

Phillips County Commissioner Meeting

October 10, 2017

The meeting was called to order at 8:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, County Administrator Randy Schafer and County Clerk Beth Zilla.

Lock made a motion, seconded by Stern, to approve the minutes from the September 29, 2017 meeting as corrected. Motion carried.

The board approved a batch of accounts payable for the month of September.

The board met with Kathy Secrist, director of the Mobile Pantry and Food Bank.

Lock made a motion, seconded by Stern, to sign the Memorandum of Understanding with the Food Bank of the Rockies. Motion carried.

The board met with Julia Biesemeier, Phillips County Economic Development (PCED) Executive Director. Biesemeier is excited about the economic growth for Phillips County and shared some of the upcoming developments. She presented the 2018 PCED budget request for \$25,500, the same as 2017. Biesemeier also announced that she will be leaving her position.

The board met with Ruth Seedorf, Pam Gibbs and Jennifer Deam with Baby Bear Hugs. Seedorf discussed some of the programs offered: Cavity Free at Three, Partners for a Healthy Baby, Ages and Stages Screening, Nurturing parenting classes, Healthy Living, Safecare Colorado, and Nurse Family Partnership. Pam Gibbs thanked the Commissioner for the use of the office space. Seedorf asked for 18% of funding which is \$9,636 for 2018.

The board met with Nancy Colglazier and Diana Baeza with Melissa Memorial Hospital (MMH) to discuss their Event Center rental application. MMH would like to rent the Event Center for its function and plan to sell alcohol. The board approved the use as long as the special events permit is obtained from the City of Holyoke, the required liquor liability insurance is provided, and the additional alcohol damage deposit is paid.

The board reviewed the CCI proposed budget and dues request for 2018.

The board reviewed a request from Marc Newman for a new road (County Road 16 between US Highway 385 and County Road 37). Since the request was for a private use road, the board decided not to grant the request.

The board met with Maintenance Supervisor Dan Waln, County Sheriff Rob Urbach and County Clerk Beth Zilla, to discuss the conditions of the east parking lot. Zilla stated that she is not in compliance with ADA for election purposes as there is no handicap access to the courthouse from the east parking lot. Urbach indicated that his officers need access to the parking lot. Waln said that he will work on the parking lot, filling in pot holes and putting up handicap sign before Monday, October 16, 2017. A decision was made to provide parking on a temporary basis for 2 handicapped spaces and law enforcement. No other parking will be allowed until after the election. Once the parking lot is project is complete, a decision will be made on how the parking spaces will be designated.

The board reviewed the following reports and letters:

- Jack Petty's Memorial Foundation response letter
- General solar farm discussion
- Veterans office Report for August/September
- Event Center Rentals
 - Advanced Services Inc
 - Kathleen Lueth
 - Karen Ortner
- Mobil Food Bank Report
 - 158 people served
 - 33 volunteers
 - 13,012 lbs. of food distributed


The board met with Penny Verhoeff, director of the Department of Human Services (DHS) for regular monthly business. The minutes from this portion of the meeting are maintained by DHS.

A request was made by Samantha Lightle to save her accumulated compensatory time for use during her family leave in late February/early March of 2018. After discussion, a motion was made by Lock, seconded by Stern, to allow Lightle to use her 2017 vacation prior to using her accumulated 2017 comp time and to also allow that comp time be carried over and used during her family leave at her discretion. Motion carried.

The meeting adjourned at 2:50 pm.

Submitted by Beth Zilla
Phillips County Clerk

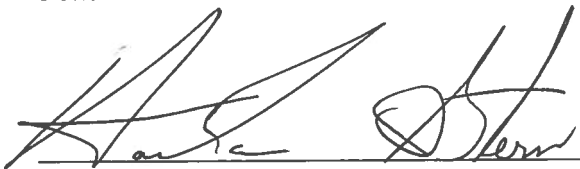
County Commissioners



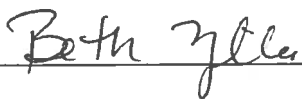
K Joe Kinzie



Donald J Lock



Harlan Stern

Attest: 

Beth Zilla, County Clerk