

Phillips County Commissioner Meeting

October 31, 2017

The board met in a work session to discuss road issues prior to the regular meeting. Attending were Road Manager Mike Salyards, Assistant Manager Kevin Scott, the Commissioners and the County Administrator.

The meeting was called to order at 8:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, County Administrator Randy Schafer and County Clerk Beth Zilla.

Lock made a motion, seconded by Stern, to approve the minutes from the October 19th meeting as presented. Motion carried.

The board approved payroll for the month of October.

The board approved an accounts payable batch for the month of October.

Lock made a motion, seconded by Stern to approve the Bellm contract with corrections. Motion carried. A copy is available in the administration office.

The board reviewed bids for the 2006 Ford Taurus. There were 3 bids submitted.

Stern made a motion, seconded by Lock, to accept the high bid from Mike Koellner for the 2006 Ford Taurus in the amount of \$1,550. Motion carried.

The board reviewed the 2 bids for the removal of the Phillip County fairgrounds building.

Lock made a motion, seconded by Kinnie, to approval the low bid from Brasby Construction in the amount of \$6,200. Motion carried.

The board met with Dusty Johnson, Representative from Representative Ken Buck's office for an update on legislative issues.

Stern made a motion, seconded by Lock, to approve the Landfill recycling grant application in the amount of \$23,447.52. Motion carried.

Stern made a motion, seconded by Lock, to approve the 2017 audit proposal from rfarmer llc not to exceed \$18,000. Motion carried.

The board met with Department of Human Services Director Penny Verhoeff. This minutes from the portion of this meeting are maintained by DHS.

The board met with DHS employees Ann McConnell and Sharon Michael to discuss the county sick leave policy.

Ann McConnel had concerns that she has power of attorney for her uncle and needs to use her sick time to take care of her uncle. Sharon Michael also asked who is immediate family. Michael is confused by the difference in immediate family as defined in the sick leave portion of the personnel policy and the funeral leave portion of the personnel policy. She feels care for grandchildren should be included in the immediate family definition under sick leave.

The board tabled the issue for further discussion.

The board met with County Treasurer Linda Statz who presented 3 quarterly Public Trustee reports for approval. Quarter 1 had an error and was resubmitted to the board.

Lock made a motion, seconded by Stern to approve the step increase for William "JR" Myers, Deputy Sheriff. He will move to GN40 Grade 26 Step 2 at annual salary of \$38,936.18 (\$3,244.68/month) which included additional pay, effective November 8, 2017. Motion carried. He received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock to approve the step increase for Bill Andrews, Landfill Supervisor. Andrews will move to GN40 Grade 23 Step 6 at \$40,454.03/year (\$3,371.17/month) which includes additional pay, effective November 01, 2017. Motion carried. He received a satisfactory performance appraisal.

The board met with Veterans' Affairs Officer Steve Firme to discuss his budget. The county is now receiving more state money for support of veterans' services. He suggested we look for ways to do something special for veterans with the additional funds.

The board met with Landfill Manager Bill Andrews to review his performance appraisal. This discussed possible expansion of the county's cardboard recycling program.

The board met with Emergency Manager Bob Heldenbrand to discuss his budget and request to work full-time.

The county was offered a baby grand piano for the Event Center from the Joyce Harms estate. The board expressed their appreciation but declined the offer.

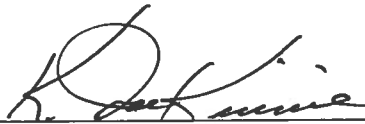
The board reviewed the following Event Center Rentals:

- Dusty Sprague
- CHS Grainland
- Sandy Saylor
- First Pioneer National Bank
- City of Holyoke
- Zurich American Insurance Company
- Holyoke Chamber of Commerce
- Maria G. Servin
- Holyoke High School

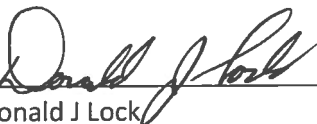
Meeting adjourned at 4:05

Submitted by Beth Zilla
Phillips County Clerk


County Commissioners



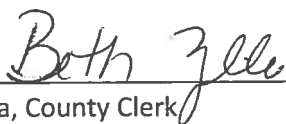
K Joe Kinnie



Donald J Lock



Harlan Stern

Attest: 
Beth Zilla, County Clerk