



Date: September 21, 2017

Time: 1:30 PM – 3:30 PM

Location: CATPA Office
 710 Kipling Street
 Denver, CO 80215

Chair: Tonia Rumer
 Vice Chair: Sheriff Steve Nowlin

Conference Call: CATPA Conference Phone

Attending Board Members

- | | |
|--|---|
| <input checked="" type="checkbox"/> Tonia Rumer, Insurance Rep. | <input type="checkbox"/> Robert Pace, Insurance Rep. |
| <input checked="" type="checkbox"/> Sheriff Steve Nowlin, Law Enforcement Rep. | <input checked="" type="checkbox"/> Chief Michelle Tovrea, Law Enforcement Rep. |
| <input checked="" type="checkbox"/> Jason Juarez, Insurance Rep. | <input checked="" type="checkbox"/> Jess Redman, District Attorney Rep. |
| <input checked="" type="checkbox"/> Judi Burk, Insurance Rep. | <input type="checkbox"/> Carole Walker, Insurance Rep. |
| <input checked="" type="checkbox"/> Cory Amend, DOR | <input checked="" type="checkbox"/> Toren Evers-Mushovic, Consumer Rep. |
| <input checked="" type="checkbox"/> LTC Barry Bratt, CDPS | |

Attending CATPA Office Staff

- | | |
|--|--|
| <input checked="" type="checkbox"/> Robert Force, Director | <input checked="" type="checkbox"/> Kenya Lyons, Grant Manager |
| | <input type="checkbox"/> Krystal Cook-Matson, Grant Specialist |

Public Attendees

- | | |
|---|---|
| <input checked="" type="checkbox"/> Commander Mike Greenwell, CMATT | <input checked="" type="checkbox"/> Capt. J.P. Burt, ATICC Project Director |
| <input checked="" type="checkbox"/> Capt. Mark Mason, BATTLE | <input checked="" type="checkbox"/> Analyst Lisa Frank, ATICC |
| <input checked="" type="checkbox"/> Lt. Jeffrey Martinez, Denver PD | <input checked="" type="checkbox"/> Analyst Gina Jeffries, ATICC |
| <input checked="" type="checkbox"/> Ofc. Richard Blea, Denver PD | <input checked="" type="checkbox"/> Analyst Keri Lawler, ATICC |
| <input checked="" type="checkbox"/> Mark Fleecs, Denver PD | <input checked="" type="checkbox"/> Daniel Haley, CSP Legislative Liaison |
| <input checked="" type="checkbox"/> Lt. Jad Lanigan, Aurora PD | |

Call to Order

The meeting was called to order at 1:35 p.m.

Introductions

Board members, CATPA staff and public attendees introduced themselves.

Agenda Amendments

Director Force requested the following amendment changes to the Agenda 1) move presentations to the beginning of the agenda; Stolen Cars Steal Your Future, Colorado Trends in Auto Theft 2) Aurora PD solicitation and 3) Sunset Review – CDPS & CSP Legislative Liaison Representative.

- Judi Burk motioned to approve the Agenda as amended.
- Sheriff Nowlin seconded the motion.
- There was no discussion of Agenda Amendments.
- **Motion Passed (unanimous)**

Public Comment



None

New Business

Stolen Cars Steals Your Future (Lt. Jeffrey Martinez - Denver PD)

Director Force gave a brief summary and stated how the Board has been looking for first time offenders programs. This program forms an educational partnership between the police and youth. It educates on the impacts and consequences of auto theft and how it will affect their future. Lt. Martinez proceeded to inform the Board how this program engages youth in a classroom setting and how it has had positive outcomes. The Board asked if set metrics have been set. No, not yet but this is something will need to be done later since establishing set metrics are expensive and time consuming. Director Force mentioned to the Board that this program would be considered a public information program. Director Force stated that the purpose of the presentation is to ask support from the CATPA Board and allow CMATT to use available funds in the FY18 grant, roughly \$8,000.00 to fund the program. Funds would pay for additional materials. Board asked Commander Greenwell about supporting this? Cmdr. Greenwell stated that CMATT is on board and he has been able to identify the \$8,000 in his currently budget. Cmdr. Greenwell also let the Board know he has discussed with Lt. Martinez creating a template so other agencies can use it and implement it in their jurisdiction. Lt. Jad Lanigan from Aurora PD also mentioned that he believes his agency can adopt it and push this program in their community. Sheriff Nowlin asked how this program has been received by both students and teachers in Denver Public Schools. Lt. Martinez stated very well and students found it very informative, since they were not aware of the current criminal justice consequences and the impact later on. Sheriff Nowlin also asked about arrest data from the Courts. Denver PD has arrest data but not from the Courts. Jess Redman suggested that he can contact CDAC and ask for the data.

- Director Force asked for a motion from the Board to support this program and allow CMATT to use FY18 funds.
- Sheriff Nowlin made motion
- Jess Redman seconded the motion.
- **Motion Passed (unanimous)**

Colorado Trends in Auto Theft (Analyst Gina Jeffries– ATICC)

Gina Jefferies proceeded to give a presentation on auto theft trends. Statistics listed in this presentation are being used to support the CAAT yearlong campaign. A strong link can be found between heroin and auto theft. For a full list of all the trends and summary, see handout.

- **Information – No Action Taken**

Aurora PD: Solicitation Request from Lt. Jad Lanigan

Director Force invited Lt. Lanigan to come in front of the Board and make the Board aware of what Aurora will be doing to obtain vehicles from the Insurance industry. Lt. Lanigan explained that there are not enough vehicles and personnel to look into the large amount of box hits from fixed and mobile ALPRS within its jurisdiction. Aurora PD Chief has stated that if the Lt. Lanigan can get 6 fully equipped vehicles, he will provide personnel. Lt. Lanigan further explained that in the past, before CMATT, the auto theft task force in Aurora did a great job combating auto theft. With the creation of CMATT, Aurora no longer has the personnel and equipment to meet the high demand, roughly 12 to 18 times per day. In addition, Aurora has a pin policy that CMATT has not adopted. And the likelihood is that it will not. This has made it harder for Aurora PD to combat auto theft. If Aurora



gets the 6 vehicles, he can start an internal program. Both Tonia Rumer and Judi Burk asked if Lt. Lanigan has already contacted the insurance industry, where he responded that he has not. Judi Burk mentioned that it will be hard to get 6 newer vehicles donated. The NICB will not distribute vehicles that are older than 10 years. Lt. Lanigan stated that the vehicles would need to be younger than 10 years old and have weight behind them. This will help with the pinning strategy. LTC Bratt asked if Aurora would be open to vehicles that have over 100,000 miles. Lt. Lanigan said he would need to check with the Aurora PD mechanics to see if they can make that work. He will let LTC Bratt know. Lt. Lanigan did state that if he does not get the vehicles from the insurance industry, he wanted to know if the CATPA Board would be open to him coming in for a request. Board discussed how this request is different than the request back in March from Arvada Pd. The Board agreed further discussion is needed.

- **Information – No Action Taken.**

2018 Sunset Review – CDPS & CSP Legislative Liaison (CSP Sgt. Daniel Haley)

Sgt. Haley gave a brief description of the Sunset process and requested that if Board members have any questions or wish to respond to questions or comments, to please contact his office. It is very important to provide the same message across the board. He mentioned that there will be 56 bills for Sunset review and this is not a good year to ask for statute changes. Director Force and Sgt. Haley emphasized the importance of centralizing any messages, either to or from Assembly Members, through the Legislative Liaison Office. As CATPA is established under CDPS, all information must be channeled through the Legislative Liaison Offices of Gabby Reed and/or Sgt. Haley.

- **Information – No Action Taken**

Standing Business

Approval of CATPA Board Minutes from August 17, 2017

Corrections: It was noted that Jess Redman was present at the last meeting. Additionally, Grant Manager Lyons pointed out an error on page 4, the program which created a video is CAAT, not IAATI & IACP.

- LTC Bratt motioned to approve the minutes with amendments.
- Judi Burk seconded the motion.
- There was no discussion.
- **Motion Passed (unanimous)**

CATPA Financial Reports

Operating Budget Report

Director Force provided a briefing of the 2017 Operating Budget indicating the administrative budget is on-track and the CATPA Office is in the process of closing FY17. Expenditures for FY18 are coming in such as payroll and expenses for the out of town Board meeting in Montezuma. Director Force advised the Board that he still working with CDPS Financial Services, which continues to be understaffed, to provide a reconciliation of the Cash Fund.

- Sheriff Nowlin made a motion to approve the budget as presented.
- Jess Redman seconded the motion.
- **Motion Passed (unanimous)**

Grantee Budget Report



Grant Manager Lyons presented the FY17 Grant closing report and advised that we are at the final stages of closing the grants. Director Force has created and will be presenting an overview of CATPA total finances, including final grantee's figures for FY17. Grantees have started to submit payment requests for FY18. No issues.

- Cory Amend made a motion to approve the grantee budget as presented.
- Sheriff Nowlin seconded the motion.
- **Motion Passed (unanimous)**

Grantee Update

Grant Manager Lyons briefed the Board that all FY18 Grant Award contracts/agreements are in place. The next Project Directors meeting is coming up for the second quarter sometime in October. CATPA staff presented to the Board the latest video production from CAAT; "Watch. Learn. Lockdown." This can be found at <http://lockdownyourcar.org/auto-theft-news/videos/>. Grant Manager Lyons updated the Board about the final cash requests from CMATT for FY17. In their last two cash requests, it became apparent that expenses for budget line items Equipment and Consulting were entered incorrectly. The grantee's former Financial Officer switched the amounts between these two line items and created a deficit in Consulting and Equipment was under spent. However, final expenditures show the grantee did not over spend any category, nor did they spend funds not approved by the Board. Staff was able to discuss this with the new Program Manager and Project Director. In addition, CATPA staff received backup documentation to show the discretion for the master file.

Grant Manager Lyons updated the Board of two programs that have requested and received cash advances; CATI \$41,500 and CAAT \$60,000.

- **Information – No Action Taken**

Old Business

CATPA Regulations Rules Review Submission to CDPS EDO

Director Force gave an update and let the Board know that CATPA is statutorily compliant and the office has received notice of this final decision in writing. In addition, Director Force advised the CDPS Compliance Office for Regulations Rules Review has adopted the CATPA reporting format as a standard practice within CDPS.

- **Information – No Action Taken**

ALPR Database Consolidation Effort & CA Supreme Court Case

Director Force gave an update that the State Office of Information Technology (OIT) has given approval for allowing non-state law enforcement entities to push CATPA funded ALPR data to a state central repository. The first stage of this roll-out is to allow Vigilant Solutions hardware to begin pushing data into the database. The second stage would be to allow the agencies access for querying the data. The third stage would be to allow non-Vigilant Solutions vendor data to be ingested into the database with query access.

- **Information – No Action Taken**

WSATI Conference, Lake Tahoe, NV, October 1 – 4, 2017

Director Force let the Board know that at this time the office has not received final approval to send Tonia R. to the conference. Director Force will follow up with the request.

- **Information – No Action Taken**



New Business

FY 2009 to FY 2018 CATPA Cash Fund Financial Review

Director Force gave a presentation that covered the office's financial status from 2009 to the present. It covered both revenue and grant awards. In the past, the Board has not maximized its full award option and has rolled remaining funds year to year. Director Force updated the Board that he did raise the question of increasing spending authority with CDPS Budget personnel. However, due to CATPA's history of not awarding and utilizing the full amount of Spending Authority currently authorized, this is not an option. In summary, Director Force advised the Board that it would be in the office's benefit to ensure awarding the complete ability of the Spending Authority (\$6.2m) until such time the uncommitted reserve balance is minimized to an acceptable level. In his presentation, Director Force went over the amount being reverted from FY17 grantees, which was \$ 443,350. Board members were concerned over the amount of reverted funds from FY17 and staff explained the moneys that were reverted were largely due to difficulties experienced in tracking incremental expenditures within the grant management processes, including personnel savings (CMATT), trainings and conferences final costs were less than anticipated (CATI) and personnel staff turnover (ATICC and BATTLE). Staff believes there are several steps that have been placed for future remedies to minimize reverted grant awards: 1) Employment of a full-time grant manager at CMATT, 2) Quarterly meetings with Project Directors, 3) Performing site visits for grant projects, 4) Providing the Board with a Mid-Year Grant Budget Review, and 5) Contemplating a Board Policy for excessive reversion of grant awards. The Board discussed concepts for a Grant Award Reversion Policy, including penalizing grantees for not spending their full award on future requests and reallocation of awards after mid-year review. After much discussion, this topic was tabled to be discussed at the Mid-Year Review.

- **Action – Based on discussion, Board members requested Staff to present a Mid-Year Review at the January or February Board Meeting. The purpose is to discuss and identify what the grant projects have spent, and if applicable, identify the amount of grant award that may be left as possible reversion at the conclusion of FY18. The Mid-Year Review should include recommendations from Staff on any possible movement of funds to ensure minimum reversion of funds.**

Unfinished Business

Agenda item for next Board meeting

A short discussion was held concerning Advance and Reimbursement payment status for grant projects. Board members asked Staff to add this item to next month's meeting agenda.

Next Meeting

October 19, 2017 from 1:30 PM to 3:30 PM

CATPA Office

710 Kipling Street, Suite 106

Denver CO 80215

Chairperson Rumer encouraged Board Members to attend next month's meeting as Dep. Dir. Ron Kammerzell will be given a short retirement and Board departing celebration.

Adjourn

The meeting was adjourned at 4:25 p.m.