



AGENDA
TOWN OF PARACHUTE
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 11, 2014

(A) ROLL CALL

(B) PLEDGE OF ALLEGIANCE

(C) CONSENT AGENDA

- (1) APPROVAL OF MINUTES FROM THE:
 - NOVEMBER 13, 2014, REGULAR BOARD MEETING
- (2) APPROVAL OF NOVEMBER 2014, EXPENDITURES

(D) PUBLIC COMMENTS ON ITEMS NOT ON AGENDA AND NOT SUBJECT TO PUBLIC HEARING

The Board of Trustees welcomes you and thanks you for your time and concerns.

If you wish to address the Board of Trustees, this is the time set on the agenda for you to do so. When you are recognized, please step to the podium, state your name and address then address the Board. Your comments will be limited to **three (3) minutes**. The Board may not respond to your comments this evening, rather they may take your comments and suggestions under advisement and provide direction to the appropriate member of Town Staff for follow-up. Thank you.

(E) DEPARTMENTAL REPORTS:

- (1) Mayor and Board of TrusteesMayor and Trustees
- (2) Town Manager Monthly Update..... Stuart McArthur, Town Manager
- (3) Police Department Monthly Update Cary Parmenter, Police Chief

a. 3.2 Beer Off Premises License Renewal

Applicant: Rocky Mt. C Stores
 D.B.A. Parachute Shell
 Location: 200 County Road 215
 Parachute, CO 81635

b. Liquor License Renewal Application Hotel Restaurant

Applicant: JKLMN LLC
D.B.A. Shommys
Location: 0028 Cardinal Way
Parachute, CO 81635

- (4) Public Works Monthly Update Mark King, Director of Public Works
- (5) Code Enforcement Monthly Update Derek Wingfield, Community Development Specialist

(F) PRESENTATION OF THE UPDATE TO THE COMPREHENSIVE PLAN PROCESS / SCHEDULE

STAFF: STUART McARTHUR, TOWN MANAGER
DAVIS FARRAR, TOWN PLANNER
DAVE MICHAELSON, RPI CONSULTING

(H) PUBLIC HEARING ON THE 2015 BUDGET

STAFF: STUART McARTHUR, TOWN MANAGER

(I) BOARD CONSIDERATION OF MEMO OF UNDERSTANDING BETWEEN THE TOWN OF PARACHUTE AND THE BATTLEMENT MESA SERVICE ASSOCIATION AND APPROVE MAYOR TO SIGN AGREEMENT

A MEMORANDUM OF UNDERSTANDING IS MADE AND ENTERED INTO BETWEEN THE TOWN OF PARACHUTE, COLORADO, A HOME RULE MUNICIPAL CORPORATION, AND BATTLEMENT MESA SERVICE ASSOCIATION, A COLORADO NON-PROFIT CORPORATION

STAFF: STUART McARTHUR, TOWN MANAGER

(J) BOARD CONSIDERATION OF RESOLUTION NO. 2014-27

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADOO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

(K) BOARD CONSIDERATION OF RESOLUTION NO. 2014-28

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER 2015, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO

STAFF: STUART McARTHUR, TOWN MANAGER

(L) BOARD CONSIDERATION OF RESOLUTION NO. 2014-29

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

(M) BOARD CONSIDERATION OF RESOLUTION NO. 2014-30

RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE RECONSTRUCTION OF THE PARACHUTE PARK BOULEVARD PHASE II

STAFF: STUART McARTHUR, TOWN MANAGER

(N) PRESENTATION TO THE BOARD OF TRUSTEES: NEW TOWN WEBSITE

STAFF: STUART McARTHUR, TOWN MANAGER
DEREK WINGFIELD, COMMUNITY DEVELOPMENT SPECIALIST

(O) EXECUTIVE SESSION

(P) CORRESPONDENCE / OTHER MATTERS

Request from the Grand Valley Fire Protection District

(Q) MOTION TO ADJOURN

HAPPY HOLIDAYS



AGENDA ITEM

CONSENT AGENDA

- (1) APPROVAL OF MINUTES FROM THE:
 - NOVEMBER 13, 2014, REGULAR BOARD MEETING
- (2) APPROVAL OF NOVEMBER 2014, EXPENDITURES

**TOWN OF PARACHUTE
BOARD OF TRUSTEES
MINUTES OF REGULAR MEETING
November 13, 2014**

Meeting called to order at 6:30 p.m. by Mayor Roy McClung

ACTION MINUTES:

(A) ROLL CALL

TRUSTEES PRESENT:

Tom Rugaard, Juanita Williams, John Yadloski, John Loschke, Norm Feck

TRUSTEES ABSENT:

Timothy Olk

STAFF PRESENT:

Town Manager Stuart McArthur, Town Clerk Denise Chiaretta, Administrative Assistant Colleen Kyle, Public Works Director Mark King, Chief of Police Cary Parmenter, Community Development Specialist Derek Wingfield, Town Attorney Ed Sands, Town Planner Davis Farrar

(B) PLEDGE OF ALLEGIANCE

(C) CONSENT AGENDA:

- (1) APPROVAL OF MINUTES FROM THE:
 - SEPTEMBER 11, 2014 REGULAR MEETING
 - SEPTEMBER 25, 2014 SPECIAL MEETING
 - OCTOBER 13, 2014 REGULAR MEETING
- (2) APPROVAL OF OCTOBER 2014 EXPENDITURES

MOTION NO. 1:

Moved and seconded by Trustees Rugaard/Yadloski to approve Minutes from September 11 Regular Meeting, September 25 Special Meeting, October 13 Regular Meeting and October expenditures.

Motion passed unanimously.

Trustee Olk arrived at 6:42pm

(D) PUBLIC COMMENTS ON ITEMS NOT SUBJECT TO PUBLIC HEARING

John B. Scalzo from Rifle, CO came before the Board of Trustees to request a donation for the American Legion Post #78 Veteran Memorial.

Mr. Scalzo spoke of the Memorial in Rifle, in remembrance of Garfield county veterans who gave the ultimate sacrifice, it started out with 3 names and now there are 90, World War I and II, Korean and Vietnam Veterans. This Memorial to be dedicated December 14, 2014.

(E) PRESENTATION ON GARFIELD COUNTY RIFLE AIRPORT

PRESENTER: BRIAN CONDIE, AIRPORT DIRECTOR

Mr. Condie gave brief history and a short video presentation regarding the Rifle Airport: Approximately 55,000 world travelers per year go through airport.

Mr. Condie stated that the airport it is open 24/7, 365 days/year, with the expanded runway there are planes that leave Rifle the can fly as far away as London, Brazil, Turkey South Africa etc.

Revenue at the airport is from fuel sales.

(F) DEPARTMENTAL REPORTS:

(1) Mayor and Board of Trustees

Trustee Loschke stated that he feels there is a need for an exit interview when employees leave, and would like to propose that it be put in place for such. He also would like to have input from town staff for Town Managers evaluations, possibly be added to the personnel manual.

Trustee Loschke asked if the Board would be receptive to do these interviews, and would like to have input from appointees or from employees. Mayor McClung responded that we need to get advice from CIRSA on what is needed and give Town Manager McArthur direction to look into.

Trustee Feck asked why the Town did not have a recycling program.

Town Clerk Chiaretta stated that maybe it's time to look into it again, It was asked of the citizens a few years ago but no one wanted to pay to have the extra pickup and at the time there was not a location available for the large central dumpsters.

Mayor McClung informed the Board and staff that Rifle Columbine Ford has fingerprinting for your kids for free.

(2) Town Manager Monthly Update

Town Manager. McArthur gave an overview of the financial statement for October and stated that the general expenditures are well under the budget amount of 6.7million

Town Manager McArthur gave credit to Lynn Stroud for getting financials up to date. Development of our website well under way, Williams has agreed to pay for building of our website.

The Towns new insurance company CEBT will be effective December 1, 2014 and provision are available to trustees for the towns insurance.

(3) Police Department Monthly Update

Chief Parmenter informed the trustees that Sgt. Harrison resigned, and the department will be looking for another officer.

Liquor License Renewal Application for a 3.2 off Premise Beer License

Applicant: Swallow Oil Company

DBA: Parachute Grub & Scrub

Location: 28 Cardinal Way, Parachute, CO 81635-9747

Mayor McClung asked Town Clerk Chiaretta if the fees were paid and application was in order.

Town Clerk Chiaretta stated fees were paid and application was in order.

MOTION NO. 2

Moved and seconded by Loschke/ Williams to approve Liquor License renewal for Swallow Oil.

Motion passed with Trustees Williams, Olk, Feck and Loschke voting yes, trustees Yadloski/Rugaard abstained.

(4) Public Works Monthly Update

Public Works Director King informed the trustees that Parachute Park Blvd. is opened and final inspection was to be November 14, but due to the weather will be done soon as they can.

Most of meters have been installed, a few are left, but moving along and hoping to be up and running.

All sanders were installed on trucks this morning.

Patched up lots of holes on First Street, and trying to help out state and residents.

Public Works Director King asked if Trustees would you like to have ribbon cutting? Trustee Olk asked when the second half would be done. Public Works Director King stated as soon as all grants received will put that in place. Mayor McClung what does the Board think? Should we revisit next year?

2015 Street Maintenance program will be in place in the spring.

Public Works Director asked about the December 12th Christmas Dinner – Lunch or Supper? Most of staff indicated evening at 6:00pm at Grand River Fire District in Battlement Mesa.

(5) Code Enforcement Monthly Update

Junked vehicle/trailers are showing up again, so addressing that again.

Couple building permits, along with couple commercial permits.

Website, moving along well and excited to have the extra help, and looking forward to being able to pay bills and get to forms on line.

(G) CONSIDERATION OF AND APPROVE MAYOR'S SIGNATURE ON AN INTER-GOVERNMENTAL AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND GARFIELD PUBLIC LIBRARY DISTRICT FOR THE TOWN TO PROVIDE SNOW REMOVAL SERVICES FOR THE LIBRARY BRANCH IN PARACHUTE.

STAFF: STUART McARTHUR, TOWN MANAGER

In addition to our parking lot that we will do the adjoining parking lot of the library at \$100 per snow incident.

MOTION NO. 3:

Moved and seconded by Trustees Rugaard/Loschke to enter into an intergovernmental agreement with the library and approve the Mayors signature.

Motion passed unanimously.

- (H) **CONSIDERATION OF AND APPROVE MAYOR'S SIGNATURE ON MEMORANDUM OF UNDERSTANDING BETWEEN TOWN OF PARACHUTE AND THE BUREAU OF LAND MANAGEMENT TO PARTICIPATE AS A COOPERATING AGENCY FOR THE PURPOSES OF COLLABORATIVE PLANNING AND PRODUCTION OF AN ENVIRONMENTAL IMPACT STATEMENT (EIS) FOR PREVIOUSLY ISSUED OIL AND GAS LEASES IN THE WHITE RIVER NATIONAL FOREST.**

STAFF: STUART McARTHUR, TOWN MANAGER

Town Manager McArthur stated this had to be in place in order for town to participate in study.

MOTION NO. 4:

Moved and seconded by Trustees Williams/Loschke to enter into a MOU with the BLM and approve the Mayors signature.

Motion passed unanimously.

- (I) **BOARD APPROVAL OF RESOLUTION NO: 2014-24**

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE DAYS AND TIMES FIXED FOR REGULAR MEETINGS OF THE PLANNING AND ZONING COMMISSION AND THE BOARD OF TRUSTEES. CORRECTING RESOLUTION NO. 2014-23.

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO. 5:

Moved and seconded by Trustees Williams/Olk to approve Resolution No. 2014-24.

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, DESIGNATING THE DAYS AND TIMES FIXED FOR REGULAR MEETINGS OF THE PLANNING AND ZONING COMMISSION AND THE BOARD OF TRUSTEES. CORRECTING RESOLUTION NO. 2014-23.

Motion passed unanimously.

(J) BOARD APPROVAL OF RESOLUTION NO: 2014-25

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE GRANT AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE PARACHUTE PARK BOULEVARD RECONSTRUCTION PROJECT

STAFF: STUART McARTHUR TOWN MANAGER

Applied for grant and received \$200,000 for Parachute Park Blvd for construction for next year and started application with DOLA for grant for \$250,000 need resolution of Board and approving it.

MOTION NO. 6:

Moved and seconded by Trustees Loschke/Yadloski to approve Resolution No. 2014-25 Federal Mineral Lease for \$200,000 for Parachute Park Blvd.

A RESOLUTION OF THE TOWN OF PARACHUTE, COLORADO, APPROVING THE GRANT AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE PARACHUTE PARK BOULEVARD RECONSTRUCTION PROJECT

Motion passed unanimously.

(K) CONSIDERATION OF AND APPROVE TOWN MANAGER'S SIGNATURE ON A GRANT AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND THE GARFIELD COUNTY FEDERAL MINERAL LEASE DISTRICT FOR THE PARACHUTE PARK BOULEVARD RECONSTRUCTION PROJECT.

STAFF: STUART McARTHUR, TOWN MANAGER

MOTION NO. 7:

Moved and seconded by Trustees Loschke/Williams to approve the Managers signature on the grant agreement between the Town of Parachute and the Garfield County Federal Mineral Lease District.

Motion passed unanimously.

(L) ACCEPT BID, CONSIDERATION OF, AND APPROVE MAYOR'S SIGNATURE ON AN AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND RPI CONSULTING LLC FOR THE PURPOSES OF PROVIDING PLANNING

CONSULTING SERVICES TO PREPARE THE UPDATED COMPREHENSIVE PLAN FOR THE TOWN OF PARACHUTE.

STAFF: STUART McARTHUR, TOWN MANAGER

Town Manager McArthur stated that the town received 5 bids – RPI Consulting, Plan Tools, Safe built Corporation, RG and Associates and Orion Group.

Town Manager McArthur recommendation is for the high bidder, but for this scope of work RPI works exclusively with small towns. Town Planner Farrar and Town Manager McArthur will be on the project as managers. Anything over \$15,000 will be brought to board for change orders.

MOTION NO. 8:

Moved and seconded by Trustees Loschke/Rugaard to approve Mayor's Signature on the approving contract and to accept recommended changes RPI Consulting LLC for providing planning consulting services.

Town Manager McArthur stated that it will not be RPI's vision but the Town's vision that they use. Town Attorney Sands will review packet.

Motion passed unanimously.

(M) CONSIDERATION OF AND APPROVE MAYOR'S SIGNATURE AFTER THE FACT ON AN AGREEMENT BETWEEN THE TOWN OF PARACHUTE AND XCEL PUBLIC SERVICE COMPANY OF COLORADO D/B/A XCEL ENERGY TO INSTALL LIGHTING ON CARDINAL WAY.

STAFF: STUART McARTHUR, TOWN MANAGER

Received grant from AGNC, EnCana and donations from WPX and Careus. Town will only be contributing \$67,000 out of \$89,000. And would like to have finished by end of year.

MOTION NO. 9:

Moved and seconded by Trustees Rugaard/Loshke to approve Mayor's Signature after the fact between Town of Parachute and Xcel Energy.

Motion passed unanimously.

(N) BOARD APPROVAL OF RESOLUTION NO: 2014-26

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, CONFIRMING AND REAFFIRMING THAT CERTAIN STREET RIGHTS-OF-WAY CONTAINED WITHIN THE TELL'S MEADOW SUBDIVISION WERE DEDICATED TO THE TOWN OF PARACHUTE IN FEE SIMPLE AND ACCEPTED BY THE TOWN OF PARACHUTE

STAFF: STUART McARTHUR, TOWN MANAGER
ED SANDS, TOWN ATTORNEY

Town Attorney Sands – explaining by passing the resolution. The streets that are dedicated on Plat were dedicated to the Town not easements, just says that we own the land. Judge Neely was assigned Judge, acquainted with law regarding developments and dedications. Land underneath pavement is dedicated to Town of Parachute and not a mere easement.
Mayor McClung

(O) BOARD APPROVAL OF ORDINANCE NO: 667

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 11.08 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE UNLAWFUL POSSESSION OR CONSUMPTION OF ETHYL ALCOHOL OR MARIJUANA BY AN UNDERAGE PERSON; CONCERNING THE ILLEGAL POSSESSION OF MARIJUANA PARAPHERNALIA BY AN UNDERAGE PERSON; AND CONCERNING OPEN MARIJUANA CONTAINERS IN MOTOR VEHICLES.

STAFF: STUART McARTHUR, TOWN MANAGER
ED SANDS, TOWN ATTORNEY

Town Attorney Sands stated that 21 or over it is legal to possess an ounce of marijuana and illegal for anyone under 21. Each local government can alter the penalties.

Police Chief Parmenter stated that the police department tickets have tripled since the legalization of marijuana in traffic stops, similar to open alcohol containers in vehicles.

This applies to everyone it should be transported in the trunk as to not be accessible to the driver.

MOTION NO. 10:

Moved and seconded by Trustees Loschke/Williams to adopt Ordinance No. 667.

AN ORDINANCE OF THE TOWN OF PARACHUTE, COLORADO AMENDING CHAPTER 11.08 OF THE PARACHUTE MUNICIPAL CODE CONCERNING THE UNLAWFUL POSSESSION OR CONSUMPTION OF ETHYL ALCOHOL OR

MARIJUANA BY AN UNDERAGE PERSON; CONCERNING THE ILLEGAL POSSESSION OF MARIJUANA PARAPHERNALIA BY AN UNDERAGE PERSON; AND CONCERNING OPEN MARIJUANA CONTAINERS IN MOTOR VEHICLES.

Motion passed with Rugaard abstaining.

Executive session 8:35pm Moved by Williams

(P) EXECUTIVE SESSION

C.R.S. 24-6-402(4)(b), to confer with an attorney for the Town for the purposes of receiving legal advice on specific legal questions;

C.R.S. 24-6-402(4)(f), to discuss personnel matters.

MOTION NO. 11

Motioned by Trustees Williams/Loschke to move to go into executive session for C.R.S. 24-6-402(4)(b) and C.R.S. 24-6-402(4)(f)

Motion passed unanimously

MOTION NO. 12

Motioned by Trustees Williams/Rugaard to move out of Executive Session.

Motion passed unanimously.

MOTION NO. 13

Moved and seconded by Rugaard/Williams to adopt Resolution No. 2014-26

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, CONFIRMING AND REAFFIRMING THAT CERTAIN STREET RIGHTS-OF-WAY CONTAINED WITHIN THE TELL'S MEADOW SUBDIVISION WERE DEDICATED TO THE TOWN OF PARACHUTE IN FEE SIMPLE AND ACCEPTED BY THE TOWN OF PARACHUTE

Motion passed unanimously.

MOTION NO. 14

Motioned by Trustees Rugaard/Olk to approve pay raise for Town Manager of 4%.

Motion passed unanimously.

(Q) CORRESPONDENCE / OTHER MATTERS:

- FROM KSUN RADIO THANKING THE TOWN FOR CONTRIBUTION OF \$300
- FROM KSUN RADIO OUTLINING THEIR STATUS REGARDING REQUIREMENTS OF THE RADIO STATION SYSTEMS;
- FROM CLEAN ENERGY ECONOMY FOR THE REGION (CLEER) THANKING THE TOWN FOR ITS PARTICIPATION IN THE ELECTRIC VEHICLE RALLY OF THE ROCKIES ON OCTOBER 3, 2014

MOTION NO. 15:

Moved and seconded by Trustees Rugaard/Olk to adjourn.

Meeting adjourned at 9:32 p.m.

Mayor

Town Clerk

The preceding Action Minutes were prepared in accordance with the Town of Parachute Board of Trustees Rules of Order and Procedure, General Rules 9.9. These Minutes contain a record of actions that were TAKEN at the meeting, not a transcript of what was said by members of the Board, staff or other parties present. A recording of the meeting is available for review in the Town Clerk's Office for thirty days after the meeting.

*Note: If you have corrections to the minutes that are minimal (incorrect spelling etc.), **please contact the Town Clerk the day prior to the meeting.** A corrected copy of the minutes will then be prepared for approval by the Board of Trustees.*

DRAFT



AGENDA ITEM

DEPARTMENTAL REPORTS:

- (1) Mayor and Board of Trustees Mayor and Trustees
- (2) Town Manager Monthly Update Stuart McArthur, Town Manager
- (3) Police Department Monthly Update Cary Parmenter, Police Chief

- a. 3.2 Beer Off Premises License Renewal

Applicant:	Rocky Mt. C Stores
D.B.A.	Parachute Shell
Location:	200 County Road 215 Parachute, CO 81635

- b. Liquor License Renewal Application Hotel Restaurant

Applicant:	JKLMN LLC
D.B.A.	Shommys
Location:	0028 Cardinal Way Parachute, CO 81635

- (4) Public Works Monthly Update Mark King, Director of Public Works
 - (5) Code Enforcement Monthly Update Derek Wingfield, Community Development Specialist
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Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

Integrity • Respect • Teamwork • Pride • Innovation • Diversity

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

DATE: December 11, 2014
TO: Board of Trustees
FROM: Stuart S. McArthur, Town Manager
SUBJECT: TOWN MANAGER MONTHLY REPORT – DECEMBER 2014

The purpose of this memo is to report to the Board of Trustees the activities of the Town during the past month.

1. Sales tax report showing current month sales tax and comparing the last three years is a hand out. We did not receive sales tax figures from the State in time for this report.
2. The financial report reflecting budget status and the year-end 2014 projection is being provided as a handout.
3. Winterfest is scheduled for the last weekend of January 2015. The Town is working on the Community Conversations committee and will be an integral part of the event.
4. I have been approached by the Grand Valley Historical Society regarding the potential of developing an Energy Museum / Learning Center. Does the Board have interest to pursue this idea in Downtown Parachute?
5. I attended the joint meeting with City/County officials and CDOT on November 18th. It gave attendees an opportunity to learn of CDOT's functions and plans. I inquired about the timing of the light at CR 300 and Cardinal Way. It is too long and people are avoiding it by going to the entrance at Grand Valley Way and CR 300. This is not necessarily a safe alternative since the ongoing traffic can be blocked from view coming from Battlement Mesa.
6. I attended a meeting convened by the BLM regarding a socio-economic study that is being contracted by Garfield County. I was able to express my concerns about the study and tried to emphasize that the most impacted communities, negative or positive, by the exploration and production from the Roan Plateau are Parachute and Rifle and greater weight should be concentrated on our two Towns, including Battlement Mesa.
7. I submitted a grant application to the Colorado State Department of Local Affairs (DOLA) for \$350,000 to help cover the costs of the required reconstruction of Parachute Park Boulevard Phase II.
8. I participated in meetings and discussions regarding the future funding for Garfield Clean

Energy Collaboration. The County ended up funding the organization to the tune of \$180,000 for 2015.

9. A meeting was held on December 4th regarding next year's events for Grand Valley Days and Oktoberfest. Invited to the meeting were representatives of most of the civic organizations in the community.
10. I gave a presentation to the Kiwanis on December 2nd regarding the future of the Parachute / Battlement Mesa Area Chamber of Commerce. The economic success of the community depends upon a positive working relationship among:
 - Town of Parachute
 - Battlement Mesa
 - Chamber of Commerce
 - Economic Development Organizations

If you have questions or concerns, contact me at 970.285.7630 or stuartmc@parachutecolorado.com.

Parachute Police Department
Office of the Chief
222 Grand Valley Way
P.O. Box 100 Parachute, CO 81635-0100



Telephone (970)285-7630 ext. 114
Facsimile: (970)285-9146

Chief of Police
Cary L. Parmenter

November, 2014

Calls for service in November, 2013: **355**
Calls for service in November, 2014: **487**

We would like to thank the Town Board for all their support this year, and express our gratitude to the citizens of Parachute for their collective support as well as the trust and confidence they have placed in us.

I will have the Police Department's Annual Report completed for your review before the February Board Meeting. I have been a little busy and have not had time to work on it yet.

Liquor License:

- Shommy's; No violations no changes
- Rocky Mountain C Stores,
Shell Service Station CORD 215: No violations no changes

Thank You

Cary L. Parmenter

Cary Parmenter
Police Chief

PARACHUTE POLICE DEPARTMENT

POLICE ACTIVITY BLOTTER FOR NOVEMBER 2014

DATE	SUMMARY
11/01/14	Warrant Arrest John A. Hatch, 30, of Evans, CO was arrested and transported to the Garfield County Jail for an outstanding warrant issued out of Rio Blanco County.
11/01/14	Obstruction Vincent Ray Morris, 21, of Denver, CO was issued a summons into Parachute Municipal Court for Obstructing a Peace Officer during an investigation.
11/04/14	Warrant Arrest Teresa Ann Barnes, 46, of Cortez, CO was arrested and transported to the Garfield County Jail for an outstanding warrant issued out of Jefferson County and issued a summons for Driving While Revoked-Drug/Alcohol Offense.
11/09/14	Warrant Arrest Rocky Warren York, 35, of Grand Junction was arrested and transported to the Garfield County Jail for an outstanding warrant issued out of Garfield County.
11/10/14	Burglary A resident of 124 Hill Ct reported a burglary at the residence. There was over a \$700 loss. Officers are investigating possible suspect/suspects.
11/12/14	Warrant Arrest A 16 year old male juvenile was arrested on an outstanding warrant issued out of Garfield County. Youth Zone took custody of the juvenile.
11/15/14	Warrant Arrest Gerald L. Wright, 38, of Denver, CO was arrested on an outstanding warrant issued out of Denver PD and transported to the Garfield County Jail.
11/15/14	Warrant Arrest Jesse Cole Amonds, 27, of Battlement Mesa was arrested on an outstanding warrant issued out of Garfield County. He was transported to the Garfield County Jail.
11/21/14	Animal Complaint The Police Department took custody of a female black and white Heeler mix dog with a pink collar. The Officer was unable to locate an owner. The dog was transported to the Rifle Animal Shelter in Rifle until an owner can be located or the dog is adopted.

PARACHUTE POLICE DEPARTMENT

11/22/14 Warrant Arrest

David S. Fletcher, 43, of Lakewood, CO was arrested and transported to the Garfield County Jail for an outstanding warrant out of Wheat Ridge PD.

11/23/14 Warrant Arrest

Warren C. Green, 37, of Westminster, CO was arrested and transported to the Garfield County Jail for an outstanding Colorado State Patrol warrant.

11/24/14 DUI

Nate Kenneth Mackey, 31, of Debeque, CO was arrested for DUI and Open Alcoholic Container in Vehicle. He was transported to the Garfield County Jail.

11/29/14 DWAI

Mark W. Majors, 59, of Battlement Mesa, CO was arrested for DWAI, Open Alcoholic Beverage Container in Motor Vehicle, Violation of Restrictions on Driver's License and Driving an Unsafe/Defective Vehicle. A summons was issued into Garfield County Court.

11/29/14 Alcohol Violation

Wanda VanCleve, 55, of Parachute was issued a summons into Garfield County Court for having an Open Alcoholic Beverage Container in Motor Vehicle.

11/29/14 Driving Violation

Scott D. Johnson, 25, of Parachute was arrested and transported to the Garfield County Jail for Driving a Vehicle While Revoked as a Habitual Traffic Offender, Driving an Unsafe/Defective Vehicle and Open Alcoholic Beverage Container in Vehicle.

11/29/14 Narcotic Violation

Kenneth J. Cramer, 47, of Parachute was arrested for Possession of a Controlled Substance. He was transported to the Garfield County Jail.

38 Traffic Citations/Arrests were made in November 2014

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

PARACHUTE SHELL
 706 S 9TH ST STE 1
 GRAND JUNCTION CO 81501-3736

Fees Due	
Renewal Fee	\$96.25
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: **Colorado Department of Revenue**. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name ROCKY MTN C STORES INC		DBA PARACHUTE SHELL		
Liquor License # 03614250002	License Type 3.2% Beer Off Premises (city)	Sales Tax License # 03614250002	Expiration Date 2/17/2015	Due Date 1/3/2015
Street Address 200 COUNTY RD 215 PARACHUTE CO 81635-9703				Phone Number (970) 285 7656
Mailing Address 706 S 9TH ST STE 1 GRAND JUNCTION CO 81501-3736				
Operating Manager Gary Dean	Date of Birth 2-22-49	Home Address 2490 H Ct Grand Jct Co 81505		Phone Number 9702429511
<p>1. Do you have legal possession of the premises at the street address above? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Is the premises owned or rented? <input checked="" type="checkbox"/> Owned <input type="checkbox"/> Rented* *If rented, expiration date of lease _____</p> <p>2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.</p> <p>3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>6. SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS: Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.</p>				

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Gary Dean	Title Pres
Signature 	Date 11-10-14

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For Town of Parachute	Date December 11, 2014
Signature Mayor	Title Mayor
Attest	

LIQUOR LICENSES HELD BY
KEITH POCKROSS AND GARY DEAN

Rocky Mountain C Stores
Shell Food Mart
200 County Road 215
Parachute CO 81635
Account # 03-61425-0002

Rocky Mountain C Stores, Inc
Conoco Food Mart
201 Columbine Court
Parachute CO 81635
Account # 03-61425-0003

Bottle Cap Liquors, LLC
150 Columbine Court Suite A
Parachute CO 81635
Account # 10-98797-0000

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

SHOMMYS
 PO BOX 41
 DE BEQUE CO 81630-0041

Fees Due	
Renewal Fee	\$500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	500.00

Make check payable to **Colorado Department of Revenue**. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name JKLMN LLC		DBA SHOMMYS		
Liquor License # 42653540000	License Type Hotel & Restaurant (city)	Sales Tax License # 42653540000	Expiration Date 1/11/2015	Due Date 11/27/2014
Street Address 0028 CARDINAL WAY PARACHUTE CO 81635-9747				Phone Number (970) 285 9711
Mailing Address PO BOX 41 DE BEQUE CO 81630-0041				
Operating Manager Shawna M Nolan	Date of Birth 02-21-1978	Home Address 4555 S 1/2 Rd.	Phone Number 970 283 5309	

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and **attach a copy of their driver's license, state-issued ID or valid passport.**

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Shawna M. Nolan	Title Owner
Signature Shawna M. Nolan	Date 10/29/14

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For Town of Parachute	Date December 11, 2014
Signature	Title Mayor
	Attest



Town of Parachute

222 Grand Valley Way Parachute, Colorado 81635

Phone: 970.285.7630

Fax: 970-285-0292

Mark King

Public Works Director

mking@parachutecolorado.com

MONTHLY REPORT FOR NOVEMBER 2014

Only two water leaks this month. One occurred on Watson Ave, the second at H&K. Watson Ave was a very small water leakage. However, it took a whole day to find it, with only 30 minutes required for repair. We are currently watching the one at H&K trying to determine its source and cause. As of early December we found another leak on South Railroad. This is scheduled for repair during the week of December 8th through 12th.

Bud and the crew have been working on water meters replacement. We have 300 installed but are having some difficulties locating a few meters for installation. We have a reference book for the location of most town meters, but things have changed over the years leaving the reference book incomplete. Sidewalks have been moved, fences taken down, etc. We are close, but it is taken longer than we than we had initially anticipated. Our goal for completion of this project is December 31st at the latest.

Christmas light decoration has been completed at the rest area and the Town Hall. The lights chosen for Town Hall are LED. This should save money in comparison to the old standard lights previously used. In 2015 we are making plans on additional lighting and decoration to get that WOW factor. This includes plans for decoration of the street lights on 1st Street.

Xcel energy has the Cardinal Way Street Light Project under way. I received some plans from Mark Austin, the engineer at Austin Civil Group, Inc. He received them from Tillman at Xcel. The project has been delayed due to an Xcel emergency up valley.

If you have any questions you can call me at (970) 986-1821


Respectfully submitted,
Mark King

TOWN OF PARACHUTE

PO Box 100
222 Grand Valley Way, Parachute, CO 81635



Telephone: (970) 285-7630

Facsimile: (970) 285-9146

Community Development

Derek Wingfield

November 2014

- Code Enforcement
 - Abandon/junked vehicles
 - Signs, trailers, and junk showing up letters sent
 - Public Nuisance served waiting on answer and judgment
 - Next steps will be either a trial or a default judgment
 - Followed by abatement and cleaning
 - Focus will shift to next large nuisance that is most visible from main roadways
 - Approximately 6 other properties in similar disarray
- Development
 - Two permits issued for commercial building repairs/remodels
 - Permit issued to update a mobile home
 - 4 sign permits were also issued.
 - Meetings with Winterfest preparations
 - Website is close and has made great progress
 - Working toward adding the content
 - Ebill and online bill pay
 - Working with Garfield County Assessor to update the Town's home values
- Hey No Injuries this month


Derek Wingfield
Community Development



AGENDA ITEM

PRESENTATION OF THE UPDATE TO THE COMPREHENSIVE PLAN PROCESS / SCHEDULE

STAFF: STUART McARTHUR, TOWN MANAGER
DAVIS FARRAR, TOWN PLANNER
DAVE MICHAELSON, RPI CONSULTING



Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

STAFF REPORT

DATE: November 13, 2014
TO: Town of Parachute Board of Trustees
FROM: Stuart S. McArthur, Town Manager
SUBJECT: COMPREHENSIVE PLAN UPDATE PROCESS AND SCHEDULE

Background

Earlier this year, the Town was submitted a grant application to the Department of Local Affairs (DOLA) for \$62,500 to cover half the cost of a comprehensive (master) plan update for the Town of Parachute. DOLA subsequently approved the grant application and awarded the Town the amount requested. The Town included \$62,500 in its budget to match the awarded amount.

At its October 2014 regular meeting, the Board approved the agreement with DOLA for the expenditure of these funds for the comprehensive plan update.

During the Board's November 13, 2014 regular meeting awarded the consulting contract for the Comprehensive Plan update to RPI Consulting LLC and approved a contract for the amount of \$75,000. The primary representatives for RPI are Dave Michaelson and Gabe Preston.

Staff Analysis

Davis Farrar, Town Planner and I met with Mr. Dave Michaelson of RPI on November 24, 2014, to kick off the comprehensive plan update. During that meeting we discussed the process and schedule. The scope of work and proposed schedule for the update is attached.

Reasons to Update the Town of Parachute Comprehensive Plan Now

- 1) The existing plan was completed in 2002 and is 12+ years old.
- 2) The plan recommends updates every five years.

- 3) Circumstances have changed in Parachute since 2002 and the comprehensive plan should reflect those changes.
- 4) Market demands and community growth have changed considerably since the economic downturn in 2008. The revised plan must address these current conditions and provide for changes in the future.
- 5) The 2002 Plan is limited in scope and does not provide diverse enough direction for effective land-use decision-making.
- 6) There appears to be interest in addressing the connection between Parachute and Battlement Mesa. This is only briefly addressed in the existing comprehensive plan. The new plan should explore the relationship between these two communities and identify future actions.
- 7) The existing plan includes basic statistics on Parachute economic data, but does not offer economic development strategies or options. The new plan will develop these concepts and include direction, strategies and methodologies for addressing economic development for Parachute/Battlement Mesa and the local area.
- 8) The 2002 plan does not appear to have included a community survey that offered area residents a chance to give input on a variety of topics without having to attend a public meeting. The new plan will include a survey for Parachute, Battlement Mesa and the surrounding Parachute community.
- 9) Public process is a critical component to comprehensive planning. The new plan will engage the public as part of a robust and interactive process. Keypad polling will be used to allow participants to offer anonymous input and instantaneous response results will offer participants immediate feedback. This is a valuable tool. This option was not available for the 2002 planning process.
- 10) The existing plan includes a very basic land use map. The new plan will include a number of maps including: existing land use, future land use, three-mile planning area, development hazards/constraints, transportation, utilities and others. Quality maps that inform the user are invaluable tools in a comprehensive plan.
- 11) The existing plan has limited goals, policies, implementation strategies etc. The new plan is expected to address a broader variety of topics with clear direction based upon community input and guidance from town decision-makers.
- 12) Another important benefit of comprehensive planning is that it engages community members in the public process that should honestly reflect their input. A successful planning process builds community and decision maker ownership in the results that will include plan directions, vision, guiding principles, policies, implementation actions, etc...

In addition we discussed the need for a steering committee. Some of the suggested names to serve on that committee were discussed. They follow:

Roy McClung, Mayor
 Kelli Stanton, Chair P&Z Commission
 MaryLee Morhlang, Grand Valley Economic Development Committee and Common Ground
 Judith Beasley, Business Owner
 Judith Hayward, Grand Valley Historical Society
 Dave Devanney, Kiwanis and RSVP
 Ashlee V. Fechino, Regulatory Specialist, WPX Energy Rocky Mountain, LLC
 Mark King, Town of Parachute Director of Public Works
 Keith Lammey, Battlement Mesa Service Association

Mary Anderson, Grand Valley Parks and Recreation District
Dave Blair, Grand Valley Fire Protection District
Keri Jensen, Battlement Mesa Company
Debbie Wolchek, Encana USA and Parachute/Battlement Mesa Area Chamber of Commerce
Juanita Satterfield, Grand Valley Parks Association

Are there other individuals whom the Board would also consider to be included on the Steering Committee?

The Steering Committee will be facilitated by:

Stuart McArthur, Town Manager
Davis Farrar, Town Planner
Steve Rippy, Manager, Battlement Mesa Service Association & Battlement Mesa Metro District
Dave Michaelson, RPI Consulting
Gabe Preston, RPI Consulting

Davis Farrar will be the primary facilitator of the process and will work directly with RPI Consultants.

Attorney Review

N/A

Recommendations

N/A

If you have any additional questions or concerns, please contact me at 970-285-7630 or stuartmc@parachutecolorado.com.

TABLE 1 - DETAILED SCOPE, BU

TOWN OF PARACHUTE COMPREHENSIVE PLAN SCOPE	RPI consulting	RPI consulting	RPI consulting	RPI consulting					
					Team Member	GABE PRESTON	DAVE MICHAELSON	CRAIG DOSSEY	IAN BARROW
					Charge Rate	\$125.00	\$100.00	\$95.00	\$95.00
PHASE 1 - PROJECT KICKOFF AND COMMUNITY ORGANIZATION ENGAGEMENT									
1.1 Meeting with Town Council and Planning Commission to Refine Scope and Schedule & Appoint Steering Committee		4		4	0				
1.2 Meeting with Town Staff		2		2	0				
1.3 Stakeholder Interviews (based on staff recommendations)		4		4	0				
	Phase Total Hours	10		10	0				
	Phase Labor Costs	\$1,250.00		\$1,000.00	\$0.00				
PHASE 2 - BACKGROUND DATA, PUBLIC MEETING #1 AND COMMUNITY ORGANIZATION ENGAGEMENT									
2.1 Volunteer and Community Stakeholder Interviews		0		2	0				
2.2 Public Workshop Event #1 - Visioning and Core Values Workshop (Keypad Polling, Local Food Provided)		16		16	0				
2.3 Steering Committee Meeting #1 - Project Initiation, Approach, Schedule, Sequence, Keypad Polling Results and Stakeholder Findings		6		6	0				
2.4 Public Workshop Event #2 - Youth Vision In-School Workshop		4		8	0				
DELIVERABLE - EXISTING LAND USE AND INFRASTRUCTURE BASE MAP		6		8	0				
DELIVERABLE - VISION WORKSHOP AND SURVEY THEME SUMMARY AND WORK-IN-PROGRESS STATEMENTS		8		8	0				
DELIVERABLE - SOCIOECONOMIC, DEMOGRAPHIC AND FISCAL BUDGET PROFILE REPORT		6		4	0				
DELIVERABLE - YOUTH VISION EXERCISE SUMMARY		4		4	0				
	Phase Total Hours	50		56	0				
	Phase Labor Costs	\$6,250.00		\$5,600.00	\$0.00				
PHASE 3 - DEVELOPMENT OF PLAN COMPONENTS									
ECONOMIC DEVELOPMENT AND FISCAL SUSTAINABILITY									
3.1 Economic Development Summit		6		6	0				
3.2 Steering Committee #2 - Economic Development Strategy Workshop		0		0	0				
DELIVERABLE - BACKGROUND REPORT (ENERGY DEVELOPMENT, RESOURCE EXTRACTION AND PRODUCTION TRENDS, FREIGHT AND TRANSPORTATION, MANUFACTURING)		6		0	0				
DELIVERABLE - FISCAL CAPACITY, ANALYSIS AND FUNDING STRATEGIES		6		0	0				
DELIVERABLE - INTERIM DRAFT - ECONOMIC DEVELOPMENT STRATEGY: TARGET MARKETS, BUSINESS DEVELOPMENT AND RECRUITMENT STRATEGIES, DOWNTOWN, OPPORTUNITY AND CONSTRAINT ANALYSIS		12		4	0				
IN-TOWN GROWTH, THREE MILE PLAN AND ENVIRONMENT									
3.3 Three Mile Plan Workshop with County Commissioners, County Planning Commission and Staff		4		4	0				
3.4 Public Workshop Event #2 - Community Growth Summit		6		6	0				
3.5 Steering Committee Meeting #3 - Growth Workshop		6		6	0				
DELIVERABLE - FLOODPLAIN AND ENVIRONMENTAL CONSTRAINT MAPPING FOR TOWN AND THREE MILE PLAN AREA		2		10	0				
DELIVERABLE - THREE MILE PLAN BUILDOUT ASSESSMENT		4		10	0				
DELIVERABLE - FUTURE GROWTH PROJECTIONS AND FUTURE GROWTH SCENARIO ANALYSIS		8		24	0				
DELIVERABLE - INTERIM DRAFT - TOWN GROWTH STRATEGY		10		12	0				
DELIVERABLE - INTERIM DRAFT - THREE MILE PLAN GROWTH STRATEGY		10		14	0				
HOUSING STRATEGY									
3.6 Steering Committee Meeting #4 - Housing Workshop		8		8	0				
DELIVERABLE - HOUSING SUPPLY AND AFFORDABILITY ASSESSMENT		12		4	0				
DELIVERABLE - INTERIM DRAFT - HOUSING STRATEGY		10		10	0				
TRANSPORTATION STRATEGY									
3.7 Steering Committee Meeting #5 - Regional Transportation Workshop (includes County and CDOT)		4		4	0				
DELIVERABLE - Existing Local and Regional Transportation Conditions Report (Vehicular, Commerce, Bicycle and Pedestrian Components)		8		12	0				
DELIVERABLE - INTERIM Draft - TRANSPORTATION STRATEGY		8		12	0				
PUBLIC FACILITIES									
3.8 Meeting with Town Staff and other Civic Facility Managers		4		4	0				
DELIVERABLE - INTERIM DRAFT - FACILITY INVENTORY AND FUTURE NEEDS AND STRATEGIES		8		7	0				
CULTURAL, HISTORIC, TOURISM AND EDUCATION STRATEGY									
Steering Committee #6 - Cultural, Tourism and Education Workshop (Includes Museum Representatives and Local Historic Advocates)		0		0	0				
DELIVERABLE - Existing Conditions Report addressing Historic Resources, Tourism Potential and Education (Mapping, Opportunity/Constraint Analysis)		8		8	2				
DELIVERABLE - INTERIM DRAFT - CULTURAL, HISTORIC, TOURISM AND EDUCATION STRATEGY		8		8	0				
	Phase 3 Total Hours	158		173	2				
	Phase 3 Labor Costs	\$19,750.00		\$17,300.00	\$190.00				
PHASE 4 - FISCALLY REALISTIC IMPLEMENTATION AND									
4.1 Joint Town Council Planning Commission Implementation Workshop		4		4	4				
DELIVERABLE - COMPREHENSIVE PLAN IMPLEMENTATION GUIDE (WHO, WHAT, WHEN AND COST ASSESSMENT)		8		8	8				
DELIVERABLE - TOWN LAND DEVELOPMENT CODE ASSESSMENT AND RECOMMENDED AMENDMENT STRATEGY		6		6	16				
DELIVERABLE - STRATEGIES FOR MOBILIZING AND ENHANCING INTERGOVERNMENTAL RELATIONSHIPS		4		4	8				
DELIVERABLE - COMPILER CAPITAL IMPROVEMENT STRATEGIES INTO CAPITAL IMPROVEMENT PLAN		12		4	0				
	Phase 4 Total Hours	34		26	36				
	Phase 4 Labor Costs	\$4,250.00		\$2,600.00	\$3,420.00				
PHASE 5 - COMPREHENSIVE PLAN REVIEW									
5.1 Public Workshop Event #3 - Draft Plan Presentation and Comment		4		4	0				
5.2 Planning Commission Draft Plan Workshop		4		4	0				
5.3 Planning Commission Public Hearing and Recommendation		2		2	0				
5.4 Town Council Draft Plan Workshop		4		4	0				
5.5 Town Council Public Hearing and Recommendation		2		2	0				
	Phase 5 Total Hours	16		16	0				
	Phase 5 Labor Costs	\$2,000.00		\$1,600.00	\$0.00				
FINAL PROJECT DELIVERABLES									
Five (5) bound copies of the Comprehensive Plan, Printed Reports and Maps									
Ten (10) Copies of Executive Summary									
One (1) Hard Copy of All Maps									
One (1) Copy of the Text of Plan and Reports in Microsoft Word and Excel									
All Mapping In ArcGIS and PDF Formats									
PDF File of Entire Comprehensive Plan									
TOTAL PROJECT HOURS BY TEAM MEMBER		268		281	38				
TOTAL PROJECT LABOR COSTS BY TEAM MEMBER		\$33,500.00		\$28,100.00	\$7,000.00				
Reproduction and Printing Costs (Billed by Invoice)									
TRAVEL - RPI Consulting									
PROJECT TOTAL									



AGENDA ITEM

PUBLIC HEARING ON THE 2015 BUDGET

STAFF: STUART McARTHUR, TOWN MANAGER



Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

Integrity • Respect • Teamwork • Pride • Innovation • Diversity
222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

DATE: December 11, 2014
TO: Town of Parachute Board of Trustees
FROM: Stuart S. McArthur, Town Manager
SUBJECT: TOWN OF PARACHUTE 2015 BUDGET MESSAGE

I am pleased to present to the Mayor, Board of Trustees, and the residents of the Town the 2015 Budget for the Town of Parachute, Colorado. This budget provides a sound financial plan to provide the best possible municipal services for the residents of the Town. The budget generally maintains the current service levels with continued plans to increase street maintenance.

This budget was prepared based upon the best knowledge at hand, including, but not limited to:

- Actual 2013 revenues and expenditures;
- Actual and estimated 2014 revenues and expenditures;
- 2014 and beyond economic outlook;
- Goals and objectives of the Board; and
- The best interests of the residents.

First of all, I would like to thank the staff of the Town of Parachute for their work toward preparation of this product. Secondly, I would like to express gratitude to the Mayor and the Board of Trustees for their continued direction and support of the Town and its staff.

The 2015 budget is balance for ALL funds. In this case balanced means that Sources of Funds (revenues and fund balance) is equal to or greater than projected Uses of Funds (expenditures and transfers).

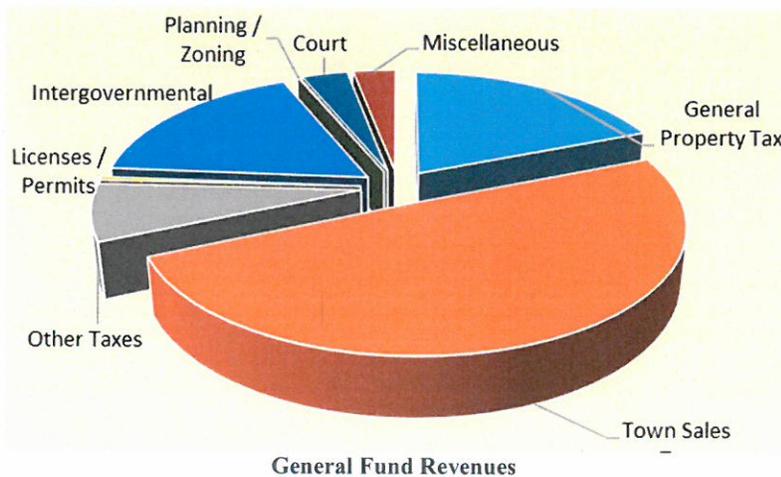
Sources of Funds	\$ 5,354,720
Uses of Funds	\$ 5,342,690
FTE	16.35

The following table illustrates the total sources of funding for all Town funds.

Fund	Revenues	Fund Balance	Total Sources
Sources of Funds			
General Fund	\$ 2,154,590	\$ 450,000	\$ 2,604,590
Water Fund	385,550	204,000	589,550
Wastewater Fund	242,030	-	242,030
Streets and Alley Fund	321,900	-	321,900
Garbage Fund	56,000	-	56,000
Conservation Trust Fund	3,030	61,090	64,120
Capital Improvement Fund	795,000	669,500	1,464,500
Debt Service Fund	-	-	-
Reserve Fund	12,030	-	12,030
Total	\$ 3,370,130	\$ 1,384,590	\$ 5,354,720

General Fund revenues are, at best, remaining flat. Sales taxes are projected to be slightly up from the 2014 budget, but less than the projected 2014 estimated amount of \$1,74,714. Assessed values are up, also, thus the property taxes budgeted is increased. Sales and property taxes are up from 2013.

DESCRIPTION	2015 Change			
	2015 Budget	2013 Actuals	2014 Budget	2014 Projected
General Property Tax	368,100	1.6%	29.7%	25.1%
General Property Tax - Capital	38,640	1.9%	29.7%	22.7%
Town Sales Tax	1,067,000	2.7%	7.0%	-0.7%
County Sales Tax	50,000	13.0%	-24.2%	-12.0%
Lodging Tax	100,000	-10.8%	5.3%	-10.5%



Taxes continue to be the large majority of the General Fund revenues. Sales taxes represent nearly 49.5% of the total. The General Property Tax is 18.9 % of the total General Fund revenues.

One major Source of Funds identified in the 2015 budget is fund balance. At the beginning of 2015, it is estimated that the General Fund available balance is in excess of \$1.0 million. In

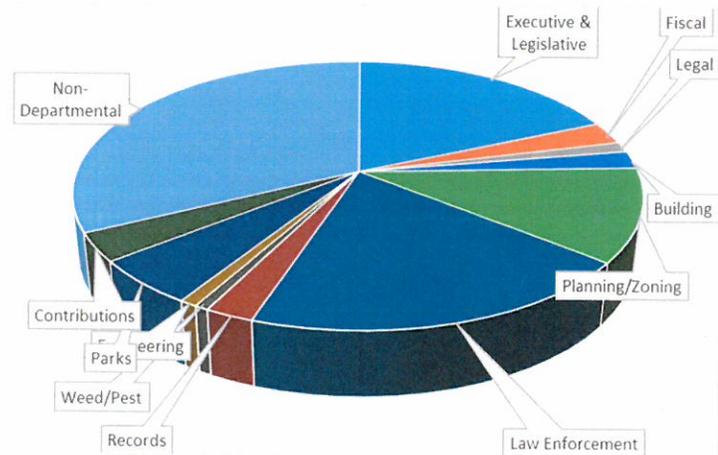
2014, an established policy amount, \$3.0 million was transferred from the General Fund to the Reserve Fund. This amount represents two (2) years of General Fund operating funds. In addition, the TABOR 3.0% Emergency Reserve (\$53,420) is maintained in the new fund. It is recommended that an additional \$450,000 be transferred to the Capital Improvement Fund to help cover the cost of the re-construction of the Parachute Park Boulevard Phase II. An estimated remaining available fund balance in the General Fund is \$580,573.

Additional uses of fund balance are as follows:

Fund	Purpose	Amount
General Fund	Parachute Park Blvd. Re-construction	\$ 450,000
Water Fund	Capital Projects	204,000
Conservation Trust Fund	Contingency	61,120
Capital Improvement Fund	Capital Projects	669,500

Expenditures

The graph to the right illustrates that a major portion of the General Fund is spent on Law Enforcement, with the exception of Non-Departmental which represents transfers from the General Fund to other funds. This is the amount allocated for the Parachute Police Department to provide for the public safety of the Town residents.



One function that is missing from the General Fund is the expenditures for street and alley maintenance. We created another fund in 2014 called the Streets and Alleys Fund for the purpose of being able to track specifically how much is spent on street maintenance. Revenues related to roads and highways have been removed from the General Fund and allocated directly to streets and alleys. These revenues are:

- Specific Ownership Tax
- M.V. Special Assessment
- Highway User Tax
- County Road & Bridge Property Tax Shareback

In addition, a transfer of \$160,000 has been budgeted from the General Fund to cover the costs of street maintenance for the Town.

The following table illustrates the Uses of Funds for the entire Town.

	2013 Actual	2014 Projected	2015 Budget
Uses of Funds			
General Fund	\$ 1,777,259	\$ 6,658,489	\$ 2,604,590
Water Fund	341,022	412,533	589,550
Wastewater Fund	232,590	232,538	242,030
Streets and Alley Fund	-	250,856	321,900
Garbage Fund	56,200	55,362	56,000
Conservation Trust Fund	-	-	64,120
Capital Improvement Fund	-	1,490,394	1,464,500
Debt Service Fund	-	-	-
Reserve Fund	-	-	-
Total	\$ 2,437,071	\$ 9,100,172	\$ 5,342,690

Two other funds were created in the 2014 budget: The Capital Improvement Fund and the Debt Service Fund. These funds have been established to meet the requirements that capital and debt service expenditures for governmental funds need to be expended out of specific funds for the designated purpose.

Again, thank you for your support. The coming year promises to be one of positive things for the Town of Parachute.

If you have questions, please contact me at 303.513.5555 or stuartmc@parachutecolorado.com.

SSMc

Changes from the Proposed to the Final 2015 Budget

General Fund

	Proposed	Final	Change
Revenues:			
General Property Tax	\$ 367,300	\$ 368,100	\$ 800
General Property Tax - Capital	38,560	38,640	80
State Shared Federal Mineral Lease	250,000	175,000	(75,000)
DOLA Grant	-	62,500	62,500
Total Change			\$ (11,620)
Expenditures			
Judicial Insurance	\$ 5,930	\$ 6,280	\$ 350
Judicial Disability Insurance	280	270	(10)
Executive Insurance	32,340	34,160	1,820
Executive Disability Insurance	1,860	1,800	(60)
Executive Merit Allowance	14,240	25,310	11,070
Executive Contingency	102,750	82,450	(20,300)
Building Insurance	5,950	6,270	320
Building Disability Insurance	290	280	(10)
Planning Insurance	21,500	22,800	1,300
Planning Disability Insurance	770	740	(30)
Law Enforcement Salaries	273,600	262,610	(10,990)
Law Enforcement FPPA / ADD	4,990	4,800	(190)
Law Enforcement Insurance	67,470	79,390	11,920
Law Enforcement Retirement	25,240	24,210	(1,030)
Law Enforcement Disability	3,100	3,020	(80)
Records Salary	47,180	43,990	(3,190)
Records Withholding	2,800	2,620	(180)
Records Retirement	4,160	2,200	(1,960)
Records Disability	910	520	(390)
Parks Insurance	6,690	7,060	370
Parks Disability	410	400	(10)
Non-departmental Transfer to CIF	795,000	595,000	(200,000)
Non-departmental Transfer to Reserve	12,370	12,030	(340)
Total Change			\$ (211,620)

Water Fund

	Proposed	Final	Change
Expenditures			
Insurance	\$ 35,070	\$ 37,210	\$ 2,140
Disability	1,410	1,360	(50)
Merit Pool Allowance	2,750	4,900	2,150
Contingency	38,000	33,760	(4,240)
Total Change			\$ -

Changes from the Proposed to the Final 2015 Budget

Wastewater Fund			
	Proposed	Final	Change
Expenditures			
Insurance	\$ 6,850	\$ 7,250	\$ 400
Disability	320	310	(10)
Merit Increase Allowance	630	1,130	500
Contingency	1,010	120	(890)
Total Change			<u>\$ -</u>

Streets and Alleys Fund			
	Proposed	Final	Change
Expenditures			
Overtime	\$ -	\$ 3,500	\$ 3,500
Insurance	29,360	31,040	1,680
Disability	1,120	1,080	(40)
Merit Increase Allowance	2,180	3,890	1,710
Contingency	76,960	70,110	(6,850)
			<u>\$ -</u>

Garbage Fund			
	Proposed	Final	Change
Expenditures			
Contract Hauler	76,230	56,000	(20,230)

Conservation Trust Fund			
	Proposed	Final	Change
Expenditures			
Contingency	64,360	64,120	(240)

Capital Improvement Fund			
	Proposed	Final	Change
Revenues			
Transfer from General Fund	\$ 795,000	\$ 595,000	\$ (200,000)
Grant from GCFMLD	-	200,000	200,000
			<u>\$ -</u>
Expenditures			
Parachute Park Boulevard II	900,000	1,000,000	100,000
Toughbooks for Police Officers	25,000	-	(25,000)
Cardinal Way Lighting	-	89,500	89,500
Police Records Window	-	5,000	5,000
			<u>\$ 169,500</u>

Changes from the Proposed to the Final 2015 Budget

	Reserve Fund		
	Proposed	Final	Change
Revenues			
Transfer from General Fund	\$ 11,620	\$ 12,370	\$ 750

2015 BUDGET REVENUES

GENERAL FUND REVENUES

DESCRIPTION	2014 June YTD			2014 Projected	2015 Budget	% of Budget
	2013 Final	2014 Budget	Actual			
TAXES REVENUES						
General Property Tax	\$ 362,031	\$ 283,780	\$ 208,569	\$ 294,216	\$ 368,100	22.57%
General Property Tax - Capital	37,929	29,790	21,805	31,501	38,640	2.37%
Specific Ownership Tax	19,228	-	-	-	-	0.00%
Town Sales Tax	1,038,730	997,000	565,992	1,074,714	1,067,000	65.42%
County Sales Tax	44,251	66,600	26,005	56,850	50,000	3.07%
Town Use Tax	3,938	4,000	-	614	1,000	0.06%
Lodging Tax	112,166	95,000	48,541	111,741	100,000	6.13%
Cigarette Tax	9,246	9,800	2,845	6,947	6,000	0.37%
Pen. & Int. Del. Tax	2,024	-	78	1,393	200	0.01%
Total Taxes	1,629,543	1,485,970	873,835	1,577,976	1,630,940	100.00%
LICENSES & PERMIT REVENUES						
Franchise Revenue	5,389	3,500	1,121	4,070	2,500	27.47%
Liquor Licenses	1,280	900	721	2,221	1,000	10.99%
Sign Permit Fees	33	100	101	135	100	1.10%
Building Permit Fees	3,464	1,200	194	4,771	500	5.49%
P.D. Misc. Fees	1,214	1,100	18,326	17,320	1,100	12.09%
Certified VIN Inspections	48	-	50	103	100	1.10%
Animal Licenses	265	100	263	233	250	2.75%
Miscellaneous Revenues	10	20	20	55	50	0.55%
Business Licenses	2,375	2,100	1,800	2,025	2,500	27.47%
Contractors Licenses	1,295	950	975	1,075	1,000	10.99%
Total Licenses & Permits	15,373	9,970	23,570	32,008	9,100	100.00%
INTERGOVERNMENTAL REVENUES						
State Mineral Severance	144,696	140,000	-	139,776	140,000	37.09%
State Shared Mineral Lease	177,600	175,000	33,033	324,726	175,000	46.36%
DOLA Grant	-	-	-	-	62,500	16.56%
Federal Mineral Leasing District Grant	-	-	-	-	-	0.00%
M.V. Special Assessment	5,936	-	-	-	-	0.00%
Highway User Tax Fund	38,678	-	-	-	-	0.00%
County Road & Bridge Fund	37,795	-	-	-	-	0.00%
Total Intergovernmental	404,705	315,000	33,033	464,502	377,500	100.00%
PLANNING & ZONING REVENUES						
Planning & Zoning Fees	1,413	1,100	700	1,270	2,000	90.91%
Economic Development	-	-	-	-	-	0.00%
Street Impact Fees	-	-	-	-	-	0.00%
P & Z Charges for Services	148	150	95	95	200	9.09%
Main Street Cont Program	-	-	-	-	-	0.00%
Total Planning and Zoning	1,561	1,250	795	1,365	2,200	100.00%
FINE & FORFEITURE REVENUES						
Municipal Court Fines	53,731	45,000	30,162	66,365	60,000	85.71%
Municipal Court Surcharge	8,367	7,000	5,323	10,028	10,000	14.29%
Credit Card Fee	63	-	(112)	512	-	0.00%
Total Fine & Forfeiture	62,161	52,000	35,372	76,905	70,000	100.00%
MISCELLANEOUS REVENUES						
Charges for Services	447	600	2,460	2,565	2,250	3.80%
Rental Income	9,605	6,700	4,621	8,445	6,700	11.31%
Credit Card Fee	224	200	36	353	200	0.34%
Oil / Gas Lease	53,878	30,000	25,283	66,318	50,000	84.39%
Photo Copy Sales	83	70	45	75	100	0.17%
Light the Way Project	10,000	-	2,797	2,797	-	0.00%
Refund of Expenditures	-	-	-	-	-	0.00%
Admin. Fee Trans. Water	-	1,500	-	-	-	0.00%
Admin. Fee Trans. Sewer	-	1,500	-	-	-	0.00%
Admin. Fee Trans. Garbage	-	300	-	-	-	0.00%

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Total Miscellaneous	74,237	40,870	35,242		80,553	59,250	100.00%
SPECIAL REVENUES							
Interest Revenues	6,993	5,500	2,660		5,266	5,500	98.21%
Financing Resources	-	-	-		-	-	0.00%
Sale of Fixed Asset	-	-	-		-	-	0.00%
Misc. Revenues	14	40	30,592		39,708	100	1.79%
Total Special	7,007	5,540	33,253		44,974	5,600	100.00%
Total General Fund Revenues	\$ 2,194,587	\$ 1,910,600	\$ 1,035,100		\$ 2,278,283	\$ 2,154,590	

WATER UTILITIES FUND REVENUES							
DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Water Utility Receipts	\$ 268,076	\$ 238,680	\$ 129,179		\$ 286,390	\$ 330,000	85.59%
Irrigation Utility Receipts	16,923	20,000	11,896		30,419	20,000	5.19%
Late Fees / Penalties	354	130	887		2,161	500	0.13%
Irrigation Tap Fees	-	3,500	-		-	-	0.00%
Water Tap Fees	-	-	-		-	-	0.00%
Interest Revenue	49	40	23		45	50	0.01%
Transfer From General Fund	-	26,250	-		26,250	35,000	9.08%
Grant - DOLA	-	112,075	-		75,000	-	0.00%
Trans for Cap Imprv / Equip	-	-	-		-	-	0.00%
Trans from Retained Earnings	-	-	-		-	-	0.00%
Total Water Revenues	\$ 285,403	\$ 400,675	\$ 141,985		\$ 420,265	\$ 385,550	100.00%

WASTEWATER UTILITIES REVENUES							
DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Wastewater Utility Receipts	\$ 221,761	\$ 200,000	\$ 107,283		\$ 207,782	\$ 220,000	90.90%
Wastewater Tap Fees	-	3,500	-		-	-	0.00%
Interest Revenue	31	20	15		31	30	0.01%
Trans For Cap Imprv / Equip	-	-	-		-	-	0.00%
Transfer from General Fund	-	-	-		-	22,000	9.09%
Trans from Retained Earnings	-	-	-		-	-	0.00%
Total Wastewater Revenues	\$ 221,792	\$ 203,520	\$ 107,298		\$ 207,813	\$ 242,030	100.00%

STREET AND ALLEY FUND REVENUES							
DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Specific Ownership Tax	\$ -	\$ 20,000	\$ 10,664		\$ 22,134	\$ 30,000	9.32%
MV Special Assessment	-	3,500	2,972		5,511	8,000	2.49%
Highway User Tax Fund	-	38,510	18,946		41,874	35,000	10.87%
County Road & Bridge Fund	-	25,550	25,485		35,963	88,900	27.62%
Transfer from General Fund	-	160,000	-		160,000	160,000	49.70%
Total Street and Alley Revenues	\$ -	\$ 247,560	\$ 58,067		\$ 265,482	\$ 321,900	100.00%

GARBAGE FUND UTILITY REVENUES							
DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Garbage Services	\$ 56,200	\$ 59,000	\$ 27,681		\$ 55,362	\$ 56,000	100.00%
Miscellaneous Revenues	-	-	-		-	-	0.00%
Total Garbage Revenues	\$ 56,200	\$ 59,000	\$ 27,681		\$ 55,362	\$ 56,000	100.00%

CONSERVATION TRUST FUND REVENUES							
DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Conservation Trust Receipts	\$ 5,829	\$ 3,000	\$ 2,758		\$ 2,758	\$ 3,000	99.01%
Interest Revenue	101	70	35		70	30	0.99%
Trans from Retained Earnings	-	-	-		-	-	0.00%
Total Con. Trust Revenues	\$ 5,931	\$ 3,070	\$ 2,793		\$ 2,828	\$ 3,030	100.00%

CAPITAL IMPROVEMENT FUND REVENUES

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Transfer from General Fund	\$ -	\$ 1,925,000	\$ 962,500		\$ 1,925,000	\$ 595,000	74.84%
Transfer from Other Capital Funds	-	-	-		870,839	-	0.00%
Grant From GCFMLD	-	-	-		-	200,000	25.16%
Total Capital Improvement Revenues	\$ -	\$ 1,925,000	\$ 962,500		\$ 2,795,839	\$ 795,000	100.00%

DEBT SERVICE FUND REVENUES

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Transfer from General Fund	\$ -	\$ -	\$ -		\$ -	\$ -	#DIV/0!
Total Debt Service Revenues	\$ -	\$ -	\$ -		\$ -	\$ -	#DIV/0!

RESERVE FUND REVENUES

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2014 Projected	2015 Budget	% of Budget
			Actual				
Transfer from General Fund	\$ -	\$ 3,041,390	\$ -		\$ 3,041,390	\$ 12,030	100.00%
Total Reserve Fund Revenues	\$ -	\$ 3,041,390	\$ -		\$ 3,041,390	\$ 12,030	100.00%

2015 BUDGET GENERAL FUND

GENERAL FUND REVENUES

DESCRIPTION	2014 June YTD				2015 Budget	% of Budget
	2013 Final	2014 Budget	Actual	2014 Projected		
General Property Tax	\$ 362,031	\$ 283,780	\$ 208,569	\$ 294,216	368,100	22.57%
General Property Tax - Capital	37,929	29,790	21,805	31,501	38,640	2.37%
Specific Ownership Tax	19,228	-	-	-	-	0.00%
Town Sales Tax	1,038,730	997,000	565,992	1,074,714	1,067,000	65.42%
County Sales Tax	44,251	66,600	26,005	56,850	50,000	3.07%
Town Use Tax	3,938	4,000	-	614	1,000	0.06%
Lodging Tax	112,166	95,000	48,541	111,741	100,000	6.13%
Cigarette Tax	9,246	9,800	2,845	6,947	6,000	0.37%
Pen. & Int. Del. Tax	2,024	-	78	1,393	200	0.01%
Total Taxes	1,629,543	1,485,970	873,835	1,577,976	1,630,940	100.00%

LICENSES & PERMIT REVENUES

Franchise Revenue	5,389	3,500	1,121	4,070	2,500	27.47%
Liquor Licenses	1,280	900	721	2,221	1,000	10.99%
Sign Permit Fees	33	100	101	135	100	1.10%
Building Permit Fees	3,464	1,200	194	4,771	500	5.49%
P.D. Misc. Fees	1,214	1,100	18,326	17,320	1,100	12.09%
Certified VIN Inspections	48	-	50	103	100	1.10%
Animal Licenses	265	100	263	233	250	2.75%
Miscellaneous Revenues	10	20	20	55	50	0.55%
Business Licenses	2,375	2,100	1,800	2,025	2,500	27.47%
Contractors Licenses	1,295	950	975	1,075	1,000	10.99%
Total Licenses & Permits	15,373	9,970	23,570	32,008	9,100	100.00%

INTERGOVERNMENTAL REVENUES

State Mineral Serverance	144,696	140,000	-	139,776	140,000	37.09%
State Shared Mineral Lease	177,600	175,000	33,033	324,726	175,000	46.36%
DOLA Grant	-	-	-	-	62,500	16.56%
Federal Mineral Leasing District Grant	-	-	-	-	-	0.00%
M.V. Special Assessment	5,936	-	-	-	-	0.00%
Highwah User Tax Fund	38,678	-	-	-	-	0.00%
County Road & Bridge Fund	37,795	-	-	-	-	0.00%
Total Intergovernmental	404,705	315,000	33,033	464,502	377,500	100.00%

PLANNING & ZONING REVENUES

Planning & Zoning Fees	1,413	1,100	700	1,270	2,000	90.91%
Economic Development	-	-	-	-	-	0.00%
Street Impact Fees	-	-	-	-	-	0.00%
P & Z Charges for Services	148	150	95	95	200	9.09%
Main Street Cont Program	-	-	-	-	-	0.00%
Total Planning and Zoning	1,561	1,250	795	1,365	2,200	100.00%

FINE & FORFEITURE REVENUES

Municipal Court Fines	53,731	45,000	30,162	66,365	60,000	85.71%
Municipal Court Surcharge	8,367	7,000	5,323	10,028	10,000	14.29%
Credit Card Fee	63	-	(112)	512	-	0.00%
Total Fines and Forfeitures	62,161	52,000	35,372	76,905	70,000	100.00%

MISCELLANEOUS REVENUES

Charges for Services	447	600	2,460	2,565	2,250	3.80%
Rental Income	9,605	6,700	4,621	8,445	6,700	11.31%
Credit Card Fee	224	200	36	353	200	0.34%
Oil / Gas Lease	53,878	30,000	25,283	66,318	50,000	84.39%
Photo Copy Sales	83	70	45	75	100	0.17%
Light the Way Project	10,000	-	-	-	-	0.00%
Refund of Expenditures	-	-	2,797	2,797	-	0.00%

DESCRIPTION	2014 June YTD				2015 Budget	% of Budget
	2013 Final	2014 Budget	Actual	2014 Projected		
Admin. Fee Trans. Water	-	1,500	-	-	-	0.00%
Admin. Fee Trans. Sewer	-	1,500	-	-	-	0.00%
Admin. Fee Trans. Garbage	-	300	-	-	-	0.00%
Total Miscellaneous	74,237	40,870	35,242	80,553	59,250	100.00%

SPECIAL REVENUES						
Interest Revenues	6,993	5,500	2,660	5,266	5,500	98.21%
Financing Resources	-	-	-	-	-	0.00%
Sale of Fixed Asset	-	-	-	-	-	0.00%
Misc. Revenues	14	40	30,592	39,708	100	1.79%
Total Special Revenues	7,007	5,540	33,253	44,974	5,600	100.00%

TOTAL GENERAL FUND REVENUES	\$ 2,194,587	\$ 1,910,600	\$ 1,035,100	\$ 2,278,283	\$ 2,154,590
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2014 BUDGET GENERAL FUND EXPENDITURES

JUDICIAL EXPENSES							
Wages	\$ 34,267	\$ 32,940	\$ 16,222	\$ 31,505	\$ 32,570		50.39%
Overtime	-	-	16	479	300		0.46%
Withholding	2,710	1,960	1,282	2,519	1,940		3.00%
Insurance Benefit	7,807	6,890	3,909	7,588	6,280		9.72%
Retirement Benefit	1,241	1,200	30	1,143	1,180		1.83%
Disability Ins	192	280	139	271	270		0.42%
Dues & Fees	20	20	20	21	20		0.03%
Training and Travel	-	-	-	175	700		1.08%
Office Supplies	1,544	600	849	1,585	600		0.93%
IT Support	372	250	790	1,030	250		0.39%
Operating Supplies	3,740	2,100	1,099	1,979	2,100		3.25%
Telephone	776	500	290	611	500		0.77%
Legal Fees	8,491	7,500	4,603	10,099	7,500		11.60%
Interpreter Fees	585	650	176	874	700		1.08%
Youth Zone	7,000	7,000	-	7,000	7,000		10.83%
Workers Compensation	82	1,350	69	119	230		0.36%
Jury Trial Expenses	-	-	-	-	-		0.00%
Jury Fees	-	-	-	-	-		0.00%
Capital Outlay	672	2,500	2,017	2,017	2,500		3.87%
Total Judicial	69,498	65,740	31,511	69,015	64,640		100.00%

EXECUTIVE & LEGISLATIVE EXPENSES							
Wages	206,547	171,640	95,577	186,467	177,110		38.10%
Overtime	-	-	53	1,966	1,200		0.26%
Withholding	16,349	10,210	7,581	14,915	10,540		2.27%
Insurance Benefit	48,832	47,160	23,824	42,570	34,160		7.35%
Retirement Benefit	8,898	8,580	2,881	6,711	8,300		1.79%
Disability Ins	2,137	1,900	1,166	1,895	1,800		0.39%
HRA	73,597	85,000	24,288	59,706	85,000		18.29%
Fees & Dues	3,123	4,000	4,293	6,350	4,000		0.86%
Public Notices	5,194	3,500	559	1,121	3,500		0.75%
Training & Travel	5,826	9,520	5,631	19,224	3,500		0.75%
Office Supplies	2,473	3,500	1,787	2,468	3,500		0.75%
IT Support	2,963	2,500	2,260	3,030	2,500		0.54%
Operating Supplies	12,867	85,600	17,275	23,642	10,000		2.15%
Vehicle Supplies & Maint.	2,026	2,700	47	47	2,700		0.58%
Telephone	3,319	3,000	1,784	3,606	3,000		0.65%
Employee Appreciation	1,487	1,500	467	2,796	1,500		0.32%
COLA	-	15,410	-	-	25,310		5.45%
Fuel/Motor Oil	3,291	4,200	596	1,973	4,200		0.90%
Workers Compensation	288	3,370	234	483	560		0.12%
Contingency	-	16,600	-	-	82,450		17.74%
Capital Outlay	20,337	2,320	617	30,617	-		0.00%
Total Exec. & Legis.	419,555	482,210	190,919	409,587	464,830		100.00%

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2015 Budget	% of Budget
			Actual	2014 Projected		
FISCAL EXPENSES						
County Treasurer Comm.	9,668	9,000	5,640	8,193	12,000	17.52%
Audit Services	13,169	13,800	-	9,500	9,500	13.87%
Insurance / Surety / Bonds	31,607	47,000	16,165	47,000	47,000	68.61%
Total Fiscal	54,444	69,800	21,805	64,693	68,500	100.00%
LEGAL EXPENSES						
Attorney Fees	19,810	10,000	10,229	21,148	30,000	96.46%
Reimbursable Attny. Fees	2,910	1,100	28	637	1,100	3.54%
Total Legal	22,720	11,100	10,256	21,785	31,100	100.00%
ELECTION EXPENSES						
Training & Travel	-	250	-	-	-	#DIV/0!
Office Supplies	-	300	-	-	-	#DIV/0!
Election Forms & Supplies	-	300	705	705	-	#DIV/0!
Clothing Allowance	-	-	-	-	-	#DIV/0!
Election Services	-	750	394	394	-	#DIV/0!
Total Election	-	1,600	1,100	1,100	-	#DIV/0!
BUILDING EXPENSES						
Wages	23,033	21,410	6,624	14,694	24,550	46.14%
Overtime	-	-	81	688	200	0.38%
Withholding	1,773	1,270	521	1,268	1,460	2.74%
Insurance Benefits	5,410	4,980	1,814	4,500	6,270	11.78%
Retirement Benefits	1,009	1,070	215	792	1,230	2.31%
Disability Ins	272	250	76	180	280	0.53%
Operating Supp. & Maint.	7,750	6,000	5,772	10,117	6,000	11.28%
Building & Grounds Maint.	5,063	6,500	4,903	10,582	7,800	14.66%
Utilities	3,606	3,500	1,555	3,783	3,500	6.58%
Telephone	359	550	203	424	550	1.03%
Workers Compensation	854	470	689	1,247	1,370	2.57%
Capital Outlay	3,273	6,000	1,631	1,631	-	0.00%
Total Building	52,401	52,000	24,085	49,906	53,210	100.00%
PLANNING & ZONING EXPENSES						
Wages	20,187	47,860	10,136	42,885	67,280	23.65%
Overtime	-	-	4	2,258	1,000	0.35%
Withholding	1,600	1,600	683	1,822	4,000	1.41%
Insurance Benefits	3,731	19,440	3,746	17,240	22,800	8.01%
Retirement Benefits	869	2,440	211	1,850	3,360	1.18%
Disability Ins	5	180	123	478	740	0.26%
Fees & Dues	-	100	125	125	550	0.19%
Office Supplies	819	500	514	1,219	5,000	1.76%
IT Support	202	200	120	120	200	0.07%
Operating Supplies	2,151	13,800	673	12,585	13,800	4.85%
Telephone	540	500	294	1,136	500	0.18%
Required Mailings	-	450	-	297	450	0.16%
Professional Services	1,668	5,000	-	4,581	60,000	21.09%
Contracted Building Inspection	189	250	-	300	15,000	5.27%
Training & Travel	-	-	1,295	1,605	2,500	0.88%
Economic Development	-	5,000	5,000	5,000	87,000	30.58%
Reimbursable Fees	-	-	-	-	-	0.00%
Workers Compensation	95	330	87	219	290	0.10%
Capital Outlay	-	-	750	750	-	0.00%
Total Planning & Zoning	32,057	97,650	23,762	94,470	284,470	100.00%
LAW ENFORCEMENT EXPENSES						
Wages	303,856	265,680	137,500	270,021	262,610	53.03%

DESCRIPTION	2014 June YTD				2015 Budget	% of Budget
	2013 Final	2014 Budget	Actual	2014 Projected		
Overtime Wages	11,356	12,000	2,072	13,137	12,500	2.52%
FPPA / D&D\Withholding	30,304	49,420	8,867	11,721	4,800	0.97%
Insurance Benefits	86,619	77,710	43,636	85,115	79,390	16.03%
Retirement	-	-	-	-	24,210	4.89%
Disability Ins	3,177	3,010	1,458	2,957	3,020	0.61%
Memberships / Dues	944	1,600	659	659	1,600	0.32%
Office Supplies	2,387	4,000	1,227	10,999	4,000	0.81%
Operating Supplies	7,770	8,000	3,716	10,021	8,000	1.62%
IT Support	1,107	1,800	360	1,160	1,800	0.36%
Police Officer Supplies	648	2,000	1,743	6,150	2,500	0.50%
Neighborhood Watch	157	1,000	-	610	1,000	0.20%
Mock DUI	-	-	-	-	-	0.00%
Vehicle Supplies & Maint.	7,442	6,500	642	7,090	8,000	1.62%
Explorer Post	-	-	-	-	-	0.00%
K9 Equipment	4,252	2,000	597	597	-	0.00%
Donation	329	-	550	(250)	-	0.00%
Vehicle Repairs	9,400	10,000	198	198	5,000	1.01%
Police Dept CD	-	-	-	-	-	0.00%
Utilities	1,546	1,100	666	1,559	1,100	0.22%
Telephone	4,562	4,500	1,218	3,343	4,500	0.91%
Advocate Safe House	500	500	-	500	500	0.10%
Colorado West	-	-	-	-	-	0.00%
Contractual Services	-	-	-	1,000	1,000	0.20%
Training / Travel	2,918	4,000	3,005	4,277	5,000	1.01%
Uniforms	9,356	8,500	336	4,790	9,000	1.82%
Fuel / Motor Oil	17,805	17,000	5,924	13,806	20,000	4.04%
Workers Compensation	6,766	5,210	5,751	8,979	11,660	2.35%
Contingency	-	1,000	-	-	-	0.00%
Capital Outlay	98,210	11,900	-	25,057	12,000	2.42%
Vehicle Lease	12,328	12,000	6,164	12,246	12,000	2.42%
Total Law Enforcement	623,738	510,430	226,291	495,742	495,190	100.00%

RECORDS COORDINATOR EXPENSES

Wages	33,754	35,970	18,171	35,909	43,990	74.52%
Withholding	2,588	2,140	1,393	2,746	2,620	4.44%
Insurance Benefits	-	-	342	1,026	1,130	1.91%
Retirement Benefits	-	-	142	1,054	2,200	3.73%
Disability Ins	-	-	95	253	520	0.88%
Office Supplies	1,554	1,500	411	1,075	3,000	5.08%
IT Support	660	-	-	60	-	0.00%
Operating Supplies	1,545	1,650	1,005	2,094	3,000	5.08%
Utilities	1,546	1,350	714	1,491	1,350	2.29%
Telephone	905	800	521	1,079	800	1.36%
Training / Travel	-	200	-	-	200	0.34%
Workers Compensation	77	-	66	164	220	0.37%
Contingency	-	-	-	-	-	0.00%
Capital Outlay	785	-	-	-	-	0.00%
Total Records	43,414	43,610	22,859	46,951	59,030	100.00%

WEED & PEST CONTROL EXPENSES

Mosquito Control	7,150	7,300	-	7,300	14,600	86.39%
Weed Control	-	2,300	-	2,300	2,300	13.61%
Total Weed & Pest	7,150	9,600	-	9,600	16,900	100.00%

STREET & ALLEY EXPENSES

Wages	99,557	-	-	-	-	#DIV/0!
Overtime Wages	1,651	-	-	-	-	#DIV/0!
Withholding	7,909	-	-	-	-	#DIV/0!
Insurance Benefits	32,659	-	-	-	-	#DIV/0!
Retirement Benefits	4,010	-	-	-	-	#DIV/0!

DESCRIPTION	2013 Final	2014 Budget	2014 June YTD		2015 Budget	% of Budget
			Actual	2014 Projected		
Disability Ins	1,038	-	-	-	-	#DIV/0!
IT Support	102	-	-	-	-	#DIV/0!
Shop Supplies	9,909	-	-	-	-	#DIV/0!
Equipment Repairs	3,866	-	-	-	-	#DIV/0!
Old Town Hall Utilities	2,488	-	-	-	-	#DIV/0!
Utilities	8,195	-	-	-	-	#DIV/0!
Street Lights	38,023	-	-	-	-	#DIV/0!
Telephone	1,805	-	-	-	-	#DIV/0!
Engineering	-	-	-	-	-	#DIV/0!
Training / Travel	75	-	-	-	-	#DIV/0!
Street Striping	-	-	-	-	-	#DIV/0!
Street Maintenance	374	-	-	-	-	#DIV/0!
Parachute Ave Repair	-	-	-	-	-	#DIV/0!
Right-of-way Maintenance	1,050	-	-	-	-	#DIV/0!
Fuel / Motor Oil	5,620	-	-	-	-	#DIV/0!
Workers Compensation	3,075	-	-	-	-	#DIV/0!
Safety Program	-	-	-	-	-	#DIV/0!
Contingency	-	-	-	-	-	#DIV/0!
Capital Outlay	43,139	-	-	-	-	#DIV/0!
% of Vehicle Lease Pmt.	4,325	-	-	-	-	#DIV/0!
Total Street & Alley	268,870	-	-	-	-	#DIV/0!

ENGINEERING EXPENSES						
Professional Services	14,922	10,000	14,820	36,703	20,000	92.17%
Reimbursable Fees	2,064	1,700	(350)	(350)	1,700	7.83%
Total Engineering	16,986	11,700	14,470	36,353	21,700	100.00%

PARKS						
Wages	77,543	72,500	45,033	87,177	61,100	44.97%
Overtime Wages	-	300	636	1,428	1,500	1.10%
Withholding	6,005	4,320	3,593	6,966	4,440	3.27%
Insurance Benefits	18,988	20,740	11,723	19,252	7,060	5.20%
Retirement Benefits	2,747	3,370	1,443	3,095	2,230	1.64%
Disability Ins	693	780	437	704	400	0.29%
Operating Supplies & Maint.	20,588	22,000	5,885	17,118	22,000	16.19%
Utilities	8,760	8,000	3,776	9,119	8,000	5.89%
Contract Labor-Maintenance	-	-	-	-	-	0.00%
Contracted Trash Pickup	1,992	2,000	830	1,826	2,000	1.47%
Fuel / Motor Oil	1,077	1,500	556	1,794	1,500	1.10%
Workers Compensation	2,351	1,380	2,009	2,009	4,200	3.09%
Safety Program	-	100	-	-	100	0.07%
Capital Outlay - Beasley Park	-	1,000	-	-	1,000	0.74%
Capital Outlay - Cottonwood	-	4,000	27,997	27,997	5,000	3.68%
Capital Outlay - Rest Stop	8,906	25,000	5,480	10,310	10,000	7.36%
Capital Outlay - McKay Park	-	2,200	-	-	5,000	3.68%
Capital Projects - Rest Stop	860	-	-	552	-	0.00%
Vehicle Lease	-	350	-	-	350	0.26%
Total Parks	150,510	169,540	109,399	189,347	135,880	100.00%

CONTRIBUTIONS EXPENSES						
Contributions	15,916	17,300	9,690	17,300	85,110	100.00%
Total Contribution	15,916	17,300	9,690	17,300	85,110	100.00%

NON-DEPARTMENTAL EXPENSES						
Transfer to Capital Improvement Fund	-	1,925,000	-	1,925,000	595,000	72.21%
Transfer to Debt Service Fund	-	-	-	-	-	0.00%
Transfer to Street & Alley Fund	-	160,000	-	160,000	160,000	19.42%
Transfer to Grant Fund	-	-	-	-	-	0.00%
Transfer to Reserve Fund	-	3,041,390	-	3,041,390	12,030	1.46%
Transfer to Water Fund	-	26,250	-	26,250	35,000	4.25%

DESCRIPTION	2014 June YTD				2015 Budget	% of Budget
	2013 Final	2014 Budget	Actual	2014 Projected		
Transfer to Wastewater Fund	-	-	-	-	22,000	2.67%
Contingency	-	-	-	-	-	0.00%
Total Non-Departmental	\$ -	\$ 5,152,640	\$ -	\$ 5,152,640	\$ 824,030	100.00%

TOTAL GENERAL FUND EXPEND.	\$ 1,777,259	\$ 6,694,920	\$ 686,145	\$ 6,658,489	\$ 2,604,590
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GENERAL FUND REVENUE / EXPENDITURE COMPARISON						
Beginning Fund Balance	\$ 4,993,450	\$ 5,410,779		\$ 5,410,779	\$ 1,030,573	
Emergency Reserve Capital	\$ 100,860	\$ 100,860			\$ -	
TABOR Emergency Reserve	\$ -	\$ -			\$ -	
TOTAL REVENUES	\$ 2,194,587	\$ 1,910,600		\$ 2,278,283	\$ 2,154,590	
TOTAL EXPENDITURES	\$ 1,777,259	\$ 6,694,920		\$ 6,658,489	\$ 2,604,590	
Annual Net	\$ 417,329	\$ (4,784,320)		\$ (4,380,206)	\$ (450,000)	
Ending Available Fund Balance	\$ 5,410,779	\$ 626,459		\$ 1,030,573	\$ 580,573	

2015 BUDGET WATER ENTERPRISE FUND

WATER UTILITIES FUND REVENUES

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Water Utility Receipts	\$ 268,076	\$ 238,680	\$ 129,179	\$ 286,390	\$ 330,000	85.59%
Irrigation Utility Receipts	16,923	20,000	11,896	30,419	20,000	5.19%
Lat Fees / Penalties	354	130	887	2,161	500	0.13%
Irrigation Tap Fees	-	3,500	-	-	-	0.00%
Water Tap Fees	-	-	-	-	-	0.00%
Interest Revenue	49	40	23	45	50	0.01%
Transfer From General Fund	-	26,250	-	26,250	35,000	9.08%
Grant - DOLA	-	112,075	-	75,000	-	0.00%
Trans for Cap Imprv / Equip	-	-	-	-	-	0.00%
Trans from Retained Earnings	-	-	-	-	-	0.00%
Total Water Revenues	\$ 285,403	\$ 400,675	\$ 141,985	\$ 420,265	\$ 385,550	100.00%

WATER UTILITY FUND EXPENSES

Wages	\$ 122,115	\$ 81,300	\$ 49,926	\$ 107,141	\$ 122,600	20.80%
Overtime Wages	6,276	5,000	2,125	6,537	5,000	0.85%
Withholding	10,112	5,690	4,110	8,952	7,290	1.24%
Insurance Benefits	40,604	32,110	18,040	39,095	37,210	6.31%
Retirement Benefits	5,447	4,780	1,808	5,066	6,130	1.04%
Disability Ins.	1,255	1,090	551	967	1,360	0.23%
Fees & Dues	437	600	325	401	600	0.10%
Publications	-	200	-	-	200	0.03%
Office Supplies	973	700	1,021	1,774	700	0.12%
IT Support	488	1,100	1,180	2,040	1,500	0.25%
Operating Supplies	14,047	10,000	5,128	14,181	10,000	1.70%
Equipment Repair	2,204	5,000	2,852	4,237	5,000	0.85%
Utilities	29,339	32,000	13,168	30,697	32,000	5.43%
Telephone	3,883	4,000	1,378	3,785	4,000	0.68%
Attorney Fees	742	1,500	398	398	1,500	0.25%
Audit	-	4,500	-	-	4,500	0.76%
Training / Tavel	2,115	2,500	858	858	2,500	0.42%
COLA	-	3,825	-	-	4,900	0.83%
Potable Water (Water Plant)	17,285	15,000	1,043	4,675	15,000	2.54%
Water Meter Expense	1,071	1,500	-	15,900	1,500	0.25%
Souce of Supply (Revell Springs)	17,620	1,500	7,441	8,993	1,500	0.25%
Transmission / Distribution (Water Pipes)	3,439	2,500	3,509	6,338	2,500	0.42%
Irrigation System	11,827	3,500	4,085	4,812	4,500	0.76%
Corss Connection Program	-	1,000	-	1,552	1,000	0.17%
Clothing Allowance	-	-	-	-	1,600	0.27%
Fuel / Motor Oil	5,971	4,000	2,374	5,148	4,000	0.68%
Insurance	10,324	10,000	4,949	11,408	10,000	1.70%
Worker's Compensation	3,075	1,880	2,627	3,832	5,380	0.91%
Refund Utility Overpayment	-	-	72	114	-	0.00%
Administration Fee	-	1,500	-	-	1,500	0.25%
Water Treatment / Testing	13,928	17,000	5,788	13,308	17,000	2.88%
Safety Program	-	100	-	2,092	100	0.02%
Contingency	-	7,300	-	-	33,760	5.73%
Capital Outlay	2,214	267,903	1,417	76,417	204,000	34.60%
Capital Outlay - Bag Filter House	3,016	5,000	-	426	600	0.10%
% of Vehicle Lease	561	1,000	1,442	2,163	1,000	0.17%
Annual Ruedi Water Pmnt.	832	4,500	185	185	4,500	0.76%
Trans. For Cap. Imprv/Equip	-	-	-	-	-	0.00%
Debt Service Pmt. CWCB	2,909	11,120	11,119	11,119	11,120	1.89%
Debt Service Pmt. Alpine	6,913	22,000	17,922	17,922	22,000	3.73%
Total Water Fund Expenses	\$ 341,022	\$ 574,198	\$ 166,839	\$ 412,533	\$ 589,550	100.00%

WATER FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ 463,288	\$ 233,504	\$ 233,504	\$ 241,236
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**2015 BUDGET WASTEWATER ENTERPRISE FUND
WASTEWATER UTILITIES REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Wastewater Utility Receipts	\$ 221,761	\$ 200,000	\$ 107,283	\$ 207,782	\$ 220,000	90.90%
Wastewater Tap Fees	-	3,500	-	-	-	0.00%
Interest Revenue	31	20	15	31	30	0.01%
Trans For Cap Imprv / Equip	-	-	-	-	-	0.00%
Transfer from General Fund	-	-	-	-	22,000	9.09%
Trans from Retained Earnings	-	-	-	-	-	0.00%
Total Wastewater Revenue	\$ 221,792	\$ 203,520	\$ 107,298	\$ 207,813	\$ 242,030	100.00%

WASTEWATER UTILITY EXPENSES

Wages	\$ 27,747	\$ 26,320	\$ 12,963	\$ 26,024	\$ 28,320	11.70%
Overtime	-	-	159	824	500	0.21%
Withholding	2,182	1,570	1,036	2,117	1,690	0.70%
Insurance Benefits	7,615	8,270	4,223	8,311	7,250	3.00%
Retirement Benefits	1,187	1,320	447	1,151	1,420	0.59%
Disability Ins	198	300	143	290	310	0.13%
Office Supplies	663	350	561	1,144	350	0.14%
IT Support	-	400	10	34	400	0.17%
Operating Supplies	12,494	14,750	3,119	8,353	14,750	6.09%
Equipment Repair	2,374	2,000	3,554	4,047	2,000	0.83%
Utilities	3,607	3,500	1,555	3,940	3,500	1.45%
Utilities / Lift Station	7,419	8,000	3,075	7,597	8,000	3.31%
Telephone	1,997	2,200	801	1,868	2,200	0.91%
Attorney Fees	-	500	-	-	500	0.21%
Engineering	-	500	-	-	500	0.21%
Audit	-	4,500	-	-	4,500	1.86%
Line Cleaning	7,488	11,000	-	6,181	11,000	4.54%
Treatment / CMD Contract	145,516	120,000	54,948	141,294	120,000	49.58%
Tap Fees CMD	-	1,750	-	310	1,750	0.72%
COLA	-	1,050	-	-	1,130	0.47%
Clothing Allowance	-	-	-	-	-	0.00%
Lift Station Wet Well	139	70	6	30	70	0.03%
Lift Station Pump Maint.	2,856	5,000	5,618	5,618	5,000	2.07%
Fuel / Motor Oil	5,946	5,500	2,374	5,236	5,500	2.27%
Insurance / Surety / Bond	1,024	6,500	2,043	4,467	6,500	2.69%
Workers Compensation	515	520	438	872	970	0.40%
Administration Fee	-	1,500	103	-	1,500	0.62%
Safety Program	-	100	-	-	100	0.04%
Depreciation	-	-	-	-	-	0.00%
Contingency	-	24,151	-	-	120	0.05%
Capital Outlay	1,061	16,000	-	-	8,000	3.31%
Debt Service	-	2,000	-	667	2,000	0.83%
% of Vehicle Lease	562	2,200	1,442	2,163	2,200	0.91%
Trans. To Cap. Imprv	-	-	-	-	-	0.00%
Total Wastewater Exp.	\$ 232,590	\$ 271,821	\$ 98,618	\$ 232,538	\$ 242,030	100.00%

WASTEWATER FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ 78,726	\$ 67,928	\$ 67,928	\$ 43,203
TOTAL REVENUES	\$ 221,792	\$ 203,520	\$ 107,298	\$ 242,030
TOTAL EXPENDITURES	\$ 232,590	\$ 271,821	\$ 98,618	\$ 242,030
Current Revenue / Expense	\$ (10,798)	\$ (68,301)	\$ 8,680	\$ 0
Ending Fund Balance	\$ 67,928	\$ (373)	\$ 43,203	\$ 43,203

**2014 BUDGET STREET & ALLEY FUND
STREET AND ALLEY FUND REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Specific Ownership Tax	\$ -	\$ 20,000	\$ 10,664	\$ 22,134	\$ 30,000	9.32%
MV Special Assessment	-	3,500	2,972	5,511	8,000	2.49%
Highway User Tax Fund	-	38,510	18,946	41,874	35,000	10.87%
County Road & Bridge Fund	-	25,550	25,485	35,963	88,900	27.62%
Transfer from General Fund	-	160,000	-	160,000	160,000	49.70%
Total Street and Alley Revenues	\$ -	\$ 247,560	\$ 58,067	\$ 265,482	\$ 321,900	100.00%

STREET & ALLEY FUND EXPENSES

Wages	\$ -	\$ 108,380	\$ 49,445	\$ 109,247	\$ 97,340	30.24%
Overtime Wages	-	-	1,523	4,508	3,500	1.09%
Withholding	-	5,600	4,017	8,869	5,790	1.80%
Insurance Benefits	-	33,170	17,848	38,347	31,040	9.64%
Retirement Benefits	-	4,700	2,270	5,080	4,870	1.51%
Disability Ins	-	1,080	539	1,171	1,080	0.34%
IT Support	-	250	10	10	250	0.08%
Shop Supplies	-	6,000	4,602	12,774	6,000	1.86%
Equipment Repairs	-	20,000	2,984	3,844	20,000	6.21%
Old Town Hall Utilities	-	3,000	1,077	3,376	3,000	0.93%
Utilities	-	5,000	2,372	5,582	5,000	1.55%
Street Lights	-	34,000	15,924	35,910	34,000	10.56%
Telephone	-	2,000	778	1,855	2,000	0.62%
Engineering	-	1,500	-	3,535	1,500	0.47%
Training / Travel	-	500	-	-	9,500	2.95%
COLA	-	-	-	-	3,890	1.21%
Street Striping	-	3,500	-	-	10,000	3.11%
Street Maintenance	-	-	333	1,083	-	0.00%
Parachute Ave Repair	-	-	-	-	-	0.00%
Right-of-way Maintenance	-	-	1,422	1,422	-	0.00%
Fuel / Motor Oil	-	4,500	2,374	4,248	4,500	1.40%
Workers Compensation	-	1,850	2,627	3,832	5,380	1.67%
Safety Program	-	150	-	-	150	0.05%
Contingency	-	-	-	-	70,110	21.78%
Capital Outlay	-	8,700	-	-	-	0.00%
% of Vehicle Lease Pmt.	-	3,000	1,442	6,163	3,000	0.93%
Total Street & Alley Expenditures	\$ -	\$ 246,880	\$ 111,589	\$ 250,856	\$ 321,900	100.00%

STREET & ALLEY FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 14,626
TOTAL REVENUES	\$ -	\$ 247,560	\$ -	\$ 265,482	\$ 321,900
TOTAL EXPENDITURES	\$ -	\$ 246,880	\$ -	\$ 250,856	\$ 321,900
Current Revenue / Expense	\$ -	\$ 680	\$ -	\$ 14,626	\$ -
Ending Fund Balance	\$ -	\$ 680	\$ -	\$ 14,626	\$ 14,626

**2014 BUDGET GARBAGE ENTERPRISE FUND
GARBAGE FUND UTILITY REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Garbage Services	\$ 56,200	\$ 59,000	\$ 27,681	\$ 55,362	\$ 56,000	100.00%
Miscellaneous Revenues	-	-	-	-	-	0.00%
Total Garbage Revenues	\$ 56,200	\$ 59,000	\$ 27,681	\$ 55,362	\$ 56,000	100.00%

GARBAGE FUND UTILITY EXPENSES

Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Contract Hauler	52,550	59,000	22,087	56,000	56,000	100.00%
Administration Fee	-	-	-	-	-	0.00%
Total Garbage Expenses	\$ 52,550	\$ 59,000	\$ 22,087	\$ 56,000	\$ 56,000	100.00%

GARBAGE FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ 20,226	\$ 23,876	\$ 23,876	\$ 23,238
TOTAL REVENUES	\$ 56,200	\$ 59,000	\$ 55,362	\$ 56,000
TOTAL EXPENDITURES	\$ 52,550	\$ 59,000	\$ 56,000	\$ 56,000
Current Revenue / Expense	\$ 3,650	\$ -	\$ (638)	\$ -
Ending Fund Balance	\$ 23,876	\$ 23,876	\$ 23,238	\$ 23,238

**2015 BUDGET CONSERVATION TRUST FUND
CONSERVATION TRUST FUND REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Conservation Trust Receipts	\$ 5,829	\$ 3,000	\$ 2,758	\$ 2,758	\$ 3,000	99.01%
Interest Revenue	101	70	35	70	30	0.99%
Trans from Retained Earnings	-	-	-	-	-	0.00%
Total Con. Trust Revenues	\$ 5,931	\$ 3,070	\$ 2,793	\$ 2,828	\$ 3,030	100.00%

CONSERVATION TRUST FUND EXPENSES

Wages	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Withholding	-	-	-	-	-	0.00%
Insurance Benefit	-	-	-	-	-	0.00%
Retirement Benefit	-	-	-	-	-	0.00%
Cottonwood Park	-	-	-	-	-	0.00%
Rest Stop	-	-	-	-	-	0.00%
Beasley Park	-	-	-	-	-	0.00%
Trans from Retained Earnings	-	-	-	-	-	0.00%
Contingency	-	58,303	-	(3)	64,120	100.00%
Total Con. Trust Expenses	\$ -	\$ 58,303	\$ -	\$ (3)	\$ 64,120	100.00%

CONSERVATION TRUST FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ 52,328	\$ 58,259	\$ 58,259	\$ 61,090
TOTAL REVENUES	\$ 5,931	\$ 3,070	\$ 2,828	\$ 3,030
TOTAL EXPENDITURES	\$ -	\$ 58,303	\$ (3)	\$ 64,120
Current Revenue / Expense	\$ 5,931	\$ (55,233)	\$ 2,831	\$ (61,090)
Ending Fund Balance	\$ 58,259	\$ 3,026	\$ 61,090	\$ (0)

**2014 BUDGET CAPITAL IMPROVEMENT FUND
CAPITAL IMPROVEMENT FUND REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Transfer from General Fund	\$ -	\$ 1,925,000	\$ 962,500	\$ 1,925,000	\$ 595,000	74.84%
Transfer from Other Capital Funds	-	-	-	870,839	-	0.00%
Grant from GCFMLD	-	-	-	-	200,000	25.16%
Total Capital Improvement Revenues	-	1,925,000	962,500	2,795,839	\$ 795,000	25.16%

CAPITAL IMPROVEMENT FUND EXPENSES

Street Maintenance	\$ -	\$ 350,000	\$ 20,072	\$ 325,500	\$ 250,000	17.07%
Parachute Park Blvd. Construction	-	1,500,000	-	1,000,715	1,000,000	68.28%
Police Vehicles	-	60,000	-	60,000	-	0.00%
Police Radar	-	5,000	-	5,000	-	0.00%
Police Radios	-	10,000	-	10,000	-	0.00%
Toughbooks for Police Officers	-	-	-	-	-	0.00%
Public Works Mower	-	-	-	-	15,000	1.02%
Public Works Brush Hog	-	-	-	-	20,000	1.37%
Mini X for Public Works	-	-	-	-	70,000	4.78%
Mower for Public Works	-	-	-	-	15,000	1.02%
Cardinal Way Lighting	-	-	-	89,179	89,500	6.11%
Police Records Window	-	-	-	-	5,000	0.34%
	-	-	-	-	-	0.00%
Total Capital Improvement Expenses	\$ -	\$ 1,925,000	\$ 20,072	\$ 1,490,394	\$ 1,464,500	100.00%

CAPITAL IMPROVEMENT FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,305,445
TOTAL REVENUES	\$ -	\$ 1,925,000	\$ -	\$ 2,795,839	\$ 795,000	
TOTAL EXPENDITURES	\$ -	\$ 1,925,000	\$ -	\$ 1,490,394	\$ 1,464,500	
Current Revenue / Expense	\$ -	\$ -	\$ -	\$ 1,305,445	\$ (669,500)	
Ending Fund Balance	\$ -	\$ -	\$ -	\$ 1,305,445	\$ 635,945	

**2014 BUDGET DEBT SERVICE FUND
DEBT SERVICE FUND REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Debt Service Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

DEBT SERVICE FUND EXPENSES

Debt Service - Principal	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Debt Service - Interest	-	-	-	-	-	#DIV/0!
Total Debt Service Expenses	\$ -	#DIV/0!				

DEBT SERVICE FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Revenue / Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ -					

**2014 BUDGET RESERVE FUND
RESERVE FUND REVENUES**

Description	2013 Final	2014 Budget	2014 June YTD Actual	2014 Projected	2015 Budget	% of Budget
Transfer from General Fund	\$ -	\$ 3,041,390	\$ -	\$ 3,041,390	\$ 12,030	100.00%
Total Reserve Fund Revenues	\$ -	\$ 3,041,390	\$ -	\$ 3,041,390	\$ 12,030	100.00%

RESERVE FUND EXPENSES

Expenditure	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
Total Reserve Fund Expenses	\$ -	-				

RESERVE FUND REVENUE / EXPENDITURE COMPARISON

Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 3,041,390
TOTAL REVENUES	\$ -	\$ 3,041,390	\$ -	\$ 3,041,390	\$ 12,030
TOTAL EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -
Current Revenue / Expense	\$ -	\$ 3,041,390	\$ -	\$ 3,041,390	\$ 12,030
Ending Fund Balance	\$ -	\$ 3,041,390	\$ -	\$ 3,041,390	\$ 3,053,420
3% TABOR Emergency Reserve		\$ 41,390		\$ 41,390	\$ 53,420
Board Policy Reserve		\$ 3,000,000		\$ 3,000,000	\$ 3,000,000

**TOWN OF PARACHUTE
RESOLUTION NO. _____**

**A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX
YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE
TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR.**

WHEREAS, the Board of Trustees of the Town of Parachute has adopted the 2015 Annual Budget in accordance with the Local Government Budget Law on December 11, 2014; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$0.00; and

WHEREAS, the valuation for assessment for the Town of Parachute as certified by the Garfield County Assessor is \$29,991,090; and

WHEREAS, the mill levy is set in accordance with the applicable provisions of the Colorado Constitution and Colorado Statutes,

The Board of Trustees of the Town of Parachute, Colorado, resolves that the mill levy for the 2015 Budget Year General Operating Expenses be 13.562 mills. Be it further resolved that the Town Clerk certify a copy of this Resolution to the Board of County Commissioners of Garfield County, Colorado.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE
TOWN OF PARACHUTE, COLORADO:**

Section 1. That for the purpose of meeting all general operating expenses of the Town of Parachute during the 2015 budget year, there is hereby levied a tax of 13.562 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2014.

Section 2. That for the purpose of meeting payments for bonded indebtedness and interest of the Town of Parachute during 2015 budget year, there is hereby levied a tax of 0.00 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2014.

Section 3. That the Town Manager is hereby authorized and directed to immediately certify to the Board of County Commissioners of Garfield County, Colorado, the mill levy for the Town of Parachute as herein determined and set.

Section 4. All prior resolutions or parts of such resolutions, codes, or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, PASSED AND ADOPTED as provided by law, by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado, at a regular meeting held at

the Town of Parachute, Colorado, on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

Town Clerk

CERTIFICATION

The undersigned duly appointed Town Clerk of the Town of Parachute, Colorado, certifies that the attached is a true and accurate copy of Resolution No. _____, which was adopted by the Board of Trustees of the Town of Parachute, Colorado, on December 11, 2014.

Town Clerk



AGENDA ITEM

BOARD CONSIDERATION OF MEMO OF UNDERSTANDING BETWEEN THE TOWN OF PARACHUTE AND THE BATTLEMENT MESA SERVICE ASSOCIATION AND APPROVE MAYOR TO SIGN AGREEMENT A MEMORANDUM OF UNDERSTANDING IS MADE AND ENTERED INTO BETWEEN THE TOWN OF PARACHUTE, COLORADO, A HOME RULE MUNICIPAL CORPORATION, AND BATTLEMENT MESA SERVICE ASSOCIATION, A COLORADO NON-PROFIT CORPORATION

STAFF: STUART McARTHUR, TOWN MANAGER



Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

STAFF REPORT

DATE: December 11, 2014

TO: Town of Parachute Board of Trustees

FROM: Stuart S. McArthur, Town Manager

SUBJECT: MEMO OF UNDERSTANDING BETWEEN THE TOWN OF PARACHUTE AND THE BATTLEMENT MESA SERVICE ASSOCIATION

Background

As part of the provisions of the approval of the grant from the State of Colorado Department of Local Affairs (DOLA), the Town was asked to enter into an agreement with the Battlement Mesa Service Association (BMSA) to establish a working relationship regarding the development of the update the Town's comprehensive plan that has been kicked off.

Staff Analysis

Staff has worked with Ed Sands, Town Attorney, and Steve Rippey of the BMSA. Ed drafted the memo of understanding (MOU) and I have submitted it to Steve for consideration of the BMSA Board of Directors. The BMSA board has not met, so I do not know where they stand on the agreement.

Attorney Review

Ed Sands, Town Attorney, prepared the MOU and has approved it.

Recommendations

Staff recommends that the Board of Trustees approve the Memo of Understanding with Battlement Mesa Service Association in principal and intent, as BMSA may come back with some suggested changes.

If you have any additional questions or concerns, please contact me at 970-285-7630.

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made and entered into between the Town of PARACHUTE, COLORADO, a home rule municipal corporation ("Town"), and BATTLEMENT MESA SERVICE ASSOCIATION, a Colorado non-profit corporation ("Association"), this ____ day of December, 2014.

RECITALS

WHEREAS, the Town has received a grant from the Colorado Department of Local Affairs in the amount of sixty-two thousand five hundred dollars and no cents (\$62,500.00) for the purpose of updating its Comprehensive Plan; and

WHEREAS, the Town intends to expend a total of approximately one hundred twenty-five thousand dollars and no cents (\$125,000.00) in preparing a new updated Comprehensive Plan; and

WHEREAS, the Town and the Battlement Mesa PUD are immediately adjacent to one another and share community of interests; and

WHEREAS, the Town believes that the completion of a new Comprehensive Plan, together with a letter from the Garfield County Board of County Commissioners, an agreement with the Association, and critical amendments to the Town's Land Use Regulations will provide the foundation for smart growth, allowing for economic diversification and will assist in attracting new oil and gas support services and other commercial enterprises resulting in additional jobs in the community; and

WHEREAS, completion of a new Parachute Comprehensive Plan will provide both Garfield County and other surrounding jurisdictions an important tool to plan in a collaborative manner; and

WHEREAS, the Town has been in communication with special districts in the area as well as oil and gas companies working in the area that directly impact the Town's economy and environment, and said entities have agreed to provide input in the development of a new Comprehensive Plan; and

WHEREAS, the Town anticipates forming citizens advisory committees to guide and oversee development of the new Comprehensive Plan and has retained a planning consultant to assist in the development of the Plan.

NOW, THEREFORE, the Parties set forth their collective intent and non-binding understanding as follows:

1. The Association will participate in the Town's development of a new Comprehensive Plan, recognizing that Battlement Mesa is immediately adjacent to the Town and is impacted by the Town's land use decisions.

2. The Town shall pay the full cost of development of a new Comprehensive Plan for the Town of Parachute and the Association shall not be required to expend any funds on development of the Plan.
3. The Association will be entitled to appoint persons to serve as members of the citizens advisory committee, the number to be determined.
4. The Association will encourage its sub-associations to actively participate in the development of the Comprehensive Plan.

Made and executed the date first above written.

TOWN OF PARACHUTE, COLORADO, a
home rule municipal corporation

By: _____
Roy McClung, Mayor

ATTEST:

S. Denise Chiaretta, Town Clerk

BATTLEMENT MESA SERVICE ASSOCIATION

By _____



AGENDA ITEM

BOARD CONSIDERATION OF RESOLUTION NO. 2014-27

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2015 TO HELP DEFRAID THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

**TOWN OF PARACHUTE
RESOLUTION NO. 2014-27**

A RESOLUTION LEVYING GENERAL PROPERTY TAXES FOR THE TAX YEAR 2015 TO HELP DEFRAY THE COST OF GOVERNMENT FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR.

WHEREAS, the Board of Trustees of the Town of Parachute has adopted the 2015 Annual Budget in accordance with the Local Government Budget Law on December 11, 2014; and

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$0.00; and

WHEREAS, the valuation for assessment for the Town of Parachute as certified by the Garfield County Assessor is \$29,991,090; and

WHEREAS, the mill levy is set in accordance with the applicable provisions of the Colorado Constitution and Colorado Statutes,

The Board of Trustees of the Town of Parachute, Colorado, resolves that the mill levy for the 2015 Budget Year General Operating Expenses be 13.562 mills. Be it further resolved that the Town Clerk certify a copy of this Resolution to the Board of County Commissioners of Garfield County, Colorado.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the Town of Parachute during the 2015 budget year, there is hereby levied a tax of 13.562 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2014.

Section 2. That for the purpose of meeting payments for bonded indebtedness and interest of the Town of Parachute during 2015 budget year, there is hereby levied a tax of 0.00 mills upon each dollar of the total valuation for the assessment of all taxable property within the Town for the year 2014.

Section 3. That the Town Manager is hereby authorized and directed to immediately certify to the Board of County Commissioners of Garfield County, Colorado, the mill levy for the Town of Parachute as herein determined and set.

Section 4. All prior resolutions or parts of such resolutions, codes, or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, PASSED AND ADOPTED as provided by law, by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado, at a regular meeting held at the Town of Parachute, Colorado, on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

CERTIFICATION

The undersigned duly appointed Town Clerk of the Town of Parachute, Colorado, certifies that the attached is a true and accurate copy of Resolution No. _____, which was adopted by the Board of Trustees of the Town of Parachute, Colorado, on December 11, 2014.

Town Clerk



AGENDA ITEM

BOARD CONSIDERATION OF RESOLUTION NO. 2014-28

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER 2015, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO

STAFF: STUART McARTHUR, TOWN MANAGER

**TOWN OF PARACHUTE
RESOLUTION NO. 2013-28**

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2015, AND ENDING ON THE LAST DAY OF DECEMBER 2015, ESTIMATING THE AMOUNT OF MONEY NECESSARY TO BE RAISED BY THE TAX LEVY, BASED ON THE SAID BUDGET SO ADOPTED; ESTIMATING THE AMOUNT OF MONEY TO BE DERIVED FROM OTHER REVENUE SOURCES; AND SETTING THE TOTAL ESTIMATED EXPENDITURES FOR EACH FUND FOR THE TOWN OF PARACHUTE, COLORADO

WHEREAS, the Town Manager, being assigned the preparation of the annual budget for the Town of Parachute, Colorado, for the calendar year beginning on January 1, 2015, and ending on December 31, 2015, has prepared said budget and submitted it to the Board of Trustees; and

WHEREAS, the budget was submitted to the Board of Trustees and a public hearing at a regular meeting for said budget was held on October 9, 2014; and

WHEREAS, the assessed valuation of taxable property for Budget Year 2015, as determined by the Garfield County Assessor of Garfield County, Colorado, is the sum of \$29,991,090; and

WHEREAS, upon due and proper notice, published, and posted in accordance with the Local Government Budget Law of Colorado, said budget was open for inspection by the public at a designated place and a public hearing was held on December 11, 2014, and electors of the Town were given an opportunity to file or register any objections to said proposed budget; and

WHEREAS, the Town Manager has certified that funding sources and revenues are available for appropriation in the various funds; and

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law; and

WHEREAS, the Town Manager has recommend that the various appropriations enumerated in this Resolution be made.

NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO:

Section 1. That the estimated revenues for the various funds for the Town of Parachute are as follows:

GENERAL FUND

From unappropriated surplus	\$ 450,000
From property taxes	\$ 406,740
From other unappropriated sources	\$ 1,747,850
TOTAL GENERAL FUND.....	\$ 2,604,590

WATER FUND

From unappropriated surplus	\$ 204,000
From property taxes	\$ 0
From other unappropriated sources	\$ 385,550
TOTAL WATER FUND	\$ 589,550

WASTEWATER FUND

From unappropriated surplus	\$ 0
From property taxes	\$ 0
From other unappropriated sources	\$ 242,030
TOTAL WASTEWATER FUND.....	\$ 242,030

STREETS AND ALLEYS FUND

From unappropriated surplus	\$ 0
From property taxes	\$ 0
From other unappropriated sources	\$ 321,900
TOTAL STREETS AND ALLEYS FUND.....	\$ 321,900

GARBAGE FUND

From unappropriated surplus	\$ 0
From property taxes	\$ 0
From other unappropriated sources	\$ 56,000
TOTAL GARBAGE FUND	\$ 56,000

CONSERVATION TRUST FUND

From unappropriated surplus	\$ 64,090
From property taxes	\$ 0
From other unappropriated sources	\$ 3,030
TOTAL CONSERVATION TRUST FUND	\$ 64,120

CAPITAL IMPROVEMENT FUND

From unappropriated surplus	\$ 669,500
From property taxes	\$ 0
From other unappropriated sources	\$ 795,000
TOTAL CAPITAL IMPROVEMENT FUND	\$ 1,464,500

DEBT SERVICE FUND

From unappropriated surplus	\$ 0
From property taxes	\$ 0
From other unappropriated sources	\$ 0
TOTAL DEBT SERVICE FUND.....	\$ 0

RESERVE FUND

From unappropriated surplus	\$ 0
From property taxes	\$ 0
From other unappropriated sources	\$ 12,030
TOTAL RESERVE FUND.....	\$ 12,030

Section 2. That the estimate expenditures for each fund for the Town of Parachute, Colorado, are as follows:

EXPENDITURES

General Fund.....	\$ 2,604,590
Water Enterprises Fund.....	\$ 589,550
Wastewater Enterprise Fund.....	\$ 242,030
Garbage Enterprise Fund	\$ 56,000
Streets and Alleys Fund	\$ 321,900
Conservation Trust Fund.....	\$ 64,120
Capital Improvement Fund	\$ 1,464,500
TOTAL EXPENDITURES FOR 2015 ANNUAL BUDGET.....	\$ 5,354,720

Section 3. That the budget as submitted, amended, and herein above summarized by fund, a copy of which is attached as Attachment “A” hereto and incorporated herein by reference, is hereby approved and adopted as the budget for the Town of Parachute for the calendar year beginning January 1, 2015, and ending December 31, 2015.

Section 4. That the Budget herein approved and adopted shall be signed by the Mayor and Town Clerk, and made part of the public records of the Town of Parachute, Colorado.

INTRODUCED, READ, PASSED, AND ADOPTED as provided by law, by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado, at a regular meeting held at the Town of Parachute, Colorado, on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTESS OF THE
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

ATTACHMENT "A"

2015 Annual Budget Detail

**TOWN OF PARACHUTE
SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
I**

**A LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE
ADOPTED 2015 BUDGET**

On December 14, 2000, the Board of Trustees of the Town of Parachute authorized a Municipal Lease-Purchase Contract with the United States of America Department of Interior Bureau of Reclamation to lease-purchase 75 acre-feet of water annually from the marketable yield of Ruedi Reservoir.

This water is to be utilized for municipal and industrial use subject to the terms and conditions of this contract.

An annual payment of \$4,157.00 will be made January 1, 2014, on a total of \$52,790.00 leaving a remaining balance of \$44,476.00

The Municipal Lease-Purchase Contract No. 009D6C0032 is annually renewable. The term of the lease-purchase agreement is nineteen (19) years, with final payment of \$4,149.05 in January, 2019.

APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, as provided by law (subsection 29-1-103(3)(d), C.R.S.) by a vote of _____ to _____ at a regular meeting held at the Town of Parachute on the 11th day of December 2014 and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

**TOWN OF PARACHUTE
SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
II**

**A DEBT SERVICE SUPPLEMENTAL SCHEDULE TO THE ADOPTED 2014
BUDGET TO SATISFY DEPT OF \$250,000.00 TO ALPINE BANK FOR THE
CONSTRUCTION OF IMPROVEMENTS TO THE TOWN'S WATER
SYSTEM AND DECLARING AN EMERGENCY**

On May 12, 2005, the Board of Trustees of the Town of Parachute authorized the execution and performance of an Installment Loan between the Town of Parachute and Alpine Bank to provide financing of Water Treatment Plant Improvements.

An annul payment of \$23,550.06 will be made April 1, 2015 on a total of \$250,000.00 leaving a remaining balance of \$122,340.35.

The term of the loan is 20 years with final payment of \$23,118.37 to be made April 1, 2025.

**APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE,
COLORADO**, as provided by law (subsection 29-1-103(3)(d), C.R.S.) By a vote of _____ to _____ at a regular meeting held at the Town of Parachute on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy McClung Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

**TOWN OF PARACHUTE
SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
III**

A SUPPLEMENTAL SCHEDULE TO THE ADOPTED 2014 BUDGET

On February 15, 1982, the Board of Trustees of the Town of Parachute authorized the Execution and Performance of an installment loan between the Town of Parachute and the Colorado Water Conservation Board to construct a domestic water system for the Grand Valley Community.

The annual payment of \$11,118.80 is due on the 1st day of July 2014. The total dollar value of the loan is \$250,000.00.

The term of the loan is 40 years with final payment of \$10,923.50 to be made July 1, 2022.

APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, as provided by law (subsection 29-1-103(3)(d), C.R.S.) By a vote of _____ to _____ at a regular meeting held at the Town of Parachute on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____

Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

**TOWN OF PARACHUTE
SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
IV**

**A LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE
ADOPTED 2015 BUDGET**

The 2015 budget approved by the Board of Trustees of the Town of Parachute authorized the lease-purchase payment for a Public Works pickup. The Town of Parachute entered into a Municipal Lease-Purchase Agreement with Ally Financial Services for the lease-purchase of one (1) 2013 GMC 1 ton Pickup.

A quarterly lease-purchase payment of \$2,162.63 will be made on this vehicle for a total of \$8,650.00 during the 2015 fiscal year. The total amount of the Municipal Lease-Purchase Agreement is \$36,913.00.

The Municipal Lease-Purchase Agreement is annually renewable. The term of the lease-purchase agreement is forty-seven (47) months, with final payment in December 2019.

APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, as provided by law (subsection 29-1-103(3)(d), C.R.S.) by a vote of ___ to ___ at a regular meeting held at the Town of Parachute on the 11th day of December 2014 and approved by the Mayor on the 11th day of December, 2014.

**BOARD OF TRUSTEES
TOWN OF PARACHUTE, COLORADO**

By: _____

Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk

**TOWN OF PARACHUTE
SUPPLEMENTAL SCHEDULE TO THE ADOPTED BUDGET
V**

**A LEASE-PURCHASE SUPPLEMENTAL SCHEDULE TO THE
ADOPTED 2015 BUDGET**

The 2015 budget approved by the Board of Trustees of the Town of Parachute authorized the lease-purchase payment for a vehicle for the Police Department. The Town of Parachute entered into a Municipal Lease-Purchase Agreement with Ally Financial Services for the lease-purchase of one (1) 2013 Chevrolet Tahoe.

A quarterly lease-purchase payment of \$2,762.00 will be made on this vehicle for a total of \$11,048.00 during the 2014 Budget year. The Total amount of the Municipal Lease-Purchase Agreement is \$39,000.00.

The Municipal Lease-Purchase Agreement is annually renewable. The term of the Municipal Lease-Purchase Agreement is forty-seven (47) months, with final payment on December 2019.

APPROVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO, as provided by law (subsection 29-1-103(3)(d), C.R.S.) by a vote of ___ to ___ at a regular meeting held at the Town of Parachute on the 11th day of December 2014 and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES OF THE
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk



AGENDA ITEM

BOARD CONSIDERATION OF RESOLUTION NO. 2014-29

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

STAFF: STUART McARTHUR, TOWN MANAGER

**TOWN OF PARACHUTE
RESOLUTION NO. 2014-29**

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW, FOR THE TOWN OF PARACHUTE, COLORADO, FOR THE 2015 BUDGET YEAR

WHEREAS, THE Board of Trustees has adopted the 2015 Annual Budget in accordance with the Local Government Budget Law on December 11, 2014; and

WHEREAS, the Board of Trustees has made provisions therein for revenues in an amount equal to or greater that the total proposed expenditures set forth in said budget ; and

WHEREAS, it is not only required by law, but also necessary to appropriate the amounts as provided in the budget for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town;

NOW, THEREFORE, LET IT BE RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated for the fiscal year beginning January 2015:

GENERAL FUND

Current Operating Expenses	\$ 2,522,140
Contingency	82,450
Debt Service.....	0
TOTAL GENERAL FUND.....	\$ 2,604,590

WATER ENTERPRISE FUND

Current Operating Expenses	\$ 522,670
Contingency	33,760
Debt Service.....	33,120
TOTAL WATER ENTERPRISE FUND.....	\$ 589,550

WASTEWATER ENTERPRISE FUND

Current Operating Expenses	\$ 232,030
Contingency	0
Debt Service.....	10,000
TOTAL WASTEWATER ENTERPRISE FUND	\$ 242,030

STREETS AND ALLEYS FUND

Current Operating Expenses	\$ 251,790
Contingency	70,110
Debt Service.....	0

TOTAL STREETS AND ALLEYS FUND.....	\$ 321,900
CONSERVATION TRUST FUND	
Current Operating Expenses	\$ 3,030
Contingency	61,090
Debt Service.....	0
TOTAL CONSERVATION TRUST FUND	\$ 64,120
GARBAGE FUND	
Current Operating Expenses	\$ 56,000
Contingency	0
Debt Service.....	0
TOTAL GARBAGE FUND	\$ 56,000
CAPITAL IMPROVEMENT FUND	
Current Operating Expenses	\$ 1,464,500
Contingency	0
Debt Service.....	0
TOTAL CAPITAL IMPROVEMENT FUND	\$ 1,464,500
DEBT SERVICE FUND	
Current Operating Expenses	\$ 0
Contingency	0
Debt Service.....	0
TOTAL DEBT SERVICE FUND.....	\$ 0
RESERVE FUND	
Current Operating Expenses	\$ 0
Contingency	0
Debt Service.....	0
TOTAL DEBT SERVICE FUND.....	\$ 0
TOTAL EXPENDITURES	\$ 5,342,690

Section 2. Within the Reserve Fund, there is hereby established and funded and Emergency Reserve Fund as required and in accordance with paragraph 5 of Section 20 to Article X, Section 20 of the Colorado Constitution.

Section 3. Any and all year-end balances for fiscal year 2014 are hereby carried forward to their respective funds for fiscal year 2015.

Section 4. All prior resolutions or parts of such resolutions, codes, or parts of codes in conflict with the provisions of this resolution are hereby repealed.

INTRODUCED, READ, PASSED, AND ADOPTED as provided by law, by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado, at a regular meeting

held at the Town of Parachute, Colorado, on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES OF THE
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk



AGENDA ITEM

BOARD CONSIDERATION OF RESOLUTION NO. 2014-30

**RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A
GRANT FROM THE COLORADO STATE DEPARTMENT OF
LOCAL AFFAIRS FOR THE RECONSTRUCTION OF THE
PARACHUTE PARK BOULEVARD PHASE II**

STAFF: STUART McARTHUR, TOWN MANAGER



Town of Parachute

A Safe Place to Land

Stuart S. McArthur, Town Manager

222 Grand Valley Way • Parachute, CO 81635 • (970) 285-7630

STAFF REPORT

DATE: December 11, 2014

TO: Town of Parachute Board of Trustees

FROM: Stuart S. McArthur, Town Manager

SUBJECT: **RESOLUTION EXPRESSING BOARD APPROVAL OF A GRANT APPLICATION TO THE DEPARTMENT OF LOCAL AFFAIRS FOR \$350,000 FOR FUNDING FOR THE PARACHUTE PARK BOULEVARD PHASE II**

Background

The Town submitted a grant application to the Department of Local Affairs (DOLA) for \$350,000 to help cover the costs of the second phase of the Parachute Park Boulevard reconstruction. The Town has committed to contribute \$450,000 as part of the match for the project. A grant for \$200,000 from the Garfield County Federal Mineral Lease District was received for the project earlier this year.

Staff Analysis

As part of the application process, DOLA requires the Board to pass a resolution supporting the project and committing the match dollars.

Attorney Review

N/A

Recommendations

Staff recommends approving the resolution to support the grant application for \$350,000 for the purpose of partial funding of the Parachute Park Boulevard Phase II.

If you have any additional questions or concerns, please contact me at 970-285-7630.

**TOWN OF PARACHUTE
RESOLUTION NO. 2014-30**

**RESOLUTION SUPPORTING THE GRANT APPLICATION FOR A GRANT FROM THE
COLORADO STATE DEPARTMENT OF LOCAL AFFAIRS FOR THE RECONSTRUCTION
OF THE PARACHUTE PARK BOULEVARD PHASE II**

WHEREAS, the Town of Parachute is a political subdivision of the State of Colorado, and therefore an eligible applicant for a grant awarded by the Colorado State Department of Local Affairs (DOLA); and

WHEREAS, the Town of Parachute has submitted a Grant Application for the Reconstruction of Parachute Parkway Boulevard Phase II for a total award of \$350,000; and

WHEREAS, the Town of Parachute supports the completion of the project if a grant is awarded by the DOLA.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF PARACHUTE, COLORADO THAT:

Section 1. The above recitals are hereby incorporated as findings by the Board of Trustees.

Section 2. The Board of Trustees strongly supports the Grant Application submitted by the Town of Parachute and will appropriate matching funds for a grant with Colorado State Department of Local Affairs (COLA).

Section 3. If the grant is awarded, the Board of Trustees strongly supports the completion of the project.

Section 4. The Board of Trustees of the Town of Parachute authorizes the expenditure of funds necessary to meet the terms and obligations of any grant awarded pursuant to a Grant Agreement with the DOLA.

Section 5. If a grant is awarded, the Board of Trustees hereby authorizes Stuart McArthur, Town Administrator to sign a Grant Agreement with the DOLA

INTRODUCED, READ, PASSED, AND ADOPTED as provided by law, by a vote of _____ to _____ of the Board of Trustees of the Town of Parachute, Colorado, at a regular meeting held at the Town of Parachute, Colorado, on the 11th day of December 2014, and approved by the Mayor on the 11th day of December 2014.

**BOARD OF TRUSTEES OF THE
TOWN OF PARACHUTE, COLORADO**

By: _____
Roy B. McClung
Mayor

ATTEST:

S. Denise Chiaretta Town Clerk



AGENDA ITEM

CORRESPONDENCE / OTHER MATTERS

- **Request from the Grand Valley Fire Protection District**



GRAND VALLEY FIRE PROTECTION DISTRICT

124 STONE QUARRY ROAD
PARACHUTE, CO 81635
PHONE: 285-9119, FAX (970) 285-9748

NOV 24 2014 14:25

Town of Parachute Board of Trustees
PO Box 100
Parachute, CO 81635

November 20, 2014

Dear Sirs,

The Board of Directors of the Grand Valley Fire Protection District would like to request our participation in any future joint meetings between your two government agencies that may be mutually beneficial to our constituents. It is our understanding that the county commissioners have committed to doing this on a regular basis.

We appreciate your lead in creating opportunities for increased communication and coordination between government entities. As a government entity charged with protecting our communities, we would look forward to being involved and contributing to your already established process.

Please contact Chief David Blair of any future meetings so we can coordinate our attendance.

Sincerely,

Kevin Whelan
Board President
Grand Valley Fire Protection District

Mission Statement

We, the members of the Grand Valley Fire Protection District, dedicate our efforts to the protection of the lives, property and environment of the citizens of, and visitors to the Grand Valley Fire Protection District