

Town of Stratton Board of Trustees Meeting  
918 Colorado Ave.  
August 13, 2020

Town of Stratton Board of Trustees meeting was held on August 13, 2020 at the Stratton Activity Center. The meeting was called to order at 7:00pm. by Mayor, Sonia Huppert. The Pledge of Allegiance followed. In attendance Trustees: Matt Brachtenbach, Nicki Lueck, Matt May and Arlan Tanner. Trustees Casey Pace and Ben Weber were absent.

Town Employees present were: Town Clerk Melanee Johnson, Maintenance staff, Lonnie Spurlin and Attorney Stan Kimble.

Guests present: Kezia Brandon and Margie Borden. Patty Witzel arrived at 7:10 pm.

### **GUEST COMMENTS**

All Guests were already on the Agenda, there were no comments at this time.

### **BUILDING PERMITS**

2 building permits each for a shed was approved by the building Trustees.

### **EMPLOYEE REPORTS**

Melanee reported she has been working with UBMax on the complaints of high water bills and we hope they have all been corrected. There were 10 accounts on the shut off list, but none were turned off due to the COVID executive orders. There were 3 accounts 2 months behind. Letters have been sent as well as alerts sent out to have them call in to make payment arrangements, as to not get too far behind. Kati has been cleaning at the Library and being opened on Tuesdays and Thursdays per our approved plan. She has made several contacts to get information and help with anything going on Library! She turned in the monthly counts and there were 9 patrons total for the month of July. 2 ladies from the State are coming out next week to meet with us regarding questions and expectations moving forward. Wayne is still out sick and has been to the doctors to hopefully get some clarification and medications to get on the road to recovery! Staci B. told Melanee the pool will close on Friday, August 21<sup>st</sup>. They have been only having 1 session per day, due to life guards starting school. It has been a pretty good year, considering the COVID restrictions!

Lonnie reported he has been doing the water and sewer in Wayne's absence. Simon's was scheduled to come out this week, but postponed until later next month. Lonnie said he has been busy with mowing, spraying weeds and sanitizing the park restrooms per our approved plans as well. The Board thanked him for stepping up and reassured him to call if he needed assistance in Wayne's absence.

### **CONSENT AGENDA AND BILLS PAYABLE**

Matt Brachtenbach made a motion, seconded by Arlan Tanner, to approve the Consent Agenda containing minutes from July 9, 2020, bills payable and financial reports from July 8, 2020- August 10, 2020 and the Employee reports. All approved, motion passed.

### **NEW BUSINESS**

#### **Stratton Rec Club:**

Kezia Brandon asked to be on the Agenda to discuss with the Board a couple activities they are planning this fall. 1<sup>st</sup> they are planning a Volleyball clinic outside at the park courts. The Board did not see any issues with that as long as they are following KCCPH guidelines.

Also they are planning a Golf clinic at the Golf course. The Board reported they have no say in that and that will be up to the Gold Club Board. Kezia thanked the Board for their support and left the meeting at 7:22 pm.

**Library Concerns/Resignation:**

The Board acknowledged the resignation/retirement of Janice Salmans. We will be hosting a retirement celebration this fall and she will be contacted regarding this.

Patty and Margie asked to be on the Agenda to ask questions regarding the status of the Library. They asked the Board many questions as to the status and why was it closed and if it would re-open and what staff would be there. The Board assured the ladies that the Library will not be closing and that we are open the approved days turned into the KCCPH, per our re-opening plan. There have been no other decisions since Janice's resignation, as this is the first meeting since she retired.

Patty then asked the Board if they would support MSA's Christmas tree program again this year and the Board will consider it, but will not make a decision until later in the year.

She also presented some ideas that MSA is talking about to bring something new into town. The Board asked her to gather all the information and then return to the meeting at a later time to discuss. Patty and Margie then left the meeting at 7:45 pm.

**Executive Session Training:**

Attorney, Stan Kimble presented and discussed guidelines and protocols with regard to executive session during a meeting. The Board asked questions and thanked Stan for the information.

**OLD BUSINESS**

**Street Repair estimate costs:**

Casey Pace was unable to attend this meeting due to extended work conditions today. This topic was tabled until the next meeting.

**Late Fees & Disconnects:**

Melanee reported this during her report and there is nothing else to report at this time due to executive orders from the State.

**Request for Added Agenda Items or Work Session Topics**

**Work Session Topic**

**Review Building Permit Fees**

**Review & Update Ordinances**

**Job Descriptions/Personnel Handbook/On Call**

**Other discussion:**

Arlan Tanner asked our Attorney what the process would be to change to one meeting per month and Stan gave the Board the guidelines for changing an Ordinance and that this small municipality is the only one he represents that actually have 2 scheduled meetings per month. The Board discussed this and after that discussion, Melanee will email Stan the original Ordinance and he will write up a new Ordinance repealing the 2 meeting a month one.

A motion was made by Matt May and seconded by Nicki Lueck to cancel the meeting on August 27, 2020. All approved, motion passed.

There being no further business to come before the Board, Arlan Tanner made a motion, seconded by Matt May, to adjourn the meeting at 8:15 pm. All approved, motion passed.

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Sonia Huppert (Mayor)

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Melanee Johnson (Town Clerk)