

Phillips County Commissioner Meeting

November 25, 2015

The meeting was called to order by Commissioner Chairman Harlan Stern and opened with the Pledge of Allegiance. Those present were Commissioners Harlan Stern, Joe Kinnie and Don Lock, County Administrator Randy Schafer, and County Clerk Beth Zilla.

Kinnie made motion, seconded by Lock, to approve the minutes of November 17, 2015 as presented. Motion carried.

The board met with the local newspapers for their monthly briefings.

The board approved payroll for the month of November.

The board approved a batch of accounts payable for the month of November.

The board met Julia Bieseemeier with Phillips County Economic Development (PCED). Bieseemeier presented the 2016 proposed budget and discussed some of the programs that PCED has been working on.

The board reviewed an Event Center Rental Agreement with Pheasants Forever.

The board reviewed a farm lease with Duane Harms.

Kinnie made a motion, seconded by Lock, to renew the lease with Harms for \$35 per acre for 2016. Motion carried.

Lock made a motion, seconded by Kinnie, to be a sponsor of the Employment First program offered through the Department of Human Services. Motion carried.

Kinnie made a motion, seconded by Lock to approve the Road Occupancy Agreement with PC Telcom for underground construction of a fiber-optic communication cable (see below).

Occupancy Locations

Co Rd 28 - ½ mile west of Co Rd 53, Co Rd 53 - ½ mile south of Co Rd 28

Co Rd 59 - ½ mile south of Co Rd 34, Co Rd 34 - ½ mile north of Co Rd 34

County Road Crossings

Intersection Co Rd 28 & 53

Intersection Co Rd 34 & 59

Motion carried. The buried line and crossings need to be inspected by the Road Manager.

Lock made a motion, seconded by Kinnie, to sign the MOU for control of confidential data with the State of Colorado. Motion carried.

The board reviewed and approved a proposed change I work efforts, moving Deanna Jarrett to two (2) days in the Administration office, one (1) day at the landfill, and having Weed Manager Kerri Doleshall work at the landfill at least one (1) day per week December through March.

Lock made a motion, seconded by Kinnie, to approve a step increase for Communications Center dispatcher Jill Anderson, effective November 20, 2015. She will be moved to Grade GN40 Grade 11 Step 2 at an hourly of \$11.05. Motion carried. She received a satisfactory performance appraisal.

The board reviewed the Mobile Food Pantry and Senior Commodities report for the month of November.

Total Product	#6795
Households Served	217
Children (1-18)	219
Adults (19-59)	249
Seniors (60+)	138
Total individual served	606
Volunteers	40

The board reviewed the following monthly reports:

Revenue/expenditure Report
Road and Bridge Revenue/Expenditure Report
Cash Transaction Report

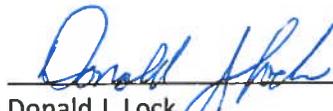
Lock made a motion, seconded by Kinnie, to approve a contract with Bradley Cumming for \$10/hr to index recorded documents in the County Clerk's office. Motion carried.

The meeting adjourned at 10:36 a.m.

Submitted by Beth Zilla
Phillips County Clerk



Harlan Stern

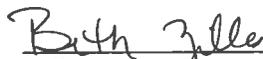


Donald J. Lock



K. Joe Kinnie

Attest:



Beth Zilla, County Clerk