



## Nursing Facility Provider Fee Advisory Board Meeting Minutes

225 East 16th Avenue, Conference Room 6 A/B

April 17, 2015

### 1. Call to Order

Matt Haynes called the meeting to order at 10:00 a.m.

### 2. Roll Call

There were sufficient members for a quorum.

#### A. Members Present

Paul Landry, Arlene Miles, Dan Stenerson, Greg Traxler, Josh Fant, Jennifer Reinheimer, Laura Landwirth

#### B. Members on the Phone

Mekayla Cortez, Lori Nelson, Cindy Bunting

#### C. Members Excused

#### D. Staff Present

Matt Haynes, Jeff Witreich, Kevin Berg, Tracy Gonzales

### 3. Approval of Minutes

The minutes from the March 20, 2015 meeting were approved with the correction of the spelling of Myers and Stauffer.

### 4. CCRC Discussion

- Two problems were identified from last discussion – Gaming and that there is no attestation or documentation process in place around CCRC exemption.
- The last discussion ended with the department wanting to move towards some attestation to put some of the onus on the providers to demonstrate that they are meeting the exemption.
- The department worked with PCG to draft a sample attestation
- **Arlene Miles** – some facilities license their IL as AL. Suggest putting the number of individuals as opposed to number of beds



- **Dan Stenerson**- Situations differ day to day. It's the resident, not the accommodation/bed.
- There needs to be some specification of time period
- **Jennifer** suggest using resident days or patient days and using the census to verify that data.
- It is agreed that "calendar year" will be used.
- It was agreed that "service days" would be used
- **Paul Landry** - Are we talking operation entity not legal entity?
  - Matt will seek confirmation from AG.
- **Dan Stenerson** - having to submit documentation seems redundant. If it's a new attestation or change then a new description may be in order
- **Arlene Miles** - suggest writing "is this a renewal? If so, please attest that there have been no material changes". "If this is initial application, please provide supporting documentation." Everyone must submit supporting documentation 1<sup>st</sup> year
- This is an attestation not an application, this will not be subject to a review but may be subject to a "sniff" test
- **Arleen Miles** – suggests that language should include, "I attest that to the best of knowledge the info reported on this form...." and/or "To the best of my knowlegde the site meets the CCRC requirements"
- **Lori Nelson** - Needs to be an officer who signs off if it's going to be an attestation
- Matt & Arleen will get some clarification on who can sign
- Discouragement for gaming. If you're going to attest, you'll need to document it. Gives the Department room to investigate.
- **Arleen Miles** - maybe need to specify IL definition....need some specifications between services. Key between the 2 is the word "required".
- 30 days is pushing it, facilities may need time to convert to service days
- June 15th would be better
- Create a checklist that gives documentation examples
- Nothing uniform across the board for everyone so check list will not work
- Can split AL and IL into 2 sections, for AL provide supporting documenttion for the number of Service Days, for IL provide supporting documentation for either number of service days or number of lease agreements entered into
- Are we still moving in the right directions?
- June 12<sup>th</sup> is date due back to the Department

## 5. Nursing Facility Reimbursement and Provider Fee Trainings

- In the past, we've done webinar, how the nuts and bolts of provider fee works. We can continue to do that. There may some other need and want to make sure what we give is needed and valuable.



- **Josh Fant** - Have trainings be a bit like, "Colorado Medicaid reimbursement for dummies" as people feel like they need to understand the general mechanics and being able to have basic conversation of how everything works
- Still a desire to do the webinar
- Myers and Stauffer are going on the road to do trainings on how to read a reimbursement letter and how that letter is put together
- **Dan Stenerson** - Rate letter is important because other people want to understand it. How can it be used as a manager tool?
- Trainings will involve rate letter as a big piece of it, cost report preparation, where do the costs go, how rate is calculated based on cost report
- **Arleen Miles** - make trainings into sessions that will allow people to attend only what will pertain to them.
- Trainings are a progression with each section feeding into the next
- **Dan Stenerson** – MDS person gets letter and asks how these numbers affect the rate? How significant are the numbers? It takes a long time to explain how these things work
- **Arleen Miles** – like this idea because you are getting focused in. You know what you are going to be talking about. How do you use the Medicaid reimbursement services and how do you incorporate it into your company. Need a full day in different locations
- Plan to expand on the rate piece of it and make it meaningful to those that need to hear it. Knowing how cost report works is a value to all, it ties into the rate letter.
- Address regulations that are most subject to confusion
- Add a few more generalizations
- The Department should offer one on one sessions
- Misunderstanding of the fundamentals of MMIS
- Josh is holding off on marketing until Myers and Stauffer has a training schedule
- **Cindy Bunting** – Feedback heard from last year is that people would like a better understanding of why certain types of expenses need to go into which lines on the cost report

## 6. Public Comment

There was no public comment

## 7. Action Items

There were no action items

## 8. The meeting was adjourned at 11:42 a.m.

Reasonable accommodations will be provided upon request for persons with disabilities. Please notify the Matt Haynes at 303-866-3698 or [matt.haynes@state.co.us](mailto:matt.haynes@state.co.us) or the 504/ADA Coordinator [hcpf504ada@state.co.us](mailto:hcpf504ada@state.co.us) at least one week prior to the meeting.

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