



ENTITLEMENTS in Citi Web Tools

CARDHOLDER	A cardholder can submit, review and reconcile his or her Statement and inquire on past statements or transactions as well as view their own account information.
FINANCE MANAGER	A Finance Manager has limited Card Management access to permit the creation and assignment of default ASCs and ASC templates. All other access to Card Management and Hierarchy is Read Only. They have single sign on access to Citi Custom Reporting System (CCRS) for Standard Reports.
FINANCE OFFICIAL	A Finance Official has update access to ASC Sub-field Definition and Maintenance and ASC/Template Maintenance and single sign on access to CCRS for Standard Reports. Also has read-only access to Hierarchy.
FINANCE OFFICIAL RESTRICTED	A Finance Official with limited read only access to Card Management and Hierarchy. The limited access means that this user will not see any restricted data such as account number, SSN and verification information.
PROGRAM ADMINISTRATOR	A Program Administrator has update access to Card Management functions, update Hierarchy and ASC/Template Maintenance, request/view Reports, access to the CCRS link and view access in Inquiry. A PA also has Statement approval rights.
PA READ ONLY	A Program Administrator with no update capability, but view capability in Card Management or Hierarchy. No statement approval rights.
PA ADHOC	A PA with access to Citibank Custom Reporting System (CCRS).
PA ADHOC READ ONLY	A PA READ ONLY with access to CCRS. No statement approval rights.
STATEMENT APPROVER	First level of statement approval when multiple approvals are desired. User has access to past Statements and transactions for cardholder he/she manages, but does not have access to Card Management functions, Reports or Hierarchy.
STATEMENT FINAL APPROVER	A user who makes the final approval of statements and has access to past Statements and transactions for those cardholder he/she manages, but does not have access to Card Management functions, Reports or Hierarchy.