MEETING PLAN

Name: Colorado DRIVES County Governance Committee

Meeting Date: November 14, 2018

Meeting Time: 9:30 a.m. – Noon

Organizer: Chris Hochmuth

Location: Go To Meeting
1 (872) 240-3311
Access Code – 288-969-941

https://global.gotomeeting.com/join/288969941

Purpose of Meeting
The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance

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<th>Member</th>
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<tbody>
<tr>
<td>Chuck Broerman – Chair</td>
<td>El Paso County</td>
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<td>Linda Shelton</td>
<td>Denver County</td>
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<td>Mike Dixon – Vice Chair</td>
<td>DOR-DMV</td>
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<td>Susan Bailey</td>
<td>Morgan County</td>
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<td>Nathan Ruybal</td>
<td>Conejos County</td>
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<td>Flavio Quintana</td>
<td>DOR-DMV</td>
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<td>Beverly Wenger</td>
<td>Yuma County</td>
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<td>Elaine Hill</td>
<td>OIT</td>
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<td>Jean Alberico</td>
<td>Garfield County</td>
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Meeting Agenda

1. Call to Order – Chair 9:30
   1.1. Roll Call – Chris Hochmuth 9:31-9:35

2. Old Business
   2.1. Proposed Schedule for twice-a-month meetings – 9:35-9:40
   2.2. OIT Updates – Elaine Hill 9:40-9:50
   2.3. DOR Updates 9:50-10:20
      2.3.1. Application Support – Sonia Sandoval
      2.3.2. Training Team – Michelle Martinez
         2.3.2.1. Outreach efforts
         2.3.2.2. Reconciliation efforts
   2.4. Requirements, Clarification & Implementation Update – Pam Nielsen 10:20-10:35
      2.5.1. Proposed members:
         Sage Yazzolino – Jefferson County
         Melinda Carter – Crowley County
         Patti Bender – Jefferson County
         Barbara Galitz – Arapahoe County
         Kathleen Dichter – Arapahoe County
         Kimberly Corell – Department of Revenue
         Andrew Raidford – Eagle County
         Brian Honeycutt – Broomfield County
         Jackie Campbell – Mesa County
         Janika Harris – Mesa County
         Amanda Ross – Kit Carson County
         Steve Kalney – Douglas County
         Teri Douglass – Addams County
         Kate Goff – Larimer County
         Pam Nielsen – Larimer County

3. New Business – Chair
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3.2. Call Centers 10:55 – 11:10
   3.2.1. Application Support - Sonia Sandoval
   3.2.2. County Hotline - Adam Wilms
3.3. SQR Status – Bucket A - Sonia Sandoval 11:10-11:30
3.4. My Colorado App Overview – OIT 11:30-11:40
3.5. DPA/Drives report/query/dashboard application- verifying print jobs to billing 11:40-11:45
3.6. Outage Communications Plan – Sarah Werner 11:45-11:50
3.7. DRIVES Reports - Eric Deffenbaugh 11:50 – 12:00
   3.7.1. Report changes effective on specific date and not retroactive
   3.7.2. E-Services – How many have successfully used and how many were unsuccessful. Of the unsuccessful, what is root cause?
4. Open Discussion – Chair – 12:00 – 12:05
5. Public Testimony – Chair – 12:05 – 12:10
6. Assignment of Action Items – Chair – 12:10-12:12
7. Next meeting
8. Adjourn
### MEETING PLAN

#### Next Meeting

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<th>Date:</th>
<th>November 21, 2018</th>
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