MEETING PLAN

<table>
<thead>
<tr>
<th>Name:</th>
<th>County DRIVES Governance Committee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting Date:</td>
<td>October 4, 2017</td>
</tr>
<tr>
<td>Organizer:</td>
<td>Audrey M. Briel</td>
</tr>
<tr>
<td>Meeting Time:</td>
<td>9:30 a.m. – 11:00 a.m.</td>
</tr>
<tr>
<td>Location:</td>
<td>Go To Meeting</td>
</tr>
<tr>
<td></td>
<td>1(224) 501-3212</td>
</tr>
<tr>
<td></td>
<td>Access Code - 192-674-829</td>
</tr>
<tr>
<td></td>
<td><a href="https://global.gotomeeting.com/join/213267741">https://global.gotomeeting.com/join/213267741</a></td>
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</table>

1. Purpose of Meeting

The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

2. Attendance at Meeting

<table>
<thead>
<tr>
<th>Invited</th>
<th>Position</th>
<th>Invited</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mike Dixon</td>
<td>Chair-DOR</td>
<td>Sheila Reiner</td>
<td>Member-Mesa</td>
</tr>
<tr>
<td>Matt Crane</td>
<td>Member-Arapahoe</td>
<td>Sara Rosene</td>
<td>Member-Grand</td>
</tr>
<tr>
<td>Jean Alberico</td>
<td>Member-Garfield</td>
<td>Bo Ortiz</td>
<td>Member-Pueblo</td>
</tr>
<tr>
<td>Krystal Brown</td>
<td>Member-Teller</td>
<td>Garland Wahl</td>
<td>Member-Washington</td>
</tr>
<tr>
<td>Mike Hartman</td>
<td>Attending - DOR</td>
<td>Heidi Humphreys</td>
<td>Attending - DOR</td>
</tr>
<tr>
<td>Name</td>
<td>Attending-DOR</td>
<td>Name</td>
<td>Attending-DOR</td>
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</tr>
<tr>
<td>Amanda Ross</td>
<td>Attending-Kit Carson</td>
<td>Lacie Allen</td>
<td>Attending-Delta</td>
</tr>
<tr>
<td>Audrey Briel</td>
<td>Attending-DOR</td>
<td>Linda Bishop</td>
<td>Attending-Denver</td>
</tr>
<tr>
<td>Cindi Wika</td>
<td>Attending-OIT</td>
<td>Lorri Dugan</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Cody Winslow</td>
<td>Attending-Douglas</td>
<td>Maren Rubino</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Dayton Harbo</td>
<td>Attending-OIT</td>
<td>Mark Smith</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Diana Hall</td>
<td>Attending-Boulder</td>
<td>Noelle Peterson</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Dustin Armbrust</td>
<td>Attending-DOR</td>
<td>Pam Nielsen</td>
<td>Attending-Larimer</td>
</tr>
<tr>
<td>Dylan Ikenouye</td>
<td>Attending-DOR</td>
<td>Paul Nadeau</td>
<td>Attending-OIT</td>
</tr>
<tr>
<td>Eric Deffenbaugh</td>
<td>Attending-Fast</td>
<td>Sharon Roberts</td>
<td>Attending-OIT</td>
</tr>
<tr>
<td>Eric Shannon</td>
<td>Attending-DOR</td>
<td>Tamsin Totays</td>
<td>Attending-Adams</td>
</tr>
<tr>
<td>Frank Dean</td>
<td>Attending-Fast</td>
<td>Terri Krupke</td>
<td>Attending-OIT</td>
</tr>
<tr>
<td>Heidi McKenna</td>
<td>Attending-DOR</td>
<td>Tessa Borklund</td>
<td>Attending-Delta</td>
</tr>
<tr>
<td>Jackie Campbell</td>
<td>Attending-Mesa</td>
<td>Tiny Zapfe</td>
<td>Attending-Douglas</td>
</tr>
<tr>
<td>Katya Eremich</td>
<td>Attending-DOR</td>
<td>Tony Anderson</td>
<td>Attending-DOR</td>
</tr>
<tr>
<td>Kevin Kihn</td>
<td>Attending-DOR</td>
<td>Tony Frazzini</td>
<td>Attending-Denver</td>
</tr>
<tr>
<td>Kimberly Corell</td>
<td>Attending-DOR</td>
<td>Victoria Gallegos</td>
<td>Attending-Arapahoe</td>
</tr>
<tr>
<td>Kristin O’Brien</td>
<td>Attending-DOR</td>
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### 3. Meeting Agenda

1. Call to Order/ Role Call (Mike Dixon)
2. Approval and/or Corrections of Previous Meeting’s Minutes (Mike Dixon)
3. Old Business
   - Recruitment of Expert Users and Testers (Tony Anderson)
   - DR 26 – VIN Explosion (Tony Anderson)
   - DR 35 – POD Year and Month Tabs (Tony Anderson)
4. New Business
   - OIT Update on Projects and Services to Address Network Connectivity Issues for Count Motor Vehicle Offices (Cindi Wika)
   - DRIVES Testing Presentation (Michelle Daniels)
5. Review and Assignment of Action Items (Tony Anderson)
6. Public Testimony
7. Next Meeting (Tony Anderson)
8. Adjourn

### 4. Minutes

### 5. Old Business

*Action items log is located in the shared Google Drive folder “County DRIVES Governance Committee – Action Items”*
### 6. Next Meeting

<table>
<thead>
<tr>
<th><strong>Date:</strong></th>
<th>October 18, 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Time:</strong></td>
<td>11:00 am – 12:00 pm</td>
</tr>
<tr>
<td><strong>Location:</strong></td>
<td>GoToMeeting 1(224) 501-3212 Access Code: 192-674-829</td>
</tr>
</tbody>
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**Purpose:** The purpose of this County DRIVES Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.