



# ICO NEWSLETTER

February 2014



## Gambling Payment Intercept

The Gambling Payment Intercept registry has been updated adding Department of Personnel and Administration (DPA) certified state debts as of January 29th. These debts include a variety of accounts including debts to State Agencies, Institutions of Higher Education, and Political Subdivisions. Some examples of the types of debt intercepted are, State overpayment of Unemployment Insurance Benefits, outstanding school tuition, defaulted Student Loans, and unpaid water, sanitation, and Fire Protection District dues. To clarify, outstanding child support payments are intercepted first, Judicial restitution costs are intercepted second, and any unpaid state certified debt is intercepted last.

When a debtor wins a jackpot that requires the issuance of a W-2G or equivalent form, in addition to searching unpaid child support and Judicial restitution, the system will search any unpaid debt due to the state that has been certified with DPA, \$300 and above. The registry will generate a receipt/letter for the patron that details the specifics of the intercept and provide contact information for DPA. The Industry should notice little change but if you have questions, the Division has updated the Gambling Payment Intercept User Manual for your reference or contact the Division's Audit Section.

The Division would like to thank the Casinos for their cooperation during the rollout of the updated registry. Especially for keeping the exception log updated while the system was down and making sure all payments were remitted by Tuesday, January 28<sup>th</sup>.

## 2013 Standard Financial Statements

It's that time of year again for submitting the Standard Financial Statements to the Division on EZ File. Please remember this year's due date is **midnight March 17, 2014!** There have been no changes to the format from last year. There are a few reminders, however. While you are reviewing your statements, if you see an unusual fluctuation, please provide explanations in the input areas provided for the description of Other Department Expenses for the department(s) with the unusual fluctuation. You may also send an email to [dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us). Likewise, if there is an unusual relationship between payroll expenses and the number of employees compared to the prior year submission, please provide an explanation.

Please review pages 10 and 16 of the Standard Financial Statements System Manual located on the Division's website at <http://www.colorado.gov/cs/Satellite?c=Page&cid=1213781235672&pagename=Rev-Gaming%2FRGMLLayout>., which define Give-Away Items, Promotional Allowances and Casino Gaming Revenues. For comparability, make sure that Give-Aways, as defined on page 10, are included on the "Give-Away Items" line on Schedule B-1 and are not treated as a reduction of Casino Gaming Revenue and that Promotional Allowances only include the retail value of complimentaries for retail outlets such as restaurants, bars, hotels, and gift shop.

Also, review the requirements for the schedules in Section C, Statement of Cash Flows, paying particular attention to cross references provided.

Laura Perry will be mailing each property individually, a report of their 2013 calendar year AGP and taxes paid totals.

## ICMP Clarification Key Control



Questions and/or concerns have been raised by the industry regarding the recent revision to Section 10-Key Control A. General. Due to inquiries received from the Industry, the Division felt clarification for the revision specifically related to the Division's interpretation of the term "off-site," is warranted. In this particular instance, the term "off-site" refers to outside of the gaming district. The notification and licensee escort requirements detailed in the ICMP only apply to slot tech keys removed to storage facilities located outside of the gaming district, respective to the casino location. Please see the excerpt from the ICMP below for reference.

*"For the purposes of this section, premise is defined as the gross building area, as reflected on the casino's gaming map. Restricted gaming keys are not allowed off the premises; however, the slot door and kiosk door keys may be carried anywhere, with the exception of an **off-site** storage facility, in conjunction with the individual's regular responsibilities while on duty. Slot tech keys (including the slot door key) may be taken to a sister casino if the casinos are connected by a doorway or pass-through. If slot tech keys need to be taken to an **off-site** storage facility, the licensee must send an email notification to [DOR\\_CCBHCasinos@state.co.us](mailto:DOR_CCBHCasinos@state.co.us) or [DOR\\_CrippleCreekCasinos@state.co.us](mailto:DOR_CrippleCreekCasinos@state.co.us), as applicable, including a detailed summary of what keys were taken off-site, the names of the three licensed individuals (one of whom is from Security) who accompanied the keys and how long the keys were off-site. The email notification must be received within 24 hours of the keys being taken off premises."*

## New EZ File Password Reset Form

The Division has posted a new form on the web site for EZ File Password Reset. You can email them directly to Laura Perry, at [Laura.Perry@state.co.us](mailto:Laura.Perry@state.co.us), and she will email the reset information back. No need to fax and have ID's laying around for others to see.

## ICO Checklists

The Division would like to thank the ICO's for the timely submission of the ICO checklists. Updated checklists are available on the Division's website which incorporates recent ICMP changes.

**FYI**

### Section 8 Ticket In/Ticket Out and Slot Coupons Page 1

A redeemed ticket or coupon is defined as a ticket or coupon:

1. Validated by the system and paid manually by the cashier
2. Validated via a wireless handheld validation unit and paid by a licensed casino employee
3. Validated by the system and paid by a kiosk
4. Validated at a TITO device and credits issued onto the device.

### New Tax Contact

The Division recently transferred the Tax Examiner duties to the Audit Staff. If you have any Questions on gaming tax reporting and submission, gaming tax payments, EZ File requirements for personnel or device tracking, standard financial statement submissions or EZ File access, please contact Laura Perry at (303) 205-1318. She will be happy to help you or direct you to an individual who can respond. The Division thanks Laura for agreeing to take on these duties.

## GPI UPDATE

Thank you all for your patience throughout the change of the GIP application. The State's Office of Information Technology has determined the problem causing the error messages that were received when attempting searches and, in some instances, paying an intercept. The problem appears to stem from usernames that exceed twelve characters. Extensive programming changes are in process and should be rectified in the near future. The usage report failure experienced by some casinos has been rectified and the missing information has been restored. We appreciate your feedback and cooperation.

Happy  
Valentine's  
Day

## Updated Manuals

The Division is pleased to announce that we have recently updated the manuals for EZ File, Personnel and Device tracking as well as the Financial Statement manual on the Web Site.



## Reminder

Please verify the Contact information you have provided to the Division is current. Specifically, double check that that the contact provided for the Device Tracking, Personnel Tracking, Tax Return and the Gambling Payment Intercept is correct. Also confirm phone numbers, emails and faxes are accurate as well. When there are any changes in the contact information provided to the Division of Gaming, remember to forward the updated information to the email address [dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us) in a timely manner.

When applying for a new license or renewal, please remember to use the most current applications. The most up-to-date original and renewal applications are available on the Division of Gaming's website.

Please remember to have licensees report address and telephone number modifications to the Division within 10 days of the alteration.



## **UPCOMING ICO MEETINGS**

The upcoming ICO meetings will be held in May. You are encouraged to submit any questions or topics of discussion you would like addressed, either by the Division or your fellow ICOs. Please call or email your questions or topics to:

Roger Pinson (303) 205-1372, [roger.pinson@state.co.us](mailto:roger.pinson@state.co.us),  
Laurie Scott (719) 689-3362, [laurie.scott@state.co.us](mailto:laurie.scott@state.co.us),  
[dor\\_coloradocasinos@state.co.us](mailto:dor_coloradocasinos@state.co.us)



## **CALENDAR OF EVENTS:**

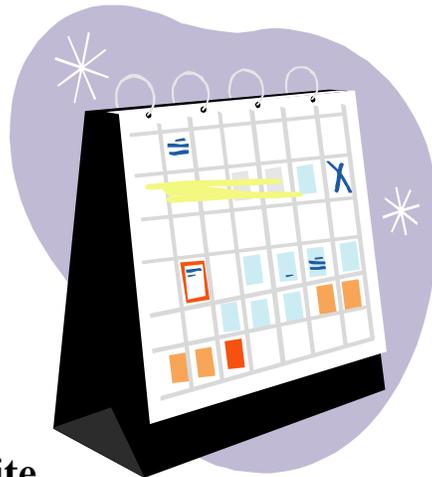
### **ICO Meetings**

Tuesday, May 6, 2014 – Cripple Creek at the Wildwood Casino, 10:00 am

Thursday, May 8, 2014 – Central City/Black Hawk, at the Division's Central City Office Commission Room, 10:00 am

### **Commission Meeting Dates:**

- Thursday, February 20, 2014, in Golden
- Thursday, March 20, 2014, in Golden
- Thursday, April 17, 2014, in Golden
- Thursday, May 15, 2014, in Golden
- Thursday, June 19, 2014, in Golden
- Thursday, July 17, 2014, in Golden
- Thursday, August 28, 2014, in Golden - \*4th Thursday
- Thursday, September 18, 2014, in Cripple Creek
- Thursday, October 16, 2014, in Central City
- Thursday, November 20, 2014, in Golden
- Thursday, December 18, 2014, in Golden



**REMINDER: Please remember to use the most current forms on the Division's website.**

## **USEFUL WEBSITES:**

The Drop & Count Schedule, Minimum Bankroll Worksheet, and Tax Template are located at:

<http://www.colorado.gov/cs/Satellite/Rev-Gaming/RGM/1213781235251>

ICO checklist and attribute worksheets: (Please note that these were updated on January 31, 2014)

<http://www.colorado.gov/cs/Satellite/Rev-Gaming/RGM/1213781235682>

License Applications:

<http://www.colorado.gov/cs/Satellite?c=Page&cid=1213781235341&pagename=Rev-Gaming%2FRGMLayout>

ICMPs:

<http://www.colorado.gov/cs/Satellite?c=Page&cid=1213781235251&pagename=Rev-Gaming%2FRGMLayout>