

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

March 12, 2014

- Call to Order

Chairman Morris called the meeting to order at 6:05 p.m.

- Roll Call

Present

Dean Morris, President/ Chairman
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Jeff Jacobucci, Retiree
John Schissler, Division Chief – Tech. Svcs.	Robert Baumgartner, Retiree
Rita Saunders, Finance Manager	Ron Delvanthal, Retiree
Carol Thompson, Administrative Assistant	Ken Maine, Firefighter
Michelle Ferguson, District Legal Counsel	Carl Craigle, PVMC
Gerard Lutz, Battalion Chief-Training	Chris Mulberry, PVMC

- Presentations

No presentations.

- Call for Changes to the Agenda

It was requested that Subsection (f), discussion of personnel matters, be added to the legal citation in the agenda for the Executive Session.

MOTION: Vice President Gerhardt made a motion to approve the agenda as amended.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Public Comment

Chairman Morris welcomed those in attendance including City of Brighton liaison Lynn Baca and Carl Craigle with PVA.

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending January 31, 2013
2. Approval of February 2014 accounts payable checks

RECORD OF PROCEEDINGS

GF check numbers 24888 to 24974 and ACH Standard AFLAC and Standard Insurance

HW check numbers 275 to 278 and check numbers 1695 to 1699 and ACH Anthem, Cigna Health, Standard Insurance and on-going Flexible Spending Account

Total February 2014 expenditures: \$555,638

3. Approval of February 12, 2014 Board Meeting Minutes
Approval of March 5, 2014 Special Study Session Minutes

MOTION: Vice President Gerhardt made a motion to approve the Consent Agenda.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

- St. Baldrick's Foundation head-shaving event, to raise funds for childhood cancer research, is scheduled for Saturday, March 17th from 9:00 a.m. to 12:00 p.m. at the Boys and Girls Club of Brighton.
- The Color Guard was again invited to post the colors at a Colorado Rockies game. Game date is yet to be determined.
- The owners of a dog that was recently rescued from the mud at Ken Mitchell Lake were quite appreciative of the C shift crews' efforts in the rescue of their family pet.
- A film production company will be filming in Brighton to produce some of the back stories of the NYC 9-11 Disaster. Production is part of a TV miniseries. They have asked whether the District would allow 6-8 firefighters to pose as NYC firefighters.
- Banner Health (previously Weld County) sends an ambulance into an unincorporated area of the District within Weld County. Chief Bodane submitted a request, to the Weld County Communications Committee, that Banner Health no longer respond to calls within the District; the Communications Committee has recommended approval of this request. The next step is to submit the same request to the EMTS Committee, and the final step will be for the Weld County Board of County Commissioners to consider it; that will probably occur sometime in April. The issue is that Weld County has a contract with Banner Health to provide service; those parties need to agree that they no longer need to serve the District's area. The District is making this request on its own behalf and that of other Departments which are also losing ambulance coverage when Banner Health is coming into the District.
- Cancellation of the March 26th Study Session.

MOTION: Vice President Gerhardt made a motion to cancel the March 26, 2014 Study Session.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously

- Two candidates applied for the two director positions to be filled at the May 6, 2014 Election. With

RECORD OF PROCEEDINGS

no other matters before the electors, the Election was cancelled by the Designated Election Official pursuant to CRS §1-13.5-513 and the following candidates were declared elected by acclamation: Dean Morris – 4-Year Term, to serve until May 2018, and Don Rowe – 4-Year Term, to serve until May 2018. Notice of Cancellation was posted in the March 12, 2014 edition of the Brighton Blade.

Division Chief – Fire Prevention Report:

Chief Kregel was not in attendance; he is attending a conference. Chief Bodane answered questions regarding the hiring of the new Fire Inspector, Whitney Means. Ms. Means was a Fire Inspector with the Aurora Fire Department; and her start date with the District will be Monday, March 24th. She will be sworn in at the April Board meeting.

Division Chief – Technical Services Report:

Division Chief Schissler added the following to his written report:

- Station 52 will undergo a partial kitchen remodel, to remove old mold caused by a leaking bathtub and dishwasher and install new cabinets and appliances. Before completion, Tri City Health will test the area and submit a letter to the District advising that it is mold free.
- T53 is back in service. However, there are still a couple of minor repairs that are being completed.
- New wiring harness was installed on E52.
- District hopes to bring on 10 new Reserve Firefighters in the future.

Division Chief – Operations:

Division Chief Schuppe was not in attendance; he is attending a conference. Chief Bodane addressed the following questions posed by the Board members.

- Quarterly Labor Management meeting went well. There were a number of points of discussion and Chief Bodane felt meeting was productive. A couple of items will be addressed by the IAFF Local and brought back before the committee.
- Lt. Prill is preparing a request for a State CDPH grant; if received, the grant funds will be used to pay for next year's ALS equipment and paramedic training.

Financial Report:

In addition to her written report, Finance Manager Saunders informed the Board on the following:

- General Fund Balance is \$154,000 higher than year end estimates.
- Capital Fund balance is \$300,000 higher than year end estimates. However, the District still needs to pay for the T54 refurbishment; that payment will come out of the 2014 budget. This will require the District to submit a 2014 Capital Development Supplemental Budget.
- Considering options for the CD renewal coming up in August.

Attorneys' Report

Attorney Ferguson fielded the following questions concerning her written report:

- District should start receiving revenue from the Southgate inclusion sometime in 2015.
- Ride Along Request Form was revised. Also a new Ride Along form was created to address school aged children and an award based program associated with the local schools.

RECORD OF PROCEEDINGS

- Old Business

There was no old business brought before the Board.

- Public Hearing – 2013 Supplemental Budget

The hearing was to address the 2013 supplemental appropriation of \$72,167 from the capital development fund for communication equipment, firefighting equipment and apparatus upgrades purchased in fiscal year 2013. Appropriate notices were published in Brighton Blade. No requests for the Supplemental Budget were made nor any comments received prior to the public hearing

MOTION: Vice President Gerhardt made a motion to open the public hearing on the 2013 Supplemental Budget at 6:28 p.m.

SECOND: Treasurer Serafini

APPROVAL: Motion carried unanimously.

There were no comments made by the public.

MOTION: Treasurer Serafini made a motion to close the public hearing at 6:30 p.m.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

- New Business

Approval of Resolution 2014-02 Supplemental Budget – Capital Development Fund

Treasurer Serafini read into the record Resolution No. 2014-02

A RESOLUTION ADOPTING A SUPPLEMENTAL BUDGET REGARDING THE APPROPRIATION OF \$72,167 TO AND EXPENDING SAID FUNDS FROM THE CAPITAL DEVELOPMENT FUND FOR PURCHASES OF COMMUNICATION EQUIPMENT, FIREFIGHTING EQUIPMENT AND APPARATUS UPGRADES OF THE GREATER BRIGHTON FIRE PROTECTION DISTRICT, ADAMS AND WELD COUNTIES, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2013 AND ENDING ON THE LAST DAY OF DECEMBER, 2013, INCREASING TOTAL APPROPRIATIONS AND EXPENDITURES FROM \$1,055,833 TO \$1,128,000.

MOTION: Treasurer Serafini made a motion to approve Resolution 2014-02 Supplemental Budget – Capital Development Fund.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Executive Session

RECORD OF PROCEEDINGS

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 6:33 p.m., pursuant to C.R.S. §24-6-402 (4) (b), (e) and (f), to receive advice of legal counsel on matters subject to negotiations and to discuss personnel matters. Attorney Ferguson certified for the record that the Executive Session will not be recorded, as it constitutes privileged attorney-client communications. There would be no Board action taken following the Executive Session.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

MOTION: Assistant Secretary Rowe made a motion to return to general session at 7:25 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

A presentation was made, by Local President Ken Maine, of ideas on Fire District consolidations and mergers.

- Adjournment

MOTION: Assistant Secretary Rowe made a motion to adjourn at 7:59 p.m.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 7:59 p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402 (4) (b), (e) and (f).

Dean Morris, President