

ORCHARD MESA SANITATION DISTRICT

240 27-1/4 Road – (970) 245-0033

Grand Junction, CO 81503

BOARD OF DIRECTORS MEETING MINUTES

The Orchard Mesa Sanitation District Board of Directors held its regularly scheduled meeting on January 6, 2015. The meeting was located at the District's office, 240 27-1/4 Road, Grand Junction, CO. The following Board members were in attendance, Ron Elsberry, Christi Elsberry, Melody Sebesta and Heather Gross. Also attending the meeting were Deborah D. Heidel-Davis, District Manager and Steve LaBonde, WestWater Engineering.

The meeting was called to order and the following business was conducted:

The minutes of the December 2, 2014 and the notice of the meeting cancellation of the December 16, 2014 due to lack of a quorum were reviewed. It was the unanimous consensus of the Board to approve the minutes and notice as presented.

General Business:

1.) Board Issues:

a.) Kristen Wood resignation:

Chairman Ron Elsberry read a letter of resignation from Kristen Wood to the Board of Directors. It was the unanimous consensus of the Board to accept Kristen Wood's resignation from the Board of Directors.

b.) Board Officers election for the year 2015:

The Board discussed the election of Board officers for the year 2015. Melody Sebesta made a suggestion that the Board eliminate the position of Board Secretary and replace it with an official Board recording secretary position. The suggestion was approved by unanimous consensus of the Board. Melody Sebesta made a motion that Board officers for 2015 are: Ron Elsberry, Chairman, Heather Gross, Treasurer, and Deborah Heidel-Davis as official recording secretary. The motion was seconded by Christi Elsberry and was approved by unanimous vote of the Board.

c.) Posting meetings, place and time for the year 2015:

The Board discussed the monthly meetings, place and time for posting requirements. Ms. Heidel-Davis gave the Board several options for meeting

frequency. Chairman Ron Elsberry presented his reasoning for keeping the Board at twice a month. Steve LaBonde also expressed why the Board should retain two meetings per month with regard to development issues. Christi Elsberry made a motion that Board meet on first and third Tuesdays of the month, the place will be the District's office, 240-1/4 Road, Grand Junction, CO and that meetings would begin at 7:00 p.m. Melody Sebesta seconded the motion and it was approved by unanimous vote of the Board.

2.) Engineering Issues: Steve LaBonde

a.) Board and staff reviewed the revised 2015 "Sewer Line Agreement" documents as presented by Steve LaBonde. It was the unanimous consensus of the Board to accept and approve the amendments of the documents as presented.

b.) Mesa County Fairgrounds – Upgrades, Phase III:

Phase III is the new BMX facilities that will be construction at the north-west corner of the Fairgrounds. Phase IIA has been constructed and consists of a 300 ft. line that runs east and north of the BMX facilities. Phase III will connect with this line and run south along the BMX area. Mesa County has requested that the District waive the \$2,500.00 sewer line agreement fee as the new line actually connects with Phase IIA. The Board approved not waiving the fee by unanimous consensus.

Phase II and Phase IIA still need final testing for initial acceptance by the District. WestWater is sending a letter to the County on this issue.

3.) Financial Issues:

a.) Proposed 5-year Projected Budget:

Board and staff reviewed and discussed a proposed 5-year budget for the District. Heather Gross made a motion that the Board accept and approve the proposed budget subject to future amendments as necessary. Christi Elsberry seconded the motion and it was passed by unanimous vote of the Board.

b.) Financial Statements:

Board and staff reviewed the financial statements for the month of November, 2014. It was the unanimous consensus of the Board to accept and approved the statements as presented.

c.) Accounts Payable:

I.) Board ratification of Payables paid on 12/16/14:

The Board of Directors reviewed the payables that were paid on 12/16/2014.

Melody Sebesta made a motion that the Board ratify and approve the 12/16/2014 payables. Christi Elsberry seconded the motion and it was approved by unanimous of the Board.

ii.) Payables for 1/06/2015:

The Board and staff reviewed the account payables for 01/01/2015. Heather Gross made a motion that the Board pays invoices for 1/06/2015. The motion was seconded by Christi Elsberry and it was passed by unanimous vote of the Board.

d.) Bank Signatures:

The Board directed Ms. Heidel-Davis to begin the process with the bank to remove Kristen Wood as an authorized check signer on any District accounts.

Other Business:

1.) Manager's Report: District Proposal to City

Board and staff discussed where the process was currently at for the District. Ms. Heidel Davis reported that she will be meeting with Larry Beckner and Steve LaBonde on 01/07/2015 to discuss various issues and to review the proposed projected 5-year budget. Christi Elsberry made a motion to instruct Larry Beckner to prepare a draft proposal for City to be reviewed by the Board. Heather Gross seconded the motion and it was approved by unanimous vote of the Board.

There being no further business, the meeting was adjourned.

Deborah D. Heidel Davis, Board Secretary
District Manager