



**Date:** October 27, 2016  
**Location:** CSP Academy  
 15055 S. Golden Road

**Time:** 1:30 PM – 3:30 PM  
 Chair: Tonia Rumer  
 Vice-Chair: Sheriff Steve Nowlin

**Conference Call Passcode:** 948348#  
**Long Distance:** 1-877-820-7831 or Denver/Metro: 720-279-0026

**Attending Board Members**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Tonia Rumer, Chair Person    | <input checked="" type="checkbox"/> Robert Pace, Insurance Rep.                       |
| <input type="checkbox"/> Sheriff Steve Nowlin, Vice Chair Person | <input checked="" type="checkbox"/> Chief Michelle Marie Tovrea, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep.               |
| <input type="checkbox"/> Judi Burk, Insurance Rep.               | <input type="checkbox"/> Carole Walker, Insurance Rep.                                |
| <input checked="" type="checkbox"/> Ron Kammerzell, DOR          | <input type="checkbox"/> Toren Evers-Mushovic, Consumer Rep.                          |
| <input type="checkbox"/> LTC Brenda Leffler, CDPS                |   |

**Attending CATPA Office Staff**

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Charla Phagan, Office Manager |
|  | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager    |

**Public:** Commander Mike Greenwell, CMATT  
 Captain Mark Mason, BATTLE  
 Jerry Cole, LoJack

**Public Comment:** No comments brought forth.

**Call to Order**

The meeting was called to order at 1:40 p.m.

**Introductions**

**Agenda Amendments**

- *A motion was made to move all action items to the beginning of the meeting and approve the October 27, 2016 agenda by Ron Kammerzell.*
- *The motion was seconded by Jess Redman.*
- *The motion passed unanimously.*

**Standing Business**

**Minutes-**

- *A motion was made to approve the August 25, 2016 meeting minutes as presented by Jess Redman.*
- *The motion was seconded by Ron Kammerzell.*
- *The motion passed unanimously.*



## **Budget Reports**

Robert Force provided a briefing of the October 27, 2016 **Operating Budget Report** to the Board.

- A motion was made to approve the October 27, 2016 Operating Budget Report as presented by Ron Kammerzell.
- The motion was seconded by Jason Juarez.
- The motion passed unanimously.

Kenya Lyons provided a briefing of the October 27, 2016 **Grant Budget Reports** to the Board.

- A motion was made to approve the August 25, 2016 Grant Budget Reports as presented by Jess Redman.
- The motion was seconded by Ron Kammerzell.
- The motion passed unanimously.

Robert Force provided a briefing of the October 27, 2016 **Running Balance Report** to the Board.

- A motion was made to approve the October 27, 2016 Running Balance Budget Report as presented by Chief Michelle Tovrea.
- The motion was seconded by Bob Pace.
- The motion passed unanimously.

## **Grantee Updates**

**CMATT Budget Modification #2-** CMATT is requesting \$12,500.00 from the Personnel-Salary budget line be moved to the Supplies & Operating budget line in order to purchase 1000 "Clubs" for distribution in the Gold Camp area. Funds were made available in the Personnel-Salary budget line due to Jefferson County Sheriff's office not appointing an investigator until 2017. CMATT has designed a registration card to collect information (make/model color & VIN) about the vehicles that will be using the "Club". This information will be compared to the ATICC database quarterly to monitor if the vehicle has been stolen. These statistics will also be compared to the immobilizer data.

- A motion was made to approve the CMATT request for \$12,500.00 in funds from the Personnel-Salary budget line moved to the Supplies & Operating budget line in order to purchase 1000 "Clubs" as presented by Bob Pace.
- The motion was seconded by Ron Kammerzell.
- The motion passed unanimously.

**BATTLE Budget Modification #2-** BATTLE is requesting \$58,320.00 more in funding to support the replacement of ALPR systems within the BATTLE task force. Due to the fact that the FY17 grant application was submitted before the actual quote was received, there is a discrepancy between the amount of funds requested and the amount of funds necessary to purchase the equipment.

- A motion was made to approve the CMATT request for \$58,320.00 in additional funds as presented by Bob Pace.
- The motion was seconded by Ron Kammerzell.
- The motion passed unanimously.

**AG Budget Modification #2-** AG is requesting \$1,620.00 more in funding to add to the Vehicle Supply and Maintenance budget line to cover the monthly parking fee for the state fleet vehicle



used by the Auto Theft staff at the AGs office. The cost of the parking fees was not previously in the budget. The AGs office would also like to move \$2,726.00 from the Enforcement Equipment, Computer Equipment and the Office Equipment budget lines to the Supplies & Operating Category as the Equipment category is for individual equipment purchases of \$5,000.

- *A motion was made to approve the CMATT request for \$1,620.00 in additional funds and movement of \$2,726 from the Equipment budget line to the Supplies & Operating budget line as presented by Jason Juarez.*
- *The motion was seconded by Bob Pace.*
- *The motion passed with a majority vote of 5 to 1.*

CAAT Award- It was mentioned that CAAT received an award and decided to bring this before the Board when Carole Walker is available to speak.

## **New Business-**

### BATTLE- Pueblo Overtime/Confidential Informant Request

Pueblo Overtime – Pueblo Sheriff’s Office submitted a reimbursement request for funds expended on overtime in FY16 after the FY16 grant was closed out. The total amount of funds was \$3,999.74.

- *A motion was made to approve the payment to Pueblo Sheriff’s Office for overtime by Jess Redman.*
- *The motion was seconded by Bob Pace.*
- *The motion passed unanimously.*

Confidential Informant Request- An increase of \$700 in operating expenses to reimburse investigative funds from FY16 was requested. Due to an internal miscommunication, the intent was to reduce the amount of funds. In FY17, CSP learned that a reimbursement was needed to account for the funds and then a request to reduce the spending authority.

- *A motion was made to approve the payment to the state controller to reconcile the account by Jess Redman.*
- *The motion was seconded by Chief Michelle Tovrea.*
- *The motion passed unanimously.*

FY17 Regulations and Rules Review- This agenda item was tabled until the next meeting.

### FY18 Grant Application Review-

It was decided that staff would distribute this item to the Board and solicit approval via an electronic vote. Staff is planning to schedule a workshop to help the grantees fill out the FY18 grant application on December 15<sup>th</sup>.

Insurance Assessment Over/Under Payments- A couple of insurance companies contacted staff because they have run audits over several years and have claimed both overpayment (\$4k) and underpayment (\$150k) to CATPA. Director Force briefed the Board, advising that council had been sought with the Attorney General’s Office and the CDPS Executive Director Office Financial Controller. Currently, the fiscal rules would allow receipt of the overpayment and reimbursement of the overpayment, however, the CATPA statutes and regulations rules are silent on either issue. Director Force has made several attempts to contact the Commissioner of Insurance, with no response. A Board discussion ensued pertaining to the precedence setting of reimbursement for



overpayment, as the statute and regulations rules does not provide the ability for CATPA to have accountability that an insurance company “claiming” overpayment. The Board asked Director Force to research the issues with the Commissioner of Insurance, legal counsel and regulations rules administrator for plausible alternatives.

- *A motion was made to table a decision about the over/under payments until after a consideration of alternatives, including consultation with the AG’s Office by Jess Redman.*
- *The motion was seconded by Bob Pace.*
- *The motion passed unanimously.*

IACP Committee Update – Director Force attended the Motor Vehicle Theft Committee at the IACP conference and updated the Board about the committee’s activities.

Program Director Meeting Update – Director Force was able to enlist the Project Directors to give consistent messaging and strategy for the future and Sunset. The group provided input on the messaging and the reasoning behind the increase in auto theft. Director Force also provided new direction for the Project Directors for the upcoming CATI conference. He would like the task forces to share recent success stories and cases that they may be working in order to share information with attendees that might not always get the intelligence sharing at the regular CATI meetings.

Board Member Update – The Board is potentially down two members. LTC Leffler has retired from the State Patrol; staff is waiting to hear who the CDPS Executive Director will appoint. Jason Juarez has changed employers but is keeping current his license to issue motor vehicle insurance policies and is willing to continue to serve on the Board.

### **Unfinished Business**

Denver Vehicle Hardening Project – Training on the installation of the immobilizers took place the week of October 10<sup>th</sup>.

NEXT MEETING: November 17, 2016 at the CATPA Offices.

### **ADJOURN:**

The meeting was adjourned at 3:40 p.m.

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