

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF
DANCING WILLOWS METROPOLITAN DISTRICT
HELD
December 3, 2014**

A special meeting of the Board of Directors of the Dancing Willows Metropolitan District was held on December 3, 2014 at 6:30 p.m., at Dancing Willows Club House, 11893 West Long Circle, Littleton, CO. 80127

ATTENDANCE

The special meeting of the Board of Directors of the Dancing Willows Metropolitan District was called and held, as shown, in accordance with Colorado law. The following directors were present:

Robert E. Vaninger Jr.
Susan Root
Nancy Carson
William Anderson
Bobby Thomas

Also present :

James McGrady, of Community Resource Services District Manager and Secretary.

CALL TO ORDER

Meeting called to order at 6:30 p.m. Introductions of the Board and community members were made.

**DISCLOSURE OF
POTENTIAL CONFLCTS
OF INTEREST**

None.

ADMINISTRATIVE ITEMS

Agenda: Mr. McGrady presented the board with the agenda. Agenda was amended to add the Change of day to Wednesday, December 3, 2014. Change made to IV. Action Items H and I. The agenda had the address incorrectly recorded as W. Gould Loop and should be changed to Gould Loop. Add to

RECORD OF PROCEEDINGS

Discussion Items VI. The board would like to purchase a Coffee Urn, table and chairs. The modification to the clubhouse will have a 2015 start date and to strike Item C. Additionally add to Discussion Items the procurement of "No Parking" signs for the Clubhouse. Upon motion by Director Vaninger and seconded by Director Anderson, the board voted unanimously to approve the amended agenda as presented.

Minutes: The minutes of October 7, 2014, Special Meeting was presented to the Board. Upon a motion by Director Vaninger and a second by Director Anderson, the Board voted unanimously to approved said minutes as presented.

FINANCIAL ITEMS

Review and Approve Pending Expenditures: Upon a motion by Director Anderson and seconded by Director Carson the Board voted unanimously to approve payment of expenditures.

Mr. McGrady discussed the Xcel invoice, after discussion the Board directed CRS to send the invoice to Remington Homes for reimbursement for repairs made to the Excel electric cable. CRS is to research any additional charges associated with the repairs to Excel facilities.

Financial Statements: Manager McGrady reviewed the financial statements. Upon a motion by Director Root and seconded by Director Anderson the Board voted unanimously to approve the Financial Statements as presented.

Public Hearing to Adopt 2015 Budget: President Vaninger Opened the public Hearing and Manager McGrady presented the proposed 2015 budget.

Public Comments: The District should ensure that we have enough insurance to cover potential repairs to the clubhouse based on information that the insurances for the townhomes has gone up considerably.

Concern about hail damage and suggestions made to have the Clubhouse roof and other Dancing Willows roofs inspected for damage. The Board commented that the District is covered by

RECORD OF PROCEEDINGS

the SDA which has more favorable coverage and rates.

Mr. Bristol questioned the Audit amount. The Board pointed out that the budget indicates Accounting sum is less and therefore the Audit and Accounting are the same as in 2014.

There being no further public comments the public hearing was closed. Upon a motion by Director Anderson and a second by Director Thomas, the 2015 Budget was accepted with modification to the pool bid by Apollo which was received recently. The Board voted unanimously to adopt the 2015 Budget as presented.

ACTION ITEMS:

Action Item A: After review of the Audit Engagement letter Between the Dancing Willows Metropolitan District and Simmons and Wheeler, P.C. Upon motion by Director Carson and second by Director Root, the Board voted unanimously to approve the Audit Engagement as presented.

Action Item B: After review to adopt Resolution 2014-07 Certified Records of Proceedings for Budget, Certify Mills Levy Appropriation 2015 Expenditures. Upon motion by Director Thomas and second by Director Anderson, the Board voted unanimously to approve Resolution 2014-07 as presented.

Action Item C: After discussion to adopt Resolution 2014-06 Annual Administrative Resolution, the Board approved moving the meeting to the Second Thursday of the month. Upon motion by Director Root and second by Director Carson, the Board voted unanimously to approve Resolution 2014-06 as presented.

Action Item D: Review and Approval of Resolution 2014-05 Address Parking Enforcement Issues. Residents expressed the following concerns regarding the parking enforcement. If the Townhome HOA towed a non-resident car and damage occurred to the vehicle a possible legal suit could be filed and the district does not have sufficient funds set aside to pay for legal fees that could be incurred and could result in a special assessment. Discussion that the District will manage all of the streets, Gould Loop and Tract A but once a vehicle is outside of Right of Way that would be an HOA issue. After further discussion the District will have parking enforcement on Track A. Director Root would like to address other issues in the Service agreement including snow removal on the sidewalks

RECORD OF PROCEEDINGS

around patio homes (Gould Loop) and maintenance of the monument near the park. If these issues are not going to be addressed by the service plan possibly some of these duties could be officially delegated to the HOA's. The District will look into a separate agreement in 2015. Motion made by Director Anderson modified by changing the word "of" to "by" in paragraph 2, last line accepted. Upon motion by Director Anderson to accept Resolution 2014-05 and second by Director Root, the Board voted unanimously to approve Resolution 2014-05 as modified.

Action Item E: Review and approval of Resolution 2014-08 Adopting Parking Regulations for Dancing Willows Metropolitan District. Director Vaninger suggested changing the wording "of" to "by". Resident Greg Root, a former police officer, pointed out there is no time lines defined in Exhibit A. and paragraph 1.2 needs to be defined. Director Thomas agrees. The District may need to go to a Parking Permit System to keep non-residents from parking in the community. The Board feels that Exhibit A will need additional revisions and modification in the future, but until these modifications are made, Exhibit A is acceptable. Upon a motion by Director Carson and second by Director Anderson, the Board voted unanimously to accept Resolution 2014-08 as modified.

Action Item F: After discussion, motion to approve seven (7) month contract with Keesen Landscape Management in the amount of \$4,828.00 with the addition of deep root watering. Upon motion by Director Root and second by Director Thomas, the Board voted unanimously to approve agreement.

Action Item G: Review and approve Snow Removal Agreement with Keesen Landscape Management. Director Anderson suggested changes to the snow removal depth to six (6) inches for October and April, three (3) inches in Novembers, December, January and February and four (4) inches in March. Mr. Keesen suggested the District consider Ice Slicer. The Board discussed who will notify Keesen Landscape Management regarding "call in" on sanding and ice slicer. Director Vaninger and Director Anderson are the primary points of contact and Mr. McGrady will be the third contact. Upon motion by Director Root, and second by Director Anderson, the Board voted unanimously to approve the Snow Removal Agreement.

RECORD OF PROCEEDINGS

Action Item H: Review and Approval of Keesen Landscape Management Work Order #24545 Rain Sensors. Upon motion by Director Root and second by Director Carson, the Board voted 4 in favor and 1 against.

Action Item I: Review and Approval of Keesen Landscape Management Work Order #24671 Landscape Enhancements Service (materials). The Board discussed the amount of \$3,342 for the fence beds along the back side and \$1,047 for the fence beds behind the monuments. Upon motion by Director Thomas and second by Director Anderson, the Board voted unanimously to approve Work Order #24671 for work installing fence beds and associated sprinkler head relocations. The proposal to landscape near the monuments was tabled until a final decision on the replacement of the monuments is made.

Action Item J: Review and approval of Keesen Landscape Management Work Order # 18348 (replacement plants). Upon motion by Director Thomas and second by Director Root, the Board voted unanimously to approve Work Order #18348.

Discussion and motion to accept two (2) contract agreements with Apollo Pool with the exception of the toilet paper. Upon motion by Director Anderson and second by Director Thomas, the Board voted three (3) in favor and two (2) against for the two year proposal which locked in costs for Labor only for two years and is subject to appropriation in 2016 per TABOR.

LEGAL ITEMS:

None.

DISCUSSION ITEMS

Item A: Approve up to \$5,000 for expenditures to install a cabinet, stove and ventilation in the Clubhouse. Upon motion by Director Anderson and second by Director Root, the Board voted unanimously to approve expenditures. This work will be done in 2015.

Item B: Discussion on the proposed Monument Restoration. Director Anderson suggested no changes are necessary and proposed a community survey with the options of no changes and two monument designs. Sign-O-Roma will hold its quote through spring of 2015. The Board suggested continuing reviewing proposal from Keesen Landscape Management. A

RECORD OF PROCEEDINGS

special meeting date for February 5, 2015 has been set for discussion on Bond Refinancing and the Monument. Because Director Thomas is heavily invested in the original monument, Directors Carson, Root and Vaninger will assist in obtaining alternative monument designs. Upon a motion by Director Anderson and second by Director Root, the Board approved a special meeting on Thursday, February 5, 2015.

Item C: Review and discussion of Clubhouse parking signs to be installed. The cost to the District is approximately \$100.00. Upon a motion by Director Carson and second by Director Root, the Board voted unanimously to approve parking signs.

Director Anderson briefed the Board on discussions with Remington Homes.

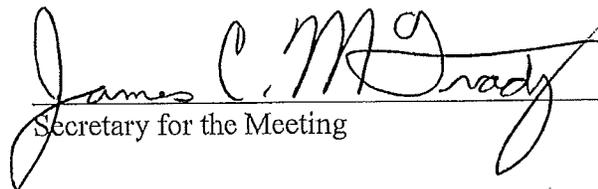
DIRECTOR'S ITEMS

None.

ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, the meeting was adjourned at 9:42 p.m.

Respectfully submitted,


Secretary for the Meeting

THESE MINUTES ARE APPROVED AS THE OFFICIAL
DECEMBER 3, 2014 MINUTES OF THE DANCING WILLOWS
METROPOLITAN DISTRICT BY THE BOARD OF DIRECTORS.

Wed Dec 3.

NAME

ADDRESS

GREG ROOT

5730 W. VAN GORDON WAY

Carol Swoonley

5811 S. Union Terr.

Kay Anderson

11995 W. Ida Drive

J WILSON

5710 S VAN GORDON WAY

Marcia Garcia

11923 W. Long Cir #104

Bill + Jim McCall

5780 S. Van Gordon Ch.

Bill + Linda Calore

5790 S Van Gordon Ct.

Bob + Nancy Carson

12125 W. 10A D.R.

CHUCK DANFORD

12340 W. GOULD PL.

Robert Fair's

5812 Taft

2014-07

CERTIFIED RECORD
OF
PROCEEDINGS RELATING TO
DANCING WILLOWS METROPOLITAN DISTRICT
JEFFERSON COUNTY, COLORADO
AND THE BUDGET HEARING
FOR FISCAL YEAR
2015

STATE OF COLORADO)
)
COUNTY OF JEFFERSON)ss.
)
DANCING WILLOWS)
METROPOLITAN DISTRICT)

The Board of Directors of the DANCING WILLOWS METROPOLITAN DISTRICT, Jefferson County, Colorado, held a Special meeting at the Dancing Willows Club House, 11893 West Long Circle, Littleton, CO 80127, on December 3, 2014, at 6:30 p.m.

The following members of the Board of Directors were present:

Robert E. Vaninger Jr.	President
Nancy Carson	Treasurer
Susan Root	Vice President
William Anderson	Secretary
Bobby Thomas	Secretary

Also in attendance were:

James McGrady; CRS of Colorado, LLC
Community Members

The Chairman stated that proper publication was made to allow the Board to conduct a public hearing on the District's 2015 budget. This hearing was conducted on December 3, 2014. The Chairman opened the public hearing on the District's proposed 2015 budget. Public comment was received by the Board and the public hearing was closed.

At the Special Board meeting held on December 3, 2014 at 6:30 p.m. at the Dancing Willows Club House, 11893 West Long Circle, Littleton, CO, Director Bobby Thomas moved that the Board adopt the following resolution adopting the District's 2015 budget, certifying mill levies and appropriating 2015 expenditures:

RESOLUTION 2014-07

A RESOLUTION SUMMARIZING REVENUES AND EXPENDITURES FOR EACH FUND, ADOPTING A BUDGET, LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2015 TO HELP DEFRAY THE COSTS OF GOVERNMENT, AND APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH HEREIN FOR THE DANCING WILLOWS METROPOLITAN DISTRICT, JEFFERSON COUNTY, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2015, AND ENDING ON THE LAST DAY OF DECEMBER, 2015,

WHEREAS, the Board of Directors of the DANCING WILLOWS METROPOLITAN DISTRICT has authorized its consultants to prepare and submit a proposed budget to said governing body no later than October 15, 2014; and

WHEREAS, the proposed budget has been submitted to the Board of Directors of the District for its consideration; and

WHEREAS, upon due and proper notice, published on October 23, 2014 in a newspaper having general circulation within the boundaries of the District, pursuant to statute, said proposed budget was available for inspection by the public at a designated public office, a public hearing was held on November 13, 2014 and interested electors were given the opportunity to file or register any objections to said proposed budget; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance, as required by law,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DANCING WILLOWS METROPOLITAN DISTRICT OF JEFFERSON COUNTY, COLORADO;

Section 1. 2015 Budget Revenues. That the estimated revenues for each fund as more specifically set out in the budget attached hereto as Exhibit A are accepted and approved.

Section 2. 2015 Budget Expenditures. That the estimated expenditures for each fund as more specifically set out in the budget attached hereto as Exhibit A are accepted and approved.

Section 3. Adoption of Budget for 2015. That the budget as submitted, and attached hereto and incorporated herein by this reference, and if amended, then as amended, is hereby approved and adopted by the Board of Directors as the true and accurate budget of the DANCING WILLOWS METROPOLITAN DISTRICT for calendar year 2015.

Section 4. 2015 Levy of General Property Taxes. That the foregoing budget indicated that the amount of money necessary to balance the budget for the General Fund for operating

expenses is \$226,281 and the amount of money necessary to balance the budget for the Debt Service Fund for debt services expenses is \$258,607. That the 2014 valuation for assessment, as certified by the Jefferson County Assessor, is \$6,465,174.

A. Levy for General Fund. That for the purposes of meeting all general operating expense of the District during the 2015 budget year, there is hereby levied a tax of 35.00mills, less a temporary mill levy reduction of 0 mills, for a General Fund mill levy of 35.00 mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2015.

B. Levy for Debt Service Fund. That for the purposes of meeting all debt service expense of the District during the 2015 budget year, there is hereby levied a tax of 40.00mills upon each dollar of the total valuation of assessment of all taxable property within the District for the year 2015.

Section 5. Property Tax and Fiscal Year Spending Limits. That, being fully informed, the Board finds that the foregoing budget and mill levies do not result in a violation of any applicable property tax or fiscal year spending limitation.

Section 6. Certification. The District's manager is hereby authorized and directed to immediately certify to the County Commissioners the mill levies for the District hereinabove determined and set. That said certification shall be in substantially the following form:

Section 7. Appropriations. That the amounts set forth as expenditures and balances remaining, as specifically allocated in the budget attached hereto, are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated and no other.

The foregoing Resolution was seconded by Director William Anderson

ADOPTED AND APPROVED this 3rd day of December, 2014.



President

ATTEST:



Secretary

STATE OF COLORADO)
)
COUNTY OF DOUGLAS)ss.
)
CHATFIELD SOUTH)
WATER DISTRICT)

I, Bobby Thomas, Secretary to the Board of Directors of the DANCING WILLOWS METROPOLITAN DISTRICT, Jefferson County, Colorado, do hereby certify that the foregoing pages constitute a true and correct copy of the record of proceedings of the Board of Directors of said District, adopted at a meeting of the Board held at The Dancing Willows Club House, 11893 West Long Circle, Littleton, Colorado, December 3, 2014 at 6:30 p.m., as recorded in the official record of the proceedings of the District, insofar as said proceedings relate to the budget hearing for fiscal year 2015; that said proceedings were duly had and taken; that the meeting was duly held; and that the persons were present at the meeting as therein shown. Further, I hereby certify that the attached budget is a true and accurate copy of the 2015 budget of the District.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the official seal of the District this 3rd day of December, 2014.

(SEAL)


Secretary



DANCING WILLOWS METROPOLITAN DISTRICT

2015 Budget Message

Introduction

The budget reflects the projected spending plan for the 2015 fiscal year based on available revenues. This budget provides for the annual debt service on the District's General Obligation Debt as well as the general operation of the District and debt service.

The District's assessed valuation increased 8.1% to \$6,465,174 in 2014 for the 2015 budget year. The District's mill levy remains at 75.000 mills with 35.000 mills certified to the General Fund and 40.000 mills certified to the Debt Service Fund, for collection in 2014.

The District was formed in 2006 for the purpose of providing design, financing, acquisition, and construction, of certain infrastructure improvements including streets, public safety, and parks and recreation.

Budgetary Basis of Accounting

The District uses Funds to budget and report on the financial position and results of operations. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain governmental functions. The various funds determine the total District budget. All of the District's funds are considered Governmental Funds and are reported using the current financial resources and the modified accrual basis of accounting. Revenues are recognized when they are measurable and available. Revenues are considered available when they are collectible within the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures, other than the interest on long term obligations, are recorded when the liability is incurred or the long-term obligation paid.

Fund Summaries

General Fund is used to account for resources traditionally associated with government such as property taxes. Expenditures include district administration, legal services, and other expenses related to statutory operations of a local government. The primary source of revenue for the General Fund comes from property taxes, specific ownership taxes and facilities fees. This fund is used to account for landscaping and general operations and maintenance expenses of the District facilities.

Debt Service Fund was created in 2008 to service the District's \$610,904, 2008 Series A General Obligation Capital Appreciation Bond and \$3,108,609, 2008 Series B General Obligation Capital Appreciation Bond. Both A and B Series Bonds bear an interest rate of 6.0%. The bonds were issued to provide financing for street improvements, parks and recreation projects, and traffic and safety improvements. In 2011 the Bonds were restructured and below is a consolidated summary of the combined restricted debt service schedule. The Debt Service Fund's primary source of revenue to repay the bonds comes from property taxes and specific ownership taxes.

Summary of Debt Outstanding

Maturing in the Year(s) Ending December 31,	Total 2008 Bonds Combined 2008 B-1 and B-2		
	Principal	Interest	Total
2013	45,000	153,920	198,920
2014	85,000	152,435	237,435
2015	110,000	149,630	259,630
2016	120,000	146,000	266,000
2017	120,000	142,040	262,040
2018-2022	385,000	976,818	1,361,818
2023-2027	430,000	1,015,200	1,445,200
2028-2032	700,000	829,700	1,529,700
2033-2037	1,065,000	537,450	1,602,450
2038-2041	930,000	126,800	1,056,800
Total	3,990,000	4,229,993	8,219,993

Emergency Reserve

As required under Article X, Section 20 of the Colorado Constitution, the District has provided for an Emergency Reserve in the amount of 3% of the total fiscal year expenditures in the General Fund.

**DANCING WILLOWS METROPOLITAN DISTRICT
GENERAL FUND
2015 Adopted Budget**

2014 Final Assessed Valuation	\$	6,465,174.00		
		2013 Audited	2014	2015 Adopted
		Actual	Estimated	Budget
REVENUE				
Property Tax Revenue (35 Mills)	\$	178,872	\$ 209,391	\$ 226,281
Specific Ownership Taxes	\$	13,309	\$ 16,274	\$ 14,933
Developer Reimbursement	\$	-	\$ -	\$ -
Interest Income	\$	238	\$ 354	\$ 354
Inclusion Fees	\$	-	\$ -	\$ -
Facilities Fees	\$	-	\$ -	\$ -
Clubhouse Rentals	\$	4,835	\$ 3,225	\$ 3,800
Miscellaneous Income	\$	126	\$ 50	\$ -
TOTAL REVENUE	\$	197,380	\$ 229,294	\$ 245,368
EXPENDITURES				
Interst - Notes Payable McGeady, SDMS, Remminton Homes	\$	-	\$ 7,000	\$ 3,448
Note Payments McGeady, SDMS, DWH, Remington	\$	-	\$ -	\$ -
Accounting	\$	9,800	\$ 8,627	\$ 10,000
Audit	\$	4,475	\$ 5,362	\$ 6,000
Director's Fees	\$	1,600	\$ 2,000	\$ 2,400
Election	\$	-	\$ 12,260	\$ -
Insurance	\$	7,217	\$ 8,407	\$ 7,000
SDA Dues and Conference	\$	-	\$ -	\$ 7,000
Legal	\$	9,369	\$ 2,500	\$ 5,000
Statutory Compliance	\$	275	\$ -	\$ -
District Management	\$	29,365	\$ 18,759	\$ 25,000
Clubhouse Administration	\$	850	\$ -	\$ -
Mscellaneous	\$	3,300	\$ 2,375	\$ -
Payroll Taxes	\$	128	\$ 162	\$ 192
Treasurer's Fees	\$	2,685	\$ 3,143	\$ 3,394
Utilities	\$	34,581	\$ 48,998	\$ 55,000
Ground & Landscaping	\$	12,656	\$ 10,665	\$ 13,000
Pool Maintenance	\$	11,135	\$ 6,500	\$ 5,600
Pool Chemicals and Supplies	\$	-	\$ 3,665	\$ 4,900
Clubhouse Maintenance	\$	2,320	\$ 2,750	\$ 4,700
Snow Removal	\$	2,511	\$ 5,000	\$ 12,000
Contingency	\$	-	\$ -	\$ 5,000
TOTAL O&M EXPENDITURES	\$	132,267	\$ 148,172	\$ 164,634
Capital Projects and Major Repairs				
Capital Repair Pool and Clubhouse	\$	6,880	\$ -	\$ 7,000
Street Maintenance	\$	34,622	\$ 25,708	\$ 12,500
Sidewalk & Gutter Maintenance	\$	1,658	\$ 1,732	\$ 17,500
Monument Replacement Preconstruction	\$	5,707	\$ 17,574	\$ -
Monument Replacement and Landscaping Transfer to Capital Fund	\$	-	\$ 17,574	\$ 27,426
Sewers and Drains Maintenance	\$	-	\$ -	\$ -
Landscape Improvements and Capital	\$	-	\$ -	\$ 10,000
Reserve Study	\$	-	\$ -	\$ 3,500
TOTAL CAPITAL AND MAJOR REPAIRS EXPENDITURES	\$	48,867	\$ 62,588	\$ 77,926
Emergency Reserve Tabor 3%	\$	-	\$ -	\$ 7,361
Contribution to Capital Reserve Account	\$	-	\$ 2,000	\$ 48,000
TOTAL EXPENDITURES	\$	181,134	\$ 212,760	\$ 297,921
Net change in fund balance	\$	16,246	\$ 16,534	\$ (52,553)
Beginning Fund Balance	\$	23,614	\$ 39,860	\$ 56,394
ENDING FUND BALANCE	\$	39,860	\$ 56,394	\$ 3,841

**DANCING WILLOWS METROPOLITAN DISTRICT
DEBT SERVICE FUND
2015 Adopted Budget**

	2013 Audited	2014 Estimated	2015 Adopted Budget
REVENUE			
Property Tax (40 Mills)	\$ 204,425	\$ 239,304	\$ 258,607
Specific Ownership Tax	\$ 15,209	\$ 18,596	\$ 17,067
Interest income	\$ 245	\$ 131	\$ 78
Total Revenue	\$ 219,879	\$ 258,030	\$ 275,752
EXPENDITURES			
<u>Debt Service</u>			
Bond principal	\$ 45,000	\$ 85,000	\$ 110,000
Bond interest	\$ 168,880	\$ 152,435	\$ 149,630
Paying Agent Fees	\$ 300	\$ 450	\$ 600
Treasurer's Fees	\$ 3,069	\$ 3,592	\$ 3,879
Total Expenditures	\$ 217,249	\$ 241,477	\$ 264,109
NET CHANGE IN FUND BALANCE	\$ 2,630	\$ 16,553	\$ 11,643
FUND BALANCE - BEGINNING	\$ 2,334	\$ 4,964	\$ 21,517
FUND BALANCE - ENDING	\$ 4,964	\$ 21,517	\$ 33,160

**DANCING WILLOWS METROPOLITAN DISTRICT
CAPITAL FUND
2015 Adopted Budget**

	<u>2013 Audited</u>	<u>2014 Estimated</u>	<u>2015 Adopted Budget</u>
REVENUE			
Contribution to Capital Reserve Account transfer from General Fund	\$ -	\$ -	\$ 48,000
Monument Repair Account transfer from General Fund	\$ -	\$ -	\$ 27,426
Total Revenue	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 75,426</u>
EXPENDITURES			
Repair Monument including landscaping	\$ -	\$ -	\$ 45,000
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 45,000</u>
Net Change in Fund Balance	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 30,426</u>
Beginning Fund Balance	<u>\$ -</u>	<u>\$ 19,574</u>	<u>\$ 19,574</u>
Ending Fund Balance	<u>\$ 19,574</u>	<u>\$ 19,574</u>	<u>\$ 50,000</u>

CERTIFICATION OF TAX LEVIES for NON-SCHOOL Governments

TO: County Commissioners¹ of JEFFERSON, Colorado.

On behalf of the DANCING WILLOWS METROPOLITAN DISTRICT,
(taxing entity)^A

the BOARD OF DIRECTORS,
(governing body)^B

of the DANCING WILLOWS METROPOLITAN DISTRICT,
(local government)^C

Hereby officially certifies the following mills to be levied against the taxing entity's GROSS \$ 6,465,174 assessed valuation of: (GROSS^D assessed valuation, Line 2 of the Certification of Valuation Form DLG 57^E)

Note: If the assessor certified a NET assessed valuation (AV) different than the GROSS AV due to a Tax Increment Financing (TIF) Area^F the tax levies must be calculated using the NET AV. The taxing entity's total property tax revenue will be derived from the mill levy multiplied against the NET assessed valuation of: \$ 6,465,174

Submitted: 12/5/2014 for budget/fiscal year 2015.
(not later than Dec. 15) (dd/mm/yyyy) (yyyy)

PURPOSE ^G (see end notes for definitions and examples)	LEVY ²	REVENUE ²
1. General Operating Expenses ^G	35.000 mills	\$ 226,281
2. <Minus> Temporary General Property Tax Credit/ Temporary Mill Levy Rate Reduction ^H	< > mills	\$ < >
SUBTOTAL FOR GENERAL OPERATING:	35.000 mills	\$ 226,281
3. General Obligation Bonds and Interest ^I	40.000 mills	\$ 258,607
4. Contractual Obligations ^J	_____ mills	\$ _____
5. Capital Expenditures ^K	_____ mills	\$ _____
6. Refunds/Abatements ^L	_____ mills	\$ _____
7. Other ^M (specify): _____	_____ mills	\$ _____
	_____ mills	\$ _____
TOTAL: [Sum of General Operating Subtotal and Lines 3 to 7]	75.000 mills	\$ 484,888

Contact person: (print) Sue Blair Daytime phone: 303-381-4960
Signed: *Sue Blair* Title: District Manager

Send one completed copy of this form to the Division of Local Government (DLG), Room 521, 1313 Sherman Street, Denver, Colorado 80203 when the local government's adopted budget is submitted to DLG. Questions? Call DLG at (303) 866-2156.

¹ If the taxing entity's boundaries include more than one county, you must certify the levies to each county. Use a separate form for each county and certify the same levies uniformly to each county per Article X, Section 3 of the Colorado Constitution.
² Levies must be rounded to three decimal places and revenue must be calculated from the total NET assessed valuation (Line 4 of Form DLG57 on the County Assessor's final certification of valuation).

DANCING WILLOWS METROPOLITAN DISTRICT
CERTIFICATION OF TAX LEVIES, continued

THIS SECTION APPLIES TO TITLE 32, ARTICLE 1 SPECIAL DISTRICTS THAT LEVY TAXES FOR PAYMENT OF GENERAL OBLIGATION DEBT (32-1-1603 C.R.S.). Taxing entities that are Special Districts or Subdistricts of Special Districts must certify separate mill levies and revenues to the Board of County Commissioners, one each for the funding requirements of each debt (32-1-1603, C.R.S.) Use additional pages as necessary. The Special District's or Subdistrict's total levies for general obligation bonds and total levies for contractual obligations should be recorded on Page 1, Lines 3 and 4 respectively.

CERTIFY A SEPARATE MILL LEVY FOR EACH BOND OR CONTRACT:

BONDS^I:

- | | | |
|----|-------------------|---------------------------------|
| 1. | Purpose of Issue: | Funding of Capital Improvements |
| | Series: | 2008B-1 |
| | Date of Issue: | January 13, 2012 |
| | Coupon Rate: | Variable |
| | Maturity Date: | 2039 |
| | Levy: | 40.000 |
| | Revenue: | \$258,607 |
| | | |
| 2. | Purpose of Issue: | Funding of Capital Improvements |
| | Series: | 2008B-2 |
| | Date of Issue: | January 13, 2012 |
| | Coupon Rate: | Variable |
| | Maturity Date: | 2041 |
| | Levy: | Included in Above |
| | Revenue: | Included in Above |

CONTRACTS^J:

- | | | |
|----|----------------------|-------|
| 3. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |
| | | |
| 4. | Purpose of Contract: | _____ |
| | Title: | _____ |
| | Date: | _____ |
| | Principal Amount: | _____ |
| | Maturity Date: | _____ |
| | Levy: | _____ |
| | Revenue: | _____ |

Use multiple copies of this page as necessary to report all bond and contractual obligations.

County Clerk and Recorder, the County of Jefferson, Colorado and the Division of the name of the chairman of the Board, the contact person, the telephone number and the business address of the District; and

WHEREAS, the Local Government Budget Law of Colorado, §§ 32-1-101, *et seq.*, C.R.S., requires the Board to hold a public hearing on proposed budgets and amendments thereto, to adopt budgets and to file copies of the budgets and amendments thereto with the Division; and

WHEREAS, § 39-5-128, C.R.S., requires the District to certify its mill levy with the Board of County Commissioners on or before December 15; and

WHEREAS, § 29-1-205, C.R.S., requires the District to prepare an informational listing on an annual basis of all contracts in effect with other political subdivisions and submit said list to the Division on or before February 1; and

WHEREAS, in accordance with the Public Securities Information Reporting Act, §§ 11-58-101, *et seq.*, C.R.S., issuers of non-rated public securities must file an annual report with the Department of Local Affairs within sixty (60) days of the close of the fiscal year; and

WHEREAS, in accordance with § 29-1-603, C.R.S., the governing body of the District shall cause to be made an annual audit of the financial statements for each fiscal year within six (6) months after the close of the fiscal year of the District and shall submit said report to the State Auditor within thirty (30) days after receipt of the audit or file an audit exemption application if the District meets the statutory requirements; and

WHEREAS, the Unclaimed Property Act, §§ 38-13-101, *et seq.*, C.R.S., requires that political subdivisions, if applicable, file an annual report listing unclaimed property with the State Treasurer; and

WHEREAS, § 32-1-103(15), C.R.S., requires the District to publish certain legal notices in a newspaper of general circulation in the District; and

WHEREAS, special district directors may receive compensation for their services subject to the limitations imposed by §§ 32-1-902(3)(a)(I) & (II), C.R.S.; and

WHEREAS, pursuant to § 32-1-902(1), C.R.S., the Board shall elect officers of the District; and

WHEREAS, directors are governed by § 32-1-902(3)(b), C.R.S., which requires a director to disqualify himself or herself from voting on an issue in which s/he has a conflict of interest, unless the director has properly disclosed such conflict in compliance with law and files said conflict disclosure statements at least seventy-two (72) hours prior to any regular or special meeting of the District; and

WHEREAS, pursuant to § 24-10-110, C.R.S., the District shall defend and indemnify public employees pursuant to the Colorado Governmental Immunity Act; and

WHEREAS, § 24-6-402(2)(c), C.R.S., specifies the duty of the Board to designate a posting place for notices of meetings which are not otherwise posted under Title 32, C.R.S., as regular or special meetings; and

WHEREAS, § 32-1-903, C.R.S., requires that the Board shall meet regularly at a time and in a place to be designated by the Board and requires that notice of such meetings be posted in at least three (3) public places within the boundaries of the District and in the County Clerk and Recorder's Office at least three (3) days prior to said meeting; and

WHEREAS, elections may be held pursuant to the Special District Act, §§ 32-1-101, *et seq.*, C.R.S., and the Uniform Election Code of 1992, §§ 1-1-101, *et seq.*, C.R.S., for the purpose of: 1) electing members of the District's Board; 2) presenting certain ballot issues to the eligible electors of the District as required by Article X Section 20 of the Colorado Constitution; and 3) presenting certain ballot issues and questions to the eligible electors of the District; and

WHEREAS, § 1-5-102, C.R.S., specifies that the Board shall designate polling places for nonpartisan elections, other than coordinated elections, no later than twenty-five (25) days prior to an election, and, in accordance with § 1-5-102.5, C.R.S., no later than ninety (90) days prior to a coordinated election, the County Clerk and Recorder, in consultation with the other Designated Election Officials of each political subdivision, shall assure one polling place be designated; and

WHEREAS, § 1-11-103(3) and §32-1-1101.5, C.R.S., require the District to notify the Division of the results of any elections held by the District and to certify results of any election to incur general obligation indebtedness via certified mail to the Board of County Commissioners or the governing body of a municipality within forty-five (45) days after the election; and

WHEREAS, § 32-1-1604, C.R.S. requires the Board to record a notice of authorization of or notice to incur general obligation debt with the County Clerk and Recorder within thirty (30) days of authorizing or incurring said indebtedness; and

WHEREAS, in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S., the Board of County Commissioners or the governing body of the municipality may require the District to file an application for quinquennial finding of reasonable diligence; and

WHEREAS, pursuant to § 32-1-207(3)(c), C.R.S., the District, if requested by the County Commissioners, may be required to file an annual report with the County, the Division, the State Auditor, the County Clerk and Recorder and any interested parties entitled to notice pursuant to § 32-1-204(1), C.R.S.; and

WHEREAS, in accordance with the Colorado Governmental Immunity Act, §§ 24-10-101, *et seq.*, C.R.S., the Board is given authority to obtain insurance; and

WHEREAS, in accordance with the Workers' Compensation Act of Colorado, §§ 8-40-101 – 8-47-101, *et seq.*, C.R.S., the District is required to carry workers' compensation coverage for its employees, but the Board members may opt out of such coverage by the methods prescribed in the Workers' Compensation Act of Colorado.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DANCING WILLOWS METROPOLITAN DISTRICT, AS FOLLOWS:

1. The Board directs the District's manager to prepare an accurate map as specified by the Division for filing with the Division as required by statute.
2. The Board directs the District's manager to notify the Board of County Commissioners, the County Assessor, the County Treasurer, the County Clerk and Recorder, and the Division of the name of the chairman of the Board, the contact person, telephone number and business address of the District.
3. The Board directs the District's manager to submit a proposed budget to the Board by October 15, to prepare a final budget, including any amendments thereto, if necessary, and directs the manager to schedule a public hearing on the proposed budget, to prepare all budget resolutions and to file the budget resolution with the Division on or before January 30.
4. The Board directs the District's manager to certify the mill levy with the County on or before December 15.
5. The Board directs the District's manager to prepare and file with the Division an informational listing of all contracts in effect with other political subdivisions on or before February 1.
6. The Board directs the District's manager to prepare and file with the Department of Local Affairs the annual public securities report for nonrated public securities issued by the District within sixty (60) days of the close of the fiscal year, if applicable.
7. The Board directs the District's manager to coordinate the preparation of an audit or audit exemption application at the discretion of the Board. Further, the Board directs that the audit be filed with the State Auditor on or before July 31, or the audit exemption application be filed no later than March 31.
8. The Board directs the District's manager to prepare the Unclaimed Property Act report and submit the same to the State Treasurer.
9. The Board designates the The Golden Transcript News-Press as the newspapers of general circulation within the boundaries of the District and directs that all legal notices shall be published in accordance with applicable statutes in The Golden Transcript News-Press.

10. The Board determines that each director shall receive compensation for services as directors in accordance with §§ 32-1-902(3)(a)(I) & (II), C.R.S.
11. The District hereby elects the following officers for the District:

President:	Robert E. Vaninger Jr.
Treasurer:	Nancy Carson
Vice President:	Susan Root
Secretary:	William Anderson
Secretary:	Bobby Thomas
12. The Board designates the offices of Community Resource Services as the District's 24-hour posting place for notices of meetings which were not otherwise posted under §§ 32-1-101, *et seq.*, C.R.S.
13. The Board determines to hold regular meetings Quarterly starting on the second Thursday in March at 6:30 p.m. at the Dancing Willows Club House, 11893 West Long Circle, Littleton, Colorado. Special meetings may be called at the discretion of the Board. In addition, regular and special meeting notices shall be posted at the locations listed on Exhibit A.
14. Sue Blair of Community Resource Services, is hereby appointed as the "Designated Election Official" of the Board for any elections to be held during 2011 and any subsequent year. The Board hereby grants all powers and authority for the proper conduct of the election to the Designated Election Official, including, but not limited to, appointing election judges, appointing a canvass board and cancellation, if applicable, of the election.
15. The Board deems it expedient for the convenience of the electors that it shall establish a polling place for all regular and special elections of the District. There shall be one (1) polling place for the elections. This polling place shall be used for any regular or special elections to be held in 2015, and in each fiscal year thereafter until such polling place is changed by duly adopted resolution of the Board. Such polling place shall be located at the offices of Community Resource Services. All voters for the District shall vote at the designated polling place. Handicapped and nonresident voters shall vote at the same polling place.
16. In accordance with § 1-11-103(3) and § 32-1-1101.5, C.R.S., the District directs the Designated Election Official to notify the Division of the results of any elections held by the District and to certify results of any election to incur general obligation indebtedness to the County.
17. In accordance with § 32-1-1604, C.R.S., the Board directs its manager to record a notice of authorization of or notice to incur general obligation debt with the

County Clerk and Recorder within thirty (30) days of authorizing or incurring any indebtedness.

18. The Board directs its manager to prepare and file with the Board of County Commissioners, if requested, the quinquennial finding of reasonable diligence in accordance with §§ 32-1-1101.5(1.5) and (2), C.R.S.
19. The Board directs the District's manager to prepare and file, if requested, the special district annual report.
20. The Board directs the District's manager to obtain proposals for insurance to insure the District against all or any part of the District's liability for injury; to insure the directors acting within the scope of employment by the Board against all or any part of such liability for an injury; to insure against the expense of defending a claim for injury against the District or its Board. The Board will annually review all insurance policies in effect.
21. In accordance with § 8-40-202(1)(a)(I)(B), C.R.S., the Board hereby waives workers' compensation coverage for individual Board members by opting that the individual Board members not be deemed employees as that term is defined in the Workers' Compensation Act of Colorado, and directs legal counsel to file a statement with the Division of Workers' Compensation in the Department of Labor and Employment for the State of Colorado within 45 days of the start of the policy year in order to effect such waiver of coverage.

[Remainder of page intentionally left blank].

Whereupon, the motion was seconded by Director Carson, and upon vote, unanimously carried.

ADOPTED AND APPROVED THIS 3rd DAY OF DECEMBER, 2014.

DANCING WILLOWS METROPOLITAN
DISTRICT

By: 
Robert E. Vaninger Jr., President

ATTEST:

By: 
Bobby Thomas, Secretary
William Anderson

CERTIFICATION

William Anderson
I, ~~Bobby Thomas~~, Secretary of the Board of the Dancing Willows Metropolitan District, do hereby certify that the annexed and foregoing resolution is a true copy from the records of the proceedings of the Board of said District on file with Community Resources Services.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the District, in the County of Jefferson, Colorado, this 3rd day of December, 2014.

W.A. Anderson
~~Bobby Thomas, Secretary~~
William Anderson



RESOLUTION NO. 2014-05

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
DANCING WILLOWS METROPOLITAN DISTRICT ADDRESSING PARKING ENFORCEMENT ISSUES

WHEREAS, the Dancing Willows Metropolitan District (the "District") is a special district and political subdivision of the State of Colorado, organized and existing pursuant to Title 32 of the Colorado Revised Statutes; and

WHEREAS, Section VI.A.2 of the District's Service Plan permits the District to finance, construct and maintain traffic safety improvements but does not address parking enforcement authority; and

WHEREAS, Sec. 32-1-1001(1)(n), CRS, specifically authorizes the District to have and exercise all rights and powers necessary or incidental to or implied from the specific powers granted to special districts; and

WHEREAS, the District has previously adopted that certain Second Amended and Restated Rules and Regulations (the "Rules and Regulations") that addresses parking enforcement issues on all public roads and parking areas within the boundaries of the District; and

WHEREAS, three distinct homeowners associations (Patio Homes HOA, Townhomes HOA and Condominiums HOA) operate within the boundaries of the District (the "HOAs"); and

WHEREAS, each of the HOAs has adopted certain rules and regulations that address parking enforcement issues within their respective boundaries; and

WHEREAS, the Declarations of Covenants, Conditions and Restrictions establishing the Patio Homes HOA and the Townhomes HOA provide for parking enforcement by these two HOAs but the Declaration of Covenants creating the Condominiums HOA does not address parking enforcement authority; and

WHEREAS, illegal parking has become an issue of concern for many citizens residing in the District; and

WHEREAS, a great deal of confusion surrounds the issue of who may enforce parking violations within the District and how such enforcement can be uniformly managed by three distinct HOAs operating within the boundaries of the District; and

WHEREAS, the District's Board of Directors has discussed this issue and directed its legal counsel and management consultant to seek a resolution to this matter.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DANCING WILLOWS METROPOLITAN DISTRICT THAT:

1. **Uniform Parking Regulations.** The Board of Directors hereby directs its legal counsel and management consultant to take the steps necessary to create a uniform set of parking regulations that can be applied to all public roads and parking areas within the boundaries of the District.

2. **HOA Cooperation.** The Board of Directors hereby directs its legal counsel and management consultant to work with the HOAs to establish a uniform set of parking regulations and enter into an agreement with the HOAs whereby the HOAs will accept the parking enforcement authority of the District.
3. **Service Plan Amendment.** The Board of Directors hereby directs its legal counsel and management consultant to commence the process of amending the District's Service Plan by adding parking enforcement authority as a permissible power of the District.
4. **Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

ADOPTED AND APPROVED this 13th day of November, 2014.

DANCING WILLOWS METROPOLITAN DISTRICT

Robert E. Vaninger
 President and Chairman

A motion to adopt the foregoing Resolution was duly moved by Director Anderson and seconded by Director Root, put to a vote and carried upon the following vote:

Those voting AYE:

Directors: Anderson
Root
Vaninger
Carson
Thomas

Those voting NAY:

Thereupon the presiding officer declared the motion carried and the Resolution duly passed and adopted.

W. Anderson
 Secretary

ATTEST:
 (SEAL)



RESOLUTION NO. 2014-08

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
DANCING WILLOWS METROPOLITAN DISTRICT ADOPTING PARKING REGULATIONS

WHEREAS, the Dancing Willows Metropolitan District (the "District") is a special district and political subdivision of the State of Colorado, organized and existing pursuant to Title 32 of the Colorado Revised Statutes; and

WHEREAS, the District has previously adopted that certain Second Amended and Restated Rules and Regulations (the "Rules and Regulations") that addresses parking enforcement issues on all public roads and parking areas within the boundaries of the District; and

WHEREAS, three distinct homeowners associations (Patio Homes HOA, Townhomes HOA and Condominiums HOA) operate within the boundaries of the District (the "HOAs"); and

WHEREAS, each of the HOAs has adopted certain rules and regulations that address parking enforcement issues within their respective boundaries; and

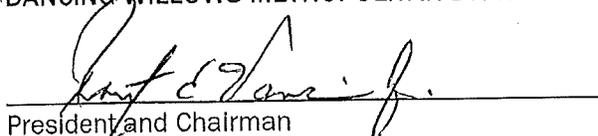
WHEREAS, the District desires to establish and enforce a standardized set of parking regulations that will apply to all areas within the boundaries of the District, including all public parking locations in the HOAs.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE DANCING WILLOWS METROPOLITAN DISTRICT THAT:

1. **Uniform Parking Regulations.** The Board of Directors hereby adopts the parking regulations outlined in Exhibit A, attached hereto.
2. **Enforcement of Parking Regulations.** The Board of Directors hereby directs its legal counsel and management consultant to work with the HOAs to enter into an agreement whereby the HOAs will accept the parking enforcement authority of the District.
3. **Severability.** If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

ADOPTED AND APPROVED this 13th day of November, 2014.

DANCING WILLOWS METROPOLITAN DISTRICT



President and Chairman

A motion to adopt the foregoing Resolution was duly moved by Director Nancy Carson and seconded by Director Bobby Thomas, put to a vote and carried upon the following vote:

Those voting AYE:

Directors: Robert Vaninger
Susan Root
Nancy Carson
Bobby Thomas
William Anderson

Those voting NAY:

Thereupon the presiding officer declared the motion carried and the Resolution duly passed and adopted.


Secretary

ATTEST:
(SEAL)



EXHIBIT A
Uniform Parking Regulations

1. PARKING

1.1 No vehicle may be parked in such a manner as to impede or prevent ready access to any entrance or exit of a building, garage, parking space, communal mailbox facility nor shall any vehicle be parked on any grass, sidewalks or patios, block garbage trucks from access to any dumpsters or trash receptacles, impede snow removal or be parked in a fire lane, within a "line of sight" (25ft. triangle) at each corner of a street intersection, or a designated "no parking" area within Dancing Willows. (See attached map.)

1.2 All vehicles parked in Dancing Willows must have current license plates. Inoperative or abandoned vehicles may not be parked within Dancing Willows. Vehicles shall be deemed to be abandoned or inoperative if they meet one (1) or more of the following criteria:

- a. The vehicle has not moved from a location for twenty (20) days, except with the written permission of the Board.
- b. The vehicle has a flat tire or other condition rendering it inoperable.
- c. The vehicle does not have current, valid, visible license plates.
- d. The vehicle is in an obvious state of disrepair, such as missing a tire, having a smashed window, missing or damaged body panels or other parts, or the vehicle is on jacks or blocks.

1.3 Motorcycles' kickstands must have a block of wood, or some other method to support the stand when in use, so as not to damage the surface beneath.

2. VEHICULAR PARKING, STORAGE, AND MAINTENANCE

2.1 No house trailer, camping trailer, horse trailer, camper, camper shells, boat trailer, hauling trailer, boat or boat accessories, truck larger than three-quarter (3/4) ton, recreational vehicle or equipment, mobile home or similar vehicle may be parked or stored anywhere within Dancing Willows unless it is parked in a garage, it is approved by the Board or it is being actively loaded or unloaded. This restriction applies to vehicles referred to above even if they are licensed by the State of Colorado or any other jurisdiction as "passenger vehicles." No emergency or temporary parking shall continue for more than seventy-two (72) hours.

2.2 It was the intent of the Developer (Subdivider) in designing the overall parking plan for Dancing Willows that garages be used in such a manner so that vehicles would be parked within such garages. Therefore, any use of a garage that does not allow a vehicle to be parked within the garage is expressly prohibited. The specific applicable HOA Boards (Patio, Townhome, Condo) are granted the authority to enforce the provisions of this Section within their boundaries.

2.3 The specific notes on the Dancing Willows Plat Sheet 21 are considered part of the parking rules within the Dancing Willows Subdivision.

¹ As recorded with Jefferson County, Colorado.

3. AUTHORITY

3.1 Dancing Willows Metropolitan District shall have the sole authority to either enforce these parking regulations or delegate said authority or portion thereof to a representative of the District.

3.2 Vehicles in violation of any of the above parking regulations are subject to being towed at the owner's expense.