GREATROCK NORTH
WATER & SANITATION DISTRICT

Date: August 25, 2015

To: Greatrock North Water and Sanitation District, Board of Directors

From: Lisa A. Johnson, District Manager

Re: September 1, 2015 Manager's Report

Agenda Action Items

II.A. Consent Agenda

1. August 4, 2015 regular meeting minutes
2. August 13, 2015 Payment of Claims
3. July 31, 2015 Unaudited Financial Statements
4. Operations and Maintenance Update and monthly work orders
5. Water quality Report
6. Altela, Inc. Letter of Intent
7. ICA with Redman Pothole Services, Inc. for GRN Curb Stop Inspection and Exercising Services
8. Completion of Services and Termination of Agreement with Coblaco Services, Inc. for the RHF Tank Painting Project
9. Second Addendum to ICA with Elite Industries, Inc. for additional landscape maintenance services at evaporation ponds

I recommend approval of the consent agenda items.

VI.A. GRN Curb Stop Project

Director Wyckoff will provide an update on the GRN curb stop inspection and exercising project at the board meeting.

Budget Committee

The first meeting of the budget committee is scheduled for August 31, 2015. I will give an summary of the discussions from this meeting at the board meeting.

Review of monthly Water Resumes and Other Water Related Matters

Attorney Poznanovic reviewed the June resume, and did not find any cases that he thinks the District would have an interest in opposing.

Summary of mid-month meeting with Directors Fleck and Wyckoff

Directors Fleck and Wyckoff, Mr, Simons and I met on August 14, 2015. Topics discussed were as follows:

- Continued discussions on concentrate management efforts.
- Altela system
- Debris and vegetation removal at the evaporation ponds
- GIS services

3rd Quarter Facilities Inspection Summary:

- Exercise all District wells at least one timer per quarter for 30 minutes to 1 hour. (Brad to confirm that UKA2 can be used for augmentation purposes and communicate findings to the group.) E-mail sent on 08/17/15 to Paul Bruss. – Paul confirmed UKA2 can be used for augmentation purposes.
- Flow meter verification – Brad to coordinate work with Jeff to ensure water is pumped out of vaults. Addendum to TZA contract provided. Brad revised scope. Lisa emailed revised addendum to Brad for execution.
- R.O. Unit – leaking valves? Jeff to provide a quote to install an automatic actuator to effectively stop the leaking. Will need to assess how this actuator would be controlled.
- Control Valves Evaluation – Jeff and Brad to identify all control valves and determine a servicing/maintenance schedule. I will initiate a listing by site for identification and tracking.
- Prepare spreadsheet for Cary Redman to use in inspecting and exercising valves in GRN. – Spreadsheet prepared and transmitted to Director Wyckoff.
- Discussed status of GRN pump station project.
- Ponds – Elite Industries will cut down trees and cut weeks at the ponds. Cary Redman will raise the valve boxes at the ponds to ½" above ground and then Elite Industries will install rock around the valve boxes.
- Discussed Altela technology and potential project.
- Air vacuum valves – Brad to retrieve operation and maintenance manuals to determine maintenance requirements. Will send via separate e-mail – email sent to Jeff and Lisa regarding internet resource to access information operation and maintenance information.

- Lisa to send John the number of homes per subdivision for use in obtaining a proposal for GIS work. Information sent to John on 8/17/15.
- Lisa to ask Jennifer to draft an addendum to the contract with Rocky Mountain Power Generation for new radiator purchase and installation and RHF. Addendum provided – Board to approve at September meeting.
- REC to record the chlorine residuals at the extent of the distribution system in each subdivision for each month, beginning with August's readings (if no sooner), to be reviewed in December in advance of the deadline (12/31/15) for applying for an extension for complying with the treatment technique requirements (i.e. GTE 0.2 mg/l).
- Jeff to follow-up on REC-ESD's schedule to replace the check valve on the BECR fire pump discharge.
- The south evaporation pond is at 2.90 feet today (8/17/15) and the north pond level is estimated to be at 16 inches from top of stake. Jeff to follow-up with Mike about relocating aerator to north pond.
- Lisa to have a copy of the District easement records placed in the BECR pump station files.