

**Moffat County Board of County Commissioners  
221 W Victory Way Suite 130 Craig, CO 81625**

**March 10, 2015**

**In attendance:** John Kinkaid, Chairman; Chuck Grobe, Vice Chair; Frank Moe, Board Member; Lila Herod, Moffat County Clerk & Recorder; Neil Folks; Noel Leavitt Riley; Cody Lizotte (Craig Daily Press); Roy Tipton; Mary Lou Allen; JD Sexton; Ken Wergin; Jeff Comstock; Ray Beck

**Call to Order  
Pledge/Opening Prayer  
Consent Agenda**

Grobe made a motion to approve the consent agenda consisting of:

- a) Approved the minutes from March 3, 2015.
- b) Approved Resolutions 2015-27 and 2015-28 payment of payroll warrants for the pay period ending February 28, 2015 in the amounts of \$205,903.95 and \$210,019.33.
- c) Approved Resolution 2015-29 transfer of payment of warrants for the month of February and March 2015 in the amount of \$324,699.90.
- d) Approved Resolution 2015-30 Corrections for the month of March 2015 in the amount of .015 cents.
- e) Approved Resolution 2015-37 voided warrants for the month of March 2015 in the amount of \$875.00.
- f) Approved the Landfill Farm Lease with Floyd Gutierrez.
- g) Approved the CSU MOU for the 4-H Extension Program.
- h) Approved the exhibit contract between Rod Hanna and the Museum of Northwest Colorado.
- i) Approved the contract between Moffat County and the State of Colorado Department of Personnel and Administration Division of Finance and Procurement for central collection services.

Moe seconded the motion. Motion carried 3-0. See attachments.

Mike Fuller present.

**General Discussion**

General discussion was held among the Board:

- ✓ Mrs. Allen announced the Moffat County Rural School Reunion would be held this summer. She requested the fee for use of the Fairgrounds Pavilion be waived. The Commissioners will take this under advisement.
- ✓ Neil Folks reported on the MCDEP meeting.
- ✓ Ray Beck announced Bob Johnson (State Farm) passed away. He invited everyone to a celebration of his life, which will be held tomorrow at the Center of Craig from 5-7 pm

- ✓ Beck reported on the partnership between the City and County on the AGNC Block grant, which will fund the Museum's project to erect a WWII memorial.
- ✓ Roy Tipton reported the loan was closed yesterday afternoon for the Shadow Mountain Village project.
- ✓ Herod reported the ballots for the City Election would be mailed on March 16<sup>th</sup>, and announced Candidate Bill Johnston has withdrawn from the City Council race, unfortunately after the ballots were printed. Votes for Johnston will not be counted.

### **John Kinkaid- Letters**

Kinkaid reviewed the letters the BOCC will send to Lisa Murkowski, Chair of the Senate Energy and Natural Resources Committee and also the letter to Congressmen Scott Tipton and Rob Bishop of the House Subcommittee on National Parks, Forests and Public Lands.

The letter to Lisa Murkowski requests that the Senate Energy and Natural Resources Committee hold their field hearing in Moffat County in hopes that more support will be given for the passage of the REINS Act and to stop the implementation of the EPA's carbon dioxide regulations for existing and future power generation.

Moe made a motion to sign and approve the letter to Lisa Murkowski, Chair of the Senate Energy and Natural Resources Committee inviting them to hold their Field Hearing in Moffat County. Grobe seconded the motion. Motion carried 3-0. See attached.

The letter to the House Subcommittee of National Parks, Forests and Public Lands is a letter of support for the 2015 Healthy Forest Management and Wildfire Prevention Act.

Lloyd Powers present.

Grobe made a motion to sign and approve the letter to Congressmen Rob Bishop and Scott Tipton of the House Subcommittee of National Parks, Forests and Public Lands, supporting the 2015 Healthy Forest Management and Wildfire Prevention Act. Moe seconded the motion. Motion carried 3-0. See attached.

Lisa Sampson present.

### **Planning & Zoning- Jerry Hoberg**

Hoberg reviewed an application for exemption from Paul Moore. Mr. Moore owns 277 + acre parcel and is requesting 10 acres with the house be exempted. The property is located west of Highway 40 and right of Deer Lodge Park Road. There are no previous exemptions and the Planning Commission recommends approval.

Grobe made a motion to approved E-15-02 Exemption from Subdivision Regulations for Paul Moore. Moe seconded the motion. Motion carried 3-0. See attached.

Hoberg reviewed a change in the exemptions from subdivision regulations regarding eligible parcels.

Currently the eligible parcel language reads: “No parcel shall be divided as an exemption unless such parcel meets any one of the following criteria:

- Parcel is less than 35 acres and existed in its current configuration on August 23, 1972
- Parcel is 35 acres or larger and was legally created after August 23, 1972
- Parcel existed on August 23, 1972 and on that date was already divided by a County Road or State Highway
- Parcel existed on August 23, 1972 and is naturally split by a waterway or natural drainage system”

Hoberg recommends deleting this language and reported that in researching state statute and other county regulations he has found that these requirements are only specific to Moffat County. They are out dated and obsolete and should be removed from the existing regulations.

Grobe made a motion to approve removing the eligible parcels language from the existing Exemptions from Subdivision Regulations. Moe seconded the motion.

Mrs. Sampson questioned the impact on existing subdivisions and is concerned how many times a property owner could divide their property. Hoberg stated the property could only be exempted once, and not in subdivisions, however existing 30 acres could be subdivided through the minor subdivision regulations.

There was further discussion regarding the regulations on subdivision exemptions, and the difference between subdivision and parcels, etc.

Linda DeRose, KC Hume, and Jerry Thompson present.

Motion carried 3-0. See attached.

Hoberg announced the Chairman of the Planning Commission, Mr. Chuck Locke has passed away. There are now three vacancies on the Planning and Zoning Commission.

### **Road & Bridge- Linda DeRose**

DeRose gave the monthly report for the Road Department.

#### **Completed projects:**

- ✓ Repairs County Road Signs
- ✓ Check Bridge
- ✓ Clean culverts and repair washouts
- ✓ Repair cattleguards
- ✓ Gravel County Roads
- ✓ Patch pot holes in Shadow Mountain Village

**Projects in progress:**

- ✓ Blading roads
- ✓ Crushing at Kennecott Pit
- ✓ Gravel County Roads

**Pending projects:**

- ✓ Gravel County Roads,
- ✓ Reclaim asphalt and gravel on County Road 4
- ✓ Mag water County Road 61

**General and Landfill:**

- ✓ NIMS Training
- ✓ Colorado Asphalt Conference

DeRose discussed the increase in cattleguard costs. See attached.

The increase in materials costs for cattleguards since 2005 is as follows:

15' cattleguard	\$411.01
20' cattleguard	\$546.18
25' cattleguard	\$641.87

DeRose reported this increase is materials only and does not include labor or installation. She stated the County has not increased the price of cattleguards for many years and recommends this be reviewed.

Grobe discussed options to increase the costs by adding materials or installation costs or whether to add the total costs.

DeRose reported there are 475 cattleguards within the County and they build and install approximately four or five per year.

Grobe recommends increasing the costs to include the total materials and adding installation costs, which would increase the costs per cattleguard approximately \$1,000.

Grobe made a motion to amend the cattleguard agreement to charge the total materials costs and installation costs. Moe seconded the motion. Motion carried 3-0.

**Moffat County Early Childhood Coalition- Judi Whilden**

Whilden requested the Commissioners Proclaim the month of April as the Month of the Young Child. The Moffat County Early Childhood Coalition, the National Association for the Education of Young Children and other local organizations will be celebrating the month of April by holding their annual Children's Festival in the Centennial Mall on April 8, 2015.

Grobe made a motion to proclaim the month of April 2015 as the Month of the Young Child. Moe seconded the motion. Motion carried 3-0. See attached.

Charlie MacArthur present.

### **Office of Emergency Management- Tom Soos**

Soos reviewed the grant application for computer-aided management of emergency operations. This will help fund a class in Moffat County and will be offered to state EMS employees. If the class is not full it will be extended to EMS offices in Utah and Wyoming.

This is a specialized class for Tier 2 hazardous materials mapping project. The class will be offered the week of July 23<sup>rd</sup>.

Grobe made a motion to approve the 2015 CAMEO class planning grant application. Moe seconded the motion. Motion carried 3-0. See attached.

Soos reviewed the application package for the Colorado Information Center Terrorism Liaison Officer nomination. Regional Field Managers have requested all EMS offices participate in this class. This class will also be offered in Moffat County and there is no cost to the County.

The Commissioners agreed Tom Soos should attend this class and signed the nomination form for Tom Soos to attend the Colorado Information Center Terrorism Liaison Officer Training.

### **Office of Development Services- Roy Tipton**

Tipton presented the notice of award for phase II of the Shadow Mountain Village Improvement project and reviewed the bids. Six bids were received ranging from \$2.6 million to \$3.9 million. See attachments.

The lowest bid was from Native Excavating Crop in the amount of \$2,678,280.40. Native Excavating submitted a construction schedule along with the man hours and equipment breakdown, sub contractors list and their insurance certificate.

SGM consultants have reviewed the bids, methods and schedules and recommends Native Excavating as the lowest and qualified contractor.

Grobe made a motion to award the bid to Native Excavating Inc for phase II of the Shadow Mountain Village Improvement project in the amount of \$2,678,280.40. Moe seconded the motion. Motion carried 3-0. See attached.

Grobe made a motion to sign the standard contract agreement between Moffat County and Native Excavating for phase II of the Shadow Mountain Village Improvement project. Moe seconded the motion. Motion carried 3-0. See attached.

**Meeting Adjourned**

Submitted by: Lila Herod, County Clerk and Recorder

Approved by: *John A. Hibbard*  
*Paul W. Moore*

*Charles A. Seal*

Approved on: March 17, 2015

Attest by: Lila Herod

