

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD OCTOBER 8, 2013

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 8th day of October, 2013, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Leon Gomes
William Beary
David Stoddard
Sharon Brown

Following discussion, upon motion duly made by Director Beary, seconded by Director Brown and, upon vote, unanimously carried, the absence of Patrick Palacol was excused.

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Gomes led the Pledge of Allegiance with the Board.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Gomes noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Gomes also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting.

ADMINISTRATIVE MATTERS

Agenda: Mr. Gomes reviewed the proposed agenda for the District's Regular meeting.

Following discussion, upon motion duly made by Director Stoddard, seconded by Director Beary and, upon vote, unanimously carried, the Agenda was approved, as amended.

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Minutes: The Board reviewed the Minutes from the September 12, 2013 Special Meeting and the September 24, 2013 Special Work Session meeting.

Following discussion, upon motion duly made by Director Brown, seconded by Director Stoddard and, upon vote, unanimously carried, the Minutes from the September 12, 2013 Special Meeting and the September 24, 2013 Special Work Session meeting were approved, as presented.

Manager's Report: Mr. Gomes reviewed the Manager's Report dated October 8, 2013 with the Board. A copy of the report is attached hereto and is incorporated herein by this reference.

District Website: The Board discussed the status of the District's website. No action was taken by the Board.

Eligible Governmental Entity Agreement with the Statewide Internet Portal Authority of the State of Colorado: Mr. Gomes discussed with the Board.

Following discussion, upon motion duly made by Director Beary, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the approved the Eligible Governmental Entity Agreement between the Statewide Internet Portal Authority of the State of Colorado and the District, subject to final review by Legal Counsel and authorized the District President to execute the Agreement.

PUBLIC COMMENT

Public Comment: There was no public comment.

FINANCIAL MATTERS

Claims: The Board considered the approval of the payment of claims for the period ending October 8, 2013 in the amount of \$7,035.61.

Following review and discussion, upon motion duly made by Director Stoddard, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending October 8, 2013, as presented.

The Board then discussed check #11088 payable to Peak Custom Fabrication, in the amount of \$1,675.68.

Following discussion, upon motion duly made by Director Stoddard, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the

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payment of check #11088 payable to Peak Custom Fabrication, in the amount of \$1,675.68.

Unaudited Financial Statements: The Board reviewed the unaudited financial statements for the period ending September 30, 2013.

Following discussion, upon motion duly made by Director Beary, seconded by Director Stoddard and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending September 30, 2013, as presented.

2012 Audit Extension Request: No action was taken by the Board.

Energy/Mineral Impact Grant Application: Director Gomes reported on the status of the grant application. See attached Managers report.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief: Director Gomes reported to the Board that six firefighters are taking the Hazmat test and one firefighter is taking the Firefighter II test. A copy of the Fire Chief's report is attached hereto, and is incorporated herein, by this reference.

President: Director Gomes reported to the Board on his attendance at the 2013 SDA Conference.

Vice President: The Board reviewed the Vice President's report. A copy of his report is attached hereto, and is incorporated herein, by this reference

Secretary: There was nothing new to report.

Treasurer: There was nothing new to report.

Director: There was nothing new to report.

LEGAL MATTERS

District Real Property Land Survey: There was nothing new to report.

Resolution Adopting 2009 IFC with All Local Amendments: The Board reviewed the Resolution Adopting 2009 IFC with All Local Amendments.

Following discussion, upon motion duly made by Director Beary, seconded by Director Brown and, upon vote, unanimously carried, the Board adopted the Resolution Adopting 2009 IFC with All Local Amendments.

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OPERATIONS

Water Tender No. 3661: It was noted that refurbishment of Water Tender No. 3661 has been completed.

Porta Tank Life System for Water Tender No. 3660: Discussion was deferred.

Equipment for Water Tender No. 3660: Discussion was deferred.

Emergency Lighting for Water Tender Nos. 3610, 3641, and 3642: Discussion was deferred.

Replacement of 3610 with Urban Interface Pumper: Discussion was deferred.

OTHER BUSINESS

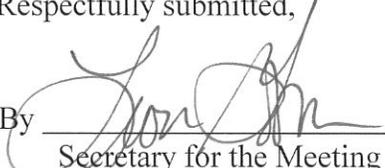
Strategic Planning Follow-Up Items: There was nothing new to report.

Future Agenda Items: The Board determined to schedule a special meeting on October 17, 2013 at 6:30 p.m. at the regular meeting location.

ADJOURNMENT

The President adjourned the meeting as there were no others business matters before the Board.

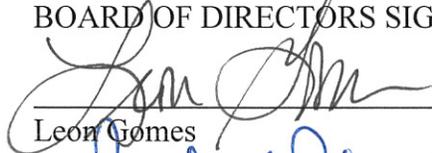
Respectfully submitted,

By 

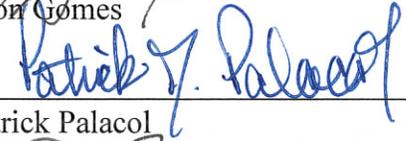
Secretary for the Meeting

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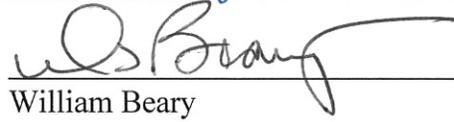
THESE MINUTES ARE APPROVED AS THE OFFICIAL OCTOBER 8, 2013
MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE
BOARD OF DIRECTORS SIGNING BELOW:



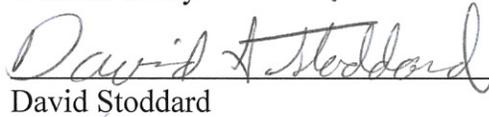
Leon Gomes



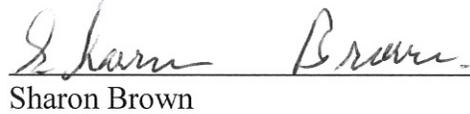
Patrick Palacol



William Beary



David Stoddard



Sharon Brown

PEYTON FIRE PROTECTION DISTRICT

Administrative Offices

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Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
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District Manager's Report

October 8, 2013 Regular Meeting

The Manager's Report is provided to the Board as a method of communicating the progress of pending matters, completed research, and recommendations for action items in the current agenda.

I. ADMINISTRATIVE MATTERS

- F. Discuss status of the District web site PeytonFire.org.

Director Palacol requested that this matter be placed on the agenda. He wishes to discuss the lack of content on PeytonFire.org. I've attempted to update the content on this site and have found its content management tools to be less than user friendly. Although this site is accessible, the PeytonFireDistrict.com web site continues to be the District's official web site.

- G. Review and consider approval of Eligible Government Entity Agreement with the Statewide Internet Portal Authority of the State of Colorado and Peyton Fire Protection District.

Background: The Statewide Internet Portal Authority (SIPA) is a state-operated internet portal that is free to Special Districts. It allows Districts to manage its content and make updates to it. This proposed action would replace the current hosting service and to move PeytonFire.org to this portal. Once PeytonFire.org is fully operational, we should direct PeytonFireDistrict.com to this site.

Recommended Board Action: Approve the SIPA Eligible Government Entity Agreement. *and*

III. FINANCIAL MATTERS

- C. Discuss and ratify 2012 Audit Extension Request.

Background: Clint Bulkley requested additional time to complete the 2012 Audit and gave me the Request for Extension of Time to File Audit form for submission to the Office of the State Auditor. I signed the form as Board President and SDMS submitted it to the Office of the State Auditor.

Recommended Board Action: Ratify the 60-day Request for Extension of Time to File Audit.

- D. Discuss status of Energy/Mineral Impact Grant Application.

I contacted Clay Brown, DOLA Regional Manager, to determine the status of the District's Energy/Mineral Impact Grant Application. He informed me that the meeting that was to be held to approve the grant applications was cancelled due to the floods. He is not certain when that meeting will be held or if the funds previously committed to this grant program will be diverted to the flood impact.

IV. LEGAL MATTERS

- A. Discuss status of District Real Property Land Survey and potential need to acquire additional real property.

I will have an update from Mr. Clowers regarding the transfer of Lot 9 and the portion of Lot 8 that is south of the fence line.

- B. Discuss and adopt Resolution Adopting 2009 IFC with All Local Amendments.

Background: Falcon Fire PD has led a consortium of several El Paso County Fire Protection Districts including Peyton Fire PD in an effort to have the El Paso County Board of County Commissioners (BOCC) adopt the 2009 International Fire Code with local amendments. There have been ongoing discussions with the Colorado Springs Housing & Building Association (HBA) to seek common ground on the issues the HBA has had with this proposal. There has been an agreement between the Fire Districts and the HBA on all but two points regarding fire flow requirements in the proposed Fire Code. Both parties have agreed to make their positions known before the BOCC on these two issues and have the BOCC make the decision on them.

The attached proposed resolution was prepared by FFPD's legal counsel, and reviewed and amended by the District's legal counsel.

Recommended Board Action: Adopt the Resolution Regarding 2009 IFC with All Local Amendments.

V. OPERATIONS AND MAINTENANCE

- A. Discuss status of refurbishing Water Tender 3661.

The refurbishing of 3661 has been completed and it is back in service.

- B. Review and discuss Porta Tank lift system for Water Tender No. 3660.

Director Palacol is taking the lead on this matter and he will provide his update.

- C. Discuss status of equipment for Water Tender No. 3660 to bring it into full operation.

Chief Omdahl is taking the lead on this matter and he will provide his update.

- D. Review and discuss proposals for emergency lighting for 3610, 3641, and 3642 for an amount not to exceed \$_____.

Chief Omdahl is taking the lead on this matter and he will provide his update.

- E. Review and discuss replacement of 3610 with Urban Interface Pumper.

Chief Omdahl and Captain Nordeman are taking the lead on this matter and they will provide their update.

VII. OTHER BUSINESS

- A. Discuss status of strategic planning follow-up items.

Director Beary will lead us on this matter.

Respectfully submitted,



Leon Gomes
District Manager for the Peyton Fire Protection District



PEYTON FIRE PROTECTION DISTRICT

**P.O. BOX 98
PEYTON, COLORADO 80831**

**PEYTON FIRE DEPARTMENT
CHIEF'S REPORT
OCTOBER 2013**

DISCUSSION ITEMS:

Haz-mat class

TRUCK UPDATE:

3660

3661

APPLICATIONS:

2 WILL BE INTERVIEWED ON 10-9-13

Peyton Fire Department

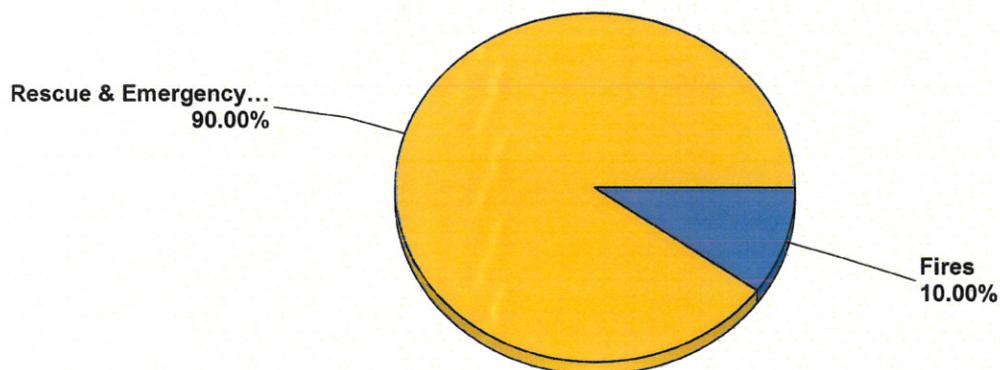
Peyton, CO

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Breakdown by Major Incident Types for Date Range

Start Date: 09/01/2013 | End Date: 09/30/2013



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	1	10.00%
Rescue & Emergency Medical Service	9	90.00%
TOTAL	10	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
132 - Road freight or transport vehicle fire	1	10.00%
311 - Medical assist, assist EMS crew	2	20.00%
320 - Emergency medical service, other	2	20.00%
321 - EMS call, excluding vehicle accident with injury	2	20.00%
322 - Motor vehicle accident with injuries	1	10.00%
324 - Motor vehicle accident with no injuries.	2	20.00%
TOTAL INCIDENTS:	10	100.00%

Only REVIEWED incidents included. Summary results for a major incident type are not displayed if the count is zero.

Board Report

---Spoke with Spartan ERV regarding hosebed cover and paint issues on 3660.

--- I will meet with Local Repair shop (Does all the work for Denver Metro, Parker, and South Metro just to name a few) tomorrow to see if it can be repaired or if they need to replace the cover with a new design. He stated that he believes all the work can be done at the station, so that we do not need to take the truck out of service.

---I will need to take or have the truck taken to Arthers Auto Body in Falcon and get an estimate on having the chipped/peeling paint repaired. I will find out how long they will need the truck to make repairs and schedule that with the Chief. I talked to Nathan and he would be available Friday to assist with taking the truck, if the Chief is ok with that.

---I asked that the Web site be added to the agenda.

---We have not updated the website with anything new in a while. We have pictures of each truck from last year, but we don't have any pictures of the new trucks that we purchased. I would like to have some new pictures added to the website of all the trucks and possible pictures of personnel, and some of the training that we are completing. I think that if we keep an updated website which highlights the purchases we have made and pictures of the fire fighters in action; that it will help with the public's "appreciation" of the department. I would like to have pictures of the trucks and personnel taken. We have a local photographer that is doing a photo story on one of our volunteers that I would like to use to complete the tasks.

---A local photographer is doing a photo story for a completion with focus on Volunteerism. We talked and she is interested in doing it on one of our fire fighters. I asked Nathan if he would be interested and he said yes. She will be taking pictures of him at trainings, at the station, and at community service projects (i.e. fire prevention week at the school). I think it is an honor to have her consider our fire fighters and department for this project. Her name is Arnet Luce.

I will be at work from 4-midnight but you can give me a call if you need anything.

Pat Palacol