

12-14-15 Board Minutes <Draft>

Steamboat Lake Water & Sanitation District Special Board Meeting

December 14, 2015

Meeting called to order at 6:02pm December 14, 2015 at the North Routt Fire Station #2 by Kathleen Titus.

Members present:

Bob Hulton
Kathleen Titus
Jim Hillman
Dave Entwistle

Members absent:

Jim Finegan

Others present:

Rich Tremaine
Greg Murray
Tim Wright
Leilee Wright
Lanny Mack
Steven Warnke
Patti Warnke
Sharon Ashburn
Amy Kenyon
Doug Kenyon
Bill Pass
Roxanne Lange
Dana Morton
Richard (? Last name)
Jackie Johnson, SLWSD Administrative Assistant

Approval of Agenda: Kathleen motioned to approve the agenda as distributed; Dave seconded, unanimous approval, motion carried.

Approval of Minutes from December 7, 2015: Kathleen motioned to approve the Minutes from December 7, 2015 as distributed; Dave seconded, unanimous approval, motion carried.

Open Issues:

1. Rules and regulations revisions:
 - a. [Sec 8] Directors qualifications and remuneration

In order to comply with the state statute, an amendment to this section of SLWSD rules and regulations will be revised to include landowners of any lot classification (A, B, C, D) can be a qualified elector and therefore may serve on the Board of Directors of SLWSD. Colorado Special District Statute 32-1-103(5)(a) further details this definition. Colorado Special District Statute 32-2-804.3(2) details the process for self-nomination to the Board.

Resolution: Kathleen motioned to approve this amendment, Jim H. second the motion, unanimous approval, motion carried.

The remuneration piece was tabled until the next meeting.

b. [New Section 9] Procedures for withdrawal from District
KT Law drafted and distributed a 7 page memo detailing the recommended procedures and documentation required for the withdrawal process. This document is on file. Mr. Tremaine noted that even if the Board approves the exclusions, an order needs to be entered to the Routt County assessor and Clerk and Recorder offices to officially bring about the said exclusions. For each application the SLWSD Board needs to advertise and hold a public hearing. This hearing will go on public record and is to include the documentation presented in the initial application which will be marked and entered into public record. If a party disagrees with the Board's decision then the party has the right to appeal that decision to the County Commissioner. Discussion and comments were received and addressed by the Board and Mr. Tremaine.

Resolution: Kathleen motioned to approve the procedures provided by KT Law, detailed on pages 3-7 of the memo. Jim H. motioned to initiate the amount of \$200 per property owner as a deposit on item #3 of page 3 of this document. Dave second these motions, unanimous approval, motion carried. Kathleen also moves to set deadline to receive the first group of petition applications by February 1, 2016. At that time the board and KT Law will review the applications to decide how to most effectively and efficiently aggregate the petitions. Jim H. second the motion, unanimous approval, motion carried.

2. Current applications to withdraw from the District

Each of the applications received by SLWSD and presented to attorney Rich Tremaine for review prior to today's meeting, is incomplete. KT Law drafted and distributed a 7 page memo detailing the recommended procedures and documentation required for the withdrawal process. Discussion and comments were received and addressed by the Board and Mr. Tremaine.

Resolution: each petitioner will amend and submit amended application per the distributed packet of forms. Any questions will be handled on an individual basis between the applicant and KT Law.

Next Meeting: Monday, January 11, 2016 at 6:00pm at North Routt Fire Station #2

Meeting adjourned at 8:25pm by Kathleen Titus

Minutes submitted by Jackie Johnson

Board Minutes approved: