

Phillips County Commissioner Meeting

November 20, 2017

The meeting was called to order at 8:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, and County Administrator Randy Schafer. County Clerk Beth Zilla was absent.

Lock made a motion, seconded by Stern, to approve the minutes from the November 9th meeting as corrected. Motion carried.

The board approved an October accounts payable batch.

Stern made a motion, seconded by Lock, to accept a recommendation from the Comm Center Director Kenny Gaskill and approve a step increase request for dispatcher Jill Anderson. She will move to GN40 Grade 11 Step 3 at an hourly rate of \$14.63 (includes add pay of \$2.56/hour and NIBRS pay of \$.58/hour), effective November 20th. Motion carried. She received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock, to purchase an HP Pro-book 450 G5 for the Administration office from Computer's Etc. for \$1,019.60. Motion carried.

Lock made a motion, seconded by Stern, to approve a road occupancy agreement for Byron and Kim Kramer to install an 8" water line across Co Rd 8 from the SE¼ of Section 18, T6N, R42W to the NW¼ of Section 19, T6N, R42W. Motion carried.

The board approved selling the 1999 Dodge Caravan and the Maintenance 1990 Ford F150. Schafer will schedule taking bids at the appropriate time.

Brooke Dirks called to discuss a National Rifle Association event scheduled for January 13th. She will work with Pheasants Forever to stage the event. She is proposing to sell alcohol and have the Holyoke Fire Department serve. The board approved the use as long as she obtains the proper special event permit from the city, and provides the additional alcohol deposit and liquor liability insurance covering the sale of alcohol.

The board met with Road Manager Mike Salyards and Assistant Kevin Scott. They discussed current efforts at the fairgrounds to prepare the site for the new pavilion.

Kinnie opened the public hearing at 11:00 to consider the 2018 draft county budget and the 2018 public trustee budget. No comments were received. The hearing was closed at 11:05.

Weed & Pest Manager Kerri Doleshall has been overseeing care and inspection of the county fire extinguishers. He put the service out to bid to provide a more consistent vendor for all the county buildings. He presented 3 service proposals: Cranmore Fire Protection, Nebraska Safety and Fire, and Tri-State Fire Extinguisher Service. A representative from Tri-State was present to provide information on his proposal.

After discussion, Stern made a motion, seconded by Lock, to approve Tri-State Fire Extinguisher Service to provide fire extinguisher service. Motion carried. The cost estimate for this service was \$768.

The board met with Department of Human Services (DHS) Director Penny Verhoeff. The minutes of this portion of the meeting are maintained by DHS.

Lock made a motion, seconded by Stern, to accept the recommendation from Tracy Trumper and approve a step increase request for Carrie Anderson, Admin Assistant and Event Center Reservationist. She will move to GN Grade 16, Step 6 at an annual salary of \$28,061.30 (\$2,270.33/month) plus additional annual pay of \$5,316, effective November 20, 2017. Motion carried. She received a satisfactory performance appraisal.

The board discussed the need for panic buttons at every employee's desk for employee safety.

The board reviewed draft specifications for the steel building to be the new pavilion at the Phillips County fairgrounds. They approved the specifications and decided to begin advertising for bids. Sealed bids will be accepted until noon on Friday, December 15th. The board will hold a special meeting on that date to open and review the bids.

The board approved the following resolution appointing the Phillips County Sheriff:

WHEREAS, pursuant to Colo. Rev. Stat. §30-10-105 et seq., Phillips County Sheriff Charles R Urbach has tendered his resignation from the Office of Phillips County Sheriff, effective on November 22, 2017 so that his term in office has ended and a vacancy in such office exists; and

WHEREAS, pursuant to the Article XIV, Section 9 of the Constitution of the State of Colorado and Colo. Rev. Stat. §30-11-117, the Board of County Commissioners of the County of Phillips, State of Colorado (hereinafter referred to as "the Board"), has the duty and authority to fill such vacancy and appoint a new Phillips County Sheriff; and

WHEREAS, following public notice of such resignation and review of the applicants who have applied to fill the vacancy as Phillips County Sheriff, the Board desires to appoint a new Phillips County Sheriff; and

WHEREAS, the term of such appointment shall be until the next general election as provided by law; and

WHEREAS, the requirements of Article XIV, Sections 9 and 10 of the Constitution of the State of Colorado have been met; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF PHILLIPS, STATE OF COLORADO THAT THOMAS C. ELLIOTT IS HEREBY APPOINTED AS PHILLIPS COUNTY SHERIFF EFFECTIVE THE 23RD DAY OF NOVEMBER 2017.

The board reviewed the following reports:

- Event Center rentals
 - Shawn Dalton
 - HHS Football

The regular meeting adjourned at 12:20.

Submitted by Randy Schafer

County Commissioners



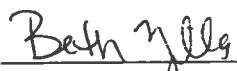
K Joe Kinnie



Donald J Lock



Harlan Stern

Attest: 
Beth Zilla, County Clerk