MEETING PLAN

Name: Colorado DRIVES County Governance Committee
Meeting Date: October 17, 2018
Organizer: Chris Hochmuth
Meeting Time: 9:30 a.m. – Noon
Location: Go To Meeting
1 (872) 240-3311
Access Code – 288-969-941
https://global.gotomeeting.com/join/288969941

Purpose of Meeting
The purpose of this DRIVES County Governance Committee meeting is to review recommendations regarding procedural and programming changes that will be necessary for implementing Colorado DRIVES. The Committee receives updates and reports from the DRIVES Working Groups and makes decisions as appropriate. An open discussion forum is afforded to all attendees. Finally, all action items are identified and an updated status is given to all in attendance.

Attendance
<table>
<thead>
<tr>
<th>Member</th>
<th>Organization</th>
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</thead>
<tbody>
<tr>
<td>Linda Shelton</td>
<td>Denver County</td>
<td>Chuck Broerman</td>
<td>El Paso County</td>
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<tr>
<td>Susan Bailey</td>
<td>Morgan County</td>
<td>Mike Dixon</td>
<td>DOR-DMV</td>
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<tr>
<td>Nathan Ruybal</td>
<td>Conejos County</td>
<td>Flavio Quintana</td>
<td>DOR-DMV</td>
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<tr>
<td>Beverly Wenger</td>
<td>Yuma County</td>
<td>Elaine Hill</td>
<td>OIT</td>
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<tr>
<td>Jean Alberico</td>
<td>Garfield County</td>
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Meeting Agenda

1. Call to Order – Mike Dixon 9:30
   1.1. Roll Call – Chris Hochmuth 9:31-9:35
2. Old Business
   2.1. Election of Officers – Attorney General 9:35-9:40
   2.2. Charter Review and Vote – Adam Wilms 9:45-9:50
   2.3. DMV Proposal for Crediting of Vehicle Registration Fees and Taxes – Adam Wilms 9:50-10:00
   2.5. FAST, Inc. plan for Support through January – Eric Deffenbaugh 10:10-10:20
      2.5.1. Update on Drives Unresolved Warranty Issues
      2.5.2. Update on County Print Module to Tracking Documents
   2.6. Overtime Payments – Lorri Dugan 10:20-10:25
   2.7. Drives Requirements, Clarification & Implementation Sub-Committee Updates – Pam Nielsen 10:25-10:30
   2.8. Budget Updates – Ryan Reather 10:30-10:35
   2.9. OIT Updates – Elaine Hill 10:35-10:40
   2.10. Production Support Updates – Sonja Sandoval 10:40-10:55
      2.10.1. SQR Management Plan
   2.11. Training Team Update – Michelle Martinez 10:55-11:05
   2.12. Call Center Update – Sonja Sandoval/Michelle Martinez 11:05-11:15
      2.12.1. Update on Wait times
   2.13. Financial Training Update – Michelle Martinez 11:15-11:30
      2.13.1. Daily Reconciliation
      2.13.2. Monthly Reconciliation
      2.13.3. County Outreach Efforts
   2.15. Title Backlog – Adam Wilms 11:35-11:40
   2.16. DPA Central Bulk Printing Tracking Documents Update – Dylan Ikenouye 11:40-11:45
   2.17. Inventory Management Update – Dylan Ikenouye 11:45-11:50
   2.18. 
3. New Business – Chair 11:50-11:55
   3.1.
4. Open Discussion 11:56-11:57
5. Public Testimony 11:57-11:58
6. Assignment of Action Items 11:58-12:00
7. Next meeting 12:00
8. Adjourn
**Next Meeting**

<table>
<thead>
<tr>
<th>Date:</th>
<th>November 21, 2018</th>
<th>Time:</th>
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