

**PAINT BRUSH HILLS METROPOLITAN DISTRICT**

9830 Liberty Grove Drive  
Falcon, CO 80831  
Tel: 719-495-8188 Fax: 303-987-2032

**NOTICE OF REGULAR MEETING AND AGENDA**

**Board of Directors:**

Kim Griffin  
Calvin Pollard  
Doug Burrer  
Floyd Roberts  
John Bruszenski

**Office:**

President  
Vice President  
Treasurer  
Secretary  
Assistant Secretary

**Term/Expires:**

2018/May 2018  
2016/May 2016  
2016/May 2016  
2018/May 2018  
2016/May 2016

**DATE:** October 15, 2015  
**TIME:** 7:00 p.m.  
**PLACE:** Paint Brush Hills Metropolitan District  
9830 Liberty Grove Drive  
Falcon, Colorado 80831

**I. ADMINISTRATIVE MATTERS**

- A. Present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda.
- C. Public Comments. (For items not on the agenda only. Comments limited to 3 minutes per person and are taken in order listed on the sign-in sheet)
- D. CONSENT AGENDA – These items are considered to be routine and will be approved and/or ratified by one motion. There will be no separate discussion of these items unless a Board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.
  - Acknowledge Manager’s Report (enclosure 01.01).
  - Acknowledge Staff Report (to be distributed).
  - Acknowledge Operations Report (enclosure 01.02).
  - Approve Minutes of the September 17, 2015 Regular Meeting (enclosure 01.03)
  - Ratify Amended Private Detention Basin / Stormwater Quality Best Management Practice Maintenance Agreement and Easement among El Paso County, Lorson South Land Corp., and the District
- E. Discuss and consider Notice of Wastewater Treatment Rate Increase pursuant to Intergovernmental Agreement between Woodmen Hills MD and the District dated June 2, 2011 (enclosure 01.04).
- F. Discuss and consider cancellation of December 17, 2015 Regular Meeting.
- G. Discuss and consider date for Board and Staff Holiday Social.

**II. FINANCIAL MATTERS**

- A. Review and approve the payment of claim for the period ending October 15, 2015 as follows (enclosure 02.01):

General Fund:	\$ TBD
Debt Service Fund:	\$
Enterprise Fund:	\$ TBD
<b>Total:</b>	<b>\$ TBD</b>

- B. Review and accept unaudited financial statements for the period ending September 30, 2015 (enclosure 02.02).
- C. Distribution of proposed 2016 Budget (to be distributed).

- D. Review and acknowledge 2015 Budget Priorities (to be distributed).
- E. Discuss and consider employee retirement plan.
- F. Discuss and consider delinquent accounts and adoption of Resolution No. 2015-10-01 Certifying Delinquent Water and Sewer Fees, Rates, Tolls, Penalties and Charges to El Paso County Treasurer for Collection (enclosure 02.03).
- G. Discuss and consider adoption of Resolution 2015-10-02 Authorizing Issuance of Credit Cards to Certain Employees (enclosure 02.04).

III. LEGAL MATTERS

- A. Discuss and consider Resolution 2015-10-03 Regarding Election for Subdistrict A – Paint Brush Hills Metropolitan District (enclosure 03.01).

IV. ENGINEER MATTERS

- A. Discuss Engineer's Report (to be distributed).
  - 1. Discuss status of Office & Shop Project (to be distributed).
    - a. Discuss and consider cost estimate for 1041 submittal.
  - 2. Discuss status of Storage Tank Inspections
  - 3. Discuss status of Well No. 7 Pilot Project (to be distributed).
  - 4. Discuss status of Dawson Well/Cherokee Pipeline/ Master Plan (to be distributed).
  - 5. Discuss status of Emergency Overflow Storage Capacity (Lift Station)

V. OPERATIONS AND MAINTENANCE

- A. Discuss and consider application to Colorado Department of Public Health & Environment 2016 Small Communities Grant Fund for electronic read transmitters project (enclosure 05.01).

VI. PERSONNEL MATTERS

- A. Discuss and consider employee Paid Time Off (PTO) policy.

VII. OTHER BUSINESS

- A.

VIII. EXECUTIVE SESSION (24-6-402(4)(b) and (e), C.R.S.) (if necessary)

IX. ADJOURNMENT

**THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 19, 2015.**