

Phillips County Commissioner Meeting

December 29, 2017

The board met in a work session to discuss road issues prior to the regular meeting. Attending were Road Manager Mike Salyards, the Commissioners and the County Administrator.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, and County Administrator Randy Schafer. County Clerk Beth Zilla was absent.

Lock made a motion, seconded by Stern, to approve the minutes from the December 19<sup>th</sup> meeting. Motion carried.

The board approved payroll and a January accounts payable batch.

Stern made a motion, seconded by Lock, to accept the fourth quarter Public Trustee report showing total collections of \$1,410. Motion carried.

Lock made a motion, seconded by Stern, to retain Platinum Technology for 2018 IT services on an as-needed basis. Motion carried.

Monica Powell met with the board to discuss a fund-raising dinner for the Jerry Brandt family. The board agreed to waive the fee for the Biesemeier room and the kitchen for the February 18<sup>th</sup> event.

Stern made a motion, seconded by Lock, to appoint Ashley Pippett as the in-hospital RETAC representative for Phillips County. She will fill the current term through June 30, 2017 and then be eligible for reappointment.

Lock made a motion, seconded by Stern, to approve the 2018 Emergency Management contract with Bob Heldenbrand for full-time services and to authorize him as the 2018 grant administrator. Motion carried.

The board met with Sheriff Thom Elliott. He presented a proposal to pay a stipend of \$1,581.50 per month to Wyatt Bishop as he completes POST training at the police academy.

Lock made a motion, seconded by Stern to approve a short-term retainer and an agreement with Wyatt Bishop as follows:

WHEREAS, the Phillips County Sheriff's Office, Phillips County, Colorado has a desire to maintain its law enforcement force, and

WHEREAS, Bishop is desirous of completing the necessary training/schooling in order to become a certified Peace officer according to the laws of the State of Colorado, and

WHEREAS, Bishop anticipates that he will complete the necessary training/schooling to become certified in late Spring 2018,

NOW, THEREFORE in consideration of the premises, the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. The Sheriff's Office agrees to pay Bishop a monthly stipend of \$1,581.50 per month during the time he is attending Arapahoe Community College seeking Colorado Basic P.O.S.T. Certification.
2. Upon passing the P.O.S.T. test, a Deputy Sheriff position will be available to Bishop with the Phillips County Sheriff's Office.
3. In the event Bishop does not become employed by the Sheriff's Office; OR should not complete his training/schooling in the time set forth herein; OR be discharged or no longer be employed by the Sheriff's Office within a two (2) year period after the date of employment, Bishop shall reimburse the Sheriff's Office 100% of all stipend payments made to Bishop.
4. This Agreement is not, nor shall it be deemed to be, a contract of employment between the Phillips County Sheriff's Office and Bishop.

Motion carried.

Lock made a motion, seconded by Stern, to accept the recommendation of Sheriff Thom Elliott to hire Kelley Sullivan as the Victim's Assistance Coordinator/Sheriff Administrative Assistant. She will be placed on GN40 Grade 14 Step 1 at an annual salary of \$24,821.27 (\$2,068.44 monthly) plus additional annual pay of \$5,676, effective January 8, 2018. Motion carried.

The board attend a retirement reception for Diane Rahe of the Clerk's office. Her retirement date is December 31, 2017.

The board met with Tim Becker from the Livestock Committee for a discussion on pen layout in the new pavilion and the purchase of livestock scales. Following discussion, Stern made a motion, seconded by Lock, to purchase a cattle scale and a hog/sheep scale with accessories for \$12,801.60 from WW Paul Scales of Duncan, OK. Motion carried.

Stern made a motion, seconded by Lock, to approve a purchase order agreement with Maverick Steel for \$615,057 and change order #1 regarding an engineered foundation design (\$3,000) and complete soils testing (\$7,500) for a total of \$10,500. Motion carried. Copies attached.

The board discussed which Phillips County project they would submit to the High Plains Highway meeting for design by CDOT. They agreed to present mile marker 289 to the first bridge north of US Highway 6 with 6' shoulders.

The board scheduled their reorganizational meeting for the afternoon of January 9<sup>th</sup>.

Schafer reported that the State Health Department is scheduling stake holders' meetings to review the current Financial Assurance requirements for landfills. He will plan to attend.

Assessor Doug Kamery provided the Abstract of Assessment for 2017 property values.

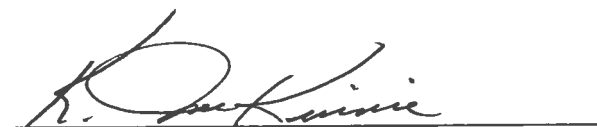
The board reviewed the following reports:

- November budget reports
- Event Center rentals
  - Dustin Smith
  - Mike McFarland
  - Phillips County Republicans
  - Justin Clevenger

The meeting adjourned at 11:55.

Submitted by Randy Schafer

County Commissioners



K Joe Kinnie



Donald J Lock



Harlan Stern

Attest:  \_\_\_\_\_  
Beth Zilla, County Clerk