

MINUTES OF BOARD OF DIRECTOR MEETING
VALLEY SANITATION DISTRICT

November 11, 2015
5:00 PM

A meeting of the Board of Directors of the Valley Sanitation District was held on this date at Centennial Lutheran Church, West Belleview Avenue and South Lowell Boulevard. Present for this meeting were board members:

| | | |
|----------------|------------------|----------------------|
| Phyllis Gooden | Connie Kucharski | Mary Alice Ledbetter |
| Rick Boggs | Wilbur Hall | |

In addition to the board Scott Hand and Pat Fitzgerald, Platte Canyon Water and Sanitation District, were in attendance.

A motion was made by Wilbur Hall and seconded by Connie Kucharski to approve the minutes. The motion passed.

The following bills were presented to the board for their approval. A motion was made by Connie Kucharski and seconded by Wilbur Hall to pay the bills. The members of the board approved paying the bills.

2. APPROVAL OF BILLS:

| | |
|--|--------------|
| 1. Patricia B. Harris, wages | \$ 454.10 |
| 2. Financial Agent (FICA, Taxes) | 156.80 |
| 3. Utility Notification Center of Colorado | 86.30 |
| 4. Platte Canyon Water & Sanitation District | 4,256.85 |
| 5. Colorado Community Media (2016 Budget) | <u>12.88</u> |
| | \$ 4,966.96 |

3. RECEIPTS:

| | |
|---------------------------|---------------|
| Arapahoe County Taxes | \$ 978.78 |
| City and County of Denver | <u>274.02</u> |
| Total | \$ 1,253.80 |

4. FINANCIAL ACCOUNTING OF DISTRICT:
WELLS FARGO BANK:

Checking account balance: \$ 9,186.34

5. COLOTRUST:

October Deposit - \$ 1,369.64
Income Earned- October 2014 - \$ 33.64
Balance - \$ 183,317.21
Interest - .21%

6. AGENDA ITEMS:

a. Scott Hand reported on the monthly maintenance as follows:

(1) Monthly Maintenance

October: Hydraulic Main Cleaning – 4,347 feet scheduled; 4,347 feet completed
Root Cutting/Root Treatment – 0 feet scheduled; 398 feet completed

November: Root Cutting/Root Treatment – 2,637 feet scheduled

(2) Sewer Tap Inspections: 3

3272 W. Stanford Ave
2980 W. Saratoga Ave
3374 W. Wagon Trail Drive

(3) Raised a manhole in Valley View Heights

b. 2015 Budget: Maintenance and Repairs – This portion of the budget is exceeding the planned budget amount by \$42,000 but does not create a situation where the budget surpasses the entire 2015 budget. The budget will not exceed the proposed budget for 2015 unless something unexpected happens. The contingency portion of the budget could be used to cover extra costs if necessary.

7. 2016 Budget:

a. A motion was made by Wilbur Hall and seconded by Connie Kucharski to accept the Resolution to Adopt Budget for 2016. The board approved the motion.

b. A motion was made by Wilbur Hall and seconded by Rick Boggs to accept the Resolution Appropriating Sums of Money to the Various Funds for the 2016 Budget Year. The board approved the motion.

c. A motion was made by Wilbur Hall and seconded by Connie Kucharski to accept a Resolution Levying General Property Taxes for the 2015 Budget Year. The board approved the motion.

The budget and all signed resolutions will be mailed to Division of Local Government, Council of the City and County of Denver and Board of County Commissioners (Arapahoe County) on December 5, 2015.

There was no further business and the meeting was adjourned at 6:00 PM. The next meeting will be Wednesday, December 9, 2015, 5:00 pm, Ted's Montana Grill.

Submitted by: Patricia B. Harris
District Manager
November 23, 2015
