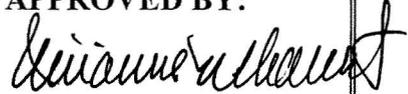


Colorado Department of Health Care Policy and Financing 1570 Grant St., Denver, CO 80203-1818	NUMBER: HCPF 04-006
	CROSS REFERENCE:
DIVISION OR OFFICE: Health Benefits Division	DATE: March 30, 2004
SUBJECT AREA: Non-Emergent Medical Transportation	
SUBJECT: Revision to Medicaid Non-Emergent Medical Transportation Rule	APPROVED BY:  Vivianne M. Chaumont
TYPE: I – Information P - Procedure	

*Medicaid Agency Letters can be accessed online at:
www.chcpf.state.co.us >>Reference Material >>Agency Letters*

Purpose:

The purpose of this agency letter is to notify County Departments of Social/Human Services about the revised Medicaid Non-Emergent Medical Transportation Rule effective April 1, 2004. This agency letter contains procedures for personal mileage and bus fare reimbursement.

Background:

On March 12, 2004, the Medical Services Board of the Colorado Department of Health Care Policy and Financing (the Department) passed emergency rule 04-02-19-A, Revisions to Medicaid Non-Emergent Medical Transportation. The Department revised the Non-Emergent Medical Transportation (NEMT) rule to comply with the recently amended State Plan. The revision allows for the reimbursement of personal vehicle mileage and bus fare without prior approval from the State Designated Entity (SDE). The NEMT rule becomes effective April 1, 2004.

Procedure or Information:

The SDE may reimburse Medicaid recipients for personal vehicle mileage at .30 cents per mile and bus fares by providing bus tokens, vouchers, or direct reimbursement for the actual fare. The SDE must query the recipient to verify that he/she has exhausted all means of free transportation. If the recipient has done so, the SDE may proceed with the reimbursement process.

The SDE must receive documentation to verify the recipient attended a medical appointment. Documentation may include a dated and signed super bill, a discharge summary or other similar document. The documentation must verify the recipient's medical appointment.

Personal Mileage Reimbursement: The recipient must submit beginning and ending odometer readings, which the SDE shall verify for accuracy. The trip must be the most direct route to and/or from the medical appointment. The SDE must also obtain the following information before reimbursement of personal mileage.

1. Name and address of vehicle owner
2. The policy number and name of the insurance carrier; and
3. Driver's license number and expiration date for the driver of the vehicle.

Bus Fare Reimbursement: For other than local city bus, the recipient must submit the ticket stub for reimbursement of actual fare.

After the receipt of all the necessary documentation, the SDE submits a claim to Affiliated Computer Services (ACS), the State fiscal agent for reimbursement. The SDE must bill personal mileage using one of the following procedure codes:

A0080 Non-emergency transportation, per mile – vehicle provided by volunteer (individual or organization), with no vested interest.

A0090 Non-emergency transportation, per mile – vehicle provided by individual (family member, self, neighbor) with vested interest.

The SDE must bill bus fare using the following procedure code.

A0110 Non-emergency transportation and bus, intra- or interstate carrier.

If this information is incomplete or not current, the SDE may not reimburse for personal mileage or bus fare.

Mobility Vehicle, Wheelchair Van and non-emergent Ambulance transport require physician certification and SDE approval as previously noted.

The SDE must maintain all documentation for a period of 6 years.

Effective Date:

The NEMT rule becomes effective April 1, 2004.

Contact Persons:

Brian Chadwick
303-866-5622
brian.chadwick@state.co.us