

Phillips County Commissioner Meeting

June 19, 2018

The board held a work session at 8:00 a.m. with Road & Bridge Supervisor Mike Salyards and Assistant Supervisor Kevin Scott. Dan Waln and Tim Becker were also in attendance.

The meeting was called to order at 9:00 a.m. by Chairman Joe Kinnie and opened with the Pledge of Allegiance. Also present were County Commissioners Don Lock and Harlan Stern, County Administrator Randy Schafer, and from the public, Terry Hofmeister. County Clerk Beth Zilla was absent.

Stern made a motion, seconded by Lock, to approve the minutes from the June 8th meeting as submitted. Motion carried.

The board approved a May accounts payable batch.

Stern made a motion, seconded by Lock, to accept the recommendation of the planning commission to approve a subdivision exemption for Schlachter Farms for the sale of approximately 6 acres in the NE ¼, Sec. 20, T7N, R44W. Motion carried.

Lock made a motion, seconded by Stern, to approve the repair estimate OF \$350-\$400 from Matt Firme for the courthouse sprinkler system. Motion carried.

Lock made a motion, seconded by Stern, to approve the bid of \$1,000 from Ensminger Construction to move the fire hydrant at the northeast corner of the pavilion. Motion carried.

Lock made a motion, seconded by Stern, to accept a bid of \$7,481 from Travis Grippin Floor Care to polish the floor for the new pavilion meeting rooms and \$1,850 to apply two coats of floor protection. Motion carried.

The board met with Chase Dunker and Victoria Timm regarding their wedding reception, August 11. They plan to serve alcohol. The board approved the use of alcohol as long as they provide their required liquor liability insurance and the additional alcohol deposit. No special permit is required.

The board met with Penny Verhoeff, Director of Human Services. The minutes for this portion of the meeting are maintained by DHS.

Lock made a motion, seconded by Stern, to approve a step increase for Ann McConnell, Case Manager. She will move to HS Grade 67, step 6, at an annual salary of \$34,927.95 (\$2,910.66 per month) plus additional pay of \$473 per month, effective June 1, 2018. Motion carried. She received a satisfactory performance appraisal.

Stern made a motion, seconded by Lock, to approve a step increase for Edna Cecilia Marquez. She will move to HS Grade 67, step 3, an annual salary of \$32,922.94 (\$2,743.58 per month) plus additional pay of \$473 per month, effective June 1, 2018. Motion carried. She received a satisfactory performance appraisal.

The board moved the August 17th meeting to August 20th.

Lock made a motion, seconded by Stern, to approve a request from the Fair board to have a beer garden during the 2018 county fair on:

1. July 25 2pm – 12 am (midnight)
2. July 26 2pm – 12 am (midnight)
3. July 27 2pm – 12 am (midnight)
4. July 28 2pm – 12 am (midnight),

as long as they obtain a special events permit from the City of Holyoke. Motion carried.

The board met with Bill Andrews, Landfill manager, he provided a report on the recent free days for the towns and county. The value provided to citizens totaled \$2,191.42.

Bill also brought a proposal from Simon Construction to crush the stockpile of concrete at the landfill. After discussion, Stern made a motion, seconded by Lock, to retain Simon Construction to crush approximately 5,000 tons of concrete at a cost of \$42,500. Motion carried.

Lock made a motion, seconded by Stern, to approve hiring Lonnie Vernon as Fairgrounds Complex Supervisor. He will be placed on GN 40 Grade 20, step 4, with an annual salary of \$31,454.22 (\$3,094.18 per month) plus additional pay of \$473 per month, effective July 9, 2018. Motion carried.

The board met with Pavilion Project Manager Matt Brasby. He reviewed progress on a variety of ongoing projects. The major issue pending is how the mastic was applied on the north lean-to roof. Matt will pursue that issue with Maverick Steel.


The board reviewed the following:

- Region One Translator report for May
- Letters sent to Omimex Petroleum and Matt and Naomi Newman
- Spreadsheet on fees charged by other counties with indoor arenas
- Event Center Rental

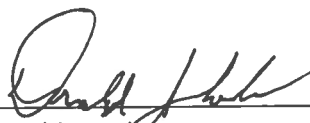
Meeting adjourned at 11:55 am.

Submitted by Randy Schafer
Phillips County Administrator


County Commissioners



K Joe Kinnie



Donald J Lock



Harlan Stern

Attest: 

Beth Zilla, County Clerk