



ARCHIVES#  
**15-41**

| DEPARTMENT<br>Transportation |   | DIVISION<br>Contracts and Market Analysis |  | SECTION<br>Market Analysis  |  | PERMANENT <input type="checkbox"/> | NON-PERMANENT <input checked="" type="checkbox"/> |
|------------------------------|---|---|--|---|--|------------------------------------|---|
| ITEM NO.                     | RECORD TITLE  | RETENTION PERIOD                          |  | CITATIONS/SPECIAL INSTRUCTIONS  |  |                                    |   |
| 1.                           | Engineering Estimates/Market Analysis Project File<br>A. Tabulation of Bids<br>B. Project Estimate and Supporting Documentation                     | 8 years after project closure             |  | C.R.S. 6-17-101 thru 6-17-106<br>Pursuant to CDOT Construction Manual |  |                                    |   |
| 2.                           | Engineers Estimate File<br>A. CDOT Form 1065<br>B. Correspondence and Supporting Documentation pertaining to generating an estimate for the project | 8 years after project closure             |  | C.R.S. 6-17-101 thru 6-17-106<br>Pursuant to CDOT Construction Manual |  |                                    |   |

**NO RECORD SHALL BE DESTROYED UNDER THIS SCHEDULE AUTHORITY SO LONG AS IT PERTAINS TO ANY LEGAL CASE, CLAIM, ACTION OR AUDIT.**

I request approval of the above records disposition. I hereby certify that I am authorized to act for the head of this agency in matters pertaining to disposal of records.

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|---|--------------------|--|------------------|
| State Archivist's Signature<br><i>[Signature]</i>                         | Date<br>04/01/2015 | Records Liaison Officer's Signature<br><i>[Signature]</i>                          | Date<br>1/6/15   |
| Signature of Deputy State Auditor for State Auditor<br><i>[Signature]</i> | Date<br>3/30/15    | Signature of Assistant Attorney General for Attorney General<br><i>[Signature]</i> | Date<br>11/12/15 |

*Doranne Kay, State Auditor*