TOWN OF BENNETT, COLORADO
BOARD OF TRUSTEES
Regular Meeting
November 14, 2017

1. CALL TO ORDER

The Board of Trustees of the Town of Bennett met in regular session on Tuesday, November 14, 2017 at the Bennett Shared Services Building, 355 So. 1st Street, Bennett, Colorado. Mayor Royce Pindell called the meeting to order at 7:00 p.m. The following persons were present upon the call of the roll:

Mayor: Royce Pindell

Trustees Present: Darvin Harrell
Grider Lee
Neal Mancuso
Rich Pulliam
Larry Vittum
Phyllis Webb

Staff Present: Daymon Johnson, Public Work Director
Deb Merkle, Community Development
Rachel Summers, Deputy Town Administrator
Trish Stiles, Town Administrator
Lynette White, Town Clerk

Public Present: Steven Vetter, Kay McClure, Deanna Vermillion, Ryan Kolibaba, Charles Bayley

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Royce Pindell.

3. APPROVAL OF AGENDA

TRUSTEE VITTUM MOVED, TRUSTEE MANCUSO SECONDED to approve the agenda as presented. The Mayor declared the motion carried by unanimous vote.

4. CONSENT AGENDA

TRUSTEE MANCUSO MOVED, TRUSTEE VITTUM SECONDED to approve the Consent Agenda as presented. Voting was as follows:

YES: Harrell, Lee, Mancuso, Pindell, Pulliam, Vittum, Webb

NO: None
The Mayor declared the motion carried by unanimous vote.

A. Resolution

1. Action: Approval of Resolution No. 686-17 – A Resolution Approving a Grant Agreement between the Town of Bennett and the State Department of Local Affairs, Energy and Mineral Impact Assistance Program for the Bennett Town Hall Security System

5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

There were no public comments presented.
6. **REGULAR BUSINESS**
   A. **Action/Discussion Items**
      1. **Agreement for Building Official Services – Charles Abbott Associates, Inc.**

         Trish Stiles, Town Administrator, presented the proposed agreement between the Town of Bennett and Charles Abbott Associates, Inc. for Building Official Services. Ms. Stiles reviewed the contract proposal, explained the fee structure and introduced the members of Charles Abbott Associates in attendance.

         **Resolution No. 685-17- A Resolution Approving an Agreement for Building Official Services between the Town of Bennett and Charles Abbott Associates, Inc.**

         TRUSTEE VITTUM MOVED, TRUSTEE LEE SECONDED to approve Resolution No. 685-17, -17, A Resolution Approving an Agreement for Building Official Services between the Town of Bennett and Charles Abbott Associates, Inc. Voting was as follows;
         
         YES:  Lee, Lee, Mancuso, Pindell, Pulliam, Vittum, Webb
         NO:  None
         
         The Mayor declared the motion carried by unanimous vote.

   2. **Town of Bennett 2018 Budget – 2nd Draft**

         Rachel Summers, Deputy Town Administrator/Town Treasurer, presented the Second Draft of the 2018 Budget. Ms. Summers advised there were no changes to the initial budget reviewed by the Board and advised the proposed planning projects include a utility master plan, parks and trails master plan and the GIS System.

   3. **Town of Bennett Third Quarter Financials**

         Rachel Summers, Deputy Town Administrator/Town Treasurer, presented the Town of Bennett 3rd Quarter Financials and reviewed the Town’s various funds.

7. **TOWN STAFF REPORTS**

   **Public Works**

   Daymon Johnson, Public Work Director, presented the following:
   - Elevated Water Tank water pressure test scheduled
   - New Town Hall – Building construction and parking lot update
   - Bennett Regional Park and Open Space (BRPOS) completion of fencing
   - Snow Removal Routes

   **Community Development**

   Deb Merkle, Community Development, presented the following:
   - Second round of Interviews scheduled for Code Enforcement position
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**Town Administrator**

Trish Stiles, Town Administrator, provided the following;
- DOLA Grant for Town Hall Security update
- Ribbon Cutting for Simon Contractors, December 6, 2017, 1:00 p.m.
- Intern to start in January

**Town Clerk**

Lynette White, Town Clerk, presented the following;
- Success of Veterans Day Celebration and Chili Cook-Off
- Breakfast with Santa, Saturday, December 2, 2017
- Holiday Lighting Contest, selection of date
- 2018 Election Preparation

8. **TRUSTEE COMMENTS AND COMMITTEE REPORTS**

**Larry Vittum**

Trustee Vittum provided an update on the DRCOG discussions regarding TIP funding for regional vs. sub-regional projects.

9. **ADJOURNMENT**

TRUSTEE LEE MOVED, TRUSTEE VITTUM SECONDED to adjourn the meeting. The Mayor declared the motion carried by unanimous vote. The meeting was adjourned at 8:55 P.M.

Lynette F. White, CMC
Town Clerk

Royce D. Pindell, Mayor