

**MINUTES**  
**AUTO INDUSTRY ENFORCEMENT DIVISION**  
**RULEMAKING WORKING GROUP 1**

**Meeting of August 24, 2017**  
**9:00 a.m. – 10:55 a.m.**

**1881 Pierce St.**  
**Lakewood, CO 80214**

**Working Group Members Present**

Bruce Zulauf (Chair, CDOR – Auto Industry Division)  
Chris Rouze (Co-Chair, CDOR – Auto Industry Division)  
Chris Hartman, CDOR – Auto Industry Division  
John Opeka, CDOR – Auto Industry Division  
Frank Agos, CDOR – Auto Industry Division  
Leland Bebee – Auto Industry Division  
Gloria Breeden – Auto Industry Division  
Lucky Heggs – Board Member – EKS&H  
Steve Perkins – Board Member – Centennial Leasing & Sales  
Michael Dommermuth, Esq. – CADA  
Todd O’Connell, CIADA  
Brad Jones, (Colorado Attorney General’s Office)

Director Zulauf opened the 2nd meeting the Auto Industry Division held with stakeholders to discuss and review written input provided from stakeholders and the Division’s subject matter experts in regards to **Rule 12-6-104 (3) (g) Motor Vehicle Application Requirements** and **“Proposed’ Rule 12-6-504 (2) (b) Powersports Application Requirements.**

This year, Board members have been invited to observe stakeholder meetings during the rulemaking process. Each working group member introduced themselves. These stakeholder meetings will be recorded and an audio posted on the Auto Industry Division’s website.

**Working Group Meeting Scope – Topics and Discussion**

- General discussion and review of written informal ideas submitted by stakeholders regarding Rule 12-6-104 (3) (g) and proposed Rule 12-6-504 (2) (b) drafted by the Division.

Mr. Bebee began by presenting a draft of Rule 12-6-104 (3) (g) which includes suggestions provided by stakeholders and the Division’s subject matter experts. A lengthy discussion followed of each paragraph with proposed changes or whether text should remain as is.

Mr. Dommermuth suggested removing the instructions on transfer of ownership from the application as it will no longer be in effect. Mr. Zulauf stated that a draft of new instructions will be presented to the Board for their review.

Mr. Zulauf stated that the Division is opposed to including timeframes in the Rule. Mr. Bebee continued guiding the group through the remaining text. A lengthy discussion followed in regards to providing clarity to the verbiage “material change”, “name change” and “operating entity”.

Group took a 15 min. break - Reconvened at 10:40 a.m.

Director Zulauf requested that stakeholders submit final drafts of their informal ideas by Thursday, August 31 so that the Division’s subject matter experts can prepare to notice the rule the 1<sup>st</sup> week of September.

Mr. Dommermuth asked if fingerprinting would take place for renewal of applications. Ms. Rouze replied only new applicants will be fingerprinted.

Mr. Dommermuth asked what the process will be with ownership change as it relates to fingerprinting requirement. Ms. Rouze stated it will be addressed in future rulemaking.

Ms. Rouze stated that the Division will reach out to Mr. Jerry Aboud and get his input on final informal ideas regarding the “proposed” rule for Powersports, which will inherently mirror the motor vehicle rule.

Director Zulauf thanked everyone for their participation and adjourned the meeting at 10:55 a.m.

*(Note: The minutes of these rulemaking working groups are very general in nature and only summarize the contents of the meeting. They are not verbatim transcripts and are based principally upon the digital recording of the meeting and upon the later collaboration of staff attendees to ensure that the summary faithfully captures the matters before the working group and the discussion the group had. The digital recording of the meeting is a permanent record of the Division, retained in the electronic filing system of Division, and is available on the Division’s website.)*