

Phillips County Commissioner Meeting

December 10, 2018

The board held a work session at 8:00 a.m. with Road and Bridge Supervisor Mike Salyards and Assistant Supervisor Kevin Scott.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also, in attendance were Commissioners Don Lock and Harlan Stern. County Administrator Randy Schafer, County Clerk Beth Zilla and Commissioner Elect Terry Hofmeister.

The board approved a batch of accounts payable for the month of December.

Stern made a motion, seconded by Lock, to approve the minutes from the November 11, 2018 meeting as approved. Motion carried.

The board met with Penny Verhoeff, Human Services Director, for regular monthly business. The minutes from this portion of the meeting are maintained by DHS.

The board met with Troy and Jane Kinney. The Kinney's complained that their neighbor, Undersheriff JR Myers has been throwing rocks at their house. Kinnie brought samples of the rocks. He expressed that if the situation is not dealt with they will pursue legal action against the County. The board directed Sheriff Tom Elliott and the Kinney's to come to next board meeting to present an update on the situation.

The board met with Matt Meusborn and Gerald Whipple to discuss renewal of the Memorandum of Understanding regarding CDL testing.

Stern made a motion, seconded by Lock, to approve the 2019 CDL Memorandum of Understanding with Matt Meusborn. Motion carried. A copy is available in the Administration office.

Stern made a motion, seconded by Lock, to accept the bid from Smith hardware for 50 chairs and 15 eight-foot tables in the amount of \$3,154.35. Motion carried.

Lock made a motion, seconded by Stern, to accept the renewal notice from ESRI for the yearly software maintenance in the amount of \$1,900. Motion carried.

The board reviewed the two IT proposals previously presented. Platinum Technology from Sterling is the current IT provider. The local firm, Printers, Paper and More, also submitted a proposal. After much discussion, Lock made a motion, seconded by Stern, to approve the proposals for the 2019 IT Services from Platinum Technology for the monthly fee of \$4,375.00. Lock and Stern voted aye, Kinnie voted nay so the motion carried.

Lock made a motion, seconded by Stern, to approve the appointment of Terry Hofmeister to CCI as their voting proxy. Motion carried.

Stern made a motion, seconded by Lock, to approve the following 2018 Budget Resolutions:

**RESOLUTION TO ADOPT BUDGET**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR PHILLIPS COUNTY, COLORADO, FOR THE ENSUING YEAR OF 2019.

WHEREAS, the Board of County Commissioners of Phillips County has appointed Randy Schafer to prepare and submit a proposed budget to said governing body at the proper time, and;

WHEREAS, Randy Schafer has submitted a final proposed budget to the governing body on December 10, 2018 for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 19, 2018, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to revenues so that the budget remains in balance, as is required by law;

WHEREAS, a separate time was set aside during said hearing for the discussion of the expenditure of Highway Users Tax Funds which the county received from the State of Colorado;

NOW, THEREFORE, BE IT RESOLVED BY the Board of County Commissioners of Phillips County, Colorado:

Section I. That estimated expenditures for each fund are as follows:

A. GENERAL FUND	\$3,743,992
B. ROAD AND BRIDGE FUND	\$2,161,210
C. ROAD AND BRIDGE CAPITAL FUND	\$122,345
D. PUBLIC WELFARE FUND	\$991,362
E. CONTINGENCY FUND	\$170,309

F. AMBULANCE FUND (Not county fund)	\$78,027
G. CONSERVATION TRUST FUND	\$8,500
H. CAPITAL EXPENDITURE FUND	\$235,338
I. UNEMPLOYMENT FUND (Trust fund)	\$51,771
J. JR. LIVESTOCK SALE FUND (Not county fund)	\$165,000
K. E911 (Not county fund)	\$121,780
L. ECONOMIC DEVELOPMENT	\$60,551
M. FAIRGROUNDS PAVILION PROJECT	\$105,000
N. COUNTY FAIR	\$90,100

Section 2. That estimated revenues for each fund are as follows:

A. GENERAL FUND		
Unappropriated Fund Balance		\$854,810
Sources other than General Property Taxes		\$1,174,284
General Property Tax		<u>\$1,994,342</u>
	TOTAL	\$4,023,436
B. ROAD & BRIDGE FUND		
Unappropriated Fund Balance		\$1,082,743
Sources other than General Property Taxes		\$1,422,346
General Property Tax		<u>\$393,290</u>
	TOTAL	\$2,898,379
C. Road & Bridge Capital Expenditure Fund		
Unappropriated Fund Balance		\$122,345
Sources other than General Property Taxes		\$0
General Property Tax		<u>\$0</u>
	TOTAL	\$122,345
D. PUBLIC WELFARE FUND		
Unappropriated Fund Balance		\$113,201
Sources other than General Property Taxes		\$842,600
General Property Tax		<u>\$148,762</u>
	TOTAL	\$1,104,563
E. CONTINGENCY FUND		
Unappropriated Fund Balance		\$170,309
Sources other than General Property Taxes		\$750
General Property Tax		<u>\$0</u>
	TOTAL	\$171,059
F. AMBULANCE REPLACEMENT FUND		
Unappropriated Fund Balance		\$78,027
Sources other than General Property Taxes		\$16,125
General Property Tax		<u>\$0</u>
	TOTAL	\$94,152
G. CONSERVATION TRUST FUND		
Unappropriated Fund Balance		\$0
Sources other than General Property Taxes		\$8,500
General Property Tax		<u>\$0</u>
	TOTAL	\$8,500
H. CAPITAL EXPENDITURE FUND		
Unappropriated Fund Balance		\$17,497
Sources other than General Property Taxes		\$135,300
General Property Tax		<u>\$92,976</u>
	TOTAL	\$245,773
I. UNEMPLOYMENT FUND		
Unappropriated Fund Balance		\$51,771
Sources other than General Property Taxes		\$0
General Property Tax		<u>\$0</u>
	TOTAL	\$51,771
J. JR. LIVESTOCK SALE FUND		
Unappropriated Fund Balance		\$5,819
Sources other than General Property Taxes		\$165,030
General Property Tax		<u>\$0</u>
	TOTAL	\$170,849
K. E911 FUND		
Unappropriated Fund Balance		\$45,384
Sources other than General Property Taxes		\$116,950
General Property Tax		<u>\$0</u>
	TOTAL	\$162,334

L. ECONOMIC DEVELOPMENT		
Unappropriated Fund Balance		\$4,875
Sources other than General Property Taxes		\$59,000
General Property Tax		____ \$0
	TOTAL	\$63,875
M. Pavilion & Education Center		
Unappropriated Fund Balance		\$0
Sources other than General Property Taxes		\$105,000
General Property Tax		____ \$0
	TOTAL	\$105,000
N. COUNTY FAIR		
Unappropriated Fund Balance		\$28,713
Sources other than General Property Taxes		\$82,900
General Property Tax		____ \$0
	TOTAL	\$111,613

Section 3. That the budget as submitted, amended, and herein above summarized by fund, hereby is approved and adopted as the budget of Phillips County, Colorado for the year stated above.

Section 4. That the budget hereby approved and adopted shall be signed by the Board of County Commissioners and made a part of the public records of the County.

**APPROPRIATIONS RESOLUTION**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS, IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR PHILLIPS COUNTY, COLORADO FOR THE 2019 BUDGET YEAR.

WHEREAS, Phillips County has adopted an annual budget in accordance with the Colorado Local Government Budget Law on December 10, 2018 and:

WHEREAS, Phillips County has made provisions therein for revenues equal to or greater than the total proposed expenditures as set forth in said budget, and:

WHEREAS, it is required by law and is necessary to appropriate the revenues in the budget to and for the purpose below, so as not to impair the operation of the County.

NOW, THEREFORE BE IT RESOLVED BY THE Board of County Commissioners of Phillips County, Colorado:

Section I. That the following sums are hereby appropriated from the revenues of the General Fund for the purposes stated:

A. GENERAL GOVERNMENT

Office of the Board	\$162,569
County Attorney's Office	\$15,250
County Surveyor's Office	\$0
Planning & Zoning Office	\$82,783
Administration	\$83,457
Other Administrative Expenses	\$202,700
County Clerk & Recorder Operations	\$254,899
Elections	\$31,565
County Treasurer	\$156,496
County Assessor	\$221,766
Maintenance of Buildings and Grounds	\$185,307
Computer Fund	\$173,500
Special Projects	\$25,000
Public Trustee	\$6,750

B. PUBLIC SAFETY

County Sheriff	\$370,396
County Jail	\$155,930
County Coroner	\$44,828
Emergency Management	\$69,322
Communication Center	\$261,820

Useful Public Service	\$2,105
Victim's Assistance (VOCA)	\$52,118
Victim's Assistance (VALE)	\$0
VAWA	\$2,500
C. JUDICIAL	
District Attorney	\$96,851
D. CULTURE - RECREATION	
County Fair	\$25,300
Libraries	\$10,275
Museum	\$2,500
Fairgrounds Related Projects	\$29,200
Extension Service	\$150,841
Event Center	\$112,843
E. PUBLIC WORKS	
Fairgrounds Cap Improve & Salary	\$107,655
Fairgrounds Pavilion	\$50,555
F. ENVIRONMENT	
Sanitary Landfill	\$354,423
Weed and Pest Control	\$126,680
G. HEALTH AND WELFARE	
Health & Regional Organizations	\$102,750
Veteran's Office	\$13,058
TOTAL GENERAL FUND	\$3,743,992

Section II. That the following sums are hereby appropriated from the revenues of the Road and Bridge Fund for the purposes stated:

ADMINISTRATION	\$82,296
MAINTENANCE OF CONDITION	\$2,025,288
INTERGOVERNMENTAL COOPERATION	<u>\$53,626</u>
TOTAL ROAD AND BRIDGE FUND	\$2,161,210

Section III. That the following sums are hereby appropriated from the revenues of the Road and Bridge Capital Expenditure Fund for the purposes stated:

TOTAL R&B CAPITAL EXPENDITURE FUND	\$122,345
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Section IV. That the following sums are hereby appropriated from the revenues of the Public Welfare Fund for the purposes stated:

TOTAL PUBLIC WELFARE FUND	\$991,362
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Section V. That the following sums are hereby appropriated from the revenues of the Contingency Fund for the purposes stated:

CONTINGENCIES FUND	\$170,309
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Section VI. That the following sums are hereby appropriated from the revenues of the Ambulance Replacement Fund for the purposes stated:

AMBULANCE REPLACEMENT FUND	\$78,027
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Section VII. That the following sums are hereby appropriated from the revenues of the Conservation Trust Fund for the purposes stated:

PARKS AND RECREATION	\$8,500
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Section VIII. That the following sums are hereby appropriated from the revenues of the Capital Expenditure Fund for the purposes stated:

CAPITAL EXPENDITURES FUND	\$235,338
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Section IX. That the following sums are hereby appropriated from the revenues of the Unemployment Trust Fund for the purposes stated:

UNEMPLOYMENT FUND	\$51,771
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Section X. That the following sums are hereby appropriated from the revenues of the Livestock Sale Fund for the purposes stated:

LIVESTOCK SALE FUND	\$165,000
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Section XI. That the following sums are hereby appropriated from the revenues of the E911 Expenditure Fund for the purposes stated:

E911 FUND	\$121,780
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Section XII. That the following sums are hereby appropriated from the revenues of the Economic Development Fund for the purposes stated:

ECONOMIC DEVELOPMENT FUND

\$60,551

Section XIII. That the following sums are hereby appropriated from the revenues of the Fair Fund for the purposes stated:

FAIR FUND \$90,100

Section XIV. That the following sums are hereby appropriated from the revenues of the Fairgrounds Pavilion and Education Center

PAVILION/ED CENTER FUND \$105,000

**RESOLUTION TO SET MILL LEVIES**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2017 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR PHILLIPS COUNTY, COLORADO.

WHEREAS, the Board of County Commissioners of Phillips County will adopt the annual budget in accordance with the Local Government Budget Law by December 31, 2018.

NOW, THEREFORE BE IT RESOLVED BY THE Board of County Commissioners of Phillips County, Colorado that the following mill levies be extended upon total assessed valuation of \$92,976,300 of all such property within Phillips County for the year 2018 to be collected in 2019.

GENERAL FUND	<u>21.45</u> MILLS
ROAD & BRIDGE FUND	<u>4.23</u> MILLS
PUBLIC WELFARE FUND	<u>1.60</u> MILLS
CONTINGENCY FUND	<u>0.00</u> MILLS
CAPITAL EXPENDITURE FUND	<u>1.00</u> MILLS
TOTAL	<u>28.28</u> MILLS

The mill levy will produce revenue of \$1,994,341.64 for General Fund, \$393,289.74 for Road & Bridge Fund, \$148,762.08 for the Public Welfare Fund, and \$92,976.30 for the Capital Expenditure Fund, for a grand total of \$2,629,369.76.

**RESOLUTION - 3% RESERVE**

WHEREAS, the people of the State of Colorado adopted the Tabor Act in 1992, also known as Amendment #1, which amended the Colorado State Constitution, and

WHEREAS, the County is required to have a 3% reserve for 2019 and

THEREFORE, since it is the intent to comply with said Amendment, the Phillips County Commissioners declare that the monies currently budgeted in the Contingency Fund of \$170,309 and in the existing General Fund Balance of \$61,906 for a total of \$232,215 will be used to meet the County's 3% reserve requirement in accordance with TABOR requirements.

Motion carried.

Stern made a motion, seconded by Lock, to purchase two arena grooming implements. They are a Black Widow arena tiller for \$6,600 and a ABI DragMaster arena drag with a 500-gallon water tank for \$19,399. Motion carried.

Lock made a motion, seconded by Stern, to order three John Deere 672 Graders from 4 Rivers Equipment, LLC at a cost of \$253,500 per machine for a total of \$760,500. Motion carried. The county plans to seek a lease-purchase agreement in the spring to finance the purchase.

The board reviewed a request from the Livestock Committee regarding permanent placement of the large animal livestock scale at the pavilion. The county will contact Jeff Plumb and have him work with the maintenance crew to accomplish the task.

The board approved disposal of used Sheriff's Apple Tablets to interested employees.

The board reviewed the following:

- Letter from Steve Dailey
- Pavilion Promotions Committee update
- Tax sale liens report
- Recent US 385 meeting
- Event Center rentals

The meeting adjourned at 2:10.

Respectfully submitted

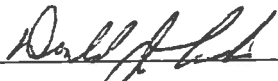
Beth Zilla

County Clerk

County Commissioners



K Joe Kinnie

  
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Donald J Lock

  
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Harlan Stern

Attest:   
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Beth Zilla, County Clerk