

**Moffat County Board of County Commissioners
221 W Victory Way Suite 130 Craig, CO 81625**

March 24, 2015

In attendance: John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Brent Curtice; Neil Folks; John and Corrie Ponikvar, Chelsey Hammer; Roy Tipton; Ken Wergin; Mason Siedschlaw; Joe Herod; Ray Beck; Jeff Comstock; Matt Winey; Noelle Levitt-Riley; Stacy Morgan; Debbie Medina; Tammy Raschke

Commissioner Moe is absent.

**Call to Order
Pledge/Opening Prayer
Consent Agenda**

Grobe made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from March 17, 2015.
- b) Approve the monthly Treasurer's Report.
- c) Approved Resolutions 2015-35 and 2015-36 payment of payroll warrants for the payroll ending March 13, 2015 in the amounts of \$204,301.63 and \$479,201.23.
- d) Approved Resolution 2015-37 transfer of payment of warrants for the months of February and March 2015 in the amount of \$322,414.33.
- e) Approved Resolution 2015-32 transfer of intergovernmental funds for the month of March 2015 in the amount of \$4,052.74.
- f) Approved the contract with Rocky Mountain Bronc Riders Association for Fair Entertainment.
- g) Approved the contract with Braden Edwards for Fair Entertainment.
- h) CAMEO Grant contract REMOVED FROM CONSENT AGENDA.**
- i) Approved Social Services Community Services Block Grant Quarterly Report.
- j) Approved the MOU with the Maybell Park Board.
- k) Approved the Annual Fire Operating Plan.

Kinkaid seconded the motion. Motion carried 2-0. See attachments.

Mike Fuller present.

General Discussion

General discussion was held among the Board:

The Commissioners recognized Corrie Ponikvar for her many years of service to the community and to United Way.

Grobe made a motion to Proclaim March 31, 2015 Corrie Ponikvar Day. Kinkaid seconded the motion. Motion carried 2-0. See attached Proclamation.

- ✓ Ken Wergin discussed the new rain barrel legislation.
- ✓ Noel Levitt Riley announced the Daily Press hired a new government reporter. Patrick Kelly will start next week.
- ✓ Neil Folks discussed the senior center committee, school board meeting, and bringing citizens together to plan for the future.
- ✓ Ray Beck discussed the Club 20 meeting. He announced that he, Jeff Comstock and John Ponikvar are the local representatives. He also reported they are working on a resolution with the School Board, and AGNC is working on the severance tax redistribution issue.
- ✓ Matt Winey reported the next Tea Party will be discussing Obama Care and other health care options.
- ✓ Ken Wergin stated there are many people at Loudy Simpson Park who are questioning when the Park will reopen. Grobe stated the Park will open later this week and the State Parks and Wildlife will stock the ponds.
- ✓ Fuller reported the Spring Expo went well and vendors were pleased with their sales.
- ✓ Grobe indicated local sales tax increased 11% over last year.

Finance Department- Mindy Curtis

Curtis reviewed the March Supplemental Budget. Line item transfers were made to the following departments without change to the Contingency Fund: Clerk & Recorder, Sheriff, Maybell Parks, Maybell Ambulance, Maybell Fire, Moffat County Fair, Youth Services, Road & Bridge, Jail, Social Services, Museum, and Shadow Mountain LID.

The Contingency Fund remains at \$200,000.00 and the Emergency Reserve Account is \$924,232.00.

Grobe made a motion to approve Resolution 2015-38 March 24, 2015 Supplemental Budget. Kinkaid seconded the motion. Motion carried 2-0. See attached.

Office of Development Services- Roy Tipton

Tipton reviewed the wheat farming lease with Jerry Thompson

This is approximately 100 acres near Loudy Simpson Park and is a continuation of the lease with Mr. Thompson. This is a five year lease effective March 24, 2015 through December 31, 2020. The annual rent is 1/3 of the yield based on the wheat market and is payable in accordance with the sale of produce based on production and market price and will be due and payable on or before December 31st each year.

Grobe made a motion to approve the wheat farming lease with Jerry Thompson. Kinkaid seconded the motion. Motion carried 2-0. See attached.

Gary and Dianne Brannan present.

Museum of NW Colorado- Dan Davidson

Davidson reviewed an oil and gas ratification, amendment and extension with Southwestern Energy.

This is a three year lease on 26.25 acres in the amount of \$200.00 per acre. The original bonus was \$5,250.00 and the royalty is 18.75%.

Grobe made a motion to approve Resolution 2015-33 Approval of Ratification, Amendment and Extension of Oil and Gas Lease with SWN Production Company LLC and the Museum of Northwest Colorado. Kinkaid seconded the motion. Motion carried 2-0. See attached.

Davidson reviewed four mineral leases with Southwestern Production Company. These are all three year leases at \$200.00 per acre and the original cash bonus was \$16,960.93. The royalty percentage is 18.75%.

Lease #1	120.34 acres
Lease #2	203.95 acres
Lease #3	164.65 acres
Lease #4	308.86 acres

Grobe made a motion to approve Resolution 2015-26 Approval of Oil and Gas Leases with SWN Production Company LLC and the Museum of Northwest Colorado. Kinkaid seconded the motion. Motion carried 2-0. See attached.

Davidson reported on various exhibits that will be at the Museum this year.

Human Resources- Mindy Curtis

Curtis is reporting for Lynnette Siedschlaw who is absent. There was discussion regarding a violation in the Nepotism Policy. The Auditors reported the violation between Diane Brannan and Gary Brannan who is the Pest Management Supervisor and Diane is in direct supervision of her husband.

Curtis reported that she and Lynnette Siedschlaw recommend that Diane remain in employment this year, and address the issue in the 2016 Budget year.

Dianne Brannan stated she has been employed with the County since 1975. She doesn't expect special treatment, but does not believe she is in violation of the policy. Diane reviewed the County Nepotism Policy which states "This policy does not apply to any familial relationships that existed on March 1, 2006, the effective date of this policy." See attached nepotism policy.

Curtis stated the conflict is because Dianne is a part time seasonal employee and is terminated and rehired every year.

Grobe made a motion to continue Diane Brannan's employment with Pest Management through 2105 and the address the position in the 2016 budget year. Kinkaid seconded the motion. Motion carried 2-0.

Meeting Adjourned

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: *John Kinkaid*
Fred Amol

Chad T. ...

Approved on: March 31, 2015

Attest by: Lila Herod

