

MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
500 S. 4th Avenue, 6th Floor, BRIGHTON, COLORADO 80601

February 12, 2014

- Call to Order

Chairman Morris called the meeting to order at 6:06 p.m.

- Roll Call

Present

Dean Morris, President/ Chairman
Scott Gerhardt, Vice President
Frank Serafini, Treasurer
Arlin Riggi, Secretary
Don Rowe, Assistant Secretary

Also in Attendance

Mark A. Bodane, Fire Chief	Jeff Jacobucci, Retiree
Kris Krengel, Fire Marshal	Robert Baumgartner, Retiree
John Schissler, Division Chief – Tech. Svcs.	Ken Maine, Firefighter
Mike Schuppe, Division Chief – Operations	Carl Craigle, PVMC
Rita Saunders, Finance Manager	Tom Hillson, PVMC
Carol Thompson, Administrative Assistant	Barry Hughes, Chaplain
Michelle Ferguson, District Legal Counsel	Family and Guests

- Presentations

Fire Chief Bodane introduced to the Board Barry Hughes, the new District Chaplain. Chaplain Hughes spoke about his role with the District.

- Call for Changes to the Agenda

MOTION: Vice President Gerhardt made a motion to approve the agenda as presented.

SECOND: Secretary Riggi

APPROVAL: Motion carried unanimously.

- Public Comment

Chairman Morris welcomed those in attendance including City of Brighton liaison Lynn Baca.

- Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending December 31, 2013
2. Approval of January 2014 accounts payable checks
GF check numbers 24819 to 24887 and ACH Standard AFLAC and Standard

RECORD OF PROCEEDINGS

Insurance

HW check numbers 266 to 274 and
check numbers 1687 to 1694 and ACH Anthem, Cigna Health, Standard Insurance and on-
going Flexible Spending Account

CD check numbers 26215 to 26217

Total January 2014 expenditures: \$583,100

3. Approval of January 8, 2014 Board Meeting Minutes
Approval of January 22, 2014 Special Study Session Minutes

4. Approval of Resolution 2014-01 – Calling for May 2014 election, Appointing Chief
Bodane and Carol Thompson Designated Election Officials, and Authorizing
Cancellation of Election if Appropriate

MOTION: Treasurer Serafini made a motion to approve the Consent Agenda.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

- Reports/Informational Items

Chief's Report:

In addition to his written report, Chief Bodane updated the Board on the following items:

- Pictures of statue installation were distributed for Board review. Flagpole installation will occur sometime in the spring.
- Waiting on approval of proposed changes to the mineral rights agreement.
- Meeting is scheduled with the architects on the cell tower - Wednesday, February 19th.
- Vestas is finalizing the transfer of the two (2) acres it donated to the Fire District on, WCR 4 east of WCR 27. Legal counsel is reviewing the original approved agreement.
- New station logos were reviewed.
- New Fire Chief for North Metro will be sworn in on Tuesday, February 18th.

Division Chief – Fire Prevention Report:

In addition to his written report, Division Chief Krengel informed the Board that the 27J Career Fair, held at the Boys and Girls Club, went very well, and that the Safety Expo will be held May 31st.

Division Chief – Technical Services Report:

Nothing to add to written report.

Division Chief – Operations:

Division Chief Schuppe added the following to his written report:

- Reserve Firefighter position was posted on February 11, 2014. The addition of 5-10 reserve firefighters is being considered.

RECORD OF PROCEEDINGS

- The FRCC radio switch-over went well.
- There are no lapses in members' current certifications. Next fire certification cycle will begin in July 2014.
- Received a \$6,600 grant for foam ProPaks.

Financial Report:

In addition to her written report, Finance Manager Saunders informed the Board that longevity pay has been processed, and that the Cap Development Supplemental Budget will be presented at the March Board meeting.

Attorneys' Report

Attorney Ferguson added to her written report a reminder that annual conflict of interest letters for 2014 are to be completed and submitted to the Secretary of State. She also discussed the status of some current legislation being considered that would impact the District.

- Old Business

There was no old business brought before the Board.

- New Business

American Red Cross Shelter Agreements

Chief Bodane noted that, in 2009, the Fire District entered into agreements with the American Red Cross to assist in the operation of temporary shelters at Stations 54 and 55. The purpose is to provide a place for people displaced by disaster or severe weather events to stay until they can be moved to the main shelter at the City of Brighton Recreation Center. American Red Cross has requested that the shelter agreements be updated.

MOTION: Treasurer Serafini made a motion to approve the 2014 American Red Cross Shelter Agreement for Station 54 and Station 55.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Executive Session

MOTION: Treasurer Serafini made a motion to enter into an Executive Session at 6:44 p.m., pursuant to C.R.S. §24-6-402 (4) (b) and (e), to receive advice of legal counsel on matters subject to negotiations. Attorney Ferguson certified for the record that the Executive Session will not be recorded, as it constitutes privileged attorney-client communications. There would be no Board action taken following the Executive Session.

SECOND: Vice President Gerhardt

APPROVAL: Motion carried unanimously.

RECORD OF PROCEEDINGS

MOTION: Vice President Gerhardt made a motion to return to general session at 8:12 p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

- Adjournment

MOTION: Vice President Gerhardt made a motion to at 8:12 p.m.

SECOND: Assistant Secretary Rowe

APPROVAL: Motion carried unanimously.

The meeting was adjourned at 8:12 p.m.

Arlin Riggi, Secretary

I hereby attest that the information communicated during the Executive Session, which was not recorded, constituted privileged attorney-client communications.

Michelle Ferguson, Esq.

I hereby attest that the Executive Session, which was not recorded, was confined to the topics authorized for discussion in Executive Session, pursuant to C.R.S. §24-6-402 (4) (b) and (e).

Dean Morris, President