

# RECORD OF PROCEEDINGS

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## MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF DANCING WILLOWS METROPOLITAN DISTRICT HELD DECEMBER 10, 2015

A special meeting of the Board of Directors of the Dancing Willows Metropolitan District was held on December 10, 2015, at 6:30 p.m., at the offices of Community Resource Services of Colorado, 7995 E. Prentice Avenue, Suite 103E, Greenwood Village, CO 80111.

### ATTENDANCE

The regular meeting of the Board of Directors of the Dancing Willows Metropolitan District was called and held, as shown, in accordance with Colorado law. The following Directors were present:

Susan Root  
Nancy Carson  
William Anderson  
Robert Faiks

Absent was Director Thomas, whose absence was excused.

Also present were:

Sue Blair, Community Resource Services  
Greg Root  
Carol Swomley  
Bill Clore  
Bill Bristol  
Ken Kaul  
Rita and Jim McCall  
Jo and Bob Wessels  
Lee Jennings  
Bob Carson  
Shery Goldson  
Janes Hyns

### CALL TO ORDER

The meeting was called to order at 6:30 p.m. There were no potential conflicts that were disclosed.

### CONSENT AGENDA

Director Carson moved that the Board approve the consent agenda as presented. Upon second by Director Anderson, vote was taken and motion carried unanimously.

- Approval of Minutes of September 10, September 29 and November 10, 2015

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- Ratification and Approval of Claims
- Financial Statements for the Period 11.30.15
- Ratify Expenditure for Christmas Decorations
- Ratify Contract with Concrete Specialists, LLC
- Approve 2015 Audit Engagement Letter and Haynie & Company

## PUBLIC HEARING TO ADOPT 2016 BUDGET

Ms. Blair reported that proper publication had been made to allow the Board to conduct a public hearing to adopt the District's 2016 budget. Chairman Root opened the public hearing. Public comment was received and the public hearing was closed. Director Root moved that the Board approve the 2016 budget as presented. Upon second by Director Anderson, vote was taken and motion carried unanimously.

## 2016 ANNUAL ADMINISTRATIVE RESOLUTION

Ms. Blair reviewed the 2016 Annual Administrative Resolution with the Board. Director Anderson moved that the Board approve the Resolution as presented. Upon second by Director Faiks, vote was taken and motion carried unanimously.

## 2016 ELECTION RESOLUTION

Next, Ms. Blair reviewed the May 3, 2016 Election Resolution. Director Anderson moved that the Resolution be approved as presented. Upon second by Director Faiks, vote was taken and motion carried unanimously. Ms. Blair noted that self-nomination forms must be returned no later than February 26<sup>th</sup>. If by March 1<sup>st</sup> there are not more self-nomination forms or write-in candidate forms received that the three seats open, the election can be cancelled.

## CURB/GUTTER/ SWALE RESOLUTION

Director Anderson introduced for Board consideration a curb/gutter/swale Resolution. The Metro District is not responsible for replacing the gutters. The bullet points of the Resolution are:

- No permanent or semi-permanent changes to these areas will be allowed without written permission of the Metro Board.
- A solution that would be acceptable to the Metro Board would be the placement of a Bridjit Curb Ramp.
- The existing concrete ramps installed by the builder will be grandfathered in.

Resident Jo Wessels addressed the Board regarding the broken concrete in the swale outside of her garage. They have sustained damage to their car from the broken concrete. In addition, the concrete has been damage from snow removal

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equipment and in the winter it becomes a very ice area. The Board recommended that the Bridjit Curb Ramp may solve the problem accessing the garage. Mrs. Wessels stated that they weigh 50 pounds each and there would be no way for her to lift it for the snow removal equipment to pass. Bob Wessels stated that there should be an engineering solution. Jo Wessels stated there is a legal issue with putting personal property in a public street.

Upon motion duly made, seconded, and unanimously carried, the Board moved that based on earlier investigations, and since the homeowners had accepted the Remington Homes "fix" when they bought their homes, the District was not a party to this acceptance and the concrete fill was not in the best interest of streets within the District, the District would not be responsible for the Remington "fix", and, further, that the homeowners were responsible to maintain them. The Board also agreed that if it did present a drainage or safety issue, the Board would remove the added concrete to restore the original swale.

After discussion, Director Anderson moved approval of said Resolution. Upon second by Director Faiks, vote was taken and motion carried unanimously.

## CLUBHOUSE CLEANING

Director Carson presented two proposals for cleaning of the Clubhouse. After discussion, Director Carson moved that The Cleaning Crew be hired. Director Carson will contact The Cleaning Crew on the frequency of the cleanings.

## 2015 ANNUAL REPORT

Chairman Root distributed the 2015 Annual Report that will be posted on the District's website.

## 2016 SDA LEADERSHIP ACADEMY

Ms. Blair reported that the 2016 Leadership Academy has opened registration. Director Anderson has attended the Leadership Academy and recommended the training. Director Root will be registering, and Ms. Blair asked that if any other directors were interested to let her know.

## POOL ISSUES

The Board discussed requests from homeowners who want to keep the pool open an extra week. Director Anderson estimates the cost to keep the pool open at \$800/week. Apollo would have to use office staff since college students are back in school. After discussion, the Board decided not to keep the pool open an extra week due to the cost.

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## PARKING ISSUE

The Board reviewed a memorandum from Director Thomas regarding a request from Joyce Brown to park at the end of Vivian Street. Parking at the end of Vivian would cause additional issues with snow removal and access utilities and meters. The Metro District adopted the Uniform Fire Code and Jefferson County Planning standards to be code compliant and in accordance with the "Planned Development" plan filed by the original developer with Jeffco. After discussion, the Board determined that the existing parking regulations remain intact.

## BOWLES COMMUNITY CHURCH

The Board reviewed a memorandum prepared by Director Thomas regarding the status of the Bowles Community Church drainage issue. The Board has sent a letter via the Metro Board's attorney on November 23, 2015, putting the Church on notice of pending legal action following non-action by the Church.

## LANDSCAPE COMMITTEE

The Board reviewed the landscape committee report prepared by Carol Swomley. The Board thanked her for her efforts on behalf of the community. In 2016, Carol recommended the following:

- irrigation replaced in the grass strips between Bowles and the sidewalk
- capstones replaced to match new ones – rock walls, columns, Taft monument
- Taft monument reinforced when old capstones are removed
- block terrace behind east monument at north end and at end of bed at Taft
- Remaining capstones sealed in metro areas – pool and park entrance

## CLUBHOUSE COMMITTEE

Director Carson reported that the Clubhouse Committee is looking at some options to replace the flooring.

## ADJOURNMENT

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned.

Respectfully submitted,



Secretary for the Meeting