

ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on February 17 2015. The meeting was located at the District's office, 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance, Ron Elsberry, Christi Elsberry, Melody Sebesta and Heather Gross. Also attending the meeting was: Deborah D. Heidel-Davis, District Manager, Steve Jennings, 2776 Uranium Dr and Troy and Mistalyn Meyeraan, 2832-1/2 B-3/10 Road.

The meeting was called to order and the following business was conducted:

The minutes of the February 3, 2015 Board of Directors meeting were reviewed. It was the unanimous consensus of the Board to approve the minutes as presented.

General Business:

1.) New Board Member Issue:

Steve Jennings was introduced to the Board as an applicant to fill the vacant Board position. Steve spoke to the Board about his business history and the Board asked questions to about his willingness to serve as a board member. Christi Elsberry made a motion that the Board appoints Steve Jennings to fill the vacancy of the current Board position. Melody Sebesta seconded the motion and it was approved by unanimous vote of the Board.

2.) Billing Issues for 2832-1/2 B-3/10 Road:

Mr. and Mrs. Meyeraan visited with the Board regarding the first billing that they had recently received. The billing reflected over two years of monthly fees. The District had been billing "HUD" but received no payment. The District received no information that there had been a closing or who the new owners were. This last billing was sent addressed to "Occupant". Upon receipt of the statement the Meyeraan's contacted the office. They were told of the situation with no one contacting the office about the closing or new owner information. The Meyeraan's were concerned with language printed on the statement as being over aggressive. Ms. Heidel-Davis explained to the Board and to the Meyeraan's that the notice was automatically printed on the statement due to the high dollar amount owed on the account The Board discussed the issue with the Meyeraan's and with staff. It was the unanimous consensus of the Board that all late fees be removed from the account and work with the property owners on a payment plan option.

The Board instructed Ms. Heidel-Davis to present to the Board the automated messages that are placed on the District's billing cards for the next meeting. The Board wishes to review and possibly change the messages.

3.) Financial Issues:

a.) Accounts Payable:

Board and staff reviewed the Accounts Payable for February 17, 2015. Heather Gross made a motion that the Board approves payment of the February 17, 2015 payables. Christi Elsberry seconded the motion and it was approved by unanimous vote of the Board.

b.) 2014 Audit:

Ms. Heidel-Davis reported to the Board that the 2014 audit being completed by Jeff Wendland is almost done. The audit presentation will be given to Board in March, 2015.

4.) Office Repairs:

Ms. Heidel-Davis reported to the Board that the sensor light on the south side of the District's office had not been working. McAtlin Electrical Co. came to assess the problem and then replaced the sensor light bulb that had burned out.

Other Business:

1.) Manager's Report:

Ms. Heidel-Davis discussed with the Board the water lock off process for delinquent accounts. The Board recommended to the manager that she changes the payment time-frame from the Tuesday before the Wednesday lock-offs to the Monday before the lock-offs.

There being no further business, the meeting was adjourned.

Deborah D. Heidel Davis, Board Secretary
District Manager