

## RECORD OF PROCEEDINGS

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### MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF ESTES VALLEY RECREATION AND PARK DISTRICT

*Monday, October 2, 2017 – 3 p.m.*

*Estes Valley Recreation and Park District Administration Office  
690 Big Thompson Road, Estes Park, CO 80517*

Present: Ken Czarnowski, Ron Duell, Dave Kiser, Marie Cenac  
Absent: Stanley C. Gengler (Excused Absence)  
Staff: Tom Carosello, Mary Davis, Heather Drees, Kim Slininger  
Others: None

Prior notice of this meeting was given by posting a notice at the Town of Estes Park's Municipal Building, the Estes Park Public Library, Estes Valley Recreation and Park District's Administration Office, the Larimer County Clerk's Office in Estes Park, and the Boulder County Clerk's Office in Boulder.

*The meeting was called to order at 3:03 p.m. by Board President Czarnowski.*

### **APPROVAL OF AGENDA**

Moved by Dave Kiser, seconded by Marie Cenac to approve the regular (action) agenda as presented.

No discussion. Ayes – 4 Motion carried unanimously.

### **Mary's Lake Campground Sewer Rehab Bid Award (Discussion/Action)**

*Kim Slininger, Project Manager introduced the Action Item.*

Kim Slininger, Project Manager reported only one bid was received for the Mary's Lake Sewer Rehab project. This project combines both phase II and phase III of the sewer rehab into one project. The bid received was from Rocky Mountain Water Works of Longmont, CO. There has been a reduction of scope to the contract as the original bid received was above the allowable budget. The agreed reduction involved the removal of work on the ADA ramp. The ADA ramp was not included in the original grant request to the B.O.R. (*The District will work on an additional grant request to the B.O.R for the ADA ramp.*)

Mr. Slininger also reported that the B.O.R has reviewed the blasting plans submitted and has responded. Mr. Slininger stated B.O.R. restrictions on blasting are very significant. Noting they are now requiring seismography, as they are worried about penstock.

*Discussion:* Board Member Kiser asked if it was possible to negotiate the blasting plan with the B.O.R. Both Mr. Carosello and Mr. Slininger replied no, the Federal Government has placed these strict restrictions from policies and procedures they have written. Mr. Slininger noted in regards to blasting, that "plan B" would entail bringing in an excavator large enough to break the rock, and "plan C" is to raise the sewer line in the affected area.

Mary Davis, Finance Director stated in regards to funding this project, the District has received \$100,000 from the B.O.R. and cash reserves are available. Ms. Davis noted that the funds used from cash reserves would be recouped with the Campground Improvement Fund. Board Member Duell stated that this project is not really a choice, as a functioning sewer system is required by the State of Colorado.

Moved by Marie Cenac, seconded by Dave Kiser, to award Rocky Mountain Water Works the contract for the Mary's Lake Sewer Rehab Phase II & III for the amount of \$223,145.00

Discussion: Board Member Duell asked for clarification on items of the submitted bid sheet. Mr. Slininger was able to clarify the items in question.

No further discussion. Ayes – 4. Motion carries unanimously.

### **Stanley Park Shelters Roofing Project**

*Tom Carosello, Executive Director introduced the Action Item.*

Tom Carosello Executive Director reported in response to continuing degradation of the asphalt-shingled roofs at Stanley Park and recent public survey data confirming a desire to see park improvements, parks and recreation staff have moved forward with securing quotes from three roofing companies for the re-roofing (with Pro-Panel II metal roofing) of the concession stand, plus the small and large picnic shelters.

The low quote is from Loveland-based Majestic Roofing, and the owner of the company indicated that the work could be completed before the end of October. As this request did not appear in this year's original budget, if approved, staff recommends using the Conservation Trust Fund account, which currently carries a balance of just over \$279,000, to cover the expense. The resulting budget amendment would then be approved by Board action later this year, when the Board approves the amended budget for 2017.

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Mr. Carosello added, fall is the optimal time to perform this type of work, and with funding available to proceed, the improvement would provide an immediate response to public demand and desire.

*Discussion:* Board President Czarnowski stated the “timing is good”, Board Member Duell agreed, and stated “looks good”.

Moved by Marie Cenac, seconded by Dave Kiser to award the contract for re-roofing the Stanley Park concession stand and the small and large picnic shelters to Majestic Roofing in an amount not to exceed \$40,000, and to utilize funding from the District’s Conservation Trust Fund to cover the project expenses.

*Discussion:* Board Member Duell asked Finance Director Mary Davis if she was comfortable with utilizing funding from the Conservation Trust Fund and adding this budget amendment for 2017. Ms. Davis replied yes.

No further discussion. Ayes – 4. Motion carries unanimously.

Board President Czarnowski asked if the roof at the new community center was on. Tom Carosello replied yes, and it is almost dried in.

Board Member Cenac asked if the District was going to do any kind of emergency training in light of the happening in Las Vegas over the weekend. Executive Tom Carosello replied yes, the District employees will receive a form of A.L.I.C.E. training.

*Meeting adjourned at 3:20pm*

  
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Ken Czarnowski, Board President

  
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Stanley C. Gengler, Board Secretary  
Ron Duell, Board Vice President

*Recorded by Heather Drees, EVRPD Senior Administrative Assistant*