



Date: November 19, 2015
Location: CATPA Offices
 710 Kipling Street; Suite 106
 Lakewood, CO 80215

Scheduled Time: 1:30 PM – 3:30 PM
Conference Call Passcode: 948348#
Long Distance: 1-877-820-7831
Denver/Metro: 720-279-0026

Attending Board Members

- | | |
|--------------------------------------------------------------------|---------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Jerry Cole, Chair Person | <input type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Tonia Rumer, Vice Chair Person | <input checked="" type="checkbox"/> Chief Kevin Paletta, Law Enforcement |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input checked="" type="checkbox"/> Carole Walker, Insurance Rep. |
| <input checked="" type="checkbox"/> Ron Kammerzell, DOR | <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement |
| <input checked="" type="checkbox"/> LTC Brenda Leffler, CDPS | |

Attending CATPA Office Staff

- | | |
|------------------------------------------------------------|-------------------------------------------------------------------|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
| | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |

Call to Order

The meeting was called to order at 1:30p.m.

Introductions

Public

Commander Mike Becker, C-MATT

Agenda Amendments

There were three additional budget modifications that were added to the agenda. The agenda stated they were action items; however they are informational at this time.

- A motion was made to approve the October 22, 2015 Meeting Agenda with the corrected description by Sheriff Nowlin.
- The motion was seconded by Carole Walker.
- The motion passed unanimously.

Standing Business

Minutes/Budget Reports

- A motion was made to approve the October 22, 2015 meeting minutes by Carole Walker.
- The motion was seconded by Tonia Rumer.
- The motion passed unanimously.

Charla Phagan provided a briefing of the November 19, 2015 **Operating Budget Report** to the Board. It was suggested to show the actual percentage of the Operating Budget on the monthly reporting. Staff will include this information on all future reports.

- A motion was made to approve the November 19, 2015 Operating Budget Report by Ron Kammerzell.
- The motion was seconded by Chief Paletta.
- The motion passed unanimously.

Kenya Lyons provided a briefing of the November 19, 2015 **Grant Budget Report** to the Board.



- *A motion was made to approve the October 22, 2015 Grant Budget Report by Chief Paletta.*
- *The motion was seconded by Ron Kammerzell*
- *The motion passed unanimously.*

Grantee Budget Modification Update-

CMATT Modification

A request to supplement the CMATT budget by \$93,680.00 to add Adams County Sheriff's Office (they are paying for an analyst and contributing to the task force already) to the task force as they were not committed to the task force at the time of the grant application. Existing funds have been used up to this point. Additional funds are needed to move the Aurora analyst from PT to FT status. Jefferson County Sheriff's Office is also coming back to the task force which will increase personnel costs.

- *A motion was made to approve the budget modification to increase the CMATT budget by \$93,680.00 by Ron Kammerzell.*
- *The motion was seconded by Carole Walker.*
- *The motion passed unanimously.*

CATI Modification – *CATI would like to extend the conference by half a day and would need a budget modification of \$15,000. The funds would cover one more night of hotel expenses. CATPA has required CATI to provide time for each of the CATPA grantees and the CATPA staff to present at the conference during a general session. It has been difficult to fit in all the training (such as the Basic and Advanced Auto tracks which are 3 day programs) with the new requirements from CATPA.*

- *It was asked if the training could be done during extended hours and that is not possible due to labor laws.*
- *Would a centralized location work (decreased hotel expenses)? This has been tried in the past and the attendance was quite poor.*
- *The Board came to a consensus that if the extended time proved to be valuable, they would support the conference extension and the budget modification. The Board would like to see a tentative conference agenda before voting to approve.*

AG's Office Modification – *The grantee originally included funds for a car to be used by the investigator, but it was eliminated from the awarded budget. They would like to request funds for a vehicle in order to provide more face-to-face communication with the task forces. The face-to-face communication will help to produce more filings for prosecution.*

- *It was asked if CATPA purchases vehicles for other task forces. CATPA has purchased vehicles for use by the task forces as well as bait cars. CATPA has also funded vehicle allowances for the task forces.*
- *It was asked if conference calls or Go-To-Meetings (video conferencing) would work. In some cases these solutions would work, however there are often investigative follow up that needs to be on a face-to-face basis.*
- *Can mileage for personal vehicles be used? This is frowned upon by the State due to liability issues.*
- *The Board will consider this request, but would like to know how many more contacts would happen as a result of receiving the vehicle.*



CAAT Modification- CAAT will be coming to the Board with a budget modification of \$25,000 due to campaign costs. The year round campaign was front loaded in order to take advantage of discounted pricing for payment up front. The additional funds would also fund another Omni poll (\$6,000). Questions for the poll will need to be submitted by the end of December for polling in January. CAAT will need approval of the Omni poll soon in order to get the process going. The consensus of the Board is that they would consider the modification. Carole stated they will be submitting a formal request in January.

- *A motion was made to approve the CAAT training request for Street Survival for Auto Theft Investigators by Chief Paletta.*
- *The motion was seconded by Sheriff Nowlin.*
- *The motion passed unanimously.*

Grantee Updates-

CATI Training Request

CATI will have an \$8,000 cost savings due to a price reduction from an instructor. With this cost savings, CATI would like to use \$7,500 for a Street Survival for Auto Theft Investigators training. Calibre Press has specifically tailored the class to auto theft investigations. Director Force has recommended the Board approve this training request.

New Business

FY2017 Grant Schedule-

Kenya Lyons presented the draft schedule for the FY17 Grant Process.

- *A motion was made to approve the FY17 Grant Schedule Sheriff Nowlin.*
- *The motion was seconded by Ron Kammerzell.*
- *The motion passed unanimously.*

Board Members with terms ending 2/1/16

There are four Board members with terms ending February 1, 2016. Jerry Cole will have served the maximum terms. Director Force has reached out to the Governor's office to see about soliciting a candidate. The Auto Dealers Association was contacted to see if a candidate might be available. Both Sheriff Nowlin and Jason Juarez were completing terms for past members who resigned before their terms has expired. Judi Burk is eligible for another term. The three eligible members will have to complete the application process for another term.

CATPA Briefings/Reports

Colocation Updated

Due to red tape in the process of getting the lease approved and signed; the move in date will likely shift from January to February. The lease has changed from a 5 year lease to a three year lease and with this change CATPA will now be responsible for some of the design costs.

IACP Vehicle Crimes Committee Update- Director Force attended the IACP conference in Chicago. While there he attended the IACP Vehicle Crimes Committee meeting. A blog written for the IACP about the relationship of auto theft to other crimes was shared with the Board. It was also noted that at the conference Colorado State Trooper Zack Murry was given the IACP Vehicle Theft committee Award of Merit.



ATPA Survey Results- Director Force shared the survey sent to the ATPA members. The survey showed the wide ranges between the different ATPA groups as well as identifying some of the areas where there are information gaps.

Unfinished Business

Motorcycles- It was decided that motorcycles need to be taken off the exemption listing on the CATPA Assessment Reporting form in the future based on the advisement of our AG representative. The directional sheet will continue to be part of the Assessment Reporting form. Staff will work on language to send to the insurance companies in regards to the status of motorcycle reporting. Reporting for 2015 will not need to change. Reporting for 2016 will now include motorcycles-not retroactive.

ATICC ALPR Project Update- The project is now with the contract group for approval. It is anticipated that the project will start moving forward in January 2016 with Planet Technologies will be doing the discovery for the project.

Vehicle Hardening Project- Director Force was in contact with the Wisconsin kill switch program. That program is not working as well as they had hoped. The kill switch has not been an effective tool in deterring theft. There have been liability issues surrounding the workmanship of the installations. It was found that the vehicles are actually more susceptible to theft. More programs will be researched.

Next Meeting

The next CATPA Board meeting will be on 12/17/2015 at the Colorado Farm Bureau, 9177 E. Mineral Circle, Centennial 80112 from 1:30pm – 3:30pm.

ADJOURN:

The meeting was adjourned at 3:35 p.m.
