.
- Beck also reminded everyone to attend upcoming community events: The Local Marketing District will be holding a community BBQ at the Hampton Inn on Thursday night, CNCC Foundation will hold their fundraiser on Saturday at the Clarion, and Stand Against Domestic Violence event will be held on October 22nd.
- Tipton reported paving will be done at Shadow Mountain Village today.
- There was discussion regarding the Homecoming Parade and game. Everyone was impressed with parade attendance and school spirit.

Finance Department- Mindy Curtis

Curtis reviewed the 2016 proposed budget. The budget total is $83,349,499, which is $4 million or 5% more than 2015. The increase is for estimated capital projects and increase in hospital expenses. At this time all budget expenses are still being discussed with anticipated revenue decreases being taken into consideration.

Decrease in property tax is estimated at $216,000 in 2016 with anticipated decreases due to oil and gas valuation in 2017. Federal Mineral Lease and Severance Tax anticipated decrease of $510,000.00, and sales tax is holding at 2015 budget levels.

All departments have submitted a flat operating budget for 2016 and personnel and capital requests are still under review.

Grobe made a motion to approve the 2016 preliminary County Budget. Moe seconded the motion. Motion carried 3-0. See attached.

The preliminary budget will be posted to the County website.

Charlene Abdella and Bud Nelson present.

Natural Resources- Jeff Comstock

Comstock reviewed the MOU between the Office of Surface Mining Reclamation and Enforcement Western Region and the Moffat County Department of Natural Resources. This will allow the County to participate as a cooperating agency during the environmental assessment process for Trapper Mine.

Grobe made a motion to approve the MOU between the Office of Surface Mining Reclamation and Enforcement Western Region and the Moffat County Department of Natural Resources. Moe seconded the motion. Motion carried 3-0. See attached.

There was brief discussion regarding the upcoming public meetings and the Commissioners encouraged the same community support as ColoWyo.

Office of Development Services- Roy Tipton
&
Finance- Mindy Curtis

Tipton and Curtis reviewed the Public Safety Center lease agreement with the City of Craig.

Sheriff Hume and Police Chief Vanatta have agreed on the terms of the agreement. The lease has been changed to $2,950.00 per month instead of $5,000. The costs are based on actual operating cost, and will be reviewed annually.

Kathy Bockelman, B Cummings and Kimberly Merrick present.

Grobe made a motion to approve the lease agreement between Moffat County and the City of Craig for the Public Safety Center. Moe seconded the motion. Motion carried 3-0. See attached.

Jennifer Riley present.

Advocates- Kathy Bockelman

Ms. Bockelman presented a proclamation for approval, designating the month of October as Domestic Violence Awareness month.

Grobe made a motion to proclaim the month of October as Domestic Violence Awareness Month. Moe seconded the motion. Motion carried 3-0. See attached.

Bockelman reported Advocates Crisis Support served 187 victims in 2014 and this is a very high rate. She reviewed other statistics and discussed the Community Awareness event that will be held on Thursday October 22nd. See attached.

Sheriff Hume present.

Memorial Hospital- Jennifer Riley

Riley gave an update from the Memorial Hospital.

- Dr. Sommers will be relocating and the Hospital has hired Dr. Ilene Joyce, who will start the first of the year.
- Hired a new Chief Information Officer, Brian Curtis.
- Reported September gross revenue was $5.7 million, which is the highest month.
- Riley gave an update on the Glow Run and reported the proceeds will benefit the Moffat County Cancer Society and the Memorial Hospital Foundation.
- The Breast Cancer Survivor Luncheon will be held next Wednesday.

Linda DeRose and Dollie Rose present.

Road & Bridge- Linda DeRose

DeRose gave the monthly report from the Road & Bridge Department.

Completed projects:

- ✓ Fencing at Four Mile Shop
- ✓ Cleaning culverts
- ✓ Repair and replace signs
- ✓ Mowing
- ✓ Rip rap on County Road 4
- ✓ Clean cattleguards

- ✓ Patch asphalt
- ✓ Gravel roads
- ✓ Repair washout
- ✓ Repair bridge on County Road 19

Projects in progress:
- ✓ Blading roads
- ✓ Reclaiming Charchalis Pit
- ✓ Clean slide area
- ✓ Crushing Sunbeam Pit

Pending projects:
- ✓ Gravel County Roads
- ✓ Crushing Refuge Pit
- ✓ Striping overburden at Refuge Pit

General & Landfill:
- ✓ Haul gravel to Loudy Simpson race track
- ✓ Haul sand for City of Craig
- ✓ NWCC design planning for cells 7, 8, and 9 for 2016 construction.
- ✓ Revised CDOT physical procedures

Dan Davidson present.

There was brief discussion regarding the Swinging Bridge. There has been no contact from the participating agencies for funding; however Roy Tipton is still proceeding with the grant process.

Museum of Northwest Colorado- Dan Davidson

Davidson reported the Museum owns some minerals and coal in an area south of Craig near Knez Divide. Work is in progress to obtain quiet title to determine percentages the Museum owns. During this process, Trapper Mine has decided to complete a chain of title and abstract on the property in order to identify the private coal owners.

Trapper Mine has requested the 25 cent copy fee be waived for this project. Lila Herod, County Clerk has indicated this is a possibility in exchange for a copy of the abstract for County records. She would also require the Museum to provide the paper, toner, and labor necessary to make these copies.

Jeff Comstock indicated the copy of the Abstract would be very beneficial to the County with further development and exploration in this area.

Grobe made a motion to waive the 25 cent copy fee for Trapper Mine's chain of title research in return for a full copy of the Official Abstract. All of the paper, toner and labor will be provided by the Museum or Trapper Mine's researchers. Moe seconded the motion. Motion carried 3-0.

Department of Social Services- Dollie Rose

Grobe made a motion to approve the minutes from September 15, 2015. Moe seconded the motion. Motion carried 3-0. See attached.

Department Updates:

- ✓ Staff sends their thanks to the Commissioners and they are very excited about the carpet replacement. During the installation process, public access will be redirected.
- ✓ Received grant from the Office of Economic Security Works Allocations Committee. Moffat County was awarded $99,164. There is no county maintenance or contribution required. Funding will be used for diversion and supportive services, and collaboration efforts. Any remaining funds will be transferred to TANF reserves.
- ✓ Food Stamp work program will begin November 1st. Recipients of the food stamp program will be required to participate in the work program. It is expected the food stamp program will decline because of this requirement.
- ✓ Fully staffed at this time.
- ✓ Community Forum has been scheduled for November 18th, and will be facilitated by the Colorado Department of Human Services.
- ✓ Collaborative management workshop on November 6th.
- ✓ New directors training next week.

Grobe made a motion to approve the electronic transactions for August 2015 in the amount of $275,448.25. Moe seconded the motion. Motion carried 3-0. See attached.

Rose reviewed the reports for Foster Care, application totals, County budget report, C-STAT Dashboard. See attached.

Rose discussed the partnership with Mind Springs and work on mental health issues, available programs and telehealth services.

General Discussion, continued

Jeff Comstock gave a brief update on the Oil and Gas Commission and reported Kirby Winn, from Garfield County has asked if Moffat County would like to submit a request for interested party status.

The Commissioners indicated their support and directed Comstock to submit the request.

Economic Development Partnership – MCTA - Chamber of Commerce

Audrey Danner, Melody Villard, Chris Oxley, Renee Campbell, Randy Looper, Patrick Kelly, Jay Oxley, Rebekah Greenwood present.

Joint strategic planning update:

- ✓ A facilitator was brought in to help each organization identify their goals and functions, and overlapping services.

- ✓ Develop a plan and focus on community, business and economy roles.
- ✓ Each board discussed shared resources and efficiencies. Several common goals were identified, retaining and supporting business. Improving communication with business and tourism, increase funding.
- ✓ Common projects: OHV mapping program, location and development of electronic information and communications, economic assessment, tracking collective business data, and ongoing broadband projects.
- ✓ Discussing the efficiency of co-location and sharing staff and resources.

Moe expressed the workshop was very positive and dynamic. He was very impressed that these Boards are working together to develop a community plan.

Audrey Danner- Broadband Planning

Danner discussed the DOLA grant application the City of Craig will be submitting for the Broadband service improvement plan in Moffat County.

A detailed plan for infrastructure and services will be developed, which will allow the City of Craig and Moffat County to make local funding decisions, better respond to grant funding opportunities and build public-private partnerships.

The plan would map existing infrastructure and service capacity, reinforce and build on the NWC COG strategic plan, identify gaps in service, identify obstacles and plan strategic projects for connectivity and services include cost estimates, timing and implementation.

The proposed budget is $50,000 to hire a broadband contractor. The City of Craig will be providing in-kind contribution as the fiscal agent and hiring contractor services. $25,000.00 will come from the DOLA grant and $25,000 from the City of Craig and Moffat County.

Danner requested funding from Moffat County in the amount of $12,500.00. The grant application will be submitted once the matching grant funds have been secured.

Moe reported an Economic Forum has been scheduled for November 4th. He indicated support of the funding request, and stated there may be a funding source if the ballot question is approved.

The Commissioners agreed to review this funding request with Mindy Curtis. There is interest in the grant, but funding sources will need to be reviewed.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: _____

_____

_____

Approved on: Oct. 19. 2015

Attest by: Lila Herod

MOFFAT COUNTY SEAL COLORADO