

CATPA BOARD MEETING

Date: September 18, 2014

Location: CATPA OFFICE
710 Kipling Street, Suite 106
Lakewood, CO 80215

Board Members Present:

Jerry Cole
Dan Bowers- via phone
Judi Burk
Ron Kammerzel
LTC Brenda Leffler
Tonia Rumer

Board Members Absent:

Robert Pace
Chief Kevin Paletta
Jess Redman
Carole Walker
David Weaver

Staff Members Present:

Robert Force
Gina Salazar
Charla Phagan

Call to Order:

CATPA Chair called the meeting to order at 1:39 pm and welcomed Board Members to this month's meeting.

Agenda Amendments:

The addition of Watch Your Car program item during the briefings after the website report was requested.

- *A motion was made by Ron Kammerzel to approve the Agenda with the addition of the Watch Your Car reporting.*
- *The motion was seconded by Tonia Rumer.*
- *The motion passed unanimously.*

Standing Business:

Copy changes were suggested for the August 21, 2014 meeting minutes.

On page three, third paragraph; language was changed to "Colorado State Patrol command staff is in favor of a consolidated force if it reflects the current investigative model."

On page 4 under the Training Planning Reports Review; the sentence was changed to "CATPA staff was disheartened by the selection of trainings submitted for the CATI conference due to the lack of specific subject content relating to auto theft investigations training".

Approval of CATPA Board Meeting Minutes:

- *A motion was made by Judi Burk to approve the August 21, 2014 meeting minutes with the amendments to pages 3 and 4.*
- *The motion was seconded by Tonia Rumer.*
- *The motion passed unanimously.*

On page three of the Work Session minutes, the third bullet under discussion was brought into question as it does not reflect the true spirit of the discussion. The suggested new copy reads: "We strive to enhance partnerships with Adams County and the new Sheriff."

Approval of CATPA Board Work Session Minutes:

- *A motion was made by LTC Brenda Leffler to approve the August 21, 2014 Work Session minutes with the amendment to page three.*
- *The motion was seconded by Ron Kammerzel.*
- *The motion passed unanimously.*

CATPA Financial Reports:

Operating Budget Report-

Charla Phagan reviewed the current expenditures for the Board, including the upcoming travel expenses for Chief Kevin Paletta to attend the WSATI conference. Staff continues to work with the finance office to obtain the interest and indirect cost figures in order to more accurately report the operating expenditures. At this time staff is unable to access those figures from CORE.

- *A motion was made by Tonia Rumer to approve the Operating Budget Report.*
- *The motion was seconded by Ron Kammerzel.*
- *The motion passed unanimously.*

Grantee Budget Report-

Gina Salazar reported that last year's grant cycle is in the final closeout stages. Staff is awaiting two final reimbursements. One was submitted but has had some modifications to finalize. All final reimbursements must be submitted by Wednesday, August 24, 2014 in order to comply with the state fiscal year close out.

- *A motion was made by Ron Kammerzel to approve the Grantee Budget Report.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

Grantee Update:

- BATTLE deployed a bait car in Arvada and it was stolen. The bait computer and tracker were removed and damaged. An assessment is being performed and a look at risk management issues with the possibility of submitting a claim to insurance to replace the equipment. BATTLE may come before the Board to ask for a budget modification if all other avenues of replacement (insurance) are exhausted. As a result of this operation, there were two arrests.
- Staff met with the Southern Colorado task force and their executive group to review progress on the performance plan. They are in the process of trying to establish what it

will cost to transfer ALPRs from agencies that are not using them to capacity to agencies that will use them more. Upon finalizing the costs, the task force will come before the Board for a budget modification next month.

- Director Force conducted a review of Year-to-Date auto theft statistics. An analysis of the auto thefts (8,288) showed that 83% of the vehicles have the CATPA insurance assessment fee requirement; while 17% of the vehicles do not (motorcycles and trailers). Of the vehicles associated with the fee, 90% were recovered or inactive within two weeks of the date of theft. A further analysis showed 95% of those vehicles were cars, pickups and SUVs. The vehicles not assessed the fee proved to have a very low recovery as they don't have traceable identification numbers; making it very difficult to locate/recover these items. The metro areas had a higher percentage of cars while the rural areas had an equal division of cars and pickups. This information could support a request of the legislature to require the fee for motorcycles and trailers. Before making this request, staff needs to reach out to the insurance industry to get buy in from key personnel.

CATPA BRIEFINGS/REPORTS:

CATPA Website Rebuild-

As a division, the State Patrol has made the decision to migrate all websites to the Pacific format. This change will allow for a consistent look on all the websites and the ability for unit personnel to make changes that will publish instantly. This gives CATPA the opportunity to revamp the website allowing for full disclosure to public. Much of the copy will come from the article submitted to ATPA. The tabs will include the following topics: CATPA Office, CATPA Board of Directors, Insurance Assessments & Fees, CATPA Initiatives, CATPA Grants as well as Other Resources. We will post many of our documents included in the Reference Guide, meeting minutes, bios of the staff and Board as well as an extensive listing of auto theft prevention resources. There will be a calendar feature that will allow for the publication of training dates and meeting information. Staff will preview the site to the Board at the next meeting. The website will go live the end of October.

Watch Your Car-

This is an older federal program that has been stagnant. Due to recent interest, staff would like direction from the Board as to CATPA's participation with the program. Liabilities in participation of the program include: administrative issues, public information and education issues as well as the fact that many law enforcement personnel are not aware of the program nor are they properly trained about the program procedures.

It is recommended that participation should be done correctly with real commitment or the Board should recommend ending our participation in the program. The Board has requested staff to research the cost of reinstatement. It was asked how many stops are made with stolen cars recovered? There is no data at this point. Staff was directed to look at other ATPA programs to get feedback about program administration and results. To properly disengage we need to find out- who has website, get CCIC information from CBI and contact BJA to find out what their procedures are to end participation. If participation is ended, messaging will need to be sent out to law enforcement and the public. The Board will take no action at this point and will wait for staff research.

Unfinished Business:

Operating Principles Review/Revision-

The document was reviewed by the Public Safety Attorney General Representative and edits were made based on her input. Director Force reviewed each revision for the Board.

- *A motion was made by Ron Kammerzel to approve the Operating Principles document with the amendments recommended by the Attorney General Representative.*
- *The motion was seconded by Tonia Rumer.*
- *The motion passed unanimously.*

Communications Plan Review/Revision-

This is a new document meant to replace the current document which was more of a tactical document. This new document has communication goals and business processes. Each goal has associated objectives. Attachment A was the foundation for the ATPA article. The attachment was updated after all the history was documented for the ATPA article.

- *A motion was made by LTC Brenda Leffler to approve the Communication Plan.*
- *The motion was seconded by Ron Kammerzel.*
- *The motion passed unanimously.*

It was brought to the attention of the Board that there has been a change to the CATPA Logo. The flag logo has been replaced by the new State of Colorado logo which is a triangle with a mountain. It is mandated by the state to use this logo. Each division has a tandem logo that can be used with the state logo. CATPA can use the state logo with the Department of Public Safety logo.

Outlaw Motorcycle Gang Training

The Board postponed the vote on this item in order to allow CATI to amend the request in order to show how this training correlates to auto theft prevention. Although assessment fees are not collected for motorcycles, it is good for investigators to become aware of this activity as there is often carry over into auto theft. Staff recommends approval.

- *A motion was made by Ron Kammerzel to approve the Outlaw Motorcycle Gang Training.*
- *The motion was seconded by LTC Brenda Leffler.*
- *The motion passed unanimously.*

Director Position-

The Director position is housed within the State Patrol therefore state hiring practices were followed when hiring Robert Force. Although there was Board member participation during the selection process, the selection of Robert Force was not officially ratified by this Board.

- *A motion was made by Tonia Rumer to officially approve the selection of Robert Force as CATPA Director.*
- *The motion was seconded by Judi Burk.*
- *The motion passed unanimously.*

Consolidation Plan-

Staff held a meeting with task force Program Directors and supervisors to inform them of the Board's intention for consolidation. In this meeting it was stressed that the Board would not

dictate the model that will be used; instead it will be up to the control board to establish the policies and procedures. Participants were asked not to submarine the process. After the meeting Director Force had several calls from partnering agencies with questions. Staff is looking to have a meeting with the executive staff of partnering agencies in order to disseminate the consolidation plan and to address questions they may have. Most are concerned with how it will look? It won't be known until the grant applications come in. The remaining statewide task forces were informed and all seem to be on board with the consolidation.

The metro initiative is the area of concern at this time. The task forces were given direction to work out issues between themselves between now and January. The management and administration of the actual task force will be the main issue for the command staff of the participating agencies as they worry about the loss of control over their people, loss of funds etc. Another concern is the timeline for implementation.

It was decided that CATPA will host a meeting with executive contacts of the partnering agencies during the second week of October-exact date to be forthcoming. At this time Project Directors will be directed to formulate a plan(s) in order to apply for a grant in January. Thus far the plan of action is to move towards integrating into a single metro area task force. If an application for a single task force is not forthcoming, will all of the metro money be granted to one agency? The money side of the grant process will dictate how the task forces will approach this plan due to budget processes. It is possible the Board could have three different grantees progressing in time to the end goal of a consolidated task force.

The availability of real estate to house the task force next July is also a concern. The location has to be central.

Staff has asked that if Board members receive calls about the consolidation, please redirect them to the CATPA staff.

Next Meeting: October 16, 2014

ADJOURN:

Meeting Adjourned at 3:32pm.
