



COLORADO DEPARTMENT OF HEALTH CARE POLICY & FINANCING

1570 Grant Street, Denver, CO 80203-1818 • (303) 866-2993 • (303) 866-4411 Fax • (303) 866-3883 TTY

John W. Hickenlooper, Governor • Susan E. Birch MBA, BSN, RN, Executive Director

September 12, 2011

Re: Point of Contact for Behavioral Health Organizations (BHO) and Community Mental Health Center (CMHC)

ACTION REQUIRED

Dear County Director and Medical Assistance Site Director:

This letter is in regards to clients that are awarded Supplemental Security Income (SSI) and immediately require Mental Health (MH) services, but due to a data discrepancy, have not received Medicaid eligibility and benefits. To facilitate this enrollment process, it is critical that BHOs are able to contact eligibility sites and initiate this eligibility determination.

The Department of Health Care Policy and Financing (Department) is working with BHOs to improve this process. As part of this process, the Department is requesting a point of contact from each eligibility site who will be responsible for these requests. The BHOs and CMHCs that are working with SSI clients who are on the "Exception Report" would then have one person to contact, thereby reducing time spent on enrolling these clients who are currently eligible for MH services.

Please identify your site's primary contact with the following contact information: his/her name, phone number and email address. The Department is also asking eligibility sites to provide information on a secondary contact to ensure the application process remains timely. The contact information should be submitted to Marceil Case at marceil.case@state.co.us by September 30, 2011. If no designated point of contact is supplied, the Department will default these requests to the attention of the county or medical assistance site director.

Thank you for your continued support and partnership in enrolling clients into our medical assistance programs.

If you need additional information, please feel free to contact me at 303-866-4429 or via email at heather.hewitt@state.co.us.

A handwritten signature in black ink, appearing to read "Heather Hewitt".

Heather Hewitt
County Oversight Liaison and Community Relations Manager

Cc: Antoinette Taranto, Acting Client and Community Relations Office Director