

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE PEYTON FIRE PROTECTION DISTRICT HELD AUGUST 13, 2013

A Regular Meeting of the Board of Directors of the Peyton Fire Protection District (referred to hereafter as "Board") was held on Tuesday, the 13th day of August, 2013, at 6:30 p.m. at the Peyton Fire Protection District Fire Station, 13665 Railroad Street, Peyton, Colorado 80831. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Leon Gomes
Patrick Palacol
William Beary
David Stoddard
Sharon Brown

Also In Attendance Were:

Nathan Hale, Megan MacAleese, Randy Mason and Pam Ritter, Firefighters;
Peyton Fire Protection District

Connie Palacol; District Resident

Tristan Palacol; Eagle Scout Candidate

PLEDGE OF ALLEGIANCE

Pledge of Allegiance: Director Gomes led the Pledge of Allegiance with the Board.

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Disclosure of Potential Conflicts of Interest: The Board discussed the requirements pursuant to the Colorado Revised Statutes to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board of Directors and to the Secretary of State. Mr. Gomes noted that conflicts were filed for applicable Directors at least 72 hours prior to the meeting. Mr. Gomes also noted that a quorum was present and requested members of the Board to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting.

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ADMINISTRATIVE MATTERS

Agenda: Mr. Gomes reviewed the proposed agenda for the District's Regular meeting.

Following discussion, upon motion duly made by Director Palacol, seconded by Director Brown and, upon vote, unanimously carried, the Agenda was approved.

Minutes: The Board reviewed the Minutes from the July 9, 2013 Regular Meeting and the July 29, 2013 Special Meeting.

Following discussion, upon motion duly made by Director Beary, seconded by Director Brown and, upon vote, unanimously carried, the Minutes from the July 9, 2013 Regular Meeting and the July 29, 2013 Special Meeting were approved, as presented.

Peyton Fire Lifetime Member: The Board considered the appointment of Michael Deckard as a Peyton Fire Lifetime Member.

Following discussion, upon motion duly made by Director Brown, seconded by Director Palacol and, upon vote, unanimously carried, the Board appointed Michael Deckard as a Peyton Fire Lifetime Member.

Manager's Report: Mr. Gomes reviewed the Manager's Report dated August 13, 2013 with the Board. A copy of the report is attached hereto and is incorporated herein by this reference.

PUBLIC COMMENT

Public Comment: There was no public comment.

GUEST SPEAKER

Proposal for Eagle Scout Project: Tristan Palacol reported to the Board that the fire danger warning signs are complete and are scheduled to be installed on August 16, 2013. He also noted that the fundraising for the signs is almost complete.

FINANCIAL MATTERS

Claims: The Board considered the approval of the payment of claims for the period ending August 13, 2013 in the amount of \$12,753.23.

Following review and discussion, upon motion duly made by Director Stoddard, seconded by Director Brown and, upon vote, unanimously carried, the Board approved the payment of claims for the period ending August 13, 2013, as presented.

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Unaudited Financial Statements: The Board reviewed with the Board the unaudited financial statements for the period ending July 31, 2013.

Following discussion, upon motion duly made by Director Stoddard, seconded by Director Brown and, upon vote, unanimously carried, the Board accepted the unaudited financial statements for the period ending July 31, 2013, as presented.

2012 Audit: It was noted that the 2012 Audit is in progress.

Energy/Mineral Impact Fund Grant Application: Director Gomes reported to the Board that Elise LoSasso, with Special District Management Services, Inc., submitted the Energy/Mineral Impact Fund Grant Application to the Department of Local Affairs (“DOLA”) on Tuesday, July 30, 2013 and that acknowledgements were received from both DOLA and the Regional Manager, Clay Brown, shortly after the submission.

OFFICER REPORTS/ ANNOUNCEMENTS

Fire Chief: A copy of the Fire Chief’s report is attached hereto, and is incorporated herein, by this reference.

President: Director Gomes reported to the Board that he is registered to attend the 2013 SDA Conference.

Vice President: There was nothing new to report.

Secretary: There was nothing new to report.

Treasurer: There was nothing new to report.

Director: There was nothing new to report.

LEGAL MATTERS

District Real Property Land Survey: The Board discussed the status of District Real Property Land Survey and the potential need to acquire additional real property. Mr. Gomes reported to the Board that Mr. Clowers has proposed the transfer of Lot 9 and the portion of Lot 8 south of the fence in the same manner as Lot 10 was deeded to Peyton Fire Protection District. Following discussion Mr. Gomes reported to the Board that he will meet with Mr. and Mrs. Clowers regarding the property acquisition.

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Mill Levy Increase or TABOR Election for May 2014: Following discussion, the Board determined to schedule a work session regarding this matter for Thursday, September 26, 2013 at 6:30 p.m. at the Peyton Fire Protection Fire Station.

OPERATIONS

Water Tender No. 3661: It was noted that Barnhart Pump Company has replaced the pump and gear box on Water Tender No. 3661 and that the gear box will be delivered to Peak Custom Fabrication for the baffle repair.

Porta Tank Life System for Water Tender No. 3660: Discussion was deferred.

Equipment for Water Tender No. 3660: Discussion was deferred.

Emergency Lighting for Water Tender Nos. 3610, 3641, and 3642: Discussion was deferred.

Replacement of 3610 with Urban Interface Pumper: Mr. Gomes reported that Captain Nordeman has requested to address the Board with a request to authorize the research of the net cost of replacing 3610, a 2007 Rosenbauer Pumper, with an Urban Interface Pumper. Chief Omdahl addressed the Board on this matter in his absence. Following discussion, the Board determined to authorize the research of the net cost of replacing 3610 with an Urban Interface Pumper.

OTHER BUSINESS

Strategic Planning Follow-Up Items: This item was discussed under Legal Matters above.

Boundary Map: Discussion was deferred until the January 2014 Board Meeting.

Future Agenda Items: The Board determined to discuss the following items at the September 2013 Board Meeting:

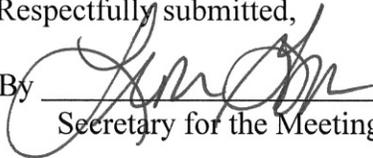
- Pension Board Meeting
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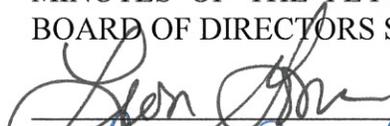
ADJOURNMENT

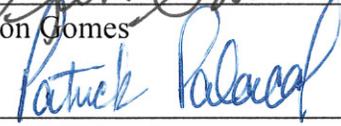
The President adjourned the meeting as there were no others business matters before the Board.

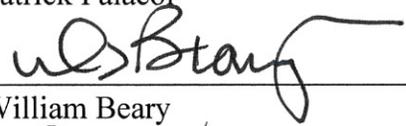
Respectfully submitted,

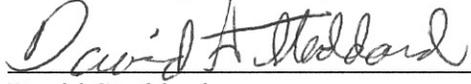
By 
Secretary for the Meeting

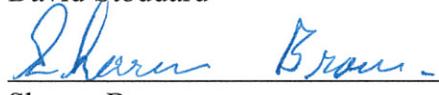
THESE MINUTES ARE APPROVED AS THE OFFICIAL AUGUST 13, 2013 MINUTES OF THE PEYTON FIRE PROTECTION DISTRICT BY THE BOARD OF DIRECTORS SIGNING BELOW:


Leon Gomes


Patrick Palacol


William Beary


David Stoddard


Sharon Brown

PEYTON FIRE PROTECTION DISTRICT

Administrative Offices

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District Manager's Report

August 13, 2013 Regular Meeting

The Manager's Report is provided to the Board as a method of communicating the progress of pending matters, completed research, and recommendations for action items in the current agenda.

Administrative Matters (Section I)

F. Discuss and consider appointment of a Peyton Fire Lifetime Member.

Director Brown will present the nomination of a Peyton Firefighter to be awarded the status of Lifetime Member.

Financial Matters (Section IV)

A. Review and Approve Payment of Claims

I will present the Claims List for invoices received since the July 9, 2013 Regular Meeting for Board approval and the checks for Directors' signatures.

B. Unaudited Financial Statements

The unaudited financial statements for the period ending July 31, 2013 will be presented for the Board's review and acceptance.

C. Discuss the status of the 2012 Audit.

Clint Bulkley of Osborne, Parsons & Rosacker is currently working on the District's 2012 Audit and plans to conduct his field work soon. We will need to schedule the field work during a time when David Stoddard is available.

D. Review and discuss status of Energy/Mineral Impact Fund Grant Application.

Elise Losasso at SDMS submitted the Energy/Mineral Impact Fund Grant Application to DOLA on Tuesday, July 30, 2013. She received acknowledgements from both a DOLA staff person and our Regional Manager, Clay Brown, shortly after its submission.

Legal Matters (Section VI)

A. Real Property Land Survey and Potential Need to Acquire Additional Real Property

Background: The Board presented its plan for the use of the adjoining property and rights-of-way to John and Patsy Clowers at its July 9, 2013 Regular Meeting. The Clowers said that they would give the Board their response to the Board's desire to acquire the lots belonging to them

that are situated north of the District's Fire Station site at this meeting.

On July 9, 2013, the Board authorized Dan Kupferer and me as District Manager, to negotiate on behalf of the District: 1. Vacating of the El Paso County right-of-way located at the east property boundary; 2. Vacating the right-of-way that extends from 60 feet north of the county's fence on the south side Railroad Street to the northern boundary of the right-of-way; and 3. Abandonment of the interest of the property owner to the east of the station his claim to one-half of the Borst Street right-of-way.

A request to vacate the rights-of-way has been made to Carl McClellan at EPCDOT and we are awaiting his response. Dan Kupferer and I will have an update for the Board regarding this matter.

- Clowers proposal: Use of Lot 9 & portion of Lot 8 S. of fence (same as Lot 10)*
B. Review and consider mill levy increase or TABOR Election for May 2014. *Vacate Borst St.*

This matter was placed on the Agenda at the request of Director Palacol. Both a mill levy increase and a bond measure were discussed as options during the July 29, 2013 Special Meeting. If the Board chooses to pursue either option, the first step is to have the District's Legal Counsel prepare an Election Resolution for Board adoption.

Operations and Maintenance (Section VII)

A. Water Tender 3661

Barnhart Pump Company has replaced the pump and gear box on 3661. It will be delivered to Peak Custom Fabrication for the baffle repair.

B. Porta-Tank Lift System

Director Palacol has taken the lead on Porta-Tank Lift System and he will be asked to update the Board on this matter.

Recommended Board Action: Director Palacol will make a recommendation to the Board on this matter.

C. Update on Requirements to Outfit 3660 to Full Operational Status

Chief Omdahl will address this matter with the Board.

D. Emergency Lighting for 3610, 3641, and 3642

Chief Omdahl and I will provide our update.

E. Review and discuss replacement of 3610 with Urban Interface Pumper.

Capt. Nordeman has requested to address the Board with a request to authorize the research of the net cost of replacing 3610, a 2007 Rosenbauer Pumper, with an Urban Interface Pumper.

Other Business (Section VII)

A. Strategic Planning Update

Director Beary will provide an update on the status of the draft PFPD Strategic Plan.

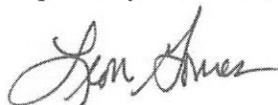
Current Boundary Map

This matter remains on hold until the final disposition of the property survey and associated property line changes.

Non-Agenda Matters

New Radios: Chief Omdahl has informed me that the District has received the replacement handheld radios that meet our requirements and they are currently in service.

Respectfully submitted,



Leon Gomes
District Manager for the Peyton Fire Protection District



PEYTON FIRE PROTECTION DISTRICT

P.O. BOX 98

PEYTON, COLORADO 80831

PEYTON FIRE DEPARTMENT CHIEF'S REPORT AUGUST 2013

DISCUSSION ITEMS:

Haz-mat class *8 firefighters testing for Hazardous Materials certification resulting in 10 firefighters having the certification*

TRUCK UPDATE:

3670 - *Fuel filter replaced, fuel injectors ~~rep~~ cleaned*

APPLICATIONS:

NONE *has several applicants that will be presented at the September Regular Meeting*