



BUILDING PERMIT APPLICATION REQUIREMENTS

**Town of Ophir
P.O. Box 683
Ophir, Colorado 81426
Phone: 970-728-4943
fax: 970-728-2880**

ALL BUILDING PERMIT APPLICATIONS SUBMITTED TO THE BUILDING DEPARTMENT MAY REQUIRE THE FOLLOWING COMPONENTS. PLEASE CONTACT THE TOWN HALL AT 728-4943 TO DETERMINE THE REQUIREMENTS FOR YOUR SPECIFIC PROJECT.

1. Completed building permit application form typed or in ink. Must include a valid business license for architect, engineer, contractor and sub-contractor.
2. Four complete sets of full construction plans and four elevation drawings drawn to scale (1/4" = 1') and stamped by your project's architect or engineer.
3. If your proposed building site is in the Avalanche Hazard Overlay Zone District, the Wetland Areas Hazard Overlay Zone District and/or the Source Water Protection Overlay Zone District, you must include the appropriate permit applications with your building permit application.

THE FOLLOWING CHECKLIST CONTAINS THE NECESSARY REQUIREMENTS FOR A THOROUGH PLAN CHECK, AND IS INTENDED TO BE USED AS A GUIDE FOR YOU AND/OR YOUR ARCHITECT/DESIGNER IN THE CREATION OF CONSTRUCTION PLANS.

1. APPLICATION TO INCLUDE:

- a. Completed application in ink.
- b. Three (3) complete sets of construction plans drawn to scale (1/4 inch = 1 foot) with full project costs (include materials and labor).
- c. Three (3) elevation drawings drawn to scale (1/4 inch = 1 foot).

2. PLAN SETS REQUIRE THE FOLLOWING ELEMENTS:

- a. Site Plan
 - State building site elevation.
 - Show setbacks of proposed construction from all property lines and existing structures and any natural water course, stream or wetlands in area/on property.
 - Show location of septic system, well, and propane tank (which must meet UFC, UMC & NFPA Requirements).
 - Driveway access, including: width, grade, length, parking spaces and for driveways over 150' in length, fire department approval.
 - Dimensions of building(s).
- b. Section Views
 - Must include footers, stem walls, reinforcing, sills, joists, studs, headers, rafters, stairs, handrails, roofing materials, pitch of roof, roof ventilation design, crawlspace ventilation and insulation R-values.
- c. Floor Plans
 - Plans for each floor must show individual room dimensions, window sizes and types, all door sizes and locations and plumbing and kitchen fixtures.
- d. Foundation Plan

- Show size and depth of footing and stem walls, amount and placement of horizontal and vertical rebar, size and spacing of anchor bolts, size of piers and pads, thickness and reinforcing of slabs, vapor barriers and crawlspace ventilation.

e. Framing Plans

- FLOOR FRAMING: size, grade, spacing, span and type of wood used.

- ALL BEAMS AND HEADERS: location, spans, bearing location, size, grade, type of wood used.

- ROOF FRAMING: size, grade, spacing, span, type of wood used.

NOTE: All trusses, T.J.L.(s), or like products to be used require manufacture design specifications to be attached to the plans.

f. Elevation Views

- front, side and rear.

g. Insulation

- Must comply with San Miguel County Prescriptive Energy Code

3. PERMITS AND FEES REQUIRED

a. Land Use Code plan check fee:

- \$200 for new buildings and remodels

- \$150 for accessory buildings and additions over 500 square feet

- \$100 for accessory buildings and additions under 500 square feet

Fees cover first 10 hours of review by plan check reviewer. After first 10 hours, each hour will be charged to the applicant at \$35 per hour. Additional charges may be deducted from completion deposit after all final inspections are passed.

b. Completion Deposit:

- \$1000 for new buildings and remodels

- \$500 for accessory buildings and additions over 500 square feet

- \$250 for accessory buildings and additions under 500 square feet

c. Building permit fee based upon valuation of project (Table 1-A, 1997 U.B.C.)

d. Plan check fee (65% of building permit fee)

e. Mechanical permit fee based upon Table 1-A, 1997 U.M.C.

f. Plumbing permit: State Inspector 970-249-8565

g. Electrical permit: State Inspector 970-249-1870

h. Fire protection permit: Telluride Fire District 970-728-3801 (sprinkler system)

i. Septic permit: Environmental Health Director 970-728-0447

- \$350 for new installation Payment must accompany application

- \$150 for repair

h. Driveway permit: Town of Ophir 970-728-4943

4. ADDITIONAL REQUIREMENTS

a. Planning and Zoning approval (if applicable)

b. Proof of payment of water/sewer tap fees (if applicable)

c. Architect, engineer stamp/signature when required by Colorado State Statutes

d. Soils report (if applicable)

e. Location survey: documentation of survey must be submitted before placement of any concrete walls on footing. This shall show placement on lot and elevation of footing to verify height compliance.

f. One copy of any approval pertaining to the parcel: deed restrictions, special use permits.

g. Documentation of well permit from the Colorado Division of Water Resources (if applicable).



Building Permit Fee Schedule

Town of Ophir Building Department
970-728-4943

All fees below are to be paid directly to the Town of Ophir prior to issuing of a Building Permit. Each fee must be paid separately by check or money order to: Town of Ophir, 36 Porphyry, P.O. Box 683, Ophir, CO 81426. Checks may be sent in the mail or dropped off in person at the Ophir Town Hall, 36 Porphyry Street.

Water Tap Fee: \$7,000.00

Septic Permit:

New	\$350.00
Repair	\$150.00

Completion deposit:

(Return by check after final inspections by all Town Officials applicable.)

New construction	\$1,000.00
Additions over 500 square feet	\$500.00
Additions under 500 square feet	\$250.00

Plan Check Fee:

New Building or Remodel: \$200.00

(Up to 10 hours reviewing by Plan Check reviewer. After the first 10 hours, each hour will be charged to the applicant at \$35.00 per hour.)

Accessory Buildings & Additions 500 Square feet plus: \$150.00

Accessory Buildings & Additions under 500 Square feet: \$100.00

Building Permit:

Permit fee determined by the Building Official:

(Issuance of permit dependent upon completion of application and check list)



BUILDING PERMIT APPLICATION
Town of Ophir Building Department
P.O. Box 683, Ophir, CO 81426

Complete this application and return to the Building Department with the appropriate documents as stated in the Building Permit Application Requirements.

PROJECT TITLE: _____ DATE: _____

Project physical address: _____

Legal description: Lot: _____ Block _____ Tract _____

Project valuation _____

Property owner _____ Phone: _____

Mailing address _____

Agent/Lessee:

Architect/Designer

Contractor

Name: _____

Mailing _____

Address: _____

Phone: _____

Fax: _____

Cell: _____

E-mail _____

Permit type: Building Excavation Foundation Mechanical

Class of work: New Addition/Alteration Remodel Repair Move Demolition

Project description/scope of work:

The undersigned hereby certifies that they have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

SIGNATURE OF APPLICANT

DATE

SEPTIC APPLICATION RECEIVED WITH PAYMENT

OFFICIAL SIGNATURE

CHECK NUMBER

DATE

Plan Review Checklist



Property Owner: _____

Physical address: _____

Legal description: Lot _____ Block _____

Completion required prior to application for building permit

Note: Accessory Dwelling Units and Lock-Off Units are prohibited in Ophir

All expenses related to this checklist are the responsibility of the permit applicant

Owner/contractor Initials	Item	Prelim Initials	Final Initials
	Applicant owns copy of current Ophir Land Use Code. (Owner initials)		
	Applicant has reviewed copy of Ophir Master Plan. (Owner initials)		
	Three (3) sets of plans were submitted that are complete enough to verify the requirements of this check list. (Town designee initials)		
	Completion deposit of \$1,000 has been paid to Town of Ophir (deposit will be released upon verification of cleanup and mitigation of both on-site and off-site impacts associated with the project). Note: Completion deposit is \$500 for additions over 500 sq. ft. and \$250 for additions under 500 sq. ft. (Town Treasurer initials)		
	Water tap fee has been paid to Town of Ophir, P.O. Box 683, Ophir, CO 81426. (Town Treasurer initials)		
	Septic permit fee has been paid to Town of Ophir, P.O. Box 683, Ophir, CO 81426. (Town Treasurer initials)		
	Plan check fee has been paid to Town of Ophir, P.O. Box 683, Ophir, CO 81426. (Town Treasurer initials)		
	Town Manager has reviewed driveway construction and drainage, and will locate exterior water shut-offs: Curb Stop & Corp Stop – Neptune Digital Water Meter with acceptable outside reading gage (Town Manager initials)		
	Benchmark is set in order to maintain height reference to pre-construction grade and constructed height. Must be set in location that will not be disturbed during the construction process. (Town designee initials)		
	Building maximum and average height verified. (Town designee initials) Note: Applicant must pay for Town review costs which may be higher for complex roof plans.		
	Square footage verified. (Town designee initials)		
	Dumpster rental arrangements have been made and it is understood that Town dumpsters can not be used for construction debris. (Owner and contractor initials)		
	Site plan and lot excavation of off-street parking are verified per measurements in the LUC and to prove functionality year-round. (Town designee initials)		
	Septic system location and engineered plans verified. (Town designee initials)		
	Exterior siding materials verified. (Town designee initials)		
	Non-reflective roofing materials verified. (Town designee initials)		
	Water meter with year-round outside readability has been specified. (Town designee initials)		
	Construction, finish setbacks, eaves overhangs and building height verified. (Town building inspector initials)		
	Every effort has been made to locate utility lines away from property lines. (Owner and town designee initials)		
	Every effort has been made to preserve the neighbors' view corridors. (Owner and town designee initials)		
	Mailing address supplied to Town Treasurer for collection of water and trash fees that begin from date of permit. (Town Treasurer initials)		
	Radon testing is recommended and undertaken at the option of the applicant.		
	It is understood that, per ordinance, no more than a single woodburning stove per building lot is allowed and that woodburning stoves are not permitted in accessory structures. (Owner and contractor initials)		
	Stove and chimney pipes will be located above neighboring doors and windows. (Owner and contractor and Town designee initials)		

Applicant Signatures

"I will comply with the requirements of the current Ophir Land Use Code"

Owner: _____ Date: _____
Owner: _____ Date: _____
Contractor: _____ Date: _____

Approved for Building Permit

Plan Reviewer/Chair of P&Z: _____ Date: _____
Town Manager: _____ Date: _____

Approved for Certificate of Occupancy and refund of Completion Deposit

Plan Reviewer/Chair of P&Z: _____ Date: _____
Town Manager: _____ Date: _____



Building Permit Fees Paid

Town of Ophir Building Department
970-728-4943

Owner Contact Information

Property Owner: _____

Phone Numbers: H: _____ W: _____

Mailing Address: _____

Property Address: _____

Legal Description: Lot _____ Block _____

Contractor Name: _____

Contractor Phone Number: _____

FEES

Water Tap Fee \$7000 Paid on: _____ Check # _____

Septic Permit Fee

New \$350 Paid on: _____ Check # _____

Repair \$150 Paid on: _____ Check # _____

Plan Check Fee

New and remodel \$200 Paid on: _____ Check # _____

Up to 10 hours reviewing by Plan Check reviewer. After the first 10 hours, each hour will be charged to the applicant at \$35/hour.

Accessory Buildings

Over 500 ft² \$150 Paid on: _____ Check # _____

Under 500 ft² \$100 Paid on: _____ Check # _____

Completion Bond

New building/remodel \$1,000 Paid on: _____ Check # _____

Additions Over 500 ft² \$500 Paid on: _____ Check # _____

Additions under 500 ft² \$250 Paid on: _____ Check # _____

Building Permit \$ _____ Paid on: _____ Check # _____

Required Signatures

Town Manager: _____ Date: _____

Building Department: _____ Date: _____

Finance Department: _____ Date: _____



Septic Permit Application

OWNER: _____ PHONE: _____

MAILING ADDRESS: _____

STREET ADDRESS: _____

LEGAL DESCRIPTION: _____

CONTRACTOR: _____ PHONE: _____

NEW TANK: _____ REPLACEMENT TANK: _____

NEW LEACHFIELD: _____ REPLACEMENT LEACHFIELD: _____

TYPE OF STRUCTURE: _____

OF RESIDENTS: _____ # OF BEDROOMS: _____ # OF BATHROOMS: _____

CLOTHES WASHER: _____ DISHWASHER: _____ DISPOSAL: _____ WATER SOFTENER: _____

WATER SUPPLY: _____ LOT SIZE: _____

Applicant acknowledges that the approval of a septic permit does not guarantee the system against failure. This permit is void if not used within 12 (twelve) months after application date. Please attach as built drawing upon completion.

APPLICANT: _____ DATE: _____

TO BE FILLED OUT BY ENVIRONMENTAL HEALTH INSPECTOR

SOIL TYPE: _____ PERC RATE: _____ SYSTEM TYPE: _____

TANK SIZE: _____ TYPE: _____ SOIL ABSORPTION SYSTEM SIZE: _____

COMMENTS: _____

PLANS AND SPECIFICATIONS GIVEN ARE APPROVED FOR INSTALLATION:

SIGNED: _____ DATE: _____

INSTALLED SYSTEM COMPLIES WITH APPROVED PLANS AND SPECIFICATIONS:

SIGNED: _____ DATE: _____