

Phillips County Commissioner Meeting

November 9, 2017

The meeting was called to order at 8:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, and County Administrator Randy Schafer. County Clerk Beth Zilla was absent.

Lock made a motion, seconded by Stern, to approve the minutes from the October 31st meeting as corrected. Motion carried.

The board approved an October accounts payable batch.

The board opened the single bid received for moving the scale house at the county fairgrounds.

Lock made a motion, seconded by Stern, to sell the scale house to Jerry Haynes for \$275. Motion carried.

The board received 5 bids for the 1992 Toyota pickup: Rick Sandman - \$1,600, Alix Kurtzer - \$1,991.91, Jack Kennedy - \$652, Will Kurtzer - \$1,250, Matt Meusborn - \$510.

Lock made a motion, seconded by Stern, to accept the high bid of \$1,991.91 from Alix Kurtzer. Motion carried.

Lock made a motion, seconded by Stern, to classify a new position of Senior Clerk, Grade GN22 to GN24, at a salary range of \$28,071.45 to \$37,360.30.

Stern made a motion, seconded by Lock, to approve a request from County Clerk Beth Zilla to hire Debbie Bennett as a Senior Clerk and be placed on GN Grade 24 Step 3 at an annual salary of \$31,288.66 (\$2,607.39 monthly) plus additional pay, effective December 1, 2017. Motion carried.

The board reviewed the draft Compliance Order on Consent for the Phillips County Landfill. County Attorney Al Wall had reviewed the document and suggested the county proceed with approval. The division will be notified that the county is prepared to sign the document.

Stern made a motion, seconded by Lock, to approve the 2018 lease for farm ground at the Phillips County Landfill site with Duane Harms at \$35 per acre. Motion carried.

Lock made a motion, seconded by Stern, to approve the sale of beer only at the upcoming National Rodeo Finals fundraising event. Motion carried.

The board met with Kay Schmidt regarding a retirement party of Sheriff Rob Urbach.

The board met with Department Human Services (DHS) Director Penny Verhoeff. The minutes from this portion of the meeting are maintained by DHS.

The board met with Jeff Vickers and Jeff Doleshall from the Sterling CDOT office. They were seeking input as to which improvements we would like to see on US Highway 385. Schafer indicated that the High Plains Highway group may meet to coordinate all the area requests. The major discussion was to add shoulders.

The board met with County Treasurer Linda Statz. Stern made a motion, seconded by Lock, to accept the recommendation of Statz to hire Sheila Gift as the new Deputy Treasurer and be placed on GN Grade 25 Step 2 at an annual salary of \$31,136.78 (\$2,594.73 monthly) plus additional pay, effective December 1, 2017. Motion carried.

Lock made a motion, seconded by Stern, to accept a bid from Ensminger Construction of \$27,873.23 for all labor and materials needed for the Phillips County Fairgrounds 6" water main extension project. Motion carried.

The board had a phone conference with Road Manager Mike Salyards. He presented a proposal to trade pickups for board consideration.

Lock made a motion, seconded by Stern, to approve the purchase of a 2012 Silverado 2500 HD from Akron Auto LLC for \$30,999. The county will trade in a 1999 GMC 3500 for \$3,000, leaving a net price of \$27,999. Motion carried.

Stern made a motion, seconded by Lock, to approve 2 road occupancy agreements for Randy Kramer:

- 1) An irrigation pipeline from Section 34, T7N, R43W across County Road 57 to Section 35, T7N, R43W, approximately 1,320' north of the intersection of County Roads 14 and 57.
- 2) An irrigation pipeline from Section 35, T7N, R43W across County Road 14 to Section 2, T6N, R43W, approximately 1,980' west of the intersection of County Roads 14 and 59.

Motion carried.

The board noted the resignation of County Sheriff Rob Urbach. The board has the authority to appoint a new county sheriff. The county has advertised for applications to be received by Friday, November 17, 2017.

The board reviewed the following reports:

- Update on caseworker position classifications in northeast Colorado
- Current FMLA leave status
- Financial reports
 - County Treasurer
 - Cash reconciliation
- Mobile Food Pantry
- Event Center rentals
 - CHS-Grainland
 - City of Holyoke Recreation Department

The board met with County Attorney Al Wall to discuss residency requirements for appointing a new county sheriff. The appointee must be a resident of the county and would be subject to election at the November 2018 general election.

The regular meeting adjourned at 12:15.

Submitted by Randy Schafer

County Commissioners



K Joe Kinne



Donald J Lock



Harlan Stern

Attest: 
Beth Zilla, County Clerk