

**Justifications
December 2018 Supplemental
Resolution 2018-137
December 21, 2018**

GENERAL FUND (01)

CLERK & RECORDER (01-0300)

1. The Clerk & Recorder office requests to utilize \$73,241.64 of unexpected grant revenue towards hardware and digitizing Recorded Land and Grantee/Grantor books, the purpose of the grant funding.

No Change to Contingency

ASSESSOR (01-0600)

1. The Assessor's office Deputy position was contracted out in February 2018. Requesting to transfer Deputy wages of \$19,077.00 and Fringe \$1,928.00 to Professional Services Other \$21,005.00 to pay for contracted expense.

No Change to Contingency

2. The Assessor's office requests to transfer \$200.00 from Miscellaneous to Auto Repair to cover the cost of repair on vehicle.

No Change to Contingency

3. The Assessor's office requests to transfer \$ 200.00 from Miscellaneous to Dues/Meetings to cover increase in fees from Assessor Association.

No Change to Contingency

COMMUNICATIONS (01-1300)

1. The Finance Department requests to transfer \$16,750.00 from unused contracts towards Communications Department expense to the following:

Public Information Advisor - \$4,885.00

Fringe Benefits - \$1,997.00

Retirement - \$293.00

Operating - \$9,575.00

No change to Contingency

SHERIFF (01-2000)

1. The Sheriff's office requests \$950.00 of unexpected DUI Law Enforcement Assistant Fund (LEAF) revenue to be used for Overtime for the DUI enforcement.

No Change to Contingency

2. The Sheriff's office requests \$258.00 of unexpected Reimbursement Operating revenue from paid tow reimbursement to be used towards covering the Operating expense for the tows.
No Change to Contingency
3. The Sheriff's office requests \$996.50 of unexpected Sheriff Fees revenue from the court ordered Sheriff's sale to be used towards related Operating expenses.
No Change in Contingency
4. The Sheriff's office requests \$6,469.88 of unexpected Training revenue from reimbursement from Colorado Peace Officer Standards and Training (POST) grant to be used to cover Employee Education \$3,000.00 and Travel Expenses \$3,469.88 for the training.
No Change in Contingency
5. The Sheriff's office requests \$355.25 of unexpected Reimbursement Operating revenue from The Craig Police Department paid for their portion of the email expenses to be used toward covering the Operating expense
No Change in Contingency
6. The Sheriff's office requests \$3,010.00 of unexpected revenue from reimbursement from Colorado Peace Officer Standards and Training (POST) grant to be used to cover Employee Education expense for the training.
No Change in Contingency
7. The Sheriff's office requests \$5,100.00 of unexpected revenue from reimbursement from Colowyo patrol done by Deputies to be used for equipment repairs and purchases.
No Change in Contingency
8. The Sheriff's office requests \$5,806.35 of unexpected Training revenue from reimbursement from Colorado Peace Officer Standards and Training (POST) grant to be used to cover Employee Education \$4,714.35 and Travel Expenses \$1,092.00 for the training.
No Change in Contingency

MOFFAT COUNTY FAIR (01-3900)

1. The Moffat County Fair requests \$92,642.82 of unexpected secured revenue to be used towards Improvements for the Moffat County Fair.
No Change to Contingency

FAIRGROUNDS (01-4200)

1. The Fairgrounds requests to utilize \$13.65 of RV dump fees revenue to send parts back to vendor, cost to be offset in vendor fee next quarter.
No Change to Contingency

YOUTH SERVICES (01-4701)

1. The Youth Services Department requests \$4,245.64 from State-SB94 and \$499.03 from SB-215-Reimbursement of unexpected revenues to be used to continue to provide \$2,994.67 in Wrap-around services to the youth, \$750.00 for office supplies and \$1,000.00 for travel.

No Change to Contingency

OTHER ADMINISTRATION (01-5300)

1. The Finance Department requests to utilize \$273,110.00 of Contingency to cover costs of the 2018 fire season.

\$273,110.00 Change to Contingency

ROAD & BRIDGE (02)

1. The Road and Bridge Department requests \$2,141.80 of unexpected revenues from Insurance Reimbursement to be used towards Auto Repairs to the vehicle.
2. The Road and Bridge Department requests \$20,000.00 of unexpected revenue reimbursement from other County Departments for Gas and Diesel to offset additional fuel expenses for other departments for 2018
3. The Road and Bridge Department requests \$80,000.00 of unexpected revenue reimbursement from Landfill to be used for Equipment costs/Landfill construction \$20,266.00 and Landfill maintenance \$59,734.00.

AIRPORT (06)

1. The Airport requests to utilize unexpected revenue of \$14,469.93 rent, \$50,000.00 of federal grant and \$803.88 state grants towards Airport Improvements totaling \$65,273.81 for Helipad project.

HEALTH AND WELFARE (14)

1. Health and Welfare requests to utilize \$23,415.00 of unexpected Cobra and \$10,000.00 of Employee Contributions toward Medical Administrative fees for the Health and Welfare Plan.
2. Health and Welfare requests Spending Authority of \$110,000.00 for cash advance given to UMR to process health claims in 2018.
3. Health and Welfare requests Spending Authority for \$107,800.00 for Health and Welfare medical claims to budgeted 2018 year end estimates.

MOFFAT COUNTY TOURISM (19)

1. The Moffat County Tourism requests to transfer \$6,403.24 from Contract Labor to Postage for \$2,403.24 and \$4,000.00 for Advertising.

2. The Moffat County Tourism requests to transfer \$500.00 from Travel to Education.
3. The Moffat County Tourism requests to transfer \$2,200.00 from Contingency to \$500.00 for Travel \$500.00 for Education and \$1,200.00 for Office supplies.
4. The Moffat County Tourism requests to transfer \$ 1,000.00 from Contingency to \$ 500.00 for Postage \$ 100.00 to Office Supplies and \$ 400.00 to Employee Education.
5. The Moffat County Tourism requests to utilize \$8,963.00 of LMD Funding received for Brochures, Trade Show, Trade Show Booth and Dinosaur Brochure spent in 2018.

JAIL (21)

1. The Jail requests \$3,692.50 of unexpected revenue from Grand County for Juvenile Watch to be used for covering the expense.
2. The Jail requests to decrease revenue \$197,000.00 to align the 2018 year end budget projections for the following reasons: Mesa County Prisoners reduced Cost of Care/Other Counties by \$397,000.00 and increased Federal US Marshall revenue by \$200,000.00.

HUMAN SERVICES (22)

1. Human Services requests to utilize \$25,919.01 of unplanned Colorado Community Response grant revenues towards program expenses \$8,934.24 for Wages, \$15,233.35 Fringe Benefits and \$1,751.42 for Retirement which is a 100% reimbursed expense.
2. Human Services requests to utilize \$12,108.64 of unexpected Employment First Revenue to be used towards Employment First wages \$8,718.22, Employment First Fringe Benefits \$2,906.07 and Employment First Retirement \$484.35 which ranges from a 50%-100% reimbursable expense.
3. Human Services requests spending authority of \$5,171.00 for Chafee funds received for Chafee Wages \$2,714.78, Chafee Youth Direct Services \$551.30, Chafee Rent Assistance \$1,000.00 and Chafee Frings of \$904.92 matched by Child Welfare 80/20 funding.
4. Human Services requests spending authority of \$26,605.00 for unexpected IVE Waiver Family Engagement Wages \$19,956.75 and IVE Waiver Family Engagement Fringe \$6,651.25, which is 100% reimbursed expense.
5. Human Services requests spending authority of \$10,081.54 for Old Age Pension due to increase in usage, which is a 100% reimbursed expense.
6. Human Services requests spending authority of \$9,647.49 for Medical Transportation due to a continued increase in usage, which is a 100% reimbursed expense.

SUNSET MEADOWS I (27)

1. The Housing Authority Board had an unexpected Boiler repair, requesting to utilize \$585.00 from Repairs and \$994.69 from Facilities totaling \$1,579.69 in reserves to pay for the repair.
2. The Housing Authority Board approved \$12,923.60 of utilization reserve funds to be used to apply for grant funding for rent comparability study and HAP extension.
3. The Housing Authority Board approved an elevator upgrade contract of which 50% deposit is required. Requesting \$68,500 increase in Spending Authority to cover unanticipated expense.

SUNSET MEADOWS II (28)

1. The Housing Authority Board approved \$12,923.60 of utilize reserve funds to be used to apply for grant funding for rent comparability study and HAP extension.

Budget supplemental requests by category:	
Unexpected Revenue	\$ 450,273.52
Transfers	\$ 48,258.24
Increase Spending Authority	\$ 360,060.92
Decrease Spending Authority	\$0.00
Rollovers	\$0.00
Decrease Revenue	\$<197,000.00>
Contingency	\$ 273,110.00
Total Adjustments	\$ 934,702.68

Contingency Account History	
Balance as of January 1, 2018	\$325,000.00
January Supplemental (Information Technology)	\$18,000.00
March Supplemental (Museum)	\$4,550.00
July Supplemental (Development Services)	\$1,000.00
July Supplemental (Information Technology)	\$15,000.00
December Supplemental (Other Administration)	\$273,110.00
Balance as of December 21, 2018	\$13,340.00

Emergency Reserve Account History	
Balance as of January 1, 2018	\$951,182.00
Balance as of December 21, 2018	\$951,182.00

RESOLUTION NO. 2018-137
December 21, 2018
Supplemental Budget

WHEREAS, the Board of County Commissioners of the County of Moffat and State of Colorado have approved the 2018 Budget.

WHEREAS, various departments have a need to amend their budget amounts due to a change in revenues, grants or unanticipated needs.

WHEREAS, this supplemental has been properly published prior to adoption.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Moffat County, Colorado that the 2018 appropriations and budgets be supplemented as follows:

R	01-9200-4844	STATE-ELEC RECORDING TECH BOARD GRANT	73,241.64
E	01-0300-00-6193	CLERK-ELEC REC TECH BOARD GRANT	73,241.64
		EXPENSE	
E	01-0600-04-6000	ASSESSOR-DEPUTY ASSESSOR	(19,077.00)
E	01-0600-00-6060	ASSESSOR-FRINGE BENEFITS	(1,928.00)
E	01-0600-00-6079	ASSESSOR-PROF/SERVICES OTHER	21,005.00
E	01-0600-00-6349	ASSESSOR-MISCELLANEOUS	(200.00)
E	01-0600-00-6121	ASSESSOR-REPAIRS AUTO	200.00
E	01-0600-00-6349	ASSESSOR-MISCELLANEOUS	(200.00)
E	01-0600-00-6300	ASSESSOR-DUES & MEETINGS	200.00
E	01-5300-00-6079	OTHER ADMIN-PROFESSIONAL SERVICES	(16,750.00)
		OTHER	
E	01-1300-03-6000	PUBLIC INFORMATION ADVISOR	4,885.00
E	01-1300-00-6060	PIA - FRINGE BENEFITS	1,997.00
E	01-1300-00-6364	PIA -RETIREMENT	293.00
E	01-1300-00-6100	PIA- OPERATING SUPPLIES	9,575.00
R	01-9500-4839	MISC REV-DUI LEAF	950.00
E	01-2000-00-6034	SHERIFF-OVERTIME	950.00
R	01-9800-4539	REIMB-SHERIFF OPERATING	258.00
E	01-2000-00-6100	SHERIFF-OPERATING SUPPLIES	258.00
R	01-9800-4539	REIMB-SHERIFF OPERATING	996.50
E	01-2000-00-6100	SHERIFF-OPERATING SUPPLIES	996.50
R	01-9800-4537	REIMB-SHERIFF TRAINING	6,469.88
E	01-2000-00-6301	SHERIFF-EMPLOYEE EDUCATION	3,000.00
E	01-2000-00-6108	SHERIFF-TRAVEL EXPENSES	3,469.88
R	01-9800-4539	REIMB-SHERIFF OPERATING	355.25
E	01-2000-00-6100	SHERIFF-OPERATING SUPPLIES	355.25
R	01-9800-4537	REIMB-SHERIFF TRAINING	3,010.00
E	01-2000-00-6301	SHERIFF-EMPLOYEE EDUCATION	3,010.00
R	01-9800-4537	REIMB-SHERIFF TRAINING	5,100.00
E	01-2000-00-6084	SHERIFF-MISC EQUIPMENT	5,100.00
R	01-9800-4537	REIMB-SHERIFF TRAINING	5,806.35
E	01-2000-00-6301	SHERIFF-EMPLOYEE EDUCATION	4,714.35
E	01-2000-00-6108	SHERIFF-TRAVEL EXPENSES	1,092.00

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R	01-9500-4844	MISC REV-MOCO FAIR DONATIONS	92,642.82
E	01-3900-00-6250	COUNTY FAIR-IMPROVEMENTS	92,642.82
R	01-9400-4859	CHG SERVICES-FAIRGROUNDS RV DUMP FEES	13.65
E	01-4200-00-6349	FAIRGRNDS-MISCELLANEOUS	13.65
R	01-9200-4554	STATE-SB94 MISC	4,245.64
R	01-9400-4860	SB215 FEES	499.03
E	01-4701-00-6105	YOUTH SERVICES-C.E.T.-WRAPARND SERVICES	2,994.67
E	01-4701-00-6085	YOUTH SERVICES-C.E.T.-OFFICE SUPPLIES	750.00
E	01-4701-00-6108	YOUTH SERVICES-C.E.T.-TRAVEL EXPENSES	1,000.00
E	01-5300-00-6371	OTHER ADMIN-CONTINGENCY	(273,110.00)
E	01-2400-00-6258	FIRE-EMERGENCY FIRE FUND	273,110.00
R	02-9800-4550	R&B REIMB-INSURANCE DAMAGE	2,141.80
E	02-0200-00-6156	R&B MAINT EQUIP-REPAIR PARTS	2,141.80
R	02-9800-4950	R&B REIMB-OTHER COUNTY DEPTS	20,000.00
E	02-1500-00-6155	R&B OTHER-GAS & DIESEL	20,000.00
R	02-9600-4015	LANDFILL R&B EQUIP RENTAL	80,000.00
E	04-1000-00-6217	LANDFILL-LANDFILL CONSTRUCTION	20,266.00
E	04-1000-00-6341	LANDFILL-MAINTENANCE	59,734.00
R	06-9100-4843	AIRPORT FEDERAL GRANT	14,469.93
R	06-9100-4603	FEDERAL MISC	50,000.00
R	06-9200-4848	AIRPORT STATE GRANT	803.88
E	06-0100-00-6228	AIRPORT-CAPITAL OUTLAY	65,273.81
R	14-9400-4772	H&W-PREMIUMS/MEDICAL/COBRA	23,415.00
R	14-9400-4782	H&W-EMPLOYEE CONTRIBUTIONS	10,000.00
E	14-0100-00-6065	H&W-ADMIN FEE/MEDICL/CNTY	33,415.00
E	14-0100-00-6063	H&W-CLAIMS/MEDICAL	110,000.00
E	14-0100-00-6063	H&W-CLAIMS/MEDICAL	107,800.00
E	19-0100-00-6046	MCTA-CONTRACT LABOR	(6,403.24)
E	19-0100-00-6086	MCTA-POSTAGE	2,403.24
E	19-0100-00-6088	MCTA-ADVERTISING	4,000.00
E	19-0100-00-6308	MCTA-TRAVEL	(500.00)
E	19-0100-00-6301	MCTA-EMPLOYEE EDUCATION	500.00
E	19-0100-00-6187	MCTA-CONTINGENCY	(2,200.00)
E	19-0100-00-6308	MCTA-TRAVEL	500.00
E	19-0100-00-6301	MCTA-EMPLOYEE EDUCATION	500.00
E	19-0100-00-6085	MCTA-OFFICE SUPPLIES	1,200.00
E	19-0100-00-6187	MCTA-CONTINGENCY	(1,000.00)
E	19-0100-00-6086	MCTA-POSTAGE	500.00
E	19-0100-00-6085	MCTA-OFFICE SUPPLIES	100.00
E	19-0100-00-6301	MCTA-EMPLOYEE EDUCATION	400.00
R	19-9500-4851	LMD FUNDING	8,963.00
E	19-0100-00-6311	MCTA-LMD EXPENSE	8,963.00
R	21-9800-4540	PSC JAIL-REIMBURSE OT	3,692.50
E	21-0100-00-6034	PSC JAIL-OVERTIME	3,692.50
R	21-9400-4844	COST OF CARE/OTHER COUNTIES	(397,000.00)
R	21-9100-4522	FEDERAL - USMS	200,000.00
R	22-2685-4840	REVENUE-COLORADO COMMUNITY RESPONSE	25,919.01
E	22-2685-00-6000	WAGES	8,934.24
E	22-2685-00-6060	FRINGE BENEFITS	15,233.35
E	22-2685-00-6364	CCR- RETIREMENT	1,751.42

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