



# MEETING PLAN

<b>Name:</b>	County DRIVES Governance Committee		
<b>Meeting Date:</b>	October 4, 2017	<b>Organizer:</b>	Audrey M. Briel
<b>Meeting Time:</b>	9:30 a.m. – 11:00 a.m.	<b>Location:</b>	<b>Go To Meeting</b> 1(224) 501-3212 Access Code - 192-674-829  <a href="https://global.gotomeeting.com/join/213267741">https://global.gotomeeting.com/join/213267741</a>

## 1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

## 2. Attendance at Meeting

Invited	Position	✓	Invited	Position	✓
Mike Dixon	Chair-DOR		Sheila Reiner	Member-Mesa	
Matt Crane	Member-Arapahoe		Sara Rosene	Member-Grand	
Jean Alberico	Member-Garfield		Bo Ortiz	Member-Pueblo	
Krystal Brown	Member-Teller		Garland Wahl	Member-Washington	
Mike Hartman	Attending - DOR		Heidi Humphreys	Attending - DOR	



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Amanda Ross	Attending-Kit Carson		Lacie Allen	Attending-Delta	
Audrey Briel	Attending-DOR		Linda Bishop	Attending-Denver	
Cindi Wika	Attending-OIT		Lorri Dugan	Attending-DOR	
Cody Winslow	Attending-Douglas		Maren Rubino	Attending-DOR	
Dayton Harbo	Attending-OIT		Mark Smith	Attending - DOR	
Diana Hall	Attending-Boulder		Noelle Peterson	Attending-DOR	
Dustin Armbrust	Attending-DOR		Pam Nielsen	Attending-Larimer	
Dylan Ikenouye	Attending-DOR		Paul Nadeau	Attending-OIT	
Eric Deffenbaugh	Attending-Fast		Sharon Roberts	Attending-OIT	
Eric Shannon	Attending-DOR		Tamsin Totays	Attending-Adams	
Frank Dean	Attending-Fast		Terri Krupke	Attending-OIT	
Heidi McKenna	Attending- DOR		Tessa Borklund	Attending-Delta	
Jackie Campbell	Attending-Mesa		Tiny Zapfe	Attending-Douglas	
Katya Eremich	Attending- DOR		Tony Anderson	Attending-DOR	
Kevin Kihn	Attending- DOR		Tony Frazzini	Attending-Denver	
Kimberly Corell	Attending-DOR		Victoria Gallegos	Attending-Arapahoe	
Kristin O'Brien	Attending-DOR				



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## 3. Meeting Agenda

1. Call to Order/ Role Call (Mike Dixon)
2. Approval and/or Corrections of Previous Meeting's Minutes (Mike Dixon)
3. Old Business
  - Recruitment of Expert Users and Testers (Tony Anderson)
  - DR 26 – VIN Explosion (Tony Anderson)
  - DR 35 – POD Year and Month Tabs (Tony Anderson)
4. New Business
  - OIT Update on Projects and Services to Address Network Connectivity Issues for County Motor Vehicle Offices (Cindi Wika)
  - DRIVES Testing Presentation (Michelle Daniels)
5. Review and Assignment of Action Items (Tony Anderson)
6. Public Testimony
7. Next Meeting (Tony Anderson)
8. Adjourn

## 4. Minutes

## 5. Old Business

**Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”**



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6. Next Meeting					
<b>Date:</b>	October 18, 2017	<b>Time:</b>	11:00 am – 12:00 pm	<b>Location:</b>	GoToMeeting 1(224) 501-3212 Access Code: 192-674-829
<b>Purpose:</b>	The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.				